

# **MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE**

## **Meeting Minutes**

**Wednesday, November 8, 2023 3:15 PM**

### **Meeting Held Remotely**

#### **In Attendance:**

CIC Members: Gregory Garrison (GG), Chris Menegoni (CM), Ariel Elan (AE), Lynn Reynolds (LR). Absent: Jason Burbank

Town Staff: Water Ramsey (WR)- Assistant Town Admin, =

#### **Meeting called to order 3:16PM, GG Presiding**

#### **Approval of Minutes: none**

#### **1. Status review of ongoing major capital projects**

WR reviewed completed and ongoing capital projects shown in the summary spreadsheet (attached). Five FY24 projects have already been completed. Currently there are at least 13 ongoing projects. This is a higher than usual caseload due to the Selectboard decision to use ARPA to fund additional projects. WR reviewed 5 ongoing grant projects. The CIC was encouraged to hear that the Avenue Combined Sewer Overflow (CSO) improvements were funded at the requested amount of \$500,000. This will reduce the amount of CSO releases.

#### **2. Review of Capital Improvement Plan**

The FY25 requests substantially line up with the anticipated requests for FY25 in the plan.

#### **3. Discuss anticipated FY25 capital project budget**

WR summarized the Town Admins budget message which called for level services. Town capital stabilization sits at \$1.4M which is a strong reserve, however, we can not expect the same level of revenue to replenish the fund at last years level due to declining cannabis sales tax revenue and lower levels of new growth.

#### **4. Review and approve FY25 capital planning cycle timeline**

GMRSD requests due Dec 1. CIC report to Fincom due first week of January

#### **5. Initial review and discussion of FY25 non-school capital article requests and Spring Special Town Meeting requests**

WR: No Spring Town Meeting requests as of this time. 10 Capital Requests received for CIC consideration totaling \$1.9M. This is not accounting for GMRSD requests which are due Dec 1. The committee did a read-through of the article requests

6. Topics not anticipated in the 48 hour posting requirements –

WR announced that Nova Works LLC has requested a certificate of compliance under their Land Development Agreement for their work at 500 Avenue A (former DPW Garage). Members will be invited for an optional informational site tour next week.

7. Establish next meeting date(s)

Wed Nov 29 3:15- DPW Requests (Bergeon Invited)

Thurs Nov 30 3:45- Library Request (at Carnegie Library with Kelly/Trustees)

Wed Dec 6 3:15- CWF Requests (Little Invited)

Wed Dec 13 3:15- GMRSD Requests (Blier/Cummings Invited)

**MOTION** to close the meeting at 4:32PM

*AE Moved, LR Seconded. APPROVED by Unanimous roll call Vote.*

Respectfully Submitted,

Walter Ramsey