

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

Meeting Minutes

Wednesday, November 29, 2023 3:15 PM

Meeting Held Remotely

In Attendance:

CIC Members: Gregory Garrison (GG), Chris Menegoni (CM)(3:25p), Ariel Elan (AE), Lynn Reynolds (LR). Jason Burbank (JB)

Town Staff: Water Ramsey (WR)- Assistant Town Admin, Tom Bergeron (TB)- DPW Superintendent

Meeting called to order 3:15PM, GG Presiding

1. Approve any outstanding meeting minutes

Motion to approve minutes of 11/8/23 and 9/6/23 by LR. Seconded by JB. LR-AYE, JB-AYE, GG- AYE, AE- Abstaining

2. Review of Department of Public Works Capital Article Requests (DPW Superintendent Tom Bergeron,)
 1. Equipment and Major repairs (Discretionary)- \$100,000
TB plans to replace 25 year old tractor by March 1. Approximate cost of \$56K. Purchase would need to be approved by Selectboard. Anticipated balance by March 1 is about \$20,000.
 2. Replace 10 ton trailer- \$40,000
Trailer is 36 years old and undersized for current equipment. Several overhauls over the years. Does not adequately carry the largest piece of equipment- the paver box. Planned capital item in the CIP
 3. New Skid Steer- \$90,000
Previously discussed and supported as potential STM capital request. Not on CIP, but deemed to be an essential piece of equipment for modern DPW. TB seeking updated quotes
 4. Replace Ferry Road Culvert- \$222,880 (not \$296,037)
Project is engineered and permitting under contract. Work to be done in house by DPW. Budget estimate prepared by project engineer may be inflated as it is based on contracted costs for MassDOT projects. 22 other culvert are listed in critical conditions in Montague. This culvert has public safety and environmental benefits. Upgrading from a 24: culvert to 8' x 5 to meet environmental

regulations. TB requests that this be considered for Winter STM so the box culvert can be ordered for summer install. WR to confirm that requested amount is \$222,880.

5. Town Hall Parking Lot Rehab- \$200,000

A 20-30 year solution. TB seeking refined quote from a paving vendor. Town to install curbing to modify entrance. Butler building to be removed. Paving to be contracted out- job too big for town. Lot recently patched to get through the winter.

6. Alleyway Paving- \$30,000

DPW to start at first street. Work will align with planned housing at first Street.

7. Sewer Pipe and manhole relining- \$500,000

To cover 5 manholes identified in the Millers Falls INI study, a section of sewer on Millers Falls Rd and a section of the sewer main running along the Thomas Memorial Golf Course. TB has provided written quotes for the first two elements, but will need to seek a written quote for the latter, which is the more substantial element. TB has been asked to consider the extent of the overall re-lining work needed. This work is potential candidate for bonding.

3. DPW updates including but not limited to :

Sewer collection system- major work planned for FY 25- AVE CSO and Buffer line project and Sewer-relining.

stormwater outfalls/slope stabilization strategy- monitoring several areas that will be addressed as needed with operating budget (Dell St, Oakman, Millers Falls Rd). No capital request at this time, but may require a future article.

fleet management- fleet is in really good shape due in part to indoor storage. No major vehicle purchases anticipate in FY25, but there may be 2 or more in FY26. The town had rehabbed the 10 wheeler dump truck which was slated for replacement in FY25. Should reconsider for FY26.

pavement management- town can do smaller jobs now with paver box. Town still waiting on FRCOGS pavement management software program.

sidewalk rehabilitation- no request was made for sidewalk rehab. There is small budget for maintenance. It was suggested in the CIP to have a dedicated funding stream to rehab/replace sidewalks.

MOTION to close the meeting at 4:39PM

AE Moved, LR Seconded. APPROVED by Unanimous roll call Vote.

Respectfully Submitted,

Walter Ramsey