

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

MEETING AGENDA

Meeting Accessible Via Zoom Only

<https://us02web.zoom.us/j/7415198772> or Phone: (646) 558-8656

Meeting ID: 741 519 8772 PassCode: 1754

Wednesday, February 28 from 3:15 to 4:30 pm

Votes May Be Taken

1. Call to Order and approve any outstanding meeting minutes (2/14/2024)
2. Updates: Clean Water Facility Temporary Workshop Space
3. Vote recommendations for March 15 Special Town Meeting
 1. CWF-Montague Center Pump Station Rehab (\$283,800)
 2. DPW- Equipment and Major Repairs (\$TBD)
 3. DPW- 10 Ton Trailer (\$40,401)
 4. DPW- Town Hall Parking Lot Rehab (\$296,000)
 5. DPW- Alleyway Repaving (\$30,000)
 6. DPW- Manhole and Sewer Pipe Re-lining (\$78,500)
 7. DPW- 10 Wheel Dump Truck (\$365,000)
 8. GMRSD- Hillcrest Pavement and Sidewalk Rehab (\$175,500)
 9. Libraries- New Main Branch Feasibility Study (\$150,000)
 10. NON-CAPITAL: Sheffield Main Office Reconfiguration, Conservation Trust
4. Staff updates
 1. Preparation of Town Meeting Capital Report
 2. Topics not anticipated in the 48 hour posting requirements

Next scheduled meeting Wed Mar 6 6:00PM via ZOOM. Joint meeting with Finance Committee

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

MEETING AGENDA

Meeting Accessible Via Zoom Only

<https://us02web.zoom.us/j/7415198772> or Phone: (646) 558-8656

Meeting ID: 741 519 8772 PassCode: 1754

Montague FY25 Capital Cycle Requests As of Feb 13, 2024

| Submitted by | Project Description | On Cap Plan | CIC Vote | Winter STM | Annual ATM | Funding Source | Notes/Comments |
|--------------------|---|-------------|----------|-------------------|---------------------|----------------|--|
| Capital | | | | | | | |
| Airport | Pioneer Aviation Ramp Project | YES | | \$ 152,315 | | Town Cap | added 2/7/24. 3 phases over next 3 years. 5% local match |
| CWF | Montague Center Pump Station Rehab | YES | | | \$ 283,800 | CWF Cap | To be determined based on balance as of March 1. Balance of 1/31/24 is \$35,782 |
| DPW | Equipment and Major Repairs (Discretionary) | YES | | | \$ 64,218 | taxation | |
| DPW | Replace 10 Ton Trailer | YES | | | \$ 40,401 | Free Cash | |
| DPW | New Skid Steer | NO | | \$ 90,000 | | Town Cap | |
| DPW | Replace Ferry Rd Culvert | YES | | \$ 222,800 | | Town Cap | |
| DPW | Town Hall Parking Lot Rehabilitation | YES | | | \$ 296,000 | Town Cap | Increased as of 2/2/24 Possibly a CDBG eligible project |
| DPW | Alleyway Paving | YES | | | \$ 30,000 | Free Cash | FY25 plan to repave First St Alley |
| DPW | Manhole and Sewer Pipe Re-lining | YES | | | \$ 78,500 | Town Cap | Reduced scope to immediate priority work: 5 manholes, 360 LF of pipe on Millers Falls Rd |
| DPW | 10 Wheel Dump | YES | | | \$ 365,000 | Town Cap | |
| GMRSD | Hillcrest Pavement and Sidewalks | YES | | | \$ 225,430 | Town Cap | Actual quote \$225,430 full depth, \$159,465 overlay updated 2/7/24 |
| GMRSD | Hillcrest Cafeteria Reconfiguration | NO | | | \$ | | 40K request withdrawn 2/12/24 |
| Libraries | New Main Branch Feasibility Study | YES | | | \$ 150,000 | Town Cap | Contingent on MA Library Building Program acceptance. Reimburse 50% or up to \$100K |
| Non-Capital | | | | | | | |
| GMRSD | Sheffield Main Office Reconfiguration | NO | | | \$ 24,000 | Free Cash | increased from 20K to 24K based on 2/7/24 revised proposal |
| Conservation Com. | Conservation Trust | | | | \$ 10,000 | taxation | |
| Total | | | | \$ 465,115 | \$ 1,567,349 | | \$2,032,464 |

| Capital Projects in development (not ready for FY25 ATM) | | | On CIP |
|--|--|-----------|--------|
| CWF | Industrial Blvd Forced Main Replacement | 50K study | No |
| DPW | Comprehensive Sewer and manhole relining | | YES |
| DPW | Stormwater Outfalls/Slope Stabilization | | NO |
| CWF | Ops Building HVAC/ Workshop | | YES |
| Selectboard | Strathmore Demolition | | YES |
| GMRSD | MSBA New Elem School Feasibility Study | | YES |

| | Current Balance | Planned expense based on requests |
|---------------------|---------------------|-----------------------------------|
| Town Capital Stab. | \$ 2,720,260 | \$ 1,580,045 |
| CWF Cap Stab. | \$ 263,652 | \$ 283,800 |
| Sale of Real Estate | \$ 575,445 | \$ 0 |
| Free Cash | \$ 497,041 | \$ 94,401 |
| Taxation | \$ | \$ 74,218 |
| | \$ 4,056,398 | \$ 2,032,464 |

| FY25 Grant funded capital projects | | | grant value | on CIP |
|------------------------------------|------------------------------------|--|-------------|--------|
| Congressional Earmark | Avenue A Streetscape | | \$ 960,000 | YES |
| Rural and Small Town | Ave A CSO Reduction | | \$ 500,000 | YES |
| Site Readiness | Strathmore Demo Design | | \$ 132,700 | YES |
| Comm Dev Block Grant | Hillcrest Neighborhood Playground | | \$ 400,000 | YES |
| PARC Grant | Montague Center Playscape | | \$ 340,000 | YES |
| DEP GAP II | CWF fine bubble aerators/diffusers | | \$ 150,000 | YES |
| USDA Rural Dev. | Screw Pump Replacement | | \$ 860,000 | YES |
| ##### | | | | |

| Key Dates for Capital Planning | | |
|--------------------------------|--|--|
| 8-Jan | CIC meets with Selectboard to review capital article slate | |
| 10-Jan | CIC meets with Fincom to review capital article slate | |
| 27-Feb | STM/ Finalize Draft CIC report/ Vote ATM Recommendations | |
| 6-Mar | CIC capital article report to FinCom/ Selectboard | |
| 15-Mar | Winter Special Town Meeting | |
| 4-May | Annual Town Meeting | |

Review the Capital Project Proposal Details at https://montague-ma.gov/files/FY25_Capital_Requests_Compiled_2-13-24.pdf