

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

Meeting Minutes

Wednesday, September 4, 2024, 2:30 PM

Montague Town Upstairs Meeting Room, One Avenue A Turners Falls, MA

In Attendance:

CIC Members: Gregory Garrison (GG), Chris Menegoni (CM), Lynn Reynolds (LR), Jason Burbank (JB), Ariel Elan (AE) (arrived late)

Town Staff: Christopher Nolan-Zeller (CNZ)- Assistant Town Administrator

Meeting called to order 2:33PM, GG Presiding

1. Call to Order and Approve any outstanding meeting minutes

MOTION to approve the meeting minutes of 8/21/24 by CM, JB Seconded. JB-AYE, CM-AYE, GG- AYE, LR- AYE, AE-ABSENT. MOTION PASSED.

2. American Rescue Plan Act (ARPA) Capital Projects Review procedure for feedback, comments, and questions received

CNZ provided updates on several items from the list of ongoing ARPA-funded projects. GG and JB discussed technical specifics of the planned installation of solar panels on the roof of the Town Hall Annex. Requests had been made to re-allocate unobligated ARPA funds away from projects that will not be ready for contract awards by December, specifically to cover overage on bids for the Clean Water Facility Screw Pump replacements, as well as a portion of the cost for the school district to fund a needed after-school program at Sheffield Elementary for which the typical grant funding was not received. Funding both of these requests in full would leave ~\$66,000 in remaining ARPA funds.

GG asked committee to review the capital project schedule for coming years, noting that replacing tiles on the first floor of Carnegie Library and second floor of Town Hall was on the list. The committee discussed removing the Library tile replacement from the list if it becomes known that the Library will receive funding to move to a new facility.

AE asked if any work could take place on the CWF Generator project to avoid re-allocating the full sum of \$209,000. GG explained the delay is attributable to a long lead time for switch gear. The committee agreed that funding would need to be located for this badly-needed project.

The Town of Montague is an equal opportunity provider and employer.

MOTION to recommend to the Selectboard using unobligated ARPA funding for the screw pump bid overage and contingency by GG, CM Seconded. JB-AYE, CM-AYE, GG-AYE, AE-AYE, LR- AYE. MOTION PASSED

MOTION to recommend to the Selectboard using unobligated ARPA funding for the Sheffield afterschool program, despite acknowledgement this was outside of the committee's typical purview by LR, CM Seconded. JB-AYE, CM-AYE, GG- AYE, AE-AYE, LR- AYE. MOTION PASSED

3. Topics not anticipated in the 48 hour posting requirements

None.

4. Establish next meeting date(s)

Committee agreed to meet again on September 25th at 3:30PM.

MOTION to close the meeting at 3:13PM by CM, LR Seconded. JB-AYE, CM-AYE, GG-AYE, AE-AYE, LR- AYE. MOTION PASSED

Respectfully Submitted,

Christopher Nolan-Zeller