

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

Meeting Minutes

Meeting Accessible Via Zoom Only

<https://us02web.zoom.us/j/86041506632?pwd=TnpctboYY1nr33AZAbD7mOalQcG5Ag.1>

Meeting ID: 860 4150 6632 Passcode: 068549

Wednesday, April 9, 2025, 3:30 pm

In Attendance:

CIC Members: Gregory Garrison (GG), Chris Menegoni (CM), Lynn Reynolds (LR), Jason Burbank (JB), Ariel Elan (arrived at 3:43 pm)

Town Staff: Christopher Nolan-Zeller (CNZ) – Assistant Town Administrator

Meeting called to order 3:33PM, GG Presiding

1. Call to Order and Approve any outstanding meeting minutes: 1/29/25, 2/5/25

MOTION to approve the 1/29 and 2/5 minutes as presented by LR, JB Seconded. CM-AYE, GG-AYE, LR-AYE, JB-AYE, AE-ABSENT. MOTION PASSED

2. Review and vote outstanding capital requests
 - a. DPW Replace 2007 Ford F-150 pickup (\$65,000)
 - b. Keith Footbridge Abatement (\$67,900)

CNZ explained that the Town intended to apply for a grant to replace the F-150 with an electric vehicle, but a grant would likely only cover a portion of the cost. If the grant is received, any unused portion of the appropriation would be returned to the Town as Free Cash.

GG noted that this had been recommended by the Selectboard. CM noted that this was also recommended by Finance Committee.

MOTION to recommend the Department of Public Works (DPW) request for \$65,000 to replace the 2007 Ford F-150 pickup by LR, JB Seconded. CM-AYE, GG-AYE, LR-AYE, JB-AYE, AE-ABSENT. MOTION PASSED

(AE arrives)

CNZ explained that because the desired funding source for the Town to complete required asbestos abatement work on the Keith Footbridge as part of the Strathmore Mill

cleanup project was the Canal District Stabilization Fund, this expense needed to be treated as a capital project.

MOTION to recommend the Selectboard request for \$67,900 for the Keith Footbridge asbestos abatement project by LR, JB Seconded. CM-AYE, GG-AYE, LR-AYE, AE-AYE, JB-AYE. MOTION PASSED

3. Review of committee report to May 2025 Annual Town Meeting

GG noted that he and CNZ had collaborated to develop the final draft of the CIC report to Annual Town Meeting, and thanked the committee for their efforts in reviewing it.

4. Next steps in the FY27-31 5-year capital plan update

GG noted that the 5-year plan was important for the long-term planning of the Town and its departments. He noted that the most recent building condition assessments which guided much of the current plan's development were likely to be outdated from the perspective of costs. He recommended the committee meet again on June 4th to help CNZ develop a list of departments to prioritize contact with for updating the 5-year plan.

5. Topics not anticipated in the 48 hour posting requirements

None.

6. Establish next meeting date(s)

The next meeting would be remote and held at 3:30PM on 6/4.

7. Adjournment

MOTION to close the meeting at 4:03PM by LR, JB Seconded. CM-AYE, GG-AYE, LR-AYE, AE-AYE, JB-AYE. MOTION PASSED

Respectfully Submitted,

Christopher Nolan-Zeller