

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

Meeting Minutes

Wednesday, July 16, 2025, 3:30 pm, Town Hall Annex Meeting Room

In Attendance:

CIC Members: Gregory Garrison (GG), Ariel Elan (AE), Jason Burbank (JB), Chris Menegoni (CM), Lynn Reynolds (LR)

Absent: None

Town Staff: Christopher Nolan-Zeller (CNZ) – Assistant Town Administrator

Meeting called to order 3:34PM, GG Presiding

1. Call to Order and Approve any outstanding meeting minutes: 6/11/25

MOTION to approve the minutes of 6/11/25, by GG, CM Seconded. CM-AYE, GG-AYE, JB-AYE, AE-ABSTAIN, LR-ABSTAIN. MOTION PASSED

2. Review capital appropriations from Annual Town Meeting

GG noted he would like an update from the DPW Superintendent on the status of purchasing the vehicles approved by Town Meeting, and what the trade-in value is for the vehicles they are replacing. CM expressed agreement.

AE expressed confidence that the DPW is receiving fair value for its surplus property. GG noted that he did not disagree, but would like to understand the process better. CM added that he would like to see a paper trail for surplus property disposition, and suspects the Town should be receiving at least \$10-20k each for several old vehicles.

3. Review of current FY27-31 capital plan; preliminary feedback from Department Heads

CM noted that with winters getting milder, he felt the DPW could reduce its inventory and not replace all of the equipment currently listed for upcoming years.

AE expressed disagreement, stating that a well-equipped DPW is cost-effective as it allows more work to be done in-house rather than contracted out, and that the Town now benefits from sound long-term capital planning that it did not formerly have.

GG explained that the committee would have a chance to discuss with the DPW Superintendent and collaboratively identify priorities, and that questioning the department's quantity of equipment is fair to ensure accountability, while also noting that

the department has done an excellent job with taking on more in-house projects to avoid needing to contract out as many jobs as it once did.

4. Next steps in the capital plan update; establish comment period for feedback, comments, and questions (7/28 – 8/22)

CNZ noted that he would be sharing the updated capital plan draft with department heads, as well as the committee. Stakeholders would have roughly one month to make any suggestions or request amendments before the plan returns to the committee for approval.

5. Topics not anticipated in the 48 hour posting requirements

None.

6. Establish next meeting date(s)

The next meeting would be held in-person in the Town Hall Annex Meeting Room at 3:30PM on 8/27.

7. Adjournment

MOTION to close the meeting at 4:49PM by CM, LR Seconded. CM-AYE, GG-AYE, AE-AYE, JB-AYE, LR-AYE. MOTION PASSED

Respectfully Submitted,

Christopher Nolan-Zeller