MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

MEETING AGENDA

HYBRID: Meeting will be held in the Annex Meeting Room of Montague Town Hall, 1 Avenue A, Turners Falls, MA, and VIA ZOOM

Join Zoom Meeting:

https://us02web.zoom.us/j/84949777722?pwd=NXGaJVDO0bc Pv7mkwFEPmguw46Zaxq.1

Meeting ID: 849 4977 7722 Passcode: 682112

Dial into meeting: +1 646 558 8656

Wednesday, December 10, 2025 from 3:30 to 5:00 pm

Votes May Be Taken

- 1. Call to Order and Approve any outstanding meeting minutes: 12/3/25
- 2. 3:30PM Review of Department of Public Works (DPW) Capital Article Requests (DPW Superintendent Sam Urkiel, invited)
 - a. Replace 2013 Wacker Neuson RD 12-A Roller (\$35,000)
 - b. Replace 2010 Ford Focus (\$50,000)
 - c. Replace 2013 F-350 4WD Pickup (\$80,000)
 - d. Large Used Excavator (\$150,000)
 - e. Replace 2014 2032R Tractor (\$65,000)
 - f. Transfer Station Automatic Gate (\$30,000)
 - g. Equipment and Major Repairs (Discretionary) (\$75,000)
 - h. Alley and Non-Chapter 90 Road Paving (\$30,000)
 - i. Sidewalk Replacement and Repair (\$15,000)
- 3. Discuss DPW long-term capital needs and ongoing capital projects including but not limited to:
 - a. Dump truck replacements (10-wheels approved 2024, 2025; 6-wheel approved 2025)
 - b. Collections System Rehab Phase 2
 - c. Alley Re-pavings
- 4. 4:15PM Review of Airport Capital Article Requests (Airport Manager Bryan Camden, invited)
 - a. Up-fit and Repair F-450 Truck (\$26,000)
- 5. Discuss Airport long-term capital needs and ongoing capital projects including but not limited to:

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- a. Pioneer Aviation Ramp Project
- b. Pioneer Aviation Backup Generator
- 6. Topics not anticipated in the 48 hour posting requirements
- 7. Set next meeting date and time; remaining department heads to invite
- 8. Adjournment

Montague FY26 Capital Cycle R	Requests As of April 9, 2025								
		On	Amount	Quote	CIC Vote	Winter	Annual	Funding	Notes/Comments
Submitted by	Project Description	Cap Plan	Requested	Received		STM	ATM	Source	
Airport	Up-fit and repair F-450 Truck	NO	\$26,000	NO					
CWF	Secondary Clarifier Mechanism Replacement (x2)	YES	\$966,000	YES					
CWF	Super Duty Work Truck with Plow and Lights	YES	\$85,000	YES					
CWF	Wastewater Facility Planning Study	YES	\$125,000	YES				CWSRF grant eligible	
DPW	Replace 2013 Wacker Neuson RD 12 -A Roller	YES	\$35,000	YES				9 9	
DPW	Replace 2010 Ford Focus	YES	\$50,000	YES					
DPW	Replace 2013 F-350 4WD Pickup	YES	\$80,000	YES					
DPW	Large used excavator	YES	\$150,000	YES					
DPW	Replace 2014 2032R Tractor	YES	\$65,000	YES					
DPW	Transfer Station Security Gate	YES	\$30,000	YES					
DPW	Equipment and major repairs (Discretionary)	YES	\$75,000	n/a					
DPW	Alley and non-Ch90 road paving	YES	\$30,000	n/a					Request not yet received
DPW	Sidewalk replacement and repair	YES	\$15,000	n/a					Request not yet received
5, 11	Sidewaik replacement and repair	723	\$15,000	11/4					Quote not yet received; may be less if full roof replacement not
Library	Carnegie Library Roof Repair	YES	\$50,000	NO					needed
GMRSD	Track and Tennis Court Replacements	NO	330,000	NO					Cancelled as of 12/1/25
Selectboard	Colle Building Tile Replacement	YES	\$25,000	NO					Request not yet received
Police	Update radio system	NO NO	\$23,000	NO					Tentatively cancelled - unable to receive quote (initially \$125k)
Police	Update building security system	NO NO	\$0	NO NO					Tentatively cancelled - unable to receive quote (initially \$125k)
Police	Opuate building security system	NO	\$0	NO				500/111 6 11 16 11	Tentatively cuncelled - unable to receive quote (initially \$125k)
								50% MA Cultural Council,	
Chan Thantar	Facility and Theatrical Contam Unavados	YES	\$100,000	NO				50% Town Match (\$200k	Beguest not ust received, qualities quates from CTAC
Shea Theater	Facility and Theatrical System Upgrades	TES	\$100,000	NO				overall)	Request not yet received; awaiting quotes from STAC
								80% MassDOT Small Bridge	
		1/50	4400,000						Request not yet received; awaiting final design, MassDOT Chapter 85
Bridges	Swamp Road Bridge Rehab	YES	\$100,000	NO				(\$500k estimate overall)	approval, and cost estimates
			4					Majority by MSBA, Town	
GMRSD	New elementary School Study (MSBA)	YES	\$200,000	NO				Match Required	Request not yet received; awaiting MSBA award decision
General Fund Total			\$980,000						
Airport Enterprise Total			\$26,000						
CWF Enterprise Total			\$1,176,000						
Colle RRA Total			\$25,000						
Grand Total			\$2,207,000						
Capital Projects in developmen			On CIP					Current Funding Source Bala	
Parks & Recreation	Unity Park Fieldhouse Furnace Replacement		YES					Town Capital Stab.	\$2,606,382
Parks & Recreation	Montague Center Blacksmith Shop Renovation		YES					CWF Retained Earnings	\$230,675
GMRSD	Sheffield Auditorium spot repointing/exterior repairs		YES					Airport Retained Earnings	\$8,144
GMRSD	Sheffield Admin repave parking lot		YES					Free Cash	\$840,400
GMRSD	Hillcrest parking lot and sidewalk repairs		YES					CWF Capital Stabilization	\$276,747
CWF	Robust odor control unit		YES					GMRSD Capital Stabilization	\$262,985
CWF	Trailer scale		YES					Colle RRA	\$440,984
DPW	Avenue A traffic signal replacements (2)		YES						



Budget Year **FY 27**

Department:	DPW	Submitted by:	Sam Urkiel
Item/Project Cost:	\$35,000	Date Prepared:	October 30, 2025
Item/Project Title:	1.5 ton roller		
Proposed Article Word	ing:		
provide the sum of \$	vill vote to raise and appropriate, to 35,000 , or any other amount, for ated costs, or pass any vote or vot	the purpose of pur	chasing a roller, including any and
Detailed Description fo	r Background Materials: (Provide a ful	ll description of the item o	or service. <u>Use attachments as needed</u> .)
The roller is used by th	ne department to compact materials	including asphalt and	d aggregates.

Scoping Questions		,	Yes	No
Please elaborate in the comment	ts box at bottom of the pa	ige		
Do you have a written estimate of If yes, attach the estimate		of work?	\boxtimes	
Is there a lease option for this ex	pense?		\boxtimes	
Will this item or project replace	a capital asset?		\boxtimes	
Will this create ongoing costs or	savings?		\boxtimes	
Will this leverage grant or other	external funding?			\boxtimes
Is this request identified on the (Capital Improvement Plan	?	\boxtimes	
Describe how the project/ purch	nase will be managed			
Who will manage procurement an		Nill external resou	rces be req	uired for design,
engineering, procurement, or cons	_			
Purchased by DPW, no external or	versight needed.			
Make your argument for why this projection. Purchase will replace a 2013 RD12 plan.				
Relative Priority: Your assessme	ent of the how important	this is to the Tov	vn at the p	oresent time.
Critical Importance	Highly Important	Moderately Im	portant	
0	xxOxx	0		
Comments and additional inform	mation:			



Budget Year **FY 27**

Department:	DPW	Submitted by:	Sam Urkiel
Item/Project Cost:	\$50,000	Date Prepared:	October 30, 2025
Item/Project Title:	Admin Vehicle		
Proposed Article Word	ling:		
provide the sum of \$	vill vote to raise and appropriate, t \$50,000, or any other amount, for I incidental and related costs, or pa	the purpose of Pu	rchasing an Admin Vehicle,
Detailed Description fo	or Background Materials: (Provide a ful	l description of the item	or service. <u>Use attachments as needed</u> .)
	ed for transportation to and from wor rainings and time sensitive parts.	k sites and town bu	ildings with documents and supplies.

Scoping Questions			Yes	No
Please elaborate in the commo		_	\bowtie	П
If yes, attach the estim		e or work:		Ш
Is there a lease option for this	expense?		\boxtimes	
Will this item or project replace	ce a capital asset?		\boxtimes	
Will this create ongoing costs	or savings?		\boxtimes	
Will this leverage grant or other	er external funding?			\boxtimes
Is this request identified on th	e Capital Improvement Pla	an?	\boxtimes	
Describe how the project/ pu	rchase will be managed			
Who will manage procurement		? Will external reso	urces be r	equired for design,
engineering, procurement, or co Purchased by DPW, no externa	_			
Why is it essential that the To	own makes this investmen	it now?		
Make your argument for why this percentage consequences of inaction.	project is necessary and timely.	Articulate the benefi	ts of the pr	oject. If necessary, describe the
Purchase will replace an ageing years for a vehicle.	; 2010 Ford Focus. This repla	cement request fo	llows the o	capital improvement plan of 12
Relative Priority: Your assess	ment of the how importar	it this is to the To	wn at the	e present time.
Critical Importance	Highly Important	Moderately Ir	nportant	
0	xxOxx	0		
Comments and additional info	ormation:			



Department:

DPW

Annual Town Meeting SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year **FY 27**

This form is intended for use with capital article submissions ≥ \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due 10/30/2025.

Submitted by:

Sam Urkiel

	-	_			
Item/Project Cost:	\$80,000	Date Prepared:	October 30, 2025		
Item/Project Title:	Ford F-350 Pickup				
Proposed Article Word	ding:				
provide the sum of	will vote to raise and appropriate, \$80,000, or any other amount, for ncluding any and all incidental and	r the purpose of Pu	urchasing an F350 pickup, with plow		
Detailed Description f	or Background Materials: (Provide a fu	ıll description of the item	n or service. <u>Use attachments as needed</u> .)		
The truck will be used for transportation to and from work sites and town buildings with parts, supplies, trailers, and equipment. Will also be used for snow & Ice removal and treatment in the winter.					

Scoping Questions			Yes	No
Please elaborate in the comme	ents box at bottom of the p	page		_
Do you have a written estimate If yes, attach the estimate		e of work?	\boxtimes	
Is there a lease option for this	expense?		\boxtimes	
Will this item or project replac	e a capital asset?		\boxtimes	
Will this create ongoing costs of	or savings?		\boxtimes	
Will this leverage grant or other	er external funding?			\boxtimes
Is this request identified on the	e Capital Improvement Pla	n?	\boxtimes	
Describe how the project/ pur	chase will be managed			
Who will manage procurement of		Will external reso	urces be r	equired for design,
engineering, procurement, or co	_			
Purchased by DPW, no external	oversignt needed.			
Why is it essential that the Tor Make your argument for why this p consequences of inaction.			s of the pro	oject. If necessary, describe the
Purchase will replace an ageing 12 years for a truck.	2013 F-350 pickup. This repl	acement request f	ollows the	e capital improvement plan of
Relative Priority: Your assessr	nent of the how importan	t this is to the To	wn at the	present time.
Critical Importance	Highly Important	Moderately In	portant	
0	xxOxx	0		
Comments and additional info	ormation:			



Budget Year **FY 27**

This form is intended for use with capital article submissions ≥ \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due 10/30/2025.

Department:	DPW	Submitted by:	Sam Urkiel		
Item/Project Cost:	\$150,000	Date Prepared:	October 30, 2025		
Item/Project Title:	Large Used Excavator				
Proposed Article Word	ling:				
provide the sum of	vill vote to raise and appropriate, t \$150,000, or any other amount, fo I incidental and related costs, or p	or the purpose of p	urchasing a large used excavator		
Detailed Description fo	or Background Materials: (Provide a fu	ll description of the item	or service. <u>Use attachments as needed</u> .)		
The excavator will be used for sewer work, drainage work as well as maintenance.					

Scoping Questions YeS No

Please elaborate in the com	ments box at bottom of the pag	е		
Do you have a written estim	nate or proposal for the scope of imate	f work?		
Is there a lease option for th	iis expense?		\boxtimes	
Will this item or project repl	ace a capital asset?		\boxtimes	
Will this create ongoing cost	:s or savings?	\boxtimes		
Will this leverage grant or of	ther external funding?		\boxtimes	
Is this request identified on	the Capital Improvement Plan?	\boxtimes		
Describe how the project/ p	ourchase will be managed			
Who will manage procurement engineering, procurement, or Purchased by DPW, no extern	_	ill external resources be red	quired for design,	
Make your argument for why thi consequences of inaction.	Town makes this investment nois project is necessary and timely. Article partment's capabilities, save mone	culate the benefits of the proj	ect. If necessary, describe th	e
Relative Priority: Your assessor Critical Importance O Comments and additional in	ssment of the how important th Highly Important xxOxx nformation:	nis is to the Town at the p Moderately Important O	oresent time.	



Budget Year **FY 27**

Department:	DPW	Submitted by:	Sam Urkiel
Item/Project Cost:	\$65,000	Date Prepared:	October 30, 2025
Item/Project Title:	Tractor		
Proposed Article Word	ling:		
provide the sum of \$	vill vote to raise and appropriate, t \$65,000, or any other amount, for lated costs, or pass any vote or vo	the purpose of Pu	rchasing a tractor, including any and
Detailed Description fo	or Background Materials: (Provide a fu	ll description of the item	or service. <u>Use attachments as needed</u> .)
The tractor is used in a	·	snow from sidewalk	s, rototill various sites for plantings, lift

Scoping Questions		Yes	No		
Please elaborate in the comments box at bottom	of the page				
Do you have a written estimate or proposal for t If yes, attach the estimate	he scope of work?	\boxtimes			
Is there a lease option for this expense?		\boxtimes			
Will this item or project replace a capital asset?		\boxtimes			
Will this create ongoing costs or savings?		\boxtimes			
Will this leverage grant or other external funding	35,		\boxtimes		
Is this request identified on the Capital Improver	ment Plan?	\boxtimes			
Describe how the project/ purchase will be mai	naged				
Who will manage procurement and execution of the	project? Will external resc	ources be requi	red for design,		
engineering, procurement, or construction oversigh	t?				
Purchased by DPW, no external oversight needed.					
Make your argument for why this project is necessary and timely. Articulate the benefits of the project. If necessary, describe the consequences of inaction. Purchase will replace an ageing 2013 2032r John Deere Tractor. This replacement request follows the capital improvement plan. Significant rust repair has been completed on the cab to protect the operator.					
Relative Priority: Your assessment of the how important this is to the Town at the present time. Critical Importance Highly Important Moderately Important O xxOxx O Comments and additional information:					



Budget Year **FY 27**

This form is intended for use with capital article submissions ≥ \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due 10/30/2025.

Department:	DPW	Submitted by:	Sam Urkiel
Item/Project Cost:	\$30,000	Date Prepared:	November 6, 2025
Item/Project Title:	Transfer Station Automatic Gate		

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$30,000, or any other amount, for the purpose of purchasing an automatic gate for the transfer station, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: (Provide a full description of the item or service. <u>Use attachments as needed</u>.)

A new gate with secure access including new footings and electrical work.

- 1-6' high x 32' wide aluminum cantilever slide gate produced by "Tymetal"
- 2-4" 40wt galvanized counterbalance posts
- 1-4" 40wt galvanized catch post

Posts set in concrete footings

- 1 DoorKing 9150 h.p. gate operator, 1 Miller 10k Wireless Edge Kit-2 edges, 2 transmitters, 1 receiver, 1-EMX IRB-MON Photo Eye
- Set, 1 XLPE Loop Wire and Sealer, 1 DoorKing Single Channel Loop Detector, 1 365 Day Timer, 1-DoorKing Digital Stand-Alone

Keypad, 1 42" gooseneck post-Pad Mount, 1 Concrete operator pad, 1-SonoTube footing

Scoping Questions			Yes	No
Please elaborate in the comn	nents box at bottom of the	page		
Do you have a written estimate of the estimate		e of work?	\boxtimes	
Is there a lease option for thi	s expense?			\boxtimes
Will this item or project repla	ace a capital asset?		\boxtimes	
Will this create ongoing costs	s or savings?		\boxtimes	
Will this leverage grant or ot	her external funding?			\boxtimes
Is this request identified on t	he Capital Improvement Pl	an?	\boxtimes	
Describe how the project/ p	urchase will be managed			
Who will manage procuremen	t and execution of the project	? Will external reso	ources be r	equired for design,
engineering, procurement, or o	construction oversight?			
Purchased by DPW, no extern	al oversight needed.			
equipment and vendors. It inc	he gate at the transfer station reases the risk and liability to	n is often left open the town. Vendors	during the	day to allow access for trucks,
Relative Priority: Your asses Critical Importance	sment of the how importar	nt this is to the To Moderately In		present time.
0	ххОхх	0		
Comments and additional in	formation:			



Budget Year **FY 27**

Department:	DPW	Submitted by:	Sam Urkiel October 30, 2025	
Item/Project Cost:	\$75,000	Date Prepared:		
Item/Project Title:	Equipment and major repairs (Discretionary)			
Proposed Article Word	ding:			
provide the sum of	will vote to raise and appropriate, significate, signific	the purpose of fu	nding large repairs or the purchase	
Detailed Description f	or Background Materials: (Provide a fu	ll description of the item	or service. <u>Use attachments as needed</u> .)	
Meeting appropriation	n, and the magnitude of such costs w 75,000, but will be reduced to amour	ould quickly exhaus	cant, it is not possible to secure Town at the Finance Committee Reserve fund. sh fund at level of \$75,000 based on	

Scoping Questions			Yes	No
Please elaborate in the comme	nts box at bottom of the p	oage		_
Do you have a written estimate If yes, attach the estimate		e of work?		
Is there a lease option for this	expense?			\boxtimes
Will this item or project replac	e a capital asset?		\boxtimes	
Will this create ongoing costs of	or savings?			\boxtimes
Will this leverage grant or other	er external funding?			\boxtimes
Is this request identified on the	e Capital Improvement Pla	an?	\boxtimes	
Describe how the project/ pur	rchase will be managed			
Who will manage procurement of		? Will external reso	urces be re	quired for design,
engineering, procurement, or co	J	~ ~ · · · ·		
Purchases will be made and wo	rk overseen by the Montagu	ie DPW.		
Make your argument for why this p consequences of inaction. This fund is needed to keep the				
equipment as needed.				
Relative Priority: Your assessr	ment of the how importan	it this is to the To	wn at the	present time.
Critical Importance	Highly Important	Moderately Im	portant	
xOx	0	0		
Comments and additional info	ormation:			



Denartment.

Airnort

Annual Town Meeting SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year **FY 27**

Bryan Camdon for Airport Commission

This form is intended for use with capital article submissions ≥ \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due 10/30/2025.

Submitted by:

Department.	All port	Submitted by.	Bryan camach for Airport commissi		
Item/Project Cost:	\$26,000	Date Prepared:	10/25/25		
Item/Project Title:	Up-fit and repair F-450 Truck				
Proposed Article Wording:					
provide the sum of		ourpose of << >>, in	lable funds, borrow, or otherwise ncluding any and all incidental and		

Detailed Description for Background Materials: (Provide a full description of the item or service. <u>Use attachments as needed.</u>)

In 2023 the airport purchased a 1994 Ford F-450 pickup truck from a municipal auction website for use around the airport, including snow removal, spill response, and building maintenance. While over 30 years old, the vehicle is in remarkable condition with no rust and has less than 19,000 miles. The purchase was made out of the airport operating budget funds, and in 2025 the airport equipped the vehicle with a new 10' snowplow and running gear totaling \$10,850. Also in 2025 the airport had the vehicle repaired totaling \$7,845, which included full replacement of the brakes, oil seals, tires, and suspension system. Upon completion of this work the expected remaining life of the vehicle is 15+ years. Currently the vehicle has a large utility box style body with a water pump and storage tank, and while somewhat useful, limits the overall function of the vehicle. We were aware of this when the vehicle was purchased and the intended plan was to upgrade the vehicle over the course of 2-4 years. Our intentions in FY27 would be to remove the existing body and install a 10' aluminum flatbed body OR a 8' standard vehicle bed body (depending on time of purchase cost). In addition, install 4 aluminum locking tool boxes with lighting and backup camera system. Estimated costs are as follows: Purchase bed-\$13,000 Purchase boxes (4)-\$4,000 Purchase Lighting-\$2,000 Install items & paint-\$6,000 Misc Costs-\$1,000

Scoping Questions Please elaborate in the comments box at bottom of		Yes	No		
Do you have a written estimate or proposal for the <i>If yes, attach the estimate</i>	scope of work?				
Is there a lease option for this expense?			\boxtimes		
Will this item or project replace a capital asset?	[X		
Will this create ongoing costs or savings?	!	\boxtimes			
Will this leverage grant or other external funding?			\boxtimes		
Is this request identified on the Capital Improveme	nt Plan?		\boxtimes		
Describe how the project/ purchase will be manage	;ed				
The airport manager will oversee this project. Vendors we project and job completion timeline.	vill be selected based upor	n prior perform	ance on similar		
Why is it essential that the Town makes this invest			•		
This project will allow the airport to continue to use already existing equipment in a more efficient manor without having to purchase a new vehicle with an overall cost exceeding \$70,000. While this request is to spend money on an older piece of second hand equipment, the condition and total investment to this point justifies the continued investment to keep the asset in operation for at least another 15 years. While this can be deferred a year or more, we have see the cost of upfitting in both labor and materials continue to increase year to year with no real indication that waiting may see a price decrease. In addition, as the airport daily duties and overall traffic have increased we are seeing the demand increase on all equipment, so preparing a vehicle to meet our needs now will help us keep our safety and operation standards to the highest level.					
Relative Priority: Your assessment of the how important O Critical Importance O X Comments and additional information:	ortant this is to the Tow Moderately Impo O		ent time.		