

# Public Works Facility Planning Committee

## Meeting minutes for Tuesday January 5, 2016 5:00PM

Downstairs Meeting Room of Town Hall

Members Present: Jay DiPuccio, Mark Fairbrother, Pam Hanold, Ken Morin, Deb Radway, Mark Williams.

Town Staff: Tom Bergeron (DPW Superintendant), Walter Ramsey (Planner), David Jenson (Building Inspector).

Also Present: John Hanold

All members except Jason Burbank were sworn in by the Town Clerk at the start of the meeting.

There were individual introductions.

Introduction by W. Ramsey. Facts about the DPW and it's facilities. Timeline from Agenda. Fuss & Oneil estimate sheet and map handout. Current facilities are inadequate, a new facility is needed and Sandy Lane is the chosen location. 17K square feet are needed (Ramsey, Bergeron). This is in addition to keeping the current facilities as storage. If this were lost, more sq ft would be required. Goal of this phase is to have something ready for ATM (May 2016).

- Review and score architects proposals to conduct preliminary design scope of work for the planned Public Works Facility at Sandy Lane.

Company discussions:

Ramsey's lowest score: All proposals met minimum requirements. Gallant AS. Comm. Agreed by consensus to eliminate. Clark: eliminated by consensus. CDM: eliminated by consensus. Front runners by Ramsey: Weston & Sampson. Norwood person spoke highly of them, esp Alberti. They have done work in Town. Negative view because of the Millers Falls Rd issue. Reinhardt Assoc is Ramsey's front runner. They did MCFD new station, Chief liked working with them; BI liked them except for their site development experience. PH: How tricky is the site to develop? Ramsey: fairly tricky.

TB worked with WS on previous projects. Overall good but with reservations about rotating engineers. More talk about failed project on Millers Falls Road.

Radway: What is complex about Sandy Lane?

High water table. Also, where does the new facility go and how does it fit with other uses of the entire sight (solar, industry, transfer station)

Radway: How much land is needed for the transfer station? About 5 acres.

DiPuccio: WestonSampson listed the most directly relevant experience.

Radway: Can we talk about what kind of building we will want? TB: probably a Butler-type building. There is great flexibility in these building types.

Jenson: W&S promoted LEED tech, types of heating, etc, more than Reinhardt.

PH: Don't pay for LEEDS certification, but for the technology.

A consensus developed to go with W&S and Reinhardt as finalists and they should be brought in for interviews.

***Motion*** to invite *Weston & Sampson and Reinhardt companies in for interview by MF, second by PH. Vote: 6-0* In favor. Motion Passed Unanimously .

Committee agreed to schedule meetings for Tuesday Jan 12 5:00 for 45 minute interviews.

Questions people want asked should be sent to Planner by this Thursday.

Scoresheets will be collected by the Planner at next meeting.

Meeting adjourned at 6:10 PM

Attachments:

Handouts from Walter

Scoresheets

Agenda