

DPW Building Committee

July 17, 2018

(posted)

Present: Jason Burbank (5:11), Jay Dipucchio, Ariel Elan (5:06), Mark Fairbrother, Pam Hanold, Bob Macewicz, Ken Morin, Mark Williams.

Absent: David Jensen, Richard Widmer. Walter Ramsey (Planner), Tom Bergeron(DPW).

Public: Melina Bourdeau (Recorder reporter). Jeanne and Peter Golrick (out at 5:40), Deb Radway @ 5:20.

Ken Morin opened meeting at 5:04.

Minutes: Motion to accept by Jay, 2nd by Mark Williams. 5-0-1.

Items not anticipated: Because Walter needed to leave for another meeting this item was taken first. Walter informed us of a \$5K grant from META for a renewable energy study of the design of the new building, which the Montague Energy Committee endorses. Motion to endorse by Jay Dipucchio, 2nd by Mark Williams 7-0.

Jeanne Golrick objected to the Planner working for/with the committee.

Pam Hanold led a review of the draft OPM RFQ.

Attention was drawn to proposed dates and the fact that the Committee intends to be deeply engaged in the execution of the project. Walter then told the committee that Town counsel has advised that we can use Weston & Sampson if we so desire, without a bid process. Steve will check with the MA Attorney General's office to confirm this.

The anticipated project completion date is July 20, 2020.

Construction bidding to be completed for construction to begin spring 2019.

Ken feels we could have the site cleared and surveyed ahead of time to save time.

Pam felt we should have language inserted to spell out our choice of Weston & Sampson, if we should choose to do so.

There was concern that we might be loading too many functions onto the OPM position, but this is just the RFQ and not the actual contract for services.

Project information will be made available to the public via the Town web site.

Deb Radway: We should request the resumes and qualifications of all major OPM staff that will be on the project.

Motion to adopt changes by Jay Dipucchio, 2nd by Bob Macewicz. 8-0.

Steve Ellis will compile the changes and re-issue the RFQ to the committee for approval at the next meeting.

Next meeting: **August 7, 2018 @ 5:00 PM**

Motion to adjourn at 6:30 by Jay Dipucchio, 2nd by Pam Hanold. 8-0

Attach:

Draft OPM RFQ