

DPW Building Committee

July 31, 2018

(posted)

Meeting is being recorded.

Present: Jason Burbank (5:16), Jay Dipucchio, Ariel Elan, Mark Fairbrother, Pam Hanold, David Jensen, Bob Macewicz, Ken Morin. Absent: Richard Widmer, Mark Williams. Walter Ramsey (Planner).

Town Hall staff: Steve Ellis (TA), Tom Bergeron (DPW).

Public: None.

Ken Morin opened meeting at 5:05.

Minutes: Motion to accept as amended, by Jay Dipucchio, 2nd by Pam Hanold. 6-0.

OPM procurement update: Steve: Changes to the OPM RFQ as discussed at July 17 have been made. Notice of RFQ has gone out to MA Central Register, will be in Greenfield Recorder tomorrow, on the Town's procurement web page, and on the Town's official meeting board. Motion to allow TA to proceed with the process by Jay Dipucchio, 2nd by David Jensen. 8-0

The next big milestone is a project briefing session on August 15, 2018 at the Public Safety Complex at 11:00 AM. This will be posted as a committee meeting in case a quorum shows up. Steve will make the presentation. A site visit will follow the briefing. Beyond that, responses to the RFQ must be received in the Selectboard office by 2 PM, September 6, 2018.

Designer selection update: Steve spoke with Debra Anderson at the AG's office who says we need to rebid for design phase due to the cost cap of \$600k in the original feasibility design study contract. Management of bidding of that part of the project remains part of the OPM scope. Steve and Walter will work on this.

Review Facility Schematic Design: The committee reviewed the current floor plan and suggested several changes, particularly in the office/locker room area of the building. This will be revisited after the OPM is chosen.

Topics not anticipated:

Next meeting: August 15, 2018 at Public Safety Complex meeting room. (RFQ Bidder's Briefing Meeting)

Next regular meeting: **August 21, 2018** @ 5:00 PM at Town Hall. (Review questions and responses from OPM bidders.)

Motion to adjourn at 6:25 by Jay Dipucchio, 2nd by Jason Burbank. 8-0

Attach: Steve's handout