

2. Did you receive funding for any special articles in FY20? What is the status of those expenditures/investments?

Work on the Town Hall Awning “lower skirt” is completed save for installation. A second appropriation was required to remedy structural issues identified in the first phase of work. Contractors have welded in a new steel frame and the project will be sealed up and await completion when weather improves in spring 2020.

Work on Town Hall Annex and Shea Theater roofs is substantially completed, but warranty verification is still pending. Should be complete in January.

3. Did you receive funding for a discretionary account in FY20? What have you purchased to date, at what cost? Looking forward in FY21, what do you expect to purchase at what cost?

No

4. To-date in FY20, has your department experienced any notable successes, such as improving or providing new programs or services, or implementing new technologies? If so, please describe.

The Selectboard’s Office has contributed to the Town’s substantial progress in the implementation of capital projects (DPW facility, building roofs, etc), completion of union contracts, settlement of the FirstLight ATB cases, development of new personnel policies (to be brought forth in CY2020), and advancement of the redevelopment of the Canal District and other sites. These and all other accomplishments are shared with key staff from other departments as well as volunteer and elected Town officials.

5. Are there challenges to your department’s ability to meet its goals and objectives that are due to its FY20 operating budget? If so, offer your recommendation(s) for improving the situation.

The Town Administrator is not prepared to advance major staffing proposals that might further accelerate progress in the improvement of human resource, procurement, and capital assets management due to cost, but believes we are making progress in each of these domains. Enhanced capacity proposed for the Executive Assistant would be of great benefit, as would changes in the Planning Department, which would support shared initiatives.