



Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions \geq \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: Airport Submitted by: Airport Manager Bryan Camden

Item/Project Cost: \$152,315 Date Prepared: _____

Item/Project Title: Pioneer Aviation Ramp Project

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$152,315**, or any other amount, for the purpose of replacing all pavement, utility connections, parking lots, and loading docks, on the Pioneer Aviation property, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

This project will be done in three phases, but the full appropriation is requested in a single article for simplicity. The total cost is estimated at \$3,046,300, with 95 percent federal and state funding and the remaining 5 percent as the town's share. Phase I is for tribal and environmental coordination expected to be completed in FY24 with a local share of \$4,190. Phase II is the design and bid phase expected to be completed in FY25 with a local share of \$18,125. Phase III will be the construction phase, and work is expected to occur in fiscal years FY25 and FY26 with a local share of \$130,000.

The pavement on the Pioneer Aviation property is original from the 1970s and has variously either failed or fallen below minimum condition standards. On a scale of 0-100, where 100 is like new, a rating below 45 is considered to be failed and in non-compliance by the FAA. The pavement condition index is currently below 20.

The project will replace all paving, utility connections, parking lots, and the loading dock.

Scoping Questions

Yes

No

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?

If yes, attach the estimate

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

Who will manage procurement and execution of the project? Will external resources be required for design, engineering, procurement, or construction oversight?

Why is it essential that the Town makes this investment now?

Make your argument for why this project is necessary and timely. Articulate the benefits of the project. If necessary, describe the consequences of inaction.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

Highly Important

Moderately Important

0

0

0

Comments and additional information:



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Department: CWF Submitted by: Chelsey Little

Item/Project Cost: \$283,800 Date Prepared: 11/01/2023

Item/Project Title: Montague Center Pump Station Upgrades

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$283,800**, or any other amount, for the purpose of upgrading the Montague Center Pump Station including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

Pumps x2 (Centrifugal)	\$60,000
Wet Well Rehab (concrete, coatings/sealer, paint)	\$30,000
Dry Well Rehab (concrete, coatings/sealer, paint)	\$10,000
Generator w/switch gear	\$28,000
Electrical Contractor	\$10,000
Controls, including level controls (bring up to grade out of confined space)	\$20,000
Bypass pumping connection (currently does not have one)	\$10,000
Bypass pumping	\$5,000
Building concrete/repointing/stabilization	\$20,000
Air relief valve and appurtenances	\$50,000
Fencing/gate for security (currently non-existent)	\$10,000
Dehumidification system	\$5,000
Total:	\$258,000
Contingency of 10%	\$25,800
Grand Total:	\$283,800

Station Description:

The Montague Center Station is the Town’s largest capacity station and is a multi-level structure with a very deep foundation, flat roof, and red brick masonry façade on the above ground level. This station was constructed adjacent to a waterway (the Sawmill River.) The structure is split into two major areas; wet well and dry well sides. The sides are divided by a concrete wall that extends from the base slab to the roof of the structure. The dry well is further divided into four levels.

Scoping Questions

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?

If yes, attach the estimate

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Yes

No

Describe how the project/ purchase will be managed

The Superintendent, along with Town Hall staff, will manage procurement and execution of the project.

Why is it essential that the Town makes this investment now?

The Montague Center Pump Station and its components are original from its installment in 1982 and need to be upgraded.

A summary of the detailed 2012 CDM Smith Engineering Report noted the following:

- No fence, puts station at risk for forced entry/vandalism to external generator and controls components
- Minor interior mortar deterioration, moisture damage to interior walls, need repairs on all levels, painting
- Exterior door replacement, brick and mortar needs re-pointing, painting
- Confined space entry is of significant concern relating to operator safety
- Due to age, risk of equipment failure is significant and increasing
- Capacity shortfall observed, larger pumps needed

The corresponding air relief valve and appurtenances located in the force main (that stems from the station) are in dire need of repair, as they have experienced corrosion due to prolonged exposure to sewer gases such as hydrogen sulfide. (See photo) Due to the importance of the relief valve on the overall operation of the station, it is recommended to perform the replacement of the valve assembly at the same time as the bypass occurs during the upgrade of the station.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance



Highly Important

O

Moderately Important

O

Comments and additional information:

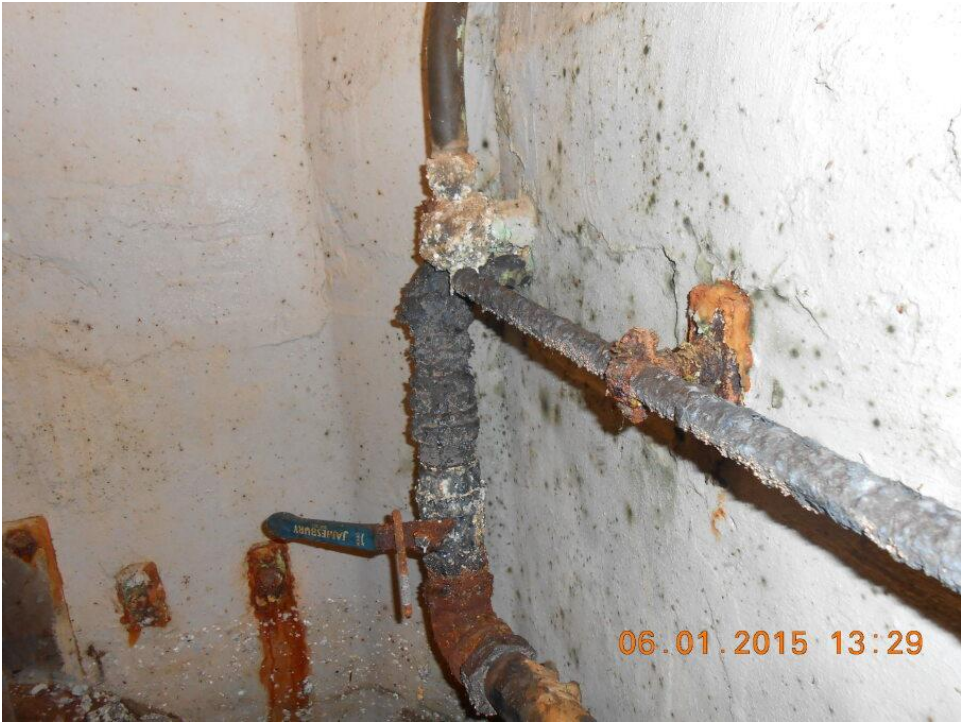
Photos

Station Exterior (2015)



Dry Well (2010, 2015)





Generator (2023)



Air Relief Valve and Appurtenances (2022)





Fall 2023 Special Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

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Please complete this form in its entirety! Initial Submission due August 10

Department:	<u>MONTAGUE DPW</u>	Submitted by:	<u>Tom Bergron</u>
Item/Project Cost:	<u>\$ 40,401.36</u>	Date Prepared:	<u>October 23, 2023</u>
Item/Project Title:	<u>Equipment trailer</u>		

Proposed Article Wording:

To see if the town will vote to raise and appropriate, transfer borrow, or otherwise provide the sum of \$ 40,401.36 or any other amount for the purpose of purchasing a skid steer. or pass any other vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

This Trailer will replace the 1987 10-ton trailer that the steel is fatigued, the new trailer will have longer ramps and tilting trailer bed making loading and unloading safer. It will also allow us to put two pieces of equipment on the trailer, which means less trips to the project sight and having to return to the DPW to get another piece of equipment.

Enter response

Have you received an estimate as a basis for cost? (yes/no) yes

- If yes, please attach estimate

Are grant or other funds available to offset cost? (yes/no) no

Is there a lease option for this expense? (yes/no) no

Will this item or project replace old equipment? (yes/no) yes

If replacement, estimate surplus value: \$1000

Will it create other ongoing costs or savings? (yes/no) saving

Why is it essential that the Town makes this investment now?

The has approximant build time of 72 weeks if we order it now we could have it by the spring.

Make your argument for why this project is necessary and timely

This will replace a 1987 equipment trailer that has steel rail that are fatigued and could break causing damage to equipment and others.

Relative Priority

Your assessment of how important this is to the Town at the present time.

Critical Importance

X

Highly Important

O

Moderately Important

O

If submitting more than one request, where does this stand as a priority relative to the others you are submitting?

First

X

Second

O

Third

O

Fourth or Lower

O

Comments:

Final recommendation of Capital Improvements Committee:

O Support

O Not Support

Comments on Recommendation:

ATTENTION: Brooke Tyler

Sourcewell Quote Valid for 7 Days

Reference No: 252921JDM

Ship To:
 Sourcewell - Contract #092922-FTS
 Town of Montague, Ma

Phone:
 FAX:

Bill to:
 Sourcewell - Contract #092922-FTS FAX:
 Tyler Equipment Corp.
 251 Shaker Rd
 East Longmeadow MA

Customer Unit/Stock:
 Phone:

PO#
 Quote Date 10/06/2023
 Order Date
 Order Status Quote

Sales Person Jacob Meyer
 Sourcewell Discount 12%
 Addtl Disc/Terms 0%
 Net Due 30 Days

Appx Completion 76 (weeks)
 Other Charge
 Product ID FT-45-2 TA Deck Over - Tilt
 Serial No

Shipping Notes:

Drawing No: OVL Length: 38

Notes: sourcewell member cost

Copy No:
 Part No:
 MRP No:
 Smart No: 6.52438
 Appx Wgt +/-: 9,850 lbs

Item Type	Options	Description	Add Qty	Unit	Total Qty	Total Amt
Base Trailer		FT-45-2 TA		Each	0	\$36,518.00
Deck Length		Add Tilt Deck Length		Feet	24	\$0.00
Beavertail		Wood Inlaid Beavertail		Opt	6	\$0.00
Deck Type		White Oak 2" Nom		Std	1	\$0.00
Ramps; Rear	✓	6' X 38" With Tapered Approach Wood Inlaid, Air Operated		Pair	1	\$4,308.00
Appx Deck Height		33" Loaded		Inches	1	\$0.00
Width		102" OD		Feet	30	\$0.00
Tie Downs	✓	D-Rings, 1" ** Straight ** (One Set Centered on BVT)	4	Each	16	\$200.00
Brakes		Air, ABS 2S/1M, Meritor WABCO (Parking brakes on all axles)		Std	1	\$0.00
Axles		25K Oil Bath		Std	2	\$0.00
Suspension		49" Spread (Spring), 9700 Hutch		Std	1	\$0.00
Suspension		25,000 lb Heavy Duty 3 leaf springs, for Hutch 9700		Axle	2	\$0.00
Tires & Wheels		235/75R 17.5 J, 8 Bolt [17.5 x 6.75] Hub Pilot		Each	8	\$0.00
Hitch Length		Center of Coupler to Headboard, Appx		Feet	6.5	\$0.00
Hitch Type		3" Adjustable Lunette Eye/Pintle, [C] 66,000 lb Plate Mount (3/4" Bolt)		Std	1	\$0.00
Jack Plug	✓	140,000 lb Twin 2 Speed (39,000 lb Lift Capacity)		Pair	1	\$484.00
Lights		7 Pole Semi		Each	1	\$0.00
Lights		LED Lights (Peterson), Sealed Wiring Harness (Sealco)		Std	1	\$0.00
Lights		Mid-Turn Lights		Std	1	\$0.00
Lights	✓	Amber LED Oval Strobe Lights, Switched and Mounted in Tailboard (Harness Powered)		Opt	1	\$601.00
Trailer Color		Felling Black # CCA945378 (White Felling Decal)		Std	1	\$0.00
Stripe Color		White		Std	1	\$0.00
Standard		1/2" Safety Chains, Grade 70		Std	1	\$0.00
Standard		Air Bag Tilt (Dual Air Bags) 120psi required		Std	1	\$0.00
Standard		Air Operated Tilt Deck Lock		Std	1	\$0.00
Standard		Document Holder		Std	1	\$0.00
Standard		Protective Cover for the Air Tilt Control Switches		Std	1	\$0.00
Standard		Side Mounted Step, 1 Standard, Road Side		Std	1	\$0.00

Item Type	Options	Description	Add Qty	Unit	Total Qty	Total Amt
Option	✓	Toolbox, Extended as far forward as possible (with lockable latch) in a-frame area of hitch		Opt	1	\$336.00
GVWR		54,200 lbs		Std	1	\$0.00



MSO's are not released until Payment Received



****FOB IF NO FREIGHT charged****

** FET Tax may apply on 26,000 lb GVWR and above **

State and Local taxes may not be reflected in quoted price

Please sign and date your acceptance of this quote:

Standard List Price:	\$42,447.00
Sourcewell Discount:	\$5,093.64
Sub Total:	\$37,353.36
Net Cost:	\$37,353.36

Sourcewell Freight:	\$3,048.00
Material Surcharge:	\$0.00
Other Charge (see above):	\$0.00
Sales Tax:	\$0.00
License Fees:	\$0.00
FET TAX (Less Tire Deduct):	\$0.00
TOTAL U.S.D.	\$40,401.36



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Department: MONTAGUE DPW Submitted by: Tom Bergron

Item/Project Cost: \$ 90,000 Date Prepared: August 7, 2023

Item/Project Title: Skid Steer

Proposed Article Wording:

To see if the town will vote to raise and appropriate, transfer borrow, or otherwise provide the sum of \$90,000 or any other amount for the purpose of purchasing a skid steer. or pass any other vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

This skid steer will give the DPW the ability do many different things with attachments, we will able to cut the grass at both of the solar field that is the towns responsibility, the grade is so steep we cannot use our tractor, also mill small areas of road in order to repave, load trucks if necessary change attachments and fill trucks with snow for snow removal off the streets, backfill ditches when a smaller machine can stay in its own lane. The Turners Falls airport has a skid steer now which we use but getting it is not always easy when we are in need for it, although the airport dose have many attachments that we can use on the skid steer and are more available than the machine itself.

Enter response

Have you received an estimate as a basis for cost? (yes/no)

yes

- *If yes, please attach estimate*

Are grant or other funds available to offset cost? (yes/no)

no

Is there a lease option for this expense? (yes/no)

no

Will this item or project replace old equipment? (yes/no)

no

If replacement, estimate surplus value:

Will it create other ongoing costs or savings? (yes/no)

Why is it essential that the Town makes this investment now?

Make your argument for why this project is necessary and timely

Relative Priority

Your assessment of the how important this is to the Town at the present time.

Critical Importance

X

Highly Important

O

Moderately Important

O

If submitting more than one request, where does this stand as a priority relative to the others you are submitting?

First

X

Second

O

Third

O

Fourth or Lower

O

Comments:

The DEP also monitors the grass cutting around the burn dump solar fields.

Final recommendation of Capital Improvements Committee:

O Support

O Not Support

Comments on Recommendation:



Quote Summary

Prepared For:

TOWN OF MONTAGUE MONTAGUE HIGHWAY
DEPARTMENT
500 AVENUE A EXT
TURNERS FALLS, MA 01376
Business: 413-863-2054

Prepared By:

Nicholas St. Cyr
United Ag & Turf
700 Fort Pond Road
Lancaster, MA 01523
Phone: 978-537-3356
nicholas.stcyr@uatne.com

Quote Id: 30199209
Created On: 08 January 2024
Last Modified On: 08 January 2024
Expiration Date: 07 February 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 331G COMPACT TRACK LOADER	\$ 125,500.97	\$ 87,973.08 X	1 =	\$ 87,973.08

Equipment Total **\$ 87,973.08**

Quote Summary

Equipment Total	\$ 87,973.08
Filing / Origination Fees	\$ 0.00
SubTotal	\$ 87,973.08
Est. Service Agreement Tax	\$ 0.00
Total	\$ 87,973.08
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 87,973.08

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 30199209

Customer: TOWN OF MONTAGUE MONTAGUE HIGHWAY DEPARTMENT

JOHN DEERE 331G COMPACT TRACK LOADER

Hours:

Stock Number:

Suggested List

\$ 125,500.97

Selling Price

\$ 87,973.08

Extended

\$ 98,275.00

Code	Description	Qty	Unit	Extended
0BE2T	331G COMPACT TRACK LOADER	1	\$ 98,275.00	\$ 98,275.00

Standard Options - Per Unit

170K	JDLink™	1	\$ 0.00	\$ 0.00
0755	Cab/Heat/AC, Power QT, Hi Flow, SL & RC, 2Spd, LED Lights, Rev Fan	1	\$ 10,958.00	\$ 10,958.00
0995	ISO Joystick Controls with Integrated Detents & EH Joystick Performance Package & EH Boom Performance Package	1	\$ 2,628.00	\$ 2,628.00
1501	English Operator's Manual and Decals	1	\$ 0.00	\$ 0.00
2650	Zig-Zag Bar Tread Pattern - 17.7 in. (450 mm) Tracks	1	\$ 523.00	\$ 523.00
4001	2-Inch Seat Belt with Shoulder Harness	1	\$ 232.00	\$ 232.00
6006	Air Suspension Seat (Cloth with Heat)	1	\$ 684.00	\$ 684.00
8042	Rear View Camera	1	\$ 931.00	\$ 931.00
8050	Cold Start Package	1	\$ 332.00	\$ 332.00
8060	Engine Air Precleaner	1	\$ 498.00	\$ 498.00
8305	Counterweight, (Double Set)	1	\$ 819.00	\$ 819.00
8342	Radio, AM/FM with Bluetooth	1	\$ 658.00	\$ 658.00
8370	HD Rear Grille	1	\$ 532.00	\$ 532.00
8380	Footrest with Floor mat	1	\$ 157.00	\$ 157.00
8500	On-board Grade Indication	1	\$ 1,643.00	\$ 1,643.00
9062	84 in Heavy Duty Construction Bucket (21.0 cu ft) w/ Edge	1	\$ 2,701.00	\$ 2,701.00

Standard Options Total

\$ 23,296.00

Dealer Attachments

DELIVERY	TO CUSTOMER IN MONTAGUE, MA	1	\$ 408.00	\$ 408.00
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Dealer Attachments Total

\$ 408.00

Value Added Services Total

\$ 0.00

Suggested Price

\$ 125,500.97

Customer Discounts

Customer Discounts Total

\$ -37,527.89

\$ -37,527.89

Total Selling Price

\$ 87,973.08



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Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: Montague DPW Submitted by: Tom Bergeron

Item/Project Cost: \$222,880 Date Prepared: October 31, 2023

Item/Project Title: South Ferry Road Culvert Replacement

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$222,880** or any other amount, for the purpose of replacing the culvert at South Ferry Road, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

The South Ferry Road culvert services a small tributary to the Sawmill River. The culvert is undersized and has a history of causing localized flooding issues. The 24" asbestos pipe culvert will be replaced with a precast concrete box culvert that will meet Massachusetts Stream Crossing Standards. The work will improve riverine habitat along the Sawmill River and reduce localized flooding.

Scoping Questions

Yes

No

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?

If yes, attach the estimate

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

The project has been designed by a consultant engineer and the permits are being finalized. The DPW would install the culvert in-house in accordance with the engineer's plans. The budget accounts for hiring the engineer to provide limited oversight of the project to ensure permit compliance and quality control. The budget is based on an estimate prepared by the engineer.

Why is it essential that the Town makes this investment now?

While there are at least 22 other culverts in critical condition in Montague, this culvert project has a design and permitting in hand- an investment of approximately \$80,000. A delay to the project will require re-engineering and re-permitting the project. Localized flooding will continue to occur.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

Highly Important

Moderately Important

XOX

O

O

Comments and additional information:

The work leverages a \$25,000 assessment/design grant by the Mass Dept of Ecological Resources which was initial seed money for the project.

The culvert was identified for replacement in the 2021 Culvert Inventory

Doing the project “in-house” by DPW staff instead of “bidding out” the job is expected to save at least \$75,000.

Montague has 194 culverts associated with stream crossings. The culvert inventory has identified 22 culverts in critical condition and 17 in poor condition. Replacement of culverts requires that they be brought up to current stream crossing standards, which can greatly increase their size (and cost) but will ensure they be more resilient to future storm events. This can be a model for future culvert repair projects that are addressed “in-house” by DPW instead of contracting out the work.

The Selectboard had considered funding this project with MassDOT funds through the Regional Transportation Improvement Plan, however that was deemed unfeasible as it would have cost the town \$300,000 in engineering fees and cost the State over \$500,000 for construction.

PROJECT #195113356		SHEET #		PAGE #	
CLIENT: Town of Montague, MA		MADE BY: BMR		DATE: 5/24/2023	
PROJECT: South Ferry Road Crossing Replacement		CHKD BY: RL		DATE: 5/24/2023	
SUBJECT: Estimate of Probable Construction Costs for Funding		REV BY: BMR		DATE: 11/1/2023	
REV BY:		DATE:			
Item No.	Description	Unit	Unit Price	Quantity	Price
101	Clearing and Grubbing	LS	\$1,200.00	1	\$1,200.00
115.1	Demo of Existing Culvert and Headwalls	LS	\$7,000.00	1	\$7,000.00
120	Earth Excavation	CY	\$10.00	580	\$5,800.00
120.1	Unclassified Excavation	CY	\$16.00	100	\$1,600.00
144	Class B Rock Excavation	CY	\$85.00	20	\$1,700.00
151	Gravel Borrow	CY	\$35.00	380	\$13,300.00
156.1	Crushed Stone For Bridge Foundations	CY	\$28.00	120	\$3,360.00
170	Fine Grading and Compacting	SY	\$1.00	550	\$550.00
402.11	Dense Graded Crushed Stone for Shoulders	CY	\$35.00	10	\$350.00
450.22	Superpave Surface Course 9.5 (SSC-9.5)	TONS	\$220.00	50	\$11,000.00
450.31	Superpave Intermediate Course 12.5 (SSC-12.5)	TONS	\$180.00	90	\$16,200.00
450.71	Superpave Bridge Protective Course 9.5 (SPC B-9.5)	TONS	\$300.00	10	\$3,000.00
452	Asphalt Emulsion for Tack Coat	GAL	\$50.00	20	\$1,000.00
620.1	Steel Beam Highway Guard Type TL-2 Single Face	LF	\$36.00	250	\$9,000.00
627.72	Guardrail Manufactured TL-2 End Section	EACH	\$1,800.00	4	\$7,200.00
697	Sedimentation Fence	LF	\$3.50	300	\$1,050.00
698.1	Geotextile Fabric for Stabilization	SY	\$5.00	220	\$1,100.00
698.3	Geotextile Fabric for Seperation	SY	\$5.00	250	\$1,250.00
698.4	Geotextile Fabric for Permanent Erosion Control	SY	\$5.00	220	\$1,100.00
751	Loam for Roadsides	CY	\$28.00	54	\$1,512.00
765	Seeding	SY	\$2.00	200	\$400.00
772.036	Arborvitae 5-6 Feet	EACH	\$175.00	4	\$700.00
965	Barrier Membrane, Welded By Torch (F)	SF	\$14.00	280	\$3,920.00
983.02	Modified Dumped Rip Rap for Channel Stabilization	TON	\$44.00	70	\$3,080.00
983.1	Rip Rap for Slope Stabilization	TON	\$44.00	18	\$792.00
991.1	Control of Water (Bypass System)	Unit	\$5,000.00	1	\$5,000.00
995.03	Precast Box Culvert, with Chamfered End Section (Concrete Class AAA)	LS	\$75,000.00	1	\$75,000.00
CONSTRUCTION SUBTOTAL:					\$177,164
10% Contingency					\$17,716
Engineering Services During Construction					\$28,000
Project Total:					\$222,880

*Assumptions :

1. Unit price costs assume that the project will be constructed by the Town and not publicly bid.
2. The unit prices do not include Town labor costs.
3. The highlighted line items are scope of work that are assumed to be performed by subcontractors to the Town.
4. Costs associated with the rental of equipment to set the box culvert are included as part of the unit price for Item#995.03

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The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stantec without delay.
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Consultants

Notes

1. THE EXISTING CONDITIONS SITE PLAN THAT SERVES AS THE BASIS FOR THESE DRAWINGS ARE THE RESULT OF A TOPOGRAPHIC SURVEY PERFORMED BY MARTINEZ COUCH AND ASSOCIATES (MCA) OF ROCKY HILL, CT IN SEPTEMBER 2022 AND IS BASED ON THE NAVD 1988 DATUM AND IS OF MASSACHUSETTS STATE PLANE.
2. WETLANDS WERE DELINEATED BY CHRIS GUIDA OF FIELDSTONE LAND CONSULTANTS, PLLC IN AUGUST 2022.

Revision

Issued

File Name: 13487-04-EXISTING.dwg MRO BMR BMR 22.09.16
 Dwn. Chkd. Dsgn.

Permit-Seal

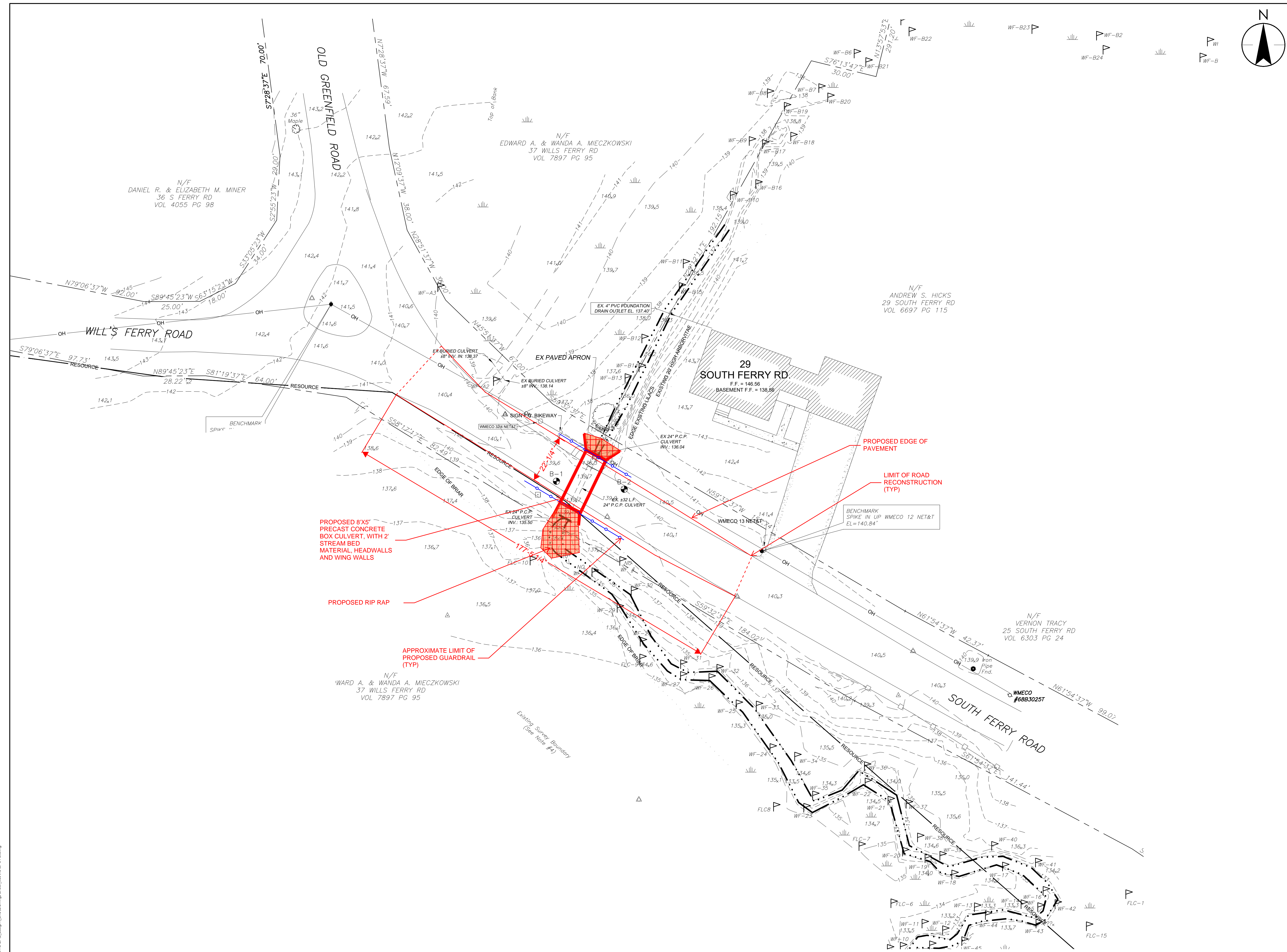
Client/Project
 TOWN OF MONTAGUE
 MASSACHUSETTS

Title
25% CONCEPT PLAN FOR TOWN REVIEW

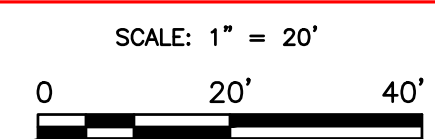
Project No. 195113487 Scale AS NOTED

Drawing No. Sheet Revision

C-100 0



CONCEPT PLAN FOR TOWN REVIEW



\\ARB01\proj\13487-04-EXISTING.dwg 11/13/2022 11:21:59 AM ORIGINAL SHEET - ARCHD



Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions \geq \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department:	<u>Montague DPW</u>	Submitted by:	<u>Tom Bergeron</u>
Item/Project Cost:	<u>\$296,000</u>	Date Prepared:	<u>October 31, 2023 Rev 2/2/24</u>
Item/Project Title:	<u>Town Hall Parking Lot Rehabilitation</u>		

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$296,000** or any other amount, for the purpose of rehabilitating the public parking lot at Town Hall One Avenue A, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

The pavement at the Town Hall Parking Lot is in poor condition. It has not been repaved in over 20 years. The blue “butler building” as well as the red “shed” attached to the annex would be removed in order to make additional space available for overflow parking. The parking lot entrance off First Street would be better defined and safer with the inclusion of curbing and a vegetated buffer. The newly paved lot would be properly painted and marked with code-compliant signage.

Scoping Questions

Yes

No

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?

If yes, attach the estimate

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

The project will be administered by the DPW. The bulk of the work would be contracted out to a paving contractor. The structure demo would be contracted out. The DPW will set the new and replacement curbing.

Why is it essential that the Town makes this investment now?

The pavement is in poor condition. The planned loss of the first street parking lot for the purpose of developing affordable housing is going to modestly increase parking demand on the town Hall lot. This project will allow the town to remove the surplus butler building to repurpose that space and open sightlines to the riverfront from downtown.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

Highly Important

Moderately Important

X

Comments and additional information:

Demo of "Butler building" and attached "red shed" quote from Associated Building Wreckers- \$25,000

Full Depth repaving based on quote from Warner Bros- \$230,036.65

Curbing material quote from Williams Stone Co.- \$14,081

Subtotal= \$269,117.65

10% contingency= 26911

Grand total= \$296,029



town hall 1

2021 Aerial Imagery
Property Tax Parcels



- Remove Butler Building
- 2 Vegetated islands +/- 300 ft of curbing
- Repave +/- 40,000 square feet



Warner Bros., LLC

PO Box 91, Sunderland, MA 01375 · 413.665.7021

To:	Town of Montague MA	Contact:	Tom Bergeron
Address:	500 Avenue A Turners Falls, MA 01376	Phone:	(413) 863-2054
Project Name:	Town Hall Montague	Fax:	(413) 863-3212
Project Location:	Montague	Bid Number:	WB-406
		Bid Date:	11/30/2023

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	ASPHALT EMULSION FOR TACK COAT	250.00	GAL	\$12.50	\$3,125.00
	DRAINAGE STRUCTURE ADJUSTED	6.00	EACH	\$850.00	\$5,100.00
	FINE GRADING AND COMPACTING	4,885.00	SY	\$4.00	\$19,540.00
	GRAVEL TRG	330.00	TON	\$40.00	\$13,200.00
	Milling To Gravel	4,435.00	SY	\$6.75	\$29,936.25
	UNCLASSIFIED EXCAVATION	280.00	CY	\$40.00	\$11,200.00
4885 +/- SY 1.5"	SUPERPAVE SURFACE COURSE – 9.5 (SSC – 9.5)	415.00	TON	\$159.00	\$65,985.00
4885 +/- SY 2"	SUPERPAVE INTERMEDIATE COURSE - 19.0 (SIC - 19.0)	550.00	TON	\$149.00	\$81,950.00
Total Bid Price:					\$230,036.25

Notes:

- Please find the attached Standard Conditions document. By signing below, buyer acknowledges and agrees that it has also read and approved Contractor's Standard Conditions, as required included parts of this contract. This contract constitutes the entire agreement between the Contractor and Buyer and may only be modified by a written amendment executed by both parties. This proposal is accepted upon receipt of Buyer's signature, and the Contract is effective as of the date of Contractor's signature tendered to Buyer. Executed by both parties as a sealed instrument.
- Prices are based upon current liquid asphalt costs, which are not guaranteed by suppliers and, therefore, subject to sudden adjustment during the term of this agreement. The base cost (index) of asphalt for this quote is \$ 637.50 per ton.
- Prices are based on TWO mobilization(s). Additional mobilizations which become necessary will be subject to a charge of \$ 3500.00 each.
- All fees, permits, and engineering will be the responsibility of the buyer unless otherwise noted above. No bonds will be supplied. Above quantities are estimates only and are subject to adjustment determined by Field Measure unless otherwise noted above.
- Center Line layout & Slope Layout done By general Contractor.
 - Day work quoted in price.
 - All traffic control shall be the responsibility of the General Contractor
 - General Contractor to clean, prep, cover and mask existing surfaces as necessary
 - Temporary Ramps and Removal of Temporary Pavement are not included in price
 - CL Toms and Temp Striping As required By GC
 - ASC To reserve the rights to subcontract Items as needed.
 - QC testing at the plant and the street is included in our pricing. Any Bonus or deduct attributable to the material is to be remitted to All States Construction Based on the installed bid price.
- Survey control points as required to layout project to be supplied by others. All staking, layout, and establishment of grades to be done by others and clearly marked prior to work. Warner Bros., LLC will not accept responsibility for improper engineering and/ or areas where no grades were indicated prior to work.
- All Prep for Paving including sweeping and saw cutting are excluded unless stated otherwise herein.
- Gravel is to be placed by others and fine graded to the required grade, all compaction of sub-base and gravel is to be done by others prior to paving, any and all testing/ in place density tests are to be done by others. Unless specifically included in quoted scope of work. Fine Grading will be from 1" +/- if quoted
- Projects that are Tax exempt buyer will be responsible to submit exempt certificate with signed contract.
- All traffic and safety control by others unless stated Herein
- This is a unit price quotation with quantities to be verified upon completion. Contract amount will be determined by extending verified quantities at quoted unit prices. Customer is responsible to verify all quantities in this proposal.
- No Credit card payment is allowed unless stated Herein. Approved Credit Card payment will incur a 5% fee.
- **PLEASE SIGN AND RETURN a copy of this quote by E-Mail, Fax (413-674-2021) to Warner Bros., LLC, if you agree with price, terms, and all conditions, so we may assign a job # to the project and schedule your work. (Work will NOT be scheduled until the quote is signed)**
- This quote is valid if accepted within 30 days.
- Loam & Seed by others
- Line Striping by others

- Paving after October 31st or when Ambient Temperatures are below 40 degrees will be on the Direction of Owner/ Buyer. Warner Bros., LLC will not accept responsibility for work affected by Temperature. Warner Bros., LLC may require a signed waiver to proceed.

Payment Terms:

Payment terms are net 30 days, no retainage is permitted by Buyer, unless stated above, and subject to credit approval. Contractor may set off past due balances against any amount due or which becomes due to the Buyer from Contractor or any of its affiliates or subsidiaries. Balances not paid within above terms are subject to default interest at 1.5% monthly percentage rate. In such event, Buyer agrees to reimburse Contractor all collection costs including reasonable attorney's fees and court costs. Contractor reserves all rights to file lawfully permitted liens and seek other lawful remedies.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: WB LLC</p> <p style="text-align: right;"><i>James Houle</i></p> <p>Authorized Signature:</p> <p>Estimator: James Houle jimh@asmg.com</p>
---	--

ASSOCIATED BUILDING WRECKERS, INC.

352 Albany Street, Springfield, Massachusetts 01105

Tel: (413) 732-3179/ (800) 448-2822

Fax: (413) 734-6224

www.buildingwreckers.com

AA/EOE

February 2, 2024

Walter Ramsey
Town of Montague
1 Avenue A
Turners Falls, MA01376

**RE: Demolition Budget
60' X 40' Butler Building
25' X 16' Wooden Shed**

For budgetary purposes only, the sum of **\$25,000.00** would be sufficient to demolish the metal building and wooden storage shed located at 1 Avenue A in Turners Falls, Massachusetts.

Associated Building Wreckers' work includes:

- 1) Notifying DigSafe.
- 2) Providing 100% Payment & Performance bonds.
- 3) Using water for dust control, as needed, via Town hydrant, at no additional cost to Associated Building Wreckers, Inc.
- 4) Demolition and removal of the metal building and storage shed, including any concrete slabs.
- 5) Trucking and disposal of all debris and rubble at approved/permitted facilities.
- 6) Leaving the demolition areas rough graded with existing soils.
- 7) Furnishing a certificate of insurance for demolition upon request, based on prevailing wages.
- 8) Performing all work in one mobilization.

Exclusions:

- 1) All utility disconnections, including but not limited to, cutting, capping, and/or making safe.
- 2) Providing a pre-demolition asbestos survey, as required.
- 3) Any building contents.
- 4) Any repair to asphalt, walkways, and/or lawns.
- 5) Any temporary site fencing to secure the job site.
- 6) Any backfill.
- 7) Any costs related to asbestos abatement or hazardous materials, if found onsite.

Sincerely,

ASSOCIATED BUILDING WRECKERS, INC.


Steven Hill, Estimator



Williams Stone Co. Inc.

1158 Lee-Westfield Road, P.O. Box 278
East Otis, MA 01029
Phone: 1-413-269-4544 or 1-800-832-2052
Fax: 1-413-269-6148
Email: granite@williamsstone.com
Website: http://williamsstone.com

Quote

Quote: 70056A
Quote Date: 02/01/2024
Customer: MONGT
Salesperson: PAT
Page Number: 1 of 1

B TOWN OF MONTAGUE
I 1 AVENUE A
L TURNERS FALLS MA 01376
L Phone: 413-863-3204 Fax: 413-863-3231

S TOWN OF MONTAGUE
H MONTAGUE MA
I Attn:
P

T **T**
O **O**

Purchase Order

Buyer Contact
WILL - hwyforeman@montague-ma.gov

Ship Via
TRUCK -

Terms
NET 30
Incoterms
QUARRY

Item Number	Description	Remaining Quantity	UOM	Net Unit Price	Extended Amount
516S	5"x16" STRAIGHT CURB 4'-10' RANDOM LENGTHS	350.00	LF	20.88	7,308.00
Q516R2	5"x16" QUARTER CIRCLE 3.14LF	6	EACH	174.82	1,048.92
FREIGHT	FREIGHT	1.00	EACH	532.00	532.00

*Curb total
14,082.96*

Notes:

Quote is valid for 30 days.
Prices are valid for quoted quantities.
Freight charges subject to change with any change in quantity.
Customer to confirm all quantities as returns are not accepted.
Approval of quantities and/or take-off required prior to fabrication.
1 Delivery as quoted.
Freight rate subject to change with market conditions.
Lead times are a best estimate and are subject to change.
ALL FINISHED ORDERS STORED IN OUR YARD LONGER THAN 90 DAYS ARE SUBJECT TO COD PAYMENT, REGARDLESS OF CREDIT TERMS.
AN ESCALATION OF 20% WILL APPLY TO ALL ORDERS REQUIRING WINTER STORAGE.
Material quoted is Williams Blue Sky™ granite.
Our ability to fulfill this quote will be contingent on the availability of stone at the time of the project.
After the order has been released for production, change orders will be additions, not substitutions.
CUSTOMER MUST TAKE DELIVERY OF ALL MATERIAL WITHIN 30 DAYS OF PROVIDED REQUIRE DATE.
ESCALATION OF 20% PER YEAR FOR MATERIAL SHIPPING AFTER 2024 IS AN ESTIMATE AND IS SUBJECT TO CHANGE.

Order Weight: Pounds: 32,826.76 Tons: 16.41

Tax Exempt No.	Freight Total	Net Subtotal	Tax Total	Invoice Sub Total
ST2 ON FILE	532.00	\$8,356.92	\$0.00	\$8,888.92



Williams Stone Co. Inc.

1158 Lee-Westfield Road, P.O. Box 278
 East Otis, MA 01029
 Phone: 1-413-269-4544 or 1-800-832-2052
 Fax: 1-413-269-6148
 Email: granite@williamsstone.com
 Website: http://williamsstone.com

Quote

Quote: 70056
 Quote Date: 02/01/2024
 Customer: MONGT
 Salesperson: PAT
 Page Number: 1 of 1

B TOWN OF MONTAGUE
I 1 AVENUE A
L TURNERS FALLS MA 01376
L Phone: 413-863-3204 Fax: 413-863-3231

S TOWN OF MONTAGUE
H MONTAGUE MA
I Attn:
P

T
O

Purchase Order

Buyer Contact
 WILL - hwyforeman@montague-ma.gov

Ship Via
 TRUCK -

Terms
 NET 30
Incoterms
 QUARRY

Item Number	Description	Remaining Quantity	UOM	Net Unit Price	Extended Amount
516S	5"x16" STRAIGHT CURB 4'-10' RANDOM LENGTHS	121.00	LF	20.88	2,526.48
Q516R2	5"x16" QUARTER CIRCLE 3.14LF	1	EACH	174.82	174.82
516R30	5"x16" RADIUS CURB +10	54.00	LF	36.31	1,960.74
FREIGHT	FREIGHT	1.00	EACH	532.00	532.00

Notes:

Quote is valid for 30 days.
 Prices are valid for quoted quantities.
 Freight charges subject to change with any change in quantity.
 Customer to confirm all quantities as returns are not accepted.
 Approval of quantities and/or take-off required prior to fabrication.
 1 Delivery as quoted.
 Freight rate subject to change with market conditions.
 Lead times are a best estimate and are subject to change.
 ALL FINISHED ORDERS STORED IN OUR YARD LONGER THAN 90 DAYS ARE SUBJECT TO COD PAYMENT, REGARDLESS OF CREDIT TERMS.
 AN ESCALATION OF 20% WILL APPLY TO ALL ORDERS REQUIRING WINTER STORAGE.
 Material quoted is Williams Blue Sky™ granite.
 Our ability to fulfill this quote will be contingent on the availability of stone at the time of the project.
 After the order has been released for production, change orders will be additions, not substitutions.
 CUSTOMER MUST TAKE DELIVERY OF ALL MATERIAL WITHIN 30 DAYS OF PROVIDED REQUIRE DATE.
 ESCALATION OF 20% PER YEAR FOR MATERIAL SHIPPING AFTER 2024 IS AN ESTIMATE AND IS SUBJECT TO CHANGE.

Order Weight: Pounds: 15,854.46 Tons: 7.93

Tax Exempt No.	Freight Total	Net Subtotal	Tax Total	Invoice Sub Total
ST2 ON FILE	532.00	\$4,662.04	\$0.00	\$5,194.04



Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions \geq \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: Montague DPW Submitted by: Tom Bergeron

Item/Project Cost: \$30,000 Date Prepared: November 2, 2023

Item/Project Title: Paving 1 St Ally

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$30,000**, or any other amount, for the purpose of Paving First St. ally, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

This funding will be to pave the First street ally, which is not part of the Chapter 90 program.

Scoping Questions

Yes

No

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?

If yes, attach the estimate

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

Who will manage procurement and execution of the project? Will external resources be required for design, engineering, procurement, or construction oversight?

Montague DPW will manage and do the work

Why is it essential that the Town makes this investment now?

Make your argument for why this project is necessary and timely. Articulate the benefits of the project. If necessary, describe the consequences of inaction.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

Highly Important

Moderately Important

XOX

O

O

Comments and additional information:



Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions \geq \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: Montague DPW Submitted by: Tom Bergeron

Item/Project Cost: \$78,500 Date Prepared: October 31, 2023 /Dec 15,2023

Item/Project Title: Manhole relining and sewer lining

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$78,500** or any other amount, for the purpose of re-lining sewer manholes and pipes, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

Five (5) sewer manholes have been identified through recent studies and DPW inspections as substantial contributors of infiltration into the municipal sewer collections system. The DPW proposes to use an industry standard re-lining to rehabilitate the manholes and reduced infiltration. The DPW has also identified a 360 LF section of asbestos pipe along Millers Falls Road that is in urgent need of re-lining. The Town is required under its NPDES permit to proactively address INI issues and make preventative repairs to its Sewer Collection System. Less INI will also reduce "overage fees" from Erving and reduce treatment expense at the Montague Clean Water Facility

There are 63 miles of sewer pipe in Montague many have been replaced yet many have not those that have not be replace are any where from 60 to 100 years old and some are asbestos pipe and are beginning to seep water, there are also lines that need relining do to the fact that they are clay pipe and infiltrated with roots and are leaking water into the sewer system causing the CWTP to process clean water make the process more expensive.

Scoping Questions

Yes

No

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?

If yes, attach the estimate

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

Who will manage procurement and execution of the project? Will external resources be required for design, engineering, procurement, or construction oversight?

The town may work with an engineer to review the bid specifications. The implementation work will be bid to a qualified contractor.

Why is it essential that the Town makes this investment now?

Make your argument for why this project is necessary and timely. Articulate the benefits of the project. If necessary, describe the consequences of inaction.

Do relining of both manholes and sewer pipes the town will money, for one the manholes and sewers will no longer leak water causing extra sewerage going to Evering and the CWF to process water.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

Highly Important

Moderately Important

XOX

O

O

Comments and additional information:

THE
P R E C I S I O N
 Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
 Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for UV CIPP lining & CCTV work for Montague MA

Work scope included in pricing

- CCTV with thumb drive video and reports
- High pressure jetting and cleaning of all pipe prior to UV CIPP installation
- Installation of 8-inch UV CIPP approximately 360 LF (1 section)
- Bypass of all water throughout installation process.
- PW Rates, labor, material, and equipment

Exclusions

- Any repairs to the host pipe needed to install the CIPP
- Water source to be provided by others
- Final billing will be done with post CCTV footages
- Traffic control beyond standard cones / signs
- Disposal of spoils / debris
- Permits
- Lateral Reinstatements (if any) will be done at an additional \$300.00 / Each
- Additional Insurance beyond current coverage
- Access to both ends of the pipe must be given
- Anything not specifically mentioned in the proposal

\$10-15

8" x 360ft – Turner Falls Rd

- | | |
|---|--------------------|
| • Cleaning, CCTV, Bypass, and UV CIPP Installation | \$31,150.00 |
| • Mobilization / Demobilization | \$2,000.00 |

Project cost estimate

\$33,150.00

Please sign/date and send back if approved to begin work

Signature _____

Date _____

Please contact me with any questions

Sincerely,

Sean Bergman

313-319-6719

sbergman@precisiontrenchless.com

THE
P R E C I S I O N
 Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
 Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for the Lining of the of 5 manholes for the Town of Montague MA. The lining will be done using the OBIC 3-part lining system.

Work scope included in pricing

- Water blasting to remove loose aggregate, and to prepare the surface for the OBIC Material
- Application of the OBIC Armor 1000 system (54.5 VFT)
- 10-year warranty
- Mobilization
- CSE work
- Grouting of active infiltration
- PW wage rates if applicable

Exclusions

- Water source to be provided by others
- Traffic beyond standard cones and signs
- Police Detail
- Testing
- Permits
- Concrete and substratum repairs if needed
- Open access to area must be provided by others

*Add
 \$70,000*

OBIC Armor 1000 application per @ \$450.00 / VFT	\$24,545.00
Mobilization / Demobilization	\$800.00

Project Estimate **\$25,325.00**

Please sign/date and send back if approved to begin work

35,325.00

Signature _____ Date _____

Please contact me with any questions
 Sincerely,
 Sean Bergman
sbergman@precisiontrenchless.com
 313-319-6719



Town of Montague SPECIAL ARTICLE REQUEST CAPITAL EXPENSE

This form is intended for use with financial requests that do not meet the standards established for "capital projects" which are generally limited to building repair, vehicles, and equipment costing >25,000 and lasting > 5 years.

Ask is for...

**O Winter STM
O FY25 ATM**

Please complete this form in its entirety!

Department:	<u>MONTAGUE DPW</u>	Submitted by:	<u>Tom Bergeron</u>
Item/Project Cost:	<u>\$365.000</u>	Date Prepared:	<u>January 31,2024</u>
Item/Project Title:	<u>10-wheel dump truck</u>		

Proposed Article Wording:

To see if the town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$365,000 or any other amount for the purpose of funding the purchase a 2025 10 wheeled dump truck with wing plow, plow and sander or pass any vote or votes in relation thereto.

Description: *(Provide a full description of the item or service to be purchased. This will be used for background information. Use attachments as needed.)*

This truck will be a 2025 Wester Star 10 wheeled dump with plow sander and wing plow. It will retire the 2002 Dump Truck that was planned for replacement in in FY25 in the Capital Plan.

Enter response

Have you received an estimate as a basis for cost? (yes/no)

YES

- *If yes, please attach estimate*

Are grant or other funds available to offset cost? (yes/no)

NO

Please specify grant program/source of funds

Value of the offset \$

Probability of availability %

Will this be a lease or a recurring expense? (yes/no)

Lease Optional

If yes, over how many years:	5
If yes, will payment vary (yes/no; attach payment plan):	85,881

Will this item or project replace old equipment? (yes/no)	YES
If replacement, estimate surplus value:	\$1,000 - \$2,000

Is this expected to require other investments? (yes/no)	NO
Increased(+) /decreased(-) operational cost (if no, "0")	\$ + / -
Increased(+) /decreased(-) equipment or material cost (if no, "0")	\$

Why is it essential that the Town makes this purchase in the coming fiscal year?

In the coming year the DPW will be taking on more, and much larger projects such as the culvert in Montague Center. We will be hauling most of the products in for the project ourselves. Having two ten wheelers will make doing that much easier. We will also be doing a lot of paving in the town's alleys and again having two ten-wheelers will give us that boost to get more product with less trips.

Relative Priority

Overall priority of this item or project to the Town

Critical	High	Moderate	Low
XXX	O	O	O

If you are submitting more than one project, how does this rate relative to the others

First	Second	Third	Fourth or Lower
O	O	O	O

Comments on relative priority:

Then priority is high because if this goes through it will take about a year before we receive the truck.

Final recommendation of Finance Committee: Support Not Support

Comments on Recommendation:

Final recommendation of Board of Selectmen: Support Not Support

Comments on Recommendation:



ATG Patriot LLC
An Advantage Truck Group Company

Town of Montague

1 Avenue A
Turners Falls, MA 01376

January 30th, 2024

Attn: Tom Bergeron - Highway Department

Re: Budgetary Quotation for Model Year 2025 Western Star 47X / 66,000 GVW

Per our conversation, I've put together the following budgetary quotation for your review. This budget quote is for a model year 2025 Western Star 47X chassis and snow plowing equipment and has been spec'd to meet and exceed the Town of Montague's requirements.

Total for 2025 Western Star 47X, Equipment and Extended Coverage \$338,000.00

After reviewing the enclosed information, if you have any questions or we can be of further assistance please contact Advantage Truck Group – Westfield.

Respectfully,

Jason Page

Jason Page
Municipal Sales
Advantage Truck Group-Westfield
910 Southampton Rd.
Westfield, MA 01085
(413)-588-4976
jpage@advantagetruckne.com

OPTIONS:

- Downeaster DS9714 14' Stainless Steel Spreader.....Add \$21,250.00
(ADD \$695.00 for Flip Chute)
- Camera View System, Backup Load & Wing.....Add \$1,250.00
- Precise Wireless Road Temp System.....Add \$1,295.00





Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions \geq \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: GMRSD Submitted by: Joanne Blier for School Committee

Item/Project Cost: \$225,430 Date Prepared: 1/30/24 Rev 2/7/24

Item/Project Title: Hillcrest Elementary School – Paving / sidewalk upgrades and repairs

Proposed Article Wording:

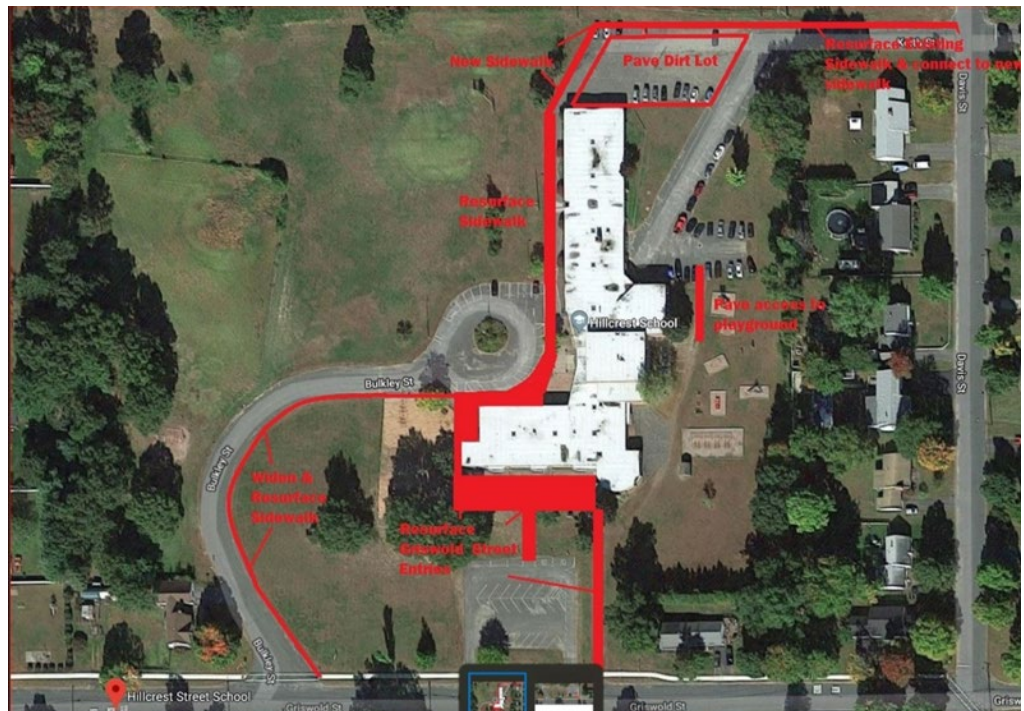
To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$159,465 - \$225,430**, or any other amount, for the purpose of repairing and upgrading the Hillcrest pavement and sidewalks, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

This has been discussed in the past as the pavement is in very bad shape especially along the sidewalks. The employee park in a dirt lot and the area is prone to flooding and is an uneven surface that becomes dangerous during winter months. The sidewalks need to be upgraded to meet ADA requirements.

We have received two quotes:

1. \$225,430 for a full depth bid
- or
2. \$159,465 for less than full depth



Scoping Questions

Please elaborate in the comments box at bottom of the page

	Yes	No
Do you have a written estimate or proposal for the scope of work? <i>If yes, attach the estimate</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there a lease option for this expense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will this item or project replace a capital asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will this create ongoing costs or savings?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will this leverage grant or other external funding?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is this request identified on the Capital Improvement Plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Describe how the project/ purchase will be managed

The Facilities director will work with the Town DPW superintendent and contractors to determine how to meet the need.

Why is it essential that the Town makes this investment now?

The pavement on the roadway and the sidewalks continues to deteriorate at the Hillcrest Elementary School making for hazardous conditions for staff, families and students walking in the area. In addition, the staff park in a partially dirt lot that is prone to flooding and the parent lot is too small for the number of families doing drop offs on a daily basis. It would also be helpful to create a rolling drop off area that is separate from the bus drop off area.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance



Highly Important



Moderately Important



Comments and additional information:

Facilities Management

PROJECT MANAGEMENT

<u>PROJECT TITLE:</u>	Hillcrest Pavement Repairs 2024	
<u>DATE OF COMMENCEMENT:</u>	4/1/2024	
<u>EXPECTED DATE OF COMPLETION:</u>	8/1/2024	
<u>BUDGET:</u>		
	OVERLAY PROJECT WITH MINIMAL EXCAVATION	\$159,465
	FULL EXCAVATION OF DEFECTIVE PAVEMENT	\$225,430
<u>FUNDING SOURCE:</u>	GMRSD Source for PO's ACCOUNT# _____	

SCOPE OF THE PROJECT:

Project to pave/repave many of the areas of the Hillcrest Elementary School asphalt surfaces that have become deteriorated, as well as adding pavement to the dirt staff parking lot on the north side of the building. This is requested for ease of snow removal, ADA compliance for walkways leading to all areas of the school and to provide safer routes to the school for students.

Specifications:

The pavement modifications on the existing pavement areas will be an overlay on top of the old pavement to help keep the cost of the project to a minimum. The staff parking area that is currently unpaved will required the appropriate sub-layers included in the pricing of the project, and the adjacent parking lot next to the dirt lot will be overlaid as well. The sidewalk leading onto the property that runs parallel with the driveway from Davis Street will be widened and extended along the outer edge of the staff parking lots and connecting to the "front" walkway located on the western face of the building (the "circle" side of the building where the bus drop off is). The existing asphalt sidewalk will be overlaid leading all the way to the Griswold Street entrance to the property where the asphalt will be graded to meet the concrete. Curbing along the sidewalk at the bus drop off to the Griswold Street entrance will be needed, as well as widen the sidewalk in some areas to meet ADA requirements.

All transitions will be expected to flush to the best of the installer's ability. It is understood by the school district that without removing cracked pavement that there may be defects that could resurface in the future.

All bid/quotes must include the cost of all associated materials, labor, refinishing, mitigation materials/services, disposal services, permitting, design and installation, and any associated costs to complete the project as specified in the scope.

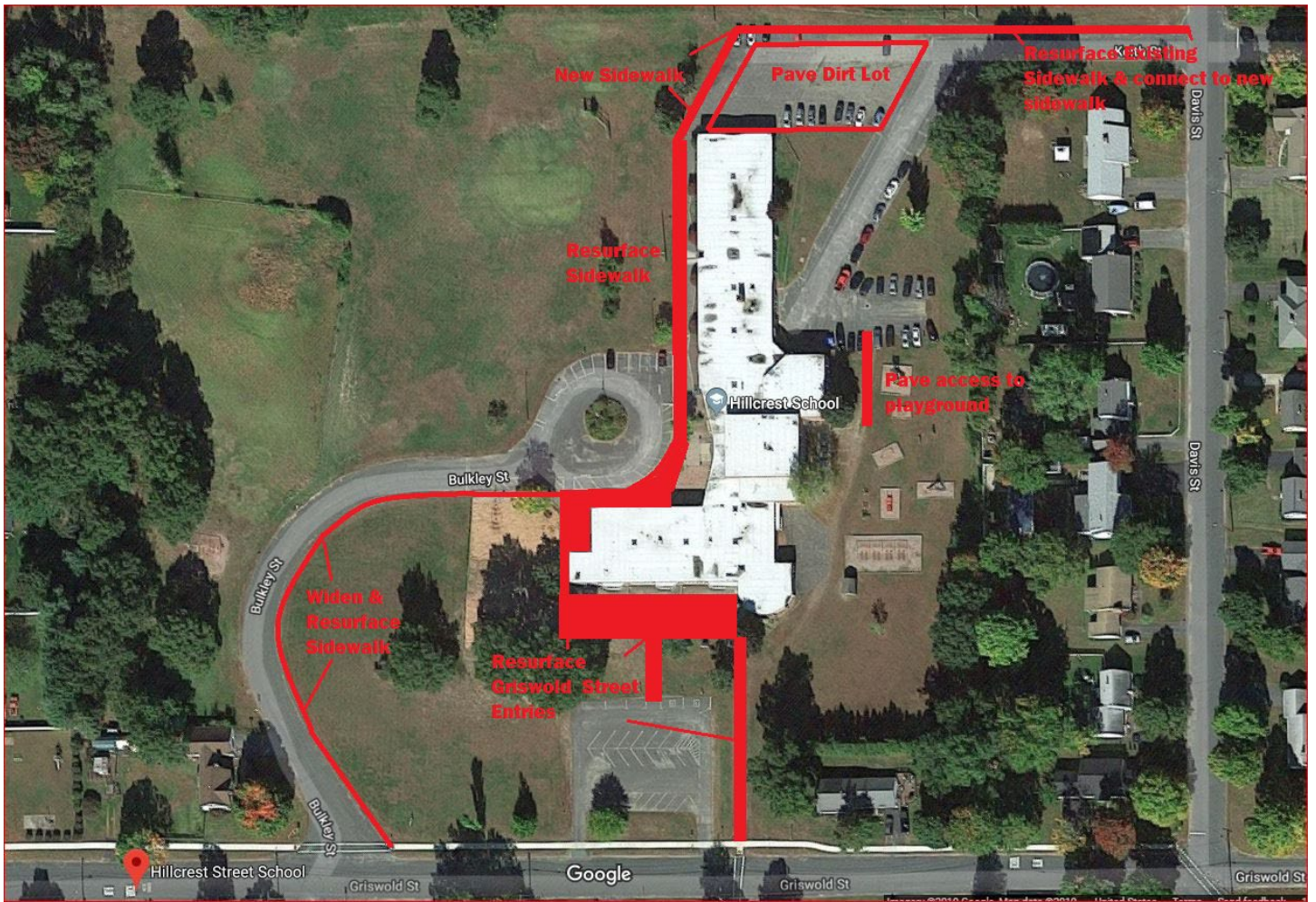
PROJECT PHASES & SCHEDULE:

- **Design Phase** ○
 - 1/1/2024
- **Preconstruction Phase** ○
- **Construction Management Phase 1** ○
- **Construction Management Phase 2** ○
- **Construction management Phase 3** ○
- **Completion Phase** ○

CONTRACTORS & DESCRIPTIONS OF WORK THEY WILL PERFORM:

<u>COMPANY NAME</u>	<u>CONTACT</u>	<u>PHONE</u>	<u>WORK PERFORMED</u>
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PROJECT DIAGRAMS AND PHOTOS





PLAYGROUND WALKWAY



**FRONT WALKWAY
FROM NORTH TO SOUTH**



CRACKS IN WALKWAY NORTH-WEST



STAFF PARKING LOT- PAVEMENT AND DIRT



STAFF PARKING LOT- DIRT



STAFF PARKING LOT- DIRT



**STAFF PARKING LOT DIRT TO PAVEMENT
DRIVEWAY AND SIDEWALK LEADING OUT TO
DAVIS STREET**



FRONT WALKWAY AND CURBING



DEFECTS IN FRONT WALKWAY



**WALKWAY LEADING FROM GRISWOLD
TO FRONT ENTRANCE (CIRCLE)**



WALKWAY FROM GISWOLD



**LARGE HOLES IN WALKWAY AT
MAIN DRIVEWAY ENTRANCE**



LARGE HOLES IN MAIN WALKWAY



LARGE HOLES IN MAIN WALKWAY



LARGE HOLES IN MAIN WALKWAY LEADING FROM GRISWOLD STREET SIDEWALK



Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions \geq \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: GMRSD Submitted by: Joanne Blier for School Committee

Item/Project Cost: \$24,000 Date Prepared: 11/28/23 amended 2/7/24

Item/Project Title: Sheffield Elementary School – Main Office Reconfiguration - revised

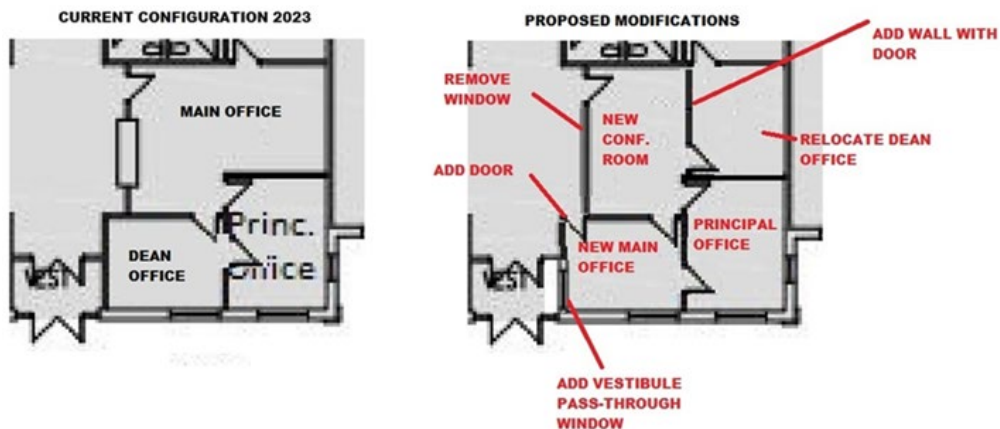
Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$24,000**, or any other amount, for the purpose of reconfiguring the Sheffield main office, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: (Provide a full description of the item or service. Use attachments as needed.)

While the Sheffield Elementary school main entrance, has the double door entrance, there is no window from the reception area into that entryway. The reconfiguration would make the following changes:

- Convert the current dean's office into the new Main Office/ Administrative Assistant's Office. A pass-through window would be installed to the double door entryway and a door would be installed to the open hallway for staff to enter the main office without going through the conference room
- A wall would be added to the current Main Office and move the Dean's office
- A new conference room would be created when splitting the current Main office with the new all, as Sheffield admin does not have a space for meetings.
- If conference room was in use, Dean would be able to enter their office through copy room, principal could enter their office through the new main office.



[Empty dotted box]

Scoping Questions

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work?
If yes, attach the estimate

Yes

No

Is there a lease option for this expense?

Will this item or project replace a capital asset?

Will this create ongoing costs or savings?

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

Who will manage procurement and execution of the project? Will external resources be required for design, engineering, procurement, or construction oversight? The Facilities director will work with contractors to design and build out the rooms over the summer of 2024.

Why is it essential that the Town makes this investment now?

Make your argument for why this project is necessary and timely. Articulate the benefits of the project. If necessary, describe the consequences of inaction. While the Sheffield Elementary School has a double door entryway, there is not a window directly into the main office from that entryway. Visitors must be buzzed through before they are met by the admin assistant. This reconfiguration would move the Admin Assistant's office and install a window to the double door entryway to prevent the public from having to be admitted into the school to talk with Administrators. The Sheffield elementary school is also in desperate need for conference space for private meetings with parents and teachers.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

Highly Important

Moderately Important

○

■

○

Comments and additional information:

Carpentry

Main Office Dividing Wall with solid core door
Window removal and wall-over opening
Create hole in wall for new main office door
Install solid core fire rated door (leader) \$11,600

Masonry

Open Hole in wall for pass through window \$3,500

Window Install

Install pass-through window \$2000

Electrical

Divide Lighting New Dean's office/ Conference Room
2 Light fixtures in new deans office will need new switch \$1500

Fire Protection

Add 1 Smoke Detectors
Add A/V unit \$1500

Intrusion Alarms

Move Intrusion Alarm keypad
Add motion detectors to new main office and principal \$1500

Total \$21,600

10% contingency \$ 2,160

round up \$ 240

Total capital request \$24,000

Facilities Management

PROJECT MANAGEMENT

PROJECT TITLE: SHEFFIELD MAINT OFFICE RECONFIGURATION

DATE OF COMMENCEMENT: 2/1/2024

EXPECTED DATE OF COMPLETION: 8/18/2024

BUDGET:

SUB-BUDGET(S):

Carpentry

Main Office Dividing Wall with solid core door	
Window removal and wall-over opening	
Create hole in wall for new main office door	
Install solid core fire rated door (leader)	\$11,600

Masonry

Open Hole in wall for pass through window	\$3,500
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Window Install

Install pass-through window	\$2000
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Electrical

Divide Lighting New Dean's office/ Conference Room	
2 Light fixtures in new deans office will need new switch	\$1500

Fire Protection

Add 1 Smoke Detectors	
Add A/V unit	\$1500

Intrusion Alarms

Move Intrusion Alarm keypad	
Add motion detectors to new main office and principal	\$1500

TOTAL ESTIMATE: _____

FUNDING SOURCE:

GMRSD Source for PO's ACCOUNT# _____

SCOPE OF THE PROJECT:

OVERVIEW:

In efforts to provide a conference room space for confidential meetings (IEP, teachers, parents, etc.), the school would like to divide up the Sheffield main office suite and reconfigure the room usage. The ultimate goal of the project is to relocate the current main office to the current Dean's Office. The new main office would need a door installed in the hallway to create a new independent door leading into the room. The foyer of the building would need a hole put in the brick and a pass-through window installed so that the public could interact with office staff without entering the secure side of the building. The current main office would be divided up by a dividing wall with a single door to create a separate office and conference room (see photos).

SCOPE:

Carpentry Work:

- Open hole in wall from hallway into current Dean's office in wall abutment
- Install solid-core fire-rated door in new doorway
- Install studded/ insulated wall with a single door dividing up current main office to create two separate rooms

Masonry Work:

- Create hole in brick wall located in foyer wall 32" wide x 40"

Window:

- 32" wide x 40" High piece of 3/8" clear tempered glass
- 5" speak hole
- Mounted in "U" channel on top of 32" x 12" Stainless steel counter with deal tray

Electrical:

- Divide Electrical for New Dean's office/ Conference Room

Fire Protection:

- Add Smoke Detector in new dean's office
- Add one A/V unit to conference room

Intrusion Alarms:

- Move Intrusion Alarm keypad
- Add motion detectors to new main office and principal office

All quotes must include the cost of all associated materials, labor, refinishing, mitigation materials, design and installation, and any minor repair costs associated with the project. All special considerations or anticipated costs to

complete the above scope and objectives should be brought to the attention of the bid holder prior to the due date on the RFQ.

Completion date of the above work needs to be prior to Friday August 16, 2024.

PROJECT PHASES & SCHEDULE:

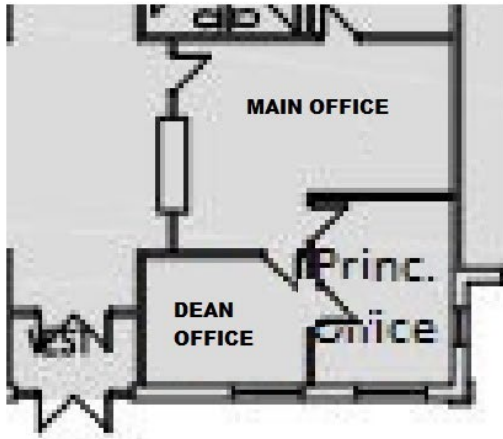
- **Design Phase**
 - 2/1/2024
- **Preconstruction Phase**
 - 2/15/2024
- **Construction Management Phase 1**
 - 7/1/2024
- **Construction Management Phase 2**
 - TBD
- **Construction management Phase 3**
 - TBD
- **Completion Phase**
 - 8/9/2023-8/16/2024

CONTRACTORS & DESCRIPTIONS OF WORK THEY WILL PERFORM:

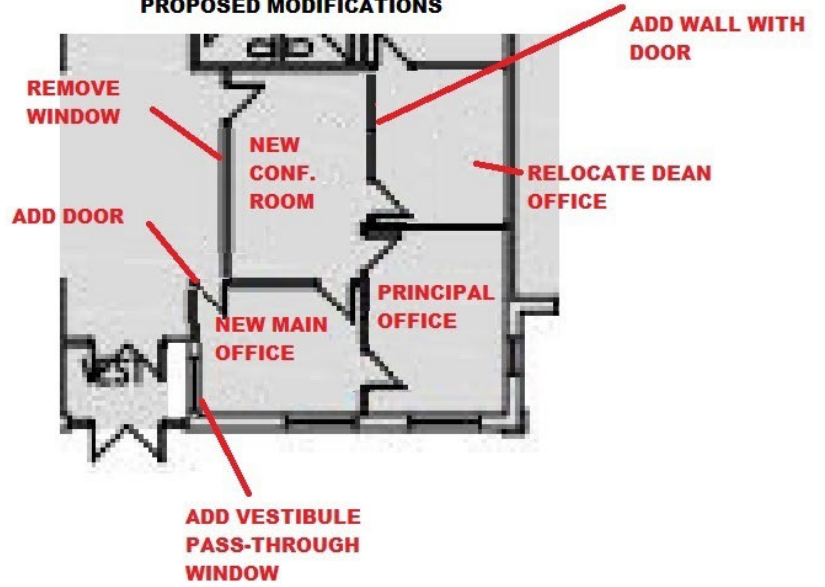
<u>COMPANY NAME</u>	<u>CONTACT</u>	<u>PHONE</u>	<u>WORK PERFORMED</u>
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PROJECT DIAGRAMS AND PHOTOS

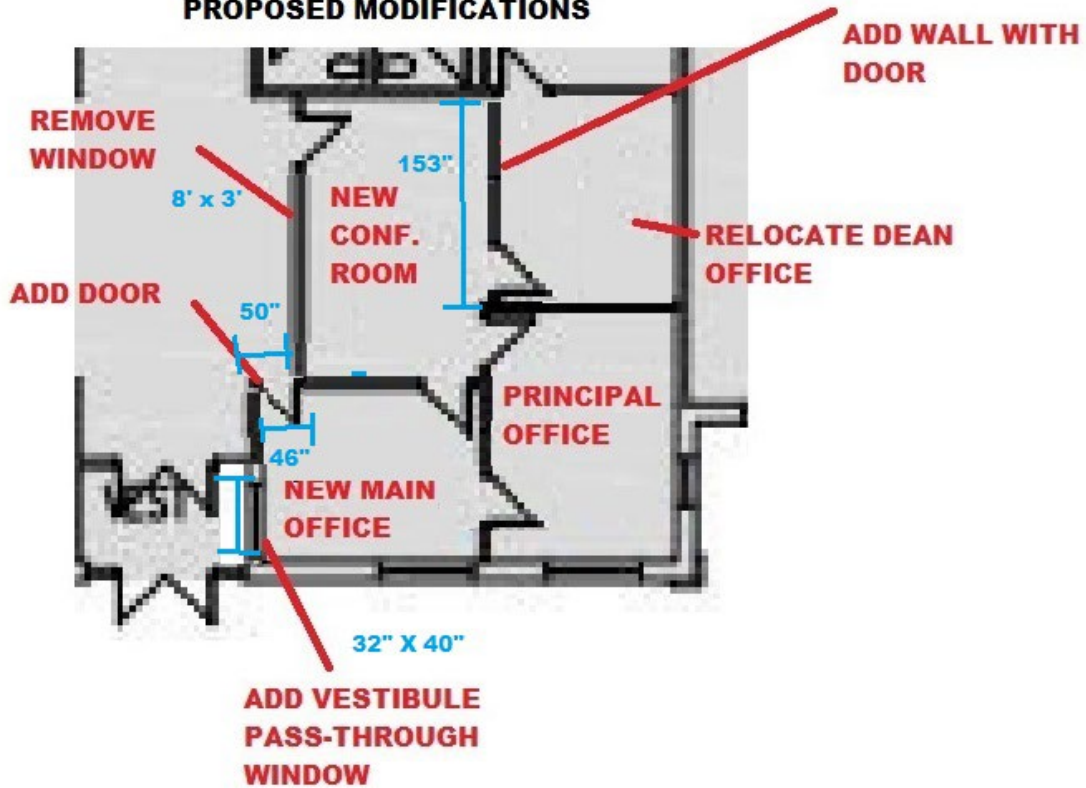
CURRENT CONFIGURATION 2023



PROPOSED MODIFICATIONS



PROPOSED MODIFICATIONS









Ice Skating Party

Saturday, February 24
from 4:30-8:30 PM

50/50 Raffle

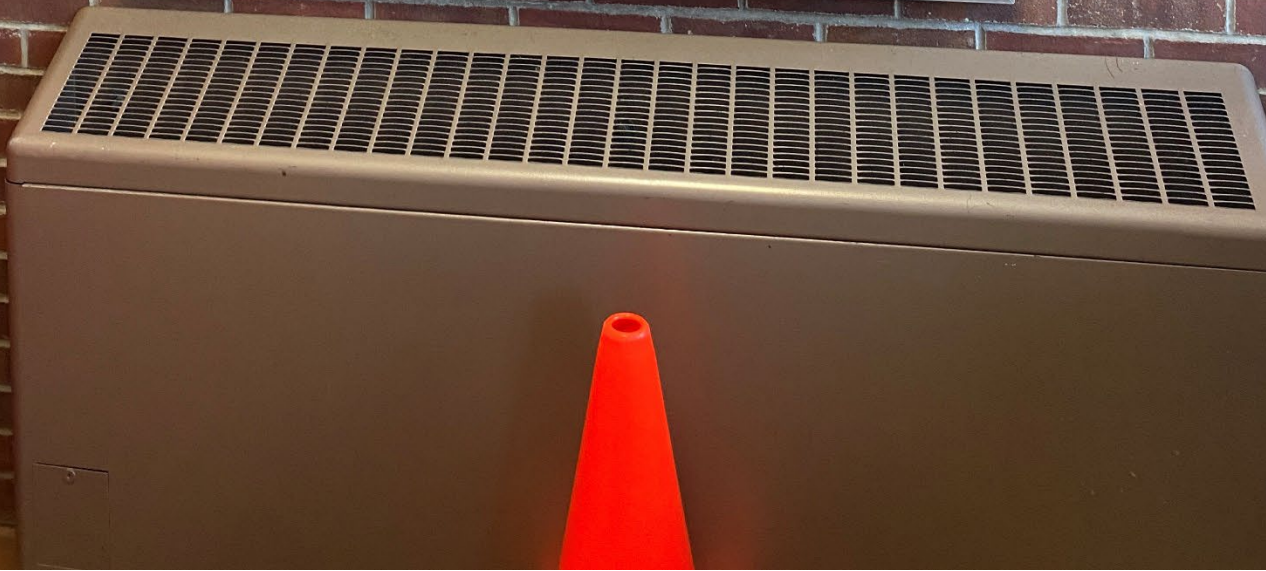
\$1 per ticket or \$5 for 5!

SCHOOL TOOLS

The Gill-Montague Education Fund

Awarded \$115,850 for Student Enrichment

Sheffield Pride









Annual Town Meeting

SPECIAL ARTICLE REQUEST – CAPITAL EXPENSE

Budget Year
FY 25

This form is intended for use with capital article submissions ≥ \$25,000 with a lifespan of 5+ years. For major building projects, please consult the Town Administrator.

Please complete this form in its entirety! Initial Submission due November 1

Check Here if this an expedited request for Winter 2023 Special Town Meeting

Department: GMRSD Submitted by: Joanne Blier for School Committee

Item/Project Cost: \$40,000 Date Prepared: 11/28/23

Item/Project Title: Hillcrest Elementary School – Cafeteria reconfiguration to make breakout space

Proposed Article Wording:

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of **\$40,000**, or any other amount, for the purpose of reconfiguring the Hillcrest cafeteria to create breakout space, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

Detailed Description for Background Materials: *(Provide a full description of the item or service. Use attachments as needed.)*

We have some space constraints at all of our elementary schools, but at Hillcrest, we have really been struggling. While we have managed with the space we have, there has been talk of a modular building to expand the classroom and breakout space for related service providers (OT, PT, SLP, ELL) and Art and Music. However, a much lower cost option would be to reconfigure the café stage space to create an additional room. This would require a ramp as the stage is slightly elevated. We will also need electrical, fire and HVAC modifications in the new break out space..

Scoping Questions

Please elaborate in the comments box at bottom of the page

Do you have a written estimate or proposal for the scope of work? Yes No

If yes, attach the estimate

Is there a lease option for this expense? Yes No

Will this item or project replace a capital asset? Yes No

Will this create ongoing costs or savings? Yes No

Will this leverage grant or other external funding?

Is this request identified on the Capital Improvement Plan?

Describe how the project/ purchase will be managed

The Facilities director will work with contractors to determine how to divide the space to create more breakout space that meets all of the requirements of the building code.

Why is it essential that the Town makes this investment now?

The Hillcrest principal has requested modular buildings for the past several years to provide more breakout space. This is a less expensive option. Many of our related service providers share space.

Relative Priority : Your assessment of the how important this is to the Town at the present time.

Critical Importance

○

Highly Important



Moderately Important

○

Comments and additional information:

[Empty text box for comments and additional information]