

SELECTBOARD, FINANCE COMMITTEE and CAPITAL
IMPROVEMENTS COMMITTEE MEETING NOTICE
UPSTAIRS MEETING ROOM, 1 AVENUE A, TURNERS FALLS, MA
WEDNESDAY, MARCH 18, 2020 at 6:00 PM

Meeting Being Recorded

Votes May Be Taken

1. Chair opens the meeting, including announcing that the meeting is being recorded (if applicable)
2. Introductions
3. Approve meeting minutes of February 12, 2020 and March 4, 2020 (if available)
4. ~~Reserve Fund transfer request from DPW~~
5. Town Administrator's report
6. ~~Town Accountant's report~~
7. Discussion: FY21 Budget - Capital Special Article Requests and remaining Operating Budget requests
 - Review capital requests the CIC recommends funding for FY21; discuss potential funding sources
 - Review capital requests that were withdrawn for FY21
 - Discuss capital planning process, steps and timeline
 - Schedule III: 840 (Intergovernmental); 910 (Employee Benefits); 946 (Insurance); 228-183 (Colle)
 - Estimated FY21 Expenditures preliminary total; Options for balancing
8. Review topics and actions planned for meetings in March and April
9. Requests for future agendas
10. Topics not anticipated within the 48 hour posting requirements
11. Motion to Adjourn

Upcoming Finance Committee Meeting Dates (subject to change):

March 25; April 1, 8, 15, 29

FY21 Budget Schedule: <https://www.montague-ma.gov/g/45/Finance-Committee>

	MARCH 2020								
	S	M	T	W	Th	F	S		
1 Mar: Initial Cherry Sheets issued?									
3/5 STM	1	2	3	4	5	6	7	Sched III: Services, Rec	
3/10 GMRSC Vote Budget	8	9	10	11	12	13	14	remainder of Schedule III; Colle; Options for balancing	
3/19 May ATM articles deadline	15	16	17	18	19	20	21	CIC recommendations	
SB approve draft warrant, CO Drafts									
Motions, Motions to KP 3/27	22	23	24	25	26	27	28	Vote Sch I and II; Policy actions, finalize recommendations	
	29	30	31						
	APRIL 2020								
	S	M	T	W	Th	F	S		
absolute final date for articles 4/2				1	2	3	4	Draft FC Report & begin voting articles	
SB executes final warrant	5	6	7	8	9	10	11	Revise FC Report & finish voting on articles	
post warrant on 4/16	12	13	14	15	16	17	18	final adj, approve FC Report. (To Printer 16 Apr)	
Mail warrant packet	17	18	21	22	23	24	25	<i>No Meeting</i>	
	26	27	28	29	30			Any pre-ATM action required or desired;	
SB can vote recommendations									
with FC on 4/1 and 4/8 or at the 4/6 BOS meeting									
	MAY 2020								
	S	M	T	W	Th	F	S		
ATM May 2nd						1	2	ATM 5/2	

Minutes of 3/4/20 minus header

The Chair opened the meeting

- Meeting was opened at 6:00 PM in the Upstairs Meeting Room
- **Finance Committee members present:** Jen Audley, Fred Bowman, Greg Garrison, and Francina Wisnewski.
- **Finance Committee members absent:** John Hanold and Chris Menegoni
- **Selectboard members present:** Chris Boutwell
- **Selectboard members absent:** Rich Kuklewicz and Michael Nelson
- **Others present:** Town Administrator Steve Ellis, Town Accountant Carolyn Olsen, Director of Libraries Linda Hickman, and Director of Parks and Recreation Jon Dobosz
- The Chair announced that the meeting is being recorded by MCTV and asked if anyone else was recording the meeting. No one else was recording the meeting.

Minutes

Finance Committee Moved:

To approve the minutes of February 26, 2020.

Vote: 4 In Favor 0 Opposed 0 Abstained

Discussion: FY21 Annual Budget Requests

541 Council on Aging

The budget for the Council on Aging was discussed. There were no concerns raised.

543 Veterans

The budget for veterans' benefits was discussed. This budget varies year over year depending on the number of veterans receiving service in Montague. This FY budget was set based upon the current census of veterans in town.

610 Libraries

Director of Libraries Linda Hickman discussed the current budget of the library. There is an increase in the payroll for normal contract negotiations and a corresponding increase in the budget for books and media to maintain eligibility for the State Aid to Libraries

grant. Linda said she has begun providing coverage for 15 minutes before and after the hours that the libraries are open to allow staff adequate preparation and close down time. The library is undertaking a review of its facilities. Linda stated that she had withdrawn her capital request for this fiscal year. She did not have all the information she need to move the request forward.

630 Parks and Recreation

Director of Parks and Recreation Jon Dobosz discussed the Parks and Recreation budget. There were no significant increases and Jon felt that the budget was sufficient for the fiscal year.

691 Historical Commission

The Historical Commission budget was discussed. There were no questions.

693 Soldiers' Memorial

Chris Boutwell, board member of the Soldier's Memorial Committee, discussed the budget and what the committee's role is in managing the memorials. There is one memorial site in each village, although there are sometimes multiple memorials at each site. There were no questions on the budget.

Non-Capital Special Articles

Montague Center Park Survey

Jon Dobosz discussed the need for a survey for the Montague Center park development. Jon is requesting \$5,000 to confirm the boundaries of the lots in the Montague Center park. The \$5,000 request is Jon's best estimate for completing the survey, as he has not yet received any estimates.

Building Assessments for Hillcrest, Sheffield/Administration and GFMS/TFHS

Joanne Blier has requested \$22,500 to conduct building assessments of Hillcrest, Sheffield and GFMS/THFS schools. The assessment for each school will be \$7,500, with the amount needed for GFMS/TFHS allocated between Montague and Gill. The assessments will provide information on the condition of the buildings and what future capital improvements will be needed.

Town Accountant and John Hanold's options for balancing budget

Assuming that approved non-recurring capital articles are funded from Free Cash as been done for fiscal years 2018, 2019 and 2020, the current budget file shows a deficit of \$62,763. At this point it is expected that total non-recurring capital special articles that

will be recommended by the Capital Improvements Committee will be just under \$200,000.

There are several available options for balancing the budget:

1. Continue using a small amount of Free Cash for operating budgets. Last year a total of \$100,000 was used. In FY2017 a total of \$250,000 was used, and we have been reducing this amount by \$50,000 per year. Using the same annual reduction, \$50,000 in total would be used for FY2021 although some had hoped to be able to fully eliminate this practice for FY2021.
2. A similar option is to use remaining Free Cash (\$471,000 is expected to remain after tomorrow's Special Town Meeting. If \$200,000 is used for capital articles, \$271,000 would remain available for appropriation), or a part of it, to reduce the tax levy. The concept is the same as #1, but the mechanics are slightly different. This option would continue to use reserves to fund operating expenses, which is something the committee has been trying to move away from. Traditionally, unused balances in Free Cash would be appropriated into a reserve account at the Annual Town Meeting.
3. Use \$48,000 (approximately half) of the current FCTS Stabilization Fund towards the FY2021 assessment. This would leave about \$50,000 available for future years. The downside is that Montague enrollment, and therefore assessments, are expected to continue to increase for at least one more year.
4. Suspend annual funding of the Town General Stabilization Fund from Taxation for a year. This fund currently exceeds the minimum set in our financial management policies by \$32,000. The risk is that investment income will be insufficient to keep the balance above the minimum for next year, requiring a larger than usual appropriation from Taxation. This would save \$61,507.
5. A similar option would be to suspend the annual funding of the Town Capital Stabilization Fund from Taxation for a year in light of the \$800,000 appropriation into this fund expected to be approved tomorrow. This would save \$41,805.
6. Level fund the expenses in the Snow and Ice budget, for a savings of \$13,000. This would leave a budget that is likely to be sufficient unless we have a bad winter next year, in which case we have the ability to legally overspend this budget. John Hanold suggests a decrease of \$5,000.
7. Other potential budget cuts would be \$5,000 in the legal budget, based on recent costs, and \$10,000 in the reserve fund, also based on recent use.
8. Use Free Cash to fund non-capital special articles. Carolyn Olsen does not recommend this, but it is a viable option that would save \$63,203.

Steve Ellis noted that since all of the Overlay Surplus will be appropriated into the Town's Capital Stabilization Fund, some of that fund may be recommended for use towards the GMRSD capital requests to ensure that they also benefit from that allocation.

March 3, 2020 Special Town Meeting

The committee discussed attendance at the special town meeting to be held March 5th and who would be available for comment on specific articles.

Vacancy on Finance Committee

Shauna Wallace has resigned, effective February 27, 2020.

Requests for future agendas

There were no future agenda item requests and the Finance Committee meeting for March 11th was cancelled. The committee wanted to wait for more information on upcoming items.

Topics not anticipated within the 48 hour posting requirements

Upcoming Finance Committee Meeting Dates February 26; March 4, 18, and 25

Motion to Adjourn at 7:27 PM.

List of Documents and Exhibits:

- Minutes of February 26, 2020
- Requests, narratives, and Q & A for departments on agenda
- Requests for Special Articles on Agenda

Respectfully submitted by Greg Garrison

Capital Improvement Committee
FY 20 Report to the Finance Committee
Recommendations related to FY21 Capital Article Requests

The Capital Improvements Committee has been meeting frequently since November 1st with department heads to evaluate capital needs as outlined by Special Article Requests submitted. The Special Article Request forms that were adopted and implemented a few years ago continue to serve as the backdrop for outlining and presenting the capital needs of each department. This year's report of recommendations uses the same approach to evaluation developed last year. The grading system remains relatively the same, one notable exception being the removal of the grade highly recommended in order to prevent confusion.

This year the CIC was initially approached with twenty one special article requests. All but three of these were capital in nature. Over the course of several months the department heads were brought in for discussion. As a result of these discussions, and as pertinent information became available, some of the original twenty one requests were split into multiple requests, combined into single requests, altered, withdrawn or otherwise modified. This report represents the final state of the special requests, and the CIC's recommendations resulting from the discussion and investigation into said requests.

I. Approach to Evaluation of Requested Articles

Defined Criteria/Rationale

Public Safety: Does the capital improvement rectify a safety concern or otherwise prevent a potential public safety issue?

example: Installing the new front porch/egress stairs at the senior center. The old porch egress had stairs with risers that were inches higher than what is allowed by building code, resulting in the potential of a dangerous fall.

Cost Avoidance: Will the capital improvement save the town financially?

example: Replacing the controls at Denton Street pump station. New equipment can be monitored remotely resulting in less occasions of having to send crew out to check on the system.

Service Interruption: Does the capital improvement prevent an interruption in services?

example: Replacing the building management system and components at TFHS. Without upgrading and replacing the hardware and software the school would be vulnerable to losing its ability to operate the equipment necessary to control classroom temperatures. The original equipment is obsolete and no longer supported by the service provider

Other- Any other reason identified and relevant.

Grading System

Recommend: Given appropriate budget space, the committee believes that the capital improvement should be funded, although they may not be as urgent as projects graded.

Recommend with reservations: The committee would normally recommend the capital improvement, except the request form is incomplete, lacks a professional estimate, or doesn't address or account for the long term needs and concerns of the town.

Does not recommend: The committee does not recommend moving forward with the capital improvement as presented. This may be due to the nature or timing of the project, the quality of quote or other information submitted in support of the article, or other reasons.

II. Recommendations on Requested Articles

Summary of Submissions and Recommendations

A. Articles Recommended for Consideration by Annual Town Meeting

WPCF

Oil Tank and Vault Removal/Replacement - \$51,000 (to supplement previously approved \$75,000 at Special Town Meeting on March 5th, 2020)

The WPCF recently decommissioned the underground oil tank and concrete vault which served the heating system for the administrative building due to apparent leakage believed to be contained within the vault. New above ground oil tanks are in place and the Town is working actively with DEP to accomplish removal of the tank and vault, as well as any necessary remediation.

*Capital Improvements Committee grade. **Recommend***

Other: Environmental: Although the oil spill is believed to be contained to the concrete vault, it is very important to remove the tank and vault now and search for and remediate any potential problems. The proximity to the river calls for immediate rectification of the situation.

Cost Avoidance: If the vault and tank were to be left untouched the Town would have to assume responsibility for whatever penalties and fines the DEP may impose.

Council on Aging

Replacement of Council on Aging Roof - \$50,000 (\$35,000 based on estimate, \$15,000 contingency, including \$7,000 for upper chimney repair)

Replace the existing roof on the Council on Aging building. The existing roof is near the end of its life expectancy, with missing shingles evident. Both asphalt and standing seam metal were considered and the asphalt option is ultimately thought to be wisest choice at this time. A quote of \$35,000 was received to replace the roofing. Later it was determined that the chimney which serves the boiler is in need of replacement from the roofline up. A second estimate for chimney replacement was received at a cost of \$7,000. A total contingency of \$15,000, including the chimney work, is recommended to supplement the base cost.

*Capital Improvements Committee grade: **Recommend***

Cost Avoidance: Replacing the roofing before it fails will allow the Town to avoid costly repairs to the roof structure, as well as repairs to the interior finishes, which will arise as a result of inevitable water damage.

DPW

Discretionary Fund - \$80,000

Provide accessible funding for the DPW superintendent to fund purchases of and/or major repairs to DPW vehicles and equipment. Addresses unforeseen expenditures where timeline is of importance. Historically granted to DPW superintendent.

*Capital Improvements Committee grade: **Recommend***

Service Interruption: Should a vehicle or large piece of equipment fail (without this appropriation) it is quite possible that said equipment could remain out of service, while the Town identifies a method to appropriate funding to repair or replace.

Planning Department/DPW

Millers Falls Stair and 7th Street Walking Path Repairs- \$37,260 (\$27,200 plus 35% contingency)

This article would provide funding to repair the traditional walking paths in the villages of Turners Falls and Millers Falls. Specifically the focus is on the walkway between 7th street and High street in Turners Falls (sometimes referred to as the “boardwalk”), and the stairs in Millers Falls leading from West Main Street to Grand Ave. The walkway from 7th to High will need repair to a failed drainage swale, replacement of a broken sidewalk block, and removal of a failed handrail. The stairs in Millers Falls will receive new handrails as well as a repairs to both the stairs themselves and repairs to the walkway leading from them. A third request for repairs to the walkway from K street to Ave A was withdrawn due to concerns over the failing retaining wall above the walkway and located at Our Lady of Czestochowa, while the Town investigates into the matter further.

*Capital Improvements Committee grade: **Recommend***

Public Safety: These walkways are used by residents and are in need of repairs to enable safe passage. The Millers Falls stairs serve as access for Highland Park. The 7th Street to High Street walkway serves the local neighborhood as well as Hillcrest and Sheffield students walking to school from downtown.

WPCF

Pump and Blower Upgrades- \$100,000 (\$235,000 project leveraging \$135,000 in DEP Gap II grant funding)

Replace coarse bubble diffusers with fine bubble diffusers to significantly reduce electrical costs. This upgrade would reduce electrical costs at the WPCF by up to 30%-40%, which amounts to approximately \$20,000-\$40,000 per year in reduction. By leveraging the Gap II grant funding the Town could see a full return on investment within 5 years.

*Capital Improvements Committee grade: **Recommend***

Cost Avoidance: The Town must use the \$135,000 in DEP Gap II grant funding by the end of the year. The grant can only be used for certain energy conserving projects and at this time there is no other project known which could be practically implemented. The subsidized cost coupled with the strong ROI make this project a must do.

WPCF

Replacement of Primary Sludge Pump #2- \$40,000 (\$35,000 plus \$5,000 contingency. \$15,439.53 to come from prior appropriation of the same purpose, article 19 of 5/7/16 ATM)

Replace existing sludge pump with a new unit. The existing pump is 39 years old and has been maintained in working order far past the expected lifetime of 20 years. Existing pump requires high level of maintenance from staff and new pump technology does not require the same amount of maintenance.

*Capital Improvements Committee grade: **Recommend***

Service Interruption: Lacking a backup pump in working order, if the pumps were to fail, it would cause a disruption to the plant process and threaten the plant's ability to maintain operations and regulatory compliance.

Cost Avoidance: Replacing the primary sludge pump #2 now will reduce the time spent by staff servicing and maintaining the pump.

GMRSD

Hillcrest Facade repair and Roof Project- \$60,000 (\$49,500 facade repair, \$6,000 roof repairs, \$4,500 contingency)

Repair the brick facade at Hillcrest Elementary School and roof repair. The brick facade is crumbling in several areas near windows and outside corners. Bricks are cracking and mortar is deteriorating which allow water to penetrate the facade where it then freezes and causes further damage. Also there are numerous problem areas with the aging rubber roof which require significant investigation followed by repairs.

*Capital Improvements Committee grade: **Recommend***

Public Safety: The bricks that comprise the facade are becoming loose and will soon pose a threat to public safety if left unrepaired.

Cost Avoidance: The Town can expect compounding damages to the building if repairs to the facade are not initiated soon. The goal is to stave off a roof project which would be in the million dollar range.

GMRSD

Admin Building Masonry Wrap and Entry Canopy - \$50,000 (\$40,500 Masonry Wrap, \$6,500 Canopy, \$3,000 Contingency)

Repair and clad the concrete skirt that wraps the admin building and replace rotted upper trim of the side entrance canopy of the admin building. The protective steel-reinforced concrete skirt which wraps around the admin building approximately six feet above grade is failing. Numerous sections of the skirt have large cracks and in some instances the concrete is pulling away from the building, allowing water to flow into the space, where it can freeze and cause further damage. The same issue is happening with the masonry window sills on the admin building. The loose masonry would be stabilized and then both the skirt and the sills would be wrapped in decorative aluminum and sealed to prevent further damage. This is thought to be a more economical solution to the problem rather than replacing all damaged masonry. This method also provides preventative measures which will help ensure that no more of the aging concrete can split and crack due to freezing water. The canopy which serves the side entrance of the building needs upper trim repair, some areas are rotten and are letting water penetrate the roof structure.

*Capital Improvements Committee grade: **Recommend with Reservations**.* Reservations reflect uncertainty regarding long term adhesion of the lower edges of the flashing to the building. The CIC believes this project can be a cost effective approach to a necessary project but requests that the GMRSD allows the CIC to review and have input to the bid specifications before procurement.

Cost Avoidance: The Town can expect further deterioration and compounding damage to the building if repairs to the masonry and roof are not initiated soon.

GMRSD

Sheffield Dividing Wall- \$20,000 (NON-Capital Request)

Divide the large library in Sheffield into two rooms to provide more instructional space. The large library is being underutilized and a dividing wall is proposed to create much needed space. Electrical and Fire Alarm/Egress modifications will be needed to complete the project and those costs are included in the request. The new private instructional space would be a 46 foot by 23 foot room. The remaining room would remain library space.

*Capital Improvements Committee grade: **Recommend***

Other: With the current library being underutilized and Sheffield being as full as it is, this would seem to be an affordable way to expand the instructional space within the building envelope.

GMRSD

TFHS/GFMS Tennis Court Resurfacing- \$60,000

Resurface all tennis courts at the TFHS so they are smooth, solid playing surfaces.

Approximately 400 feet of cracks will be repaired followed by the application of three coats of filler/primer and a final surface coat. New posts are to be installed on the doubles court. The MIAA has advised that the defects in the court will become an issue in future seasons and may jeopardize the tennis team's ability to host home matches.

*Capital Improvements Committee grade: **Recommend***

Service Interruption: Without the repair and resurfacing of the tennis courts the MIAA will exclude TFHS from hosting tennis matches, jeopardizing the continuation of the team

Cost Avoidance: Left untreated, the tennis courts may face more serious repair interventions like re -milling or replacement

GMRSD

Building Assessment- \$21,953 (\$7,500 each for Sheffield, Hillcrest. TFHS \$6,953 - 92.7%)

Supplement the districts capital plan with an official facility assessment study of the buildings owned and leased by the school district to help create an action plan for required repairs and improvements. The intent is to provide both GMRSD and the Town with a 15 year action plan that will address any required repairs identified or undertake any improvements that will extend the useful life of the buildings.

*Capital Improvements Committee grade: **Recommend***

Cost avoidance: Achieving a better understanding of the current state of the school buildings and their various components and systems will enable the Town and the School District to make repairs and improvements in a timely fashion and hopefully prevent small issues from becoming larger ones.

C. Withdrawn Articles

Library

Carnegie Basement Rehab- \$110,000

No certainty of scope of project until architectural study is completed

Library

Montague Center Window Replacement- \$160,000

Uncertainty as to whether this is the required solution. Alternative ideas are being considered.

Selectboard

Town Hall Carpeting- \$25,000

Withdrawn due to asbestos tile being found under carpet.

WPCF

Montague Center Pump Station Rehab- \$150,000)

Project may require an engineering assessment. Multi-dimensional project not fully scoped as of yet.

WPCF

Septage System Upgrade- \$150,000

Project benefits the treatment process but has no clear ROI.

WPCF

Disinfection System Upgrade- \$250,000

DEP requires action to be taken to bring the system into compliance. Need engineering specs and cost estimate.

WPCF

Main Sewer Line Replacement-(line from TF, CSO related) \$500,000

Need updated quote. Project requires debt and may best be done as a larger and integrated upgrade.

WPCF

Primary Effluent Pump Replacement- \$600,000

Need updated quote. Project requires debt and may best be done as a larger, integrated upgrade.

GMRSD

Tractor- \$48,000

GMRSD supporting through operating budget

GMRSD

Hillcrest Bathroom Plumbing Upgrades- \$100,000

Need quote for comprehensive project complete with specs.

Additional Comments Relative to Withdrawn WPCF Articles

The capital improvements committee met with members of the Water Pollution Control Facility (WPCF) on several occasions. During those meetings a number of plant improvement requests were presented by the administrators of the WPCF. The requested improvements will allow the plant to meet its regulatory requirements, reduce maintenance costs and keep the plant operating efficiently. These improvements total over 1.7 million dollars. During this cycle the capital improvements committee only recommended three separate projects totaling \$275,000. This leaves 1.5 million in unaddressed capital needs.

The WPCF remains one of the town's greatest challenges. Its services are used by the majority of the town's residents and all of the businesses. Many of the requested improvements have been pushed back year over year and are reaching the point where no option will be left but to complete them. Although the CIC role is to review, deliberate and select for recommendation capital improvement request — we always do so under the parameters of available funds. With the WPCF we are aware that the funds are not there.

The plant is currently carrying debt that is 30% of its operating expense. For every \$50,000 in increased operating expense, sewer user rates will have to be increased 2% - 3%. Although sewer user fees are escalating in many neighboring towns, Montague's is still currently one of the highest. Further increasing the fees will only have a negative effect on future growth. These fiscal realities make addressing these issues even more difficult.

Members of the committee felt it was important to highlight our concerns regarding the WPCF in our annual report to the finance committee. We believe that the failure to start seeking solutions outside of standard sewer rate fees and debt for the WPCF could result in fines, costly actions and rapidly increasing sewer user fees.

Main	TOC						
General Category: Intergovernmental		Department		INTERGOVERNMENT		Dept # 840	
		Actual	Actual	Budget	Expended thru	FY21 Level Services Request	FY21 BOS & Fin Comm Recommend
EXPENDITURES		FY2018	FY2019	FY20	12/31/2019		
5664	Franklin Regional Council Govts	53,331.00	53,454.00	55,364	41,673.00	55,957	
5665	FRCOG Emerg Communications	6,478.06	6,592.29	6,948	6,947.75	7,455	
5666	FCSWMD	25,109.00	26,171.00	27,254	20,440.50	30,887	
5667	FRCOG REPC	150.00	150.00	150		150	
5670	Veterans' District	14,183.83	14,457.07	14,892	14,985.69	16,730	
	TOTAL INTERGOVERNMENTAL	99,251.89	100,824.36	104,608	84,046.94	111,179	111,179
16-Oct	updated 5670 per 10/9 proposed assessment						
6-Feb	updated 5664 & 5665 with final assessment #						
		Budget FY20	Request FY21	\$ Change	% Change	Explanation	
5664	Franklin Regional Council Govts	53,454	55,957	2,503	4.68%	assume 3.5% increase	
5665	FRCOG Emerg Communications	6,592	7,455	863	13.09%	assume 3.5% increase	
5666	FCSWMD	26,171	30,887	4,716	18.02%	FCSWMD new office lease	
5667	FRCOG REPC	150	150	-			
5670	Veterans' District	14,457	16,730	2,273	15.72%	increased based on Town EQ	
	Totals	100,824	111,179	10,355	10.27%		
22-Nov	increased FCSWMD 4.2% per CB via SE						

Main TOC									
General Category: General Government		Department		COLLE RRA		Dept #228-183			
		Actual	Actual	Budget	Expended thru	FY21 Level Services Request	FY21 BOS & Fin Comm Recommend		
EXPENDITURES		FY2018	FY2019	FY20	12/31/2019				
5211	Electricity	8,895.50	10,074.92	12,000	3,204.57	12,000		FY19 Kearsarge 494.34	
5214	Natural Gas	359.33	117.41	1,000	62.55	1,000			
5231	Water	627.00	631.00	1,000	292.00	1,000			
5232	Sewer	496.80	848.98	1,000	571.60	1,200			
5242	Building R & M	20,316.09	30,018.05	30,000	8,461.33	30,000			
5279	Custodial Services	13,000.00	12,000.00	15,000					
5315	Other Professional/Technical	7,721.46	383.00	6,000	138.00	6,000			
5341	Telephone	606.80	643.46		279.46	750			
5420	Office Supplies		-						
5451	Cleaning Supplies	789.61	381.68	1,000		500			
	TOTAL EXPENSES	52,812.59	55,098.50	67,000	13,009.51	52,450	-		
5710	Long Term Principal	10,000.00	10,000.00	10,000		10,000			
5711	2006 Bond Prinicipal	15,000.00	15,000.00	15,000	15,000.00	15,000			
5751	Long Term Interest	2,425.00	1,975.00	1,500	750.00	1,000			
5752	2006 Bond Interest	3,100.00	2,500.00	1,900	1,100.00	1,300			
	TOTAL DEBT	30,525.00	29,475.00	28,400	16,850.00	27,300	-		
5991	Trans to General Fund (PY Res Fd Trans)								
	TOTAL COLLE	83,337.59	84,573.50	95,400	29,859.51	79,750	79,750		
EXPENDITURES		Budget FY20	Request FY21	\$ Change	% Change				
5211	Electricity	12,000	12,000	-					
5214	Natural Gas	1,000	1,000	-					
5231	Water	1,000	1,000	-					
5232	Sewer	1,000	1,200	200	20.00%	cushion against actual			
5242	Building R & M	30,000	30,000	-					
5279	Custodial Services	15,000	-	(15,000)	-100.00%	no longer required by contract			
5315	Other Professional/Technical	6,000	6,000	-					
5341	Telephone	-	750	750	100.00%	ommitted from FY20 budget in error			
5420	Office Supplies	-	-	-					
5451	Cleaning Supplies	1,000	500	(500)	-50.00%	no longer doing routine custodial			
5710	Long Term Principal	10,000	10,000	-					
5711	2006 Bond Prinicipal	15,000	15,000	-					
5751	Long Term Interest	1,500	1,000	(500)	-33.33%	as per debt schedule			
5752	2006 Bond Interest	1,900	1,300	(600)	-31.58%	as per debt schedule			
	Totals	95,400	79,750	(15,650)	-16.40%				