

REQUEST FOR TRANSFER FROM THE RESERVE FUND

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the Massachusetts General Laws.

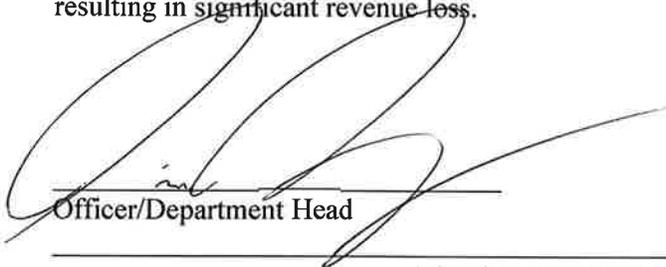
- 1. Amount requested: \$ 2,100
- 2. To be transferred to account number 227-4-630-5142
- Account Title Recreation Revolving
- 3. Present balance in said line item appropriation: \$ (7,162.01)

The amount requested will be used for (give specific purpose):

Bluefish Swim Team coaches salaries.

This expenditure is extraordinary and/or unforeseen for the following reasons:

The COVID-19 pandemic forced the Parks & Recreation Department to cancel programs, resulting in significant revenue loss.



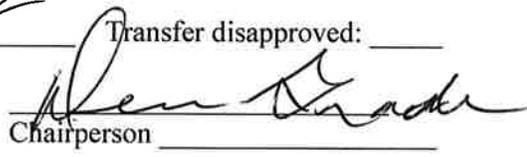
Officer/Department Head

Date: 6/17/20

ACTION OF OVERSIGHT BOARD

Date of Meeting: 6/16/20 Number present & voting: 3

Transfer recommended in the amount of \$ 2,100⁰⁰ Transfer disapproved: _____



Chairperson

ACTION OF FINANCE COMMITTEE

Date of Meeting: _____ Number present & voting: _____

Transfer voted in the amount of \$ _____ Transfer disapproved: _____

Chairperson, Finance Committee

REQUEST FOR TRANSFER FROM THE RESERVE FUND

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the Massachusetts General Laws.

1. Amount requested: \$ 2,125.00

2. To be transferred to:

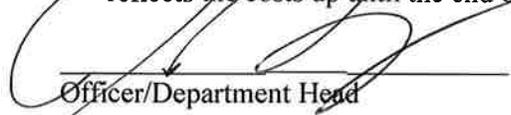
Account number	Account Title	Estimated Cost per Item	Present balance in said line-item appropriation
• 001-5-630-5124	P/T Wages Temp	\$750.00	<u>\$0.26</u>
• 001-5-630-5242	Grounds & Facilities	\$1,375.00	<u>(\$398.57)</u>
	- Portable toilet	\$475.00 (partial month)	
	- Cleaning supplies	\$900.00	

The amount requested will be used for (give specific purpose):

- P/T Wages Temp - Playground/park Sanitizer (P/T Seasonal position) through the end of the 2020 fiscal year.
- Grounds & Facilities – Portable toilet for Unity Park, and cleaning supplies for play area sanitation.

This expenditure is extraordinary and/or unforeseen for the following reasons:

- P/T Wages Temp - The Parks & Recreation Department hired an individual who will be cleaning/sanitizing high-touch areas in each park to mitigate the potential spread of COVID-19. This individual started on Tuesday, June 16, and this transfer will cover his salary through June 30, 2020.
- Grounds & Facilities – The rental of a portable toilet is typically covered through this account. Extra service will be required to maintain COVID-19 related State sanitation standards. The cost associated with this request reflects the time of installation through June 30, 2020. Special cleaning supplies are needed to sanitize high touch play areas, and this also reflects the costs up until the end of the current fiscal year.



Officer/Department Head

Date: 6/18/20

ACTION OF OVERSIGHT BOARD

Date of Meeting: _____ Number present & voting: _____

Transfer recommended in the amount of \$ _____ Transfer disapproved: _____

Chairperson _____

ACTION OF FINANCE COMMITTEE

Date of Meeting: _____ Number present & voting: _____

Transfer voted in the amount of \$ _____ Transfer disapproved: _____

Chairperson, Finance Committee

