

**SELECTBOARD AND BOARD OF HEALTH MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, June 29, 2020**

Remote Zoom Meeting was opened at 6:30 PM in the Upstairs Meeting Room. Present were Selectpersons Rich Kuklewicz, Chris Boutwell, and Michael Nelson, Town Administrator Steven Ellis, Executive Assistant Wendy Bogusz, Board of Health Chair Al Cummings, Director of Public Health Daniel Wasiuk, Airport Director Brian Camden, and Finance Committee Chair Jen Audley.

Link to Zoom Meeting: <https://vimeo.com/433990250>

Meetings are opened:

- Selectboard Chair opens the meeting at 6:30 PM, including announcing that the meeting is being recorded and roll call taken.
- Board of Health Chair opens the meeting, roll call taken.

Approve Minutes:

- Joint Selectboard, Board of Health, and Finance Committee: 06/15/20 To be approved at next meeting
- Joint Selectboard and Board of Health: 6/22/20 To be approved at next meeting

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Joint Pole Location Hearing

Install a total of fifteen (15) jointly owned midspan poles along Lake Pleasant Rd., Montague under the center phase of an existing pole line. Purpose: For customer reliability purposes and involves reducing span lengths to install larger conductors. This is the first of a three part project.

- Carla Trosino-Laramy, a representative from Eversource, presents and reviews sketches of proposed joint pole locations.
- *Nelson makes the motion to approve the request to install 15 poles as described by the Eversource representatives. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Eversource Representative

Montague Conversion Project

Michael Rosenberg, Lead Supervisor for the design of the Montague Conversion Project, formally introduces the project to the group and gives an overview of the retirement of the Dell Substation.

COVID-19 Updates and Action Items

Wasiuk reports that Montague has a relatively low number of cases of COVID-19 cases. We are successfully flattening the curve.

- **Review of any Updated State Guidance or Orders**
 - There was a press release with back-to-school guidance, which hopefully will be enacted in the Fall.
 - Wasiuk believes we will continue in Phase 2 for a while.
 - Nelson reminds everyone that life is not going to be back to normal any time soon, and it is important that we remain diligent with regard to social distancing, hygiene, etc.
- **Update on Town Hall Reopening to Public Access**
 - Town Hall is open with managed access to the public. Things have been very smooth.
 - People are directed to the lower back entrance of the building and are greeted by an attendant for screening.
 - No one is admitted into Town Hall without a mask.
 - People are directed to exit the building through the Avenue A.
 - There has been a total volume of 15 people per day for the first two days.
 - Ellis still encourages the public to handle their business remotely if possible.
- **Update on Parks (not on agenda)**
 - Dobosz reports that the parks are being cleaned.
 - Residents are not wearing masks, but seem to be practicing social distancing.

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- Children at the playground do gravitate toward one another, which is to be expected.
- Kuklewicz noted people playing basketball were in close contact with one another.

Boutwell makes the motion to adjourn the Board of Health Meeting. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye

Personnel Board

- **Appoint Derek Marin, Airport Grounds Maintenance, 8 hrs./week, \$13.00/hr., 6 months, effective 6/29/20**
Boutwell makes the motion to appoint Derek Marin, Airport Grounds Maintenance, 8 hrs./week, \$13.00/hr., 6 months, effective 6/29/20. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Appoint Luke Timberlake, Airport Grounds Maintenance, 8 hrs./week, \$13.00/hr., 6 months, effective 6/29/20**
Boutwell makes the motion to appoint Luke Timberlake, Airport Grounds Maintenance, 8 hrs./week, \$13.00/hr., 6 months, effective 6/29/20. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Credit Card: Chelsey Little, WPCF Superintendent, \$5,000 limit**
Boutwell makes the motion to approve the Credit Card for Chelsey Little, WPCF Superintendent, \$5,000 limit. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

Brian McHugh, FCRHRA

- **Authorization to Disburse No. 4, Invoice #0796904, Rutter's Park - Phase One, GZA GeoEnvironmental, Inc., \$5,472.42**
Boutwell makes the motion to authorize Disbursement No. 4, Invoice #0796904, Rutter's Park - Phase One, GZA GeoEnvironmental, Inc., \$5,472.42. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Authorization to Disburse No. 7, Payment Requisition #7, Rutter's Park - Phase One, Aqua-Turf Irrigation, LLC, \$4,662.66.**
Postponed until the next meeting
- **Authorization to Disburse No. 5, Invoice #2019-135-7, Spinner Park Restoration Project, Berkshire Design Group, Inc., \$770.44**
Boutwell makes the motion to authorize Disbursement No. 5, Invoice #2019-135-7, Spinner Park Restoration Project, Berkshire Design Group, Inc., \$770.44. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

**Jon Dobosz, Parks & Recreation Director
Rutter's Park Parking**

- Dobosz and Town Planner, Walter Ramsey, decided to create a TRG strip along the Montague Ave edge of Rutter's Park from the utility pole to the Rose Ave street sign pole. This should open up parking a little bit more in that portion of the village. The Town would not be maintaining it.
- *Boutwell makes the motion to endorse the plan that the Director of Parks and Recreation and the Town Planner made for the parking at Rutter's Park. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

Ken Morin, DPW Building Committee and Neil Joyce, OPM

- **DPW Project Update**
 - There have been some delays due to weather as well as COVID issues.
 - At this point in time, the project is roughly 70% complete based on revenue and bills received.
 - The work inside of the building (painting, tiling, flooring) has begun.
 - Building completion is anticipated for sometime in mid-August and furniture should be moved in sometime in September.

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- We are still maintaining over \$1 million in contingency that is unplanned to be expended in the completion of the project.
- **OPM Service Extension**
Boutwell makes the motion to approve the extension of full-time OPM services in accordance with rates defined in our existing agreement through the substantial completion of the DPW Building Project, as well as any additional time following substantial completion that is required to manage punch list and final closeout procedures (during which time it would be a part-time position). Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

Proposed Advisory Group Structure for Selectboard Special Inquiry Regarding Community Engagement, Equity and Use of Force in Policing

- Last Wednesday the Selectboard, Steve Ellis, Chief Chris Williams, and Lieutenant Chris Bonnet met at the public safety complex to brainstorm, train, and talk about different things; and to get some guidance from Dr. Paula Green on how communities might be able to move forward, especially related to police issues.
- Dr. Green introduces herself and shares her background.
- Ellis explains that at the meeting, the attendees had a chance to hear from Paula what some of the effective facilitation and engagement processes and methods are to prepare the Board and our police leadership for what we hope will be very productive community engagement through the advisory review groups as well as through other mechanisms.
- Kuklewicz reviews the Proposed Advisory Group Structure, which involves two distinct groups - one focused on Police Community Engagement and the other focused on Equity and Use of Force in Policing.
- Deborah Frenkel expresses concern that in-person meetings would limit the number of people in the community that could participate.
- Kuklewicz explains the goal is not to exclude anyone but to start doing work then to have open forum Zoom meetings and discussions that involve maybe the same topics , but folks on the committees will have had the opportunity to start looking at and reviewing.
- Ariel Elan would like to start with 10 to 12 people, find out what the most pressing concerns of the community are, then divide into different work groups to address them. She feels that unconscious or negligent biases may interfere with how concerns are being addressed and would like us to find out what the underlying conditions that influence how policies and practices are carried out are.
- Ellis explains that this proposal is a response to "a desire for immediate and active engagement to very specific concerns and a desire to see real tangible community engagement, and then outcomes related to what we learned." The two main concerns are (1) is law enforcement engaging all communities in a respective and productive fashion, and (2) what do the policies and practices on the ground level tell us about equity in application of law enforcement and in particular about the use of force in our community?
- Singleton wonders what the budget implications will be.
- Audley also wants to make sure that cost is factored in.
- Ellis states that we can find the resources to support this in good ways.
- Natan Cohen feels that many people (disabled individuals, trauma survivors, domestic violence victims) of all races are not receiving the optimal support that they could be getting through police interactions. He feels that funding should go more toward peer support, social work, human services, etc.
- *Boutwell makes the motion to establish a search group Rich Kuklewicz, Steve Ellis, Ariel Elan, Natan Cohen, and one other individual to move forward with creating two distinct Advisory Groups focused on addressing Community Engagement, Equity and Use of Force in Policing. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

To approve Annual Appointments as set forth in the attached list

- *Nelson makes the motion to appoint the following folks to a one-year position ending June 30, 2021: Board of Health Director Daniel Wasiuk, ADA Coordinator Steve Ellis, Alternate Building Inspector Charles Bado, Assistant Town Clerk Kathern Pierce, Auction Permit Agent Wendy Bogusz, Auction Permit Agent Debra Bourbeau, the following folks to the Battlefield Grant Advisory Committee - David Brule, Joe Graveline, Doug Harris, Rich Holshuh, Roger Longtoe Sheehan, Peter Miller, John Nove, Elizabeth Santana Kiser, Marilynn*

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Stowe Tomb, Bettina Washington, Building Inspector and Code Enforcement Officer Christopher Rice, to the Cable Advisory Committee - Jason Burbank, Richard Kuklewicz, and Richard Widmer. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Abstain

- *Nelson makes the motion to appoint the following folks to a one-year position ending June 30, 2021: to the Cemetery Commission - Annabel Levine, Judith Lorei, Jeri Moran, Conservation Commission Alternate Addie Rose Holland, Constable Wendy Bogusz, Constable Christopher Williams, to the Council on Aging - Debra Bourbeau, Barbara Kuklewicz, Teresa Miner, Larry Parker, Council on Aging Director Roberta Potter, DPW Superintendent Tom Bergeron, Emergency Manager John Zellman, to the Energy Committee - Jason Burbank, Ariel Elan, Pamela Hanold, Chris Mason, Sarah (Sally) Pick, Timothy Van Egmond, to the 6 Town Regional School Planning Committee - Michael Naughton, Lynn Reynolds, to the Franklin County Solid Waste Management District 2 - Chris Boutwell Sr. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Abstain, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Michael Nelson to the Franklin County Solid Waste Management District 2 as an alternate for one year through June 30, 2021. Seconded by Boutwell, approved. Nelson - Abstain, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint the following folks to a one-year position ending June 30, 2021: Forest Warden Richard Sawin Jr., Forest Warden - Deputy John Zellman, to the Franklin County Regional Council of Governments - Steve Ellis and Rich Kuklewicz. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Abstain*
- *Nelson makes the motion to appoint the following folks to a one-year position ending June 30, 2021: Franklin County Regional Council of Governments - Planning Rep Elizabeth Irving, Franklin County Regional Council of Governments Planning Board - Selectboard Rep Walter Ramsey, FRTA Advisory Board Rep Rich Kuklewicz. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Abstain*
- *Nelson makes the motion to appoint the following folks to a one-year position ending June 30, 2021: to the FRTA Advisory Board - Jeff Singleton, Gas & Planning Inspector Herbert Hohengasser, Gas & Planning Inspector - Alternate Tim Hartnett, Gas & Planning Inspector - Alternate John Letourneau, Library Director Linda Hickman, Parks & Recreation Director Jon Dobosz, Planning and Conservation Agent Walter Ramsey, Planning Board - Associate Member Matt Lord, Regional Emergency Planning Committee Representative John Zellman, Tax Title Custodian Eileen Seymour, to the Tree Advisory Committee - David Detmold, Charles Walker Korby, Sean Mahoney, Michael Marcotrigiano, Roberta Potter, Tom Sullivan, Rafael Andy Vega, Veteran's Burial Agent Christopher Demars, Veteran's Director Timothy Niejadlik, Veteran's Graves Officer John T. Murphy, Wells Trust Ron Sicard, Wiring Inspector Wayne Shaw, Wiring Inspector - Alternate Todd Weed, Wiring Inspector - Alternate Thomas Wyman, Montague Energy Policy Liaison Ariel Elan, Town Accountant Carolyn Olsen. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint the following folks to a two-year position ending June 30, 2022: Gill-Montague Transit Authority Representative Steve Ellis, Gill-Montague Transit Authority Representative Carolyn Olsen, RiverCulture Steering Committee Representative Eileen Dowd, RiverCulture Steering Committee Representative Rachel Teumim. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint the following folks to a three-year position ending June 30, 2023: to the Agricultural Commission - Donna Francis, Karl (Chip) Garbiel, Paul Voiland, to the Airport Commission - Gary Collins, to the Conservation Commission - Mark Fairbrother, Donna Francis, Deborah Henson, Laurie Reid, to the Cultural Council - Daniel Brandon, John Furbish, Kate Martineau, to the Economic Development and Industrial Corporation - Linda Ackerman, Ella Ingraham, to the Personnel Board - Michael Nelson. Seconded by Boutwell, approved. Nelson - Abstain, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Robert Obear to the Planning Board through June 30, 2023. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Robert Sojka to the Zoning Board of Appeals through June 30, 2025. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Town Administrator's Report

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- **Appoint Selectboard representative to Financial Policy Review Project**
Kuklewicz makes the motion to appoint Michael Nelson as the Selectboard representative to the Financial Policy Review Project. Seconded by Boutwell, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain
- **Recycling Changes**
 - Shredded paper and aerosol cans are no longer accepted as recyclable items by contract with the material recycling facility.
 - Clear plastic cups and clear plastic egg cartoons are acceptable as recyclable items.
 - Other plastic cups are not acceptable.
- **Town Administrator achieves designation as a Mass. Certified Public Procurement Official**
Ellis has achieved designation as a Massachusetts Certified Public Procurement Official.
- **Topics not anticipated in 48 hour posting**
 - **Petitions.** Kuklewicz shares that we have received a petition from a group that would like to change the village name of Turners Falls, as well as a petition from a group that would like us to NOT change the village name. This topic will be placed on the next agenda.
 - **Delayed Trash Pick-Up.** Equipment issues caused a delay in trash removal last week for people on the hill. Standard operating procedure for Republic Services is to come the next day.

Boutwell makes the motion to adjourn the meeting. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye