

**SELECTBOARD AND BOARD OF HEALTH MEETING  
UPSTAIRS MEETING ROOM  
1 AVENUE A, TURNERS FALLS, MA  
MONDAY, June 1, 2020**

Remote Zoom Meeting was opened at 6:30 PM in the Upstairs Meeting Room. Present were Selectpersons Rich Kuklewicz, Chris Boutwell, and Michael Nelson, Town Administrator Steven Ellis, Executive Assistant Wendy Bogusz, Board of Health Chair Al Cummings, WPCF Superintendent Chelsey Little, Director of Public Health Daniel Wasiuk, Town Planner Walter Ramsey, Parks and Recreational Director Jon Dobosz, and FCRHRA Director Brian McHugh.

**Meeting Being Taped**

**Votes May Be Taken**

Chairs open the meeting, including announcing that the meeting is being recorded and roll call taken.

**Approve Joint Selectboard and Board of Health Minutes: May 26, 2020**

- *Boutwell makes the motion to approve the Joint Selectboard and Board of Health Minutes of May 26, 2020 as corrected. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to approve the Joint Selectboard and Board of Health Minutes of May 26, 2020 as corrected. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye*

**Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment**

None

**Chelsey Little, WPCF Superintendent**

- **Award Bid for Fuel Oil Tank & Vault Removal Project to Associated Building Wreckers, Inc. from Springfield, MA, \$55,450.00**
- *Boutwell makes the motion to award the Bid for Fuel Oil Tank & Vault Removal Project to Associated Building Wreckers, Inc. from Springfield, MA, \$55,450.00. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Accept Resignation of WPCF Chief Operator, Kevin Boissonnault's resignation effective July 31, 2020**  
*Boutwell makes the motion to accept the Resignation of WPCF Chief Operator, Kevin Boissonnault effective July 31, 2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Request Permission to Post Full Time WPCF Chief Operator and Part Time Administrative Assistant Positions**  
*Boutwell makes the motion to Post the positions for a Full Time WPCF Chief Operator and a Part Time Administrative Assistant. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

**COVID-19 Updates and Action Items**

- **Review of any Updated State Orders or Guidance**
  - Wasiuk reports that there are new safety standards that are applicable to mountain bike cycling, as well as reopening of parks, open spaces, outdoor education programs, and restaurants.
  - Businesses need to do their homework and apply these measures to be compliant.
  - The Board of Health will do inspections as they see fit.
  - Boutwell stresses the importance of vigilance, but understands that it will be tough for individuals to maintain the 6-foot distance.
  - Wasiuk states that the emphasis for restaurants is on active managerial control, which is in line with the Food Code.
  - The Board of Health is going to be available for education and assisting individuals with questions. After some time they will be addressing compliance and enforcement.
  - Kuklewicz would like the BOH and Selectboard to assist the restaurants in making sure that the public can be confident that they are safe when they patronize these establishments.
  - Ellis encourages anyone who is curious about the guidelines to go to the Massachusetts COVID Reopening Plan and look at the sector-specific guidance. He also emphasizes that the State orders and guidance are continually being updated.
- **Discussion of Skate Park**

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- Dobosz reports that all the fencing and signs at the skate park were taken down, which indicates that the users are getting restless.
- Throughout the week Dobosz had to remind several people to return when the park reopens.
- Dobosz wonders if it is possible to hasten the opening of the facility. He suggests opening with observation. He states he has had discussions with the members of Friends of the Skate Park, all of whom recommend keeping the skate park closed until Phase 2 begins.
- Kuklewicz feels that there would need to be some guidelines established (i.e., how many people can be at the park at any one time, should they wear masks, etc.). He would like to see a plan.
- Boutwell and Cummings express concern about maintaining the 6-foot social distancing guideline.
- Wasiuk states that if Dobosz is comfortable reopening the Skate Park, the Board of Health will support him, but acknowledges the difficulties reopening would present. We would need to rely on the cooperation of the public.
- Ellis: As long as we've done our part and made it clear that it's available under these guidelines with this consequence if they're not followed, and we're willing to follow through on the consequence, I think we're doing our job.
- Singleton suggests a middle ground - opening the park for a few hours a few days a week, with possibly a member of the Friends of the Skate Park observing and encouraging users to follow the social distancing guideline.
- Dobosz reports that every morning he refastens the fence and puts up a new sign.
- **Discussion and Updates Regarding Reopening**
  - The police are going to be working on a plan for their building. They have concerns because of the essential nature of the fire department staff and the police department staff to large volumes of traffic.
  - Ellis states that the fundamentals of the framework for reopening for the Town which he presented two weeks ago are appropriate. With regard to returning offices to their full capacity in Town Hall, there are a couple of offices where there are concerns about room-level occupancy, which may necessitate redistributing staff.
  - The public can come to Town Hall for business during two specific periods (likely 10 am to 1 pm, and 3:30 to 5:30 pm). There will be one single entrance. Details are still being worked out.
  - The potential target date for reopening is June 22nd.
- **FRCOG COVID Supply Purchasing Program**

The FRCOG is developing a Purchasing Program that will focus on the provision of various hygiene products (wipes, masks, sanitizer, nitrile gloves, etc.). They would use the bus depot at the Olver Transportation Center as a distribution point.

**Walter Ramsey, Town Planner**

- **Montague's Participation in Regional Microenterprise Program Application for CARES Act Funding**

*Boutwell makes the motion to authorize the Town Planner to move forward with Montague's Participation in Regional Microenterprise Program Application for CARES Act Funding. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Joint Application with Orange (not on agenda)**
  - Ramsey and McHugh report that Lifepath wants to include a program in Montague and Orange that would provide meals to people under 60 who have disabilities. This would involve a joint application with Orange (Montague would sign a joint authorization form to be part of that grant application).
  - *Boutwell makes the motion to allow the Town Planner to participate with Orange in the grant as described. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **FY21 MVP Action Grant Application: Montague City Road Flooding and Possibly Chlorine Tank Conversion Study at WPCF**
  - Ramsey states that the Chlorine Tank Conversion Study at WPCF is not eligible for the MVP Action Grant as the project is not directly related to climate change.
  - *Boutwell makes the motion to authorize the Town Planner to continue with the FY21 MVP Grant Application for the Montague City Road Flooding Relief Project. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

**Outdoor Restaurant and Retail Licensing**

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- **Selectboard Proclamation Relative to Business Use of Public Spaces**
  - Ellis reads aloud the Proclamation in Support of Dining and Retail Business Recovery in the Context of the COVID-19 Pandemic.
  - *Boutwell makes the motion to approve the recommended proclamation. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Consideration of Restaurant and Retail Extended Use of Public Space License**  
*Boutwell makes the motion to accept the Extended Use of Public Space License as was presented. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Consideration of Request for Outdoor Use License by Rocket Science, LLC, dba The Rendezvous**  
*Boutwell makes the motion to approve the application for Outdoor License by Rocket Science, LLC, dba The Rendezvous, with the understanding that the liquor portion is pending State modified regulation. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Pending legislation relative to liquor licenses**  
*Boutwell makes the motion to officially request that local licensing authority be granted relative to the amendment of liquor licenses for the conduct of outdoor business by liquor license holders. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

**Town Administrator's Report**

- **Town Meeting Outreach Plan**  
Meeting packets went out the day after the Selectboard's vote last week. No response has been received as of yet. Ellis intends to send out the final updated and revised plan, along with a brief survey asking the residents whether they plan to attend. Anyone willing to commit some time to making phone calls to encourage and engage Town Meeting members around the importance of coming out for Town Meeting may contact the Town Administrator, Town Clerk, or Executive Assistant.
- **Topics not anticipated in 48 hour posting/Grant Award**  
Ellis reports that the Town has been awarded a \$35,000 Community Compact Grant for the work on our financial forecasting relative to FY21.

**Upcoming Meetings:**

Joint Selectboard, Board of Health, and Finance Committee Meeting, **Monday, June 8, 2020, 6:30 PM** via Zoom

*Boutwell makes the motion to adjourn the Selectboard Meeting at 8:22 PM. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

*Boutwell makes the motion to adjourn the Board of Health Meeting at 8:22 PM. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye*