

**SELECTBOARD AND BOARD OF HEALTH MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, August 10, 2020**

Remote Zoom Meeting was opened at 6:30 PM in the Upstairs Meeting Room. Present were Selectpersons Rich Kuklewicz, Chris Boutwell, and Michael Nelson, Town Administrator Steven Ellis, Executive Assistant Wendy Bogusz, Board of Health Chair Al Cummings, Director of Public Health Daniel Wasiuk, Police Chief Chris Williams, Town Clerk Deb Bourbeau, WPCF Superintendent Chelsey Little, Montague Historical Commission Chairman David Brule, FCRHRA Director Brian McHugh, Montague Historical Commission member David Brule, and Town Planner Walter Ramsey.

Link to Zoom Meeting: <https://vimeo.com/447129238>

Meeting Being Taped

Votes May Be Taken

Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken.

Board of Health Chair opens the meeting, roll call taken.

Approve Minutes: Joint Selectboard and Board of Health July 27, 2020

Postponed until next week

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

COVID-19 Updates and Action Items

Review of any Updated State Guidance or Orders

- Wasiuk reports on the following changes:
 - Outside gathering maximum is being changed to 50 individuals; inside gathering limit remains at 25.
 - Alcohol can only be served with food service (not retail or commercially packaged items).
 - Phase 3, Step 2 is postponed.
- Average daily cases of COVID has increased.
- Positive test rate on a 7-day cycle has increased.
- The State is creating and will be enforcing an Intervention Team.

Boutwell makes the motion to adjourn the Board of Health Meeting. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye

Deb Bourbeau, Town Clerk

• Change of Polling Locations

- *Boutwell makes the motion to authorize Precincts 2, 3, 4, and 6 to have voting at the Franklin County Technical School gymnasium on September 1 and November 3, 2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to move Precinct 5 from Town Hall back to the senior center. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **September 1, 2020 State Primary Election Warrant - To approve and execute attached**
 - Nelson reads aloud the September 1, 2020 State Primary Election Warrant.
 - *Nelson makes the motion that the Board approve and execute the September 1, 2020 State Primary Election Warrant. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

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Personnel Board

- **Appoint Hannah Bogusz, Town Clerk's Office, Extra Clerical, as needed until November 30, 2020, \$13.50/hr, effective 8/4/20**
Boutwell makes the motion to appoint Hannah Bogusz, Town Clerk's Office, Extra Clerical, as needed until November 30, 2020, \$13.50/hr, effective 8/4/20. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Appoint Eli Miller, Airport Grounds, 8 hrs/week, \$13.00/hr., temporary 8 months, effective 8/1/20**
Boutwell makes the motion to appoint Eli Miller, Airport Grounds, 8 hrs/week, \$13.00/hr., temporary 8 months, effective 8/1/20. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

Chris Williams, Police Chief

- **Letters of Commendation:**
 - **Dispatcher Steven Chase; Detective Sergeant Joshua Hoffman; K-9 Handler/Officer James Ruddock**
 - **K-9 Handler/Officer James Ruddock and Officer Michael Sevene**
- Chief Williams reads aloud Letters of Commendation to the Police Department employees listed above.
- *Boutwell makes the motion that the Police Chief's letters be put into the employees' personnel files, as well as publicly released. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- **Thank you Letter to Mrs. Diane Hansen, Trustee of Miss Elaine Cuthbert Trust**
Chief Williams reads aloud a Thank you Letter to Mrs. Diane Hansen for her donation.
- *Boutwell makes the motion to approve and send the Thank you Letter to Mrs. Diane Hansen, with an addition in the letter that the Selectboard expresses their appreciation. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

Chelsey Little, WPCF Superintendent

- **Change Order: Associated Building Wreckers, Inc., Time of Performance: alternate time frame commencing August 17, 2020 and continuing through September 30, 2020**
Boutwell makes the motion to accept and sign the Change Order: Associated Building Wreckers, Inc., Time of Performance: alternate time frame commencing August 17, 2020 and continuing through September 30, 2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Wright Pierce Engineering Proposal for Chlorine Gas Hazard Process Review and Sodium Hypochlorite Conversion Project (not on agenda)**
Boutwell makes the motion to accept the proposal from Wright Pierce Engineering for the Montague Water Pollution Control Facility Chlorine Gas Hazard Process Review and Sodium Hypochlorite Conversion Project, amount \$34,300. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

David Brule, Montague Historical Commission

First Steps MHC has taken and will take in gathering data and archives baseline relating to the 2 petitions about the village name

- The Montague Historical Commission will be pulling information together regarding the origins of the village name.
- Brule suggests that the process leading up to a Town vote would happen four or five months down the road.
- Singleton reports that the Commission recommends this discussion not take place until spring of next year at the earliest due to current ongoing issues.
- Boutwell feels that we need to get through the police study first.

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- Nelson would prefer to have the discussion in a positive way as opposed to trying to rush it through.
- Kuklewicz agrees that taking time makes sense.
- *Nelson makes the motion to delegate to the Montague Historical Commission to research the Battle at Turners Falls, to uncover historical meaning to the Turners Falls name and any other historical data they can regarding the names of Turners Falls and Great Falls as well as the indigenous languages, and to prepare a statement of information for the Board no later than June 30, 2021. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- Brule reports that we have developed some really deep relationships with tribal representatives and feels it would be great to involve them.

**Brian McHugh, FC Regional Housing and Redevelopment Authority
Update on Spinner Park Restoration Project**

- With regard to the problem with the four conduits under Spinner Park, Eversource has come up twice and would like to reroute the lines. The plan is to redesign the lines to the back of the park along the sidewalk, behind the statue. The statue and the benches will have to be moved up to two feet. There will be a change order to the design.
- After the conduit problem is dealt with, the next step is excavating for footing.
- The power to the park now has to come from the pole on 4th Street, which requires another change order to the design.

Walter Ramsey, Town Planner

- **Award Contract for Grand Ave Stairway Repair (Millers Falls) to Sciaba Construction Corp in the amount of \$18,200**
Boutwell makes the motion to award the Contract for the Grand Ave Stairway Repair (Millers Falls) to Sciaba Construction Corp in the amount of \$18,200. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Announce Award and Authorize execution of grant agreement for Mass DOT improvements between downtown and Unity Park**
Boutwell makes the motion to authorize the execution of grant agreement for Mass DOT improvements between downtown and Unity Park. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Authorize extension #2 for Mass Development FY19 Brownfields Grant for Strathmore Abatement Project to extend grant period to October 31**
Boutwell makes the motion to authorize extension #2 for Mass Development FY19 Brownfields Grant for Strathmore Abatement Project to extend grant period to October 31. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

Town Administrator's Report

- **Chestnut Hill Loop Bridge permanently closed by Mass DOT effective immediately**
 - Ellis reports that the Chestnut Hill Loop Bridge was permanently closed by Mass DOT.
 - Ramsey reports that we have funding, the design is complete, permits are issued, and all the abutters have approved.
 - The plan is to bid in the fall and start construction in the spring.
- **Topics not anticipated in 48 hour posting**
 - **Chimney work:** Ellis reports that Council of Aging chimney work is set to begin this week.
 - **DPW Project:** Substantial completion of the DPW Project is projected for the 3rd week of September. There is a delay due to supply chain issues.
 - **Update on Police Advisory Review Groups:** Ellis reports that two individuals were unable to attend the last conversation with Kuklewicz two weeks ago. They have a rescheduled date, and Ellis hopes to have a report next Monday.

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Executive Session under G.L. c. 30a §21(a)(6) to consider the purchase of real property: Map 17 Lot 58; votes may be taken

- The Chair deems this discussion to be detrimental to the Town's position.
- *Boutwell makes the motion to go into Executive Session under G.L. c. 30a §21(a)(6) to consider the purchase of real property: Map 17 Lot 58; votes may be taken. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

Documents and Exhibits:

- September 1, 2020 State Primary Election Warrant – To approve and execute attached
- Appointment Form: Hannah Bogusz, Town Clerks Office, Extra Clerical, as needed until November 30, 2020, \$13.50/hr, Effective 8/4/20
- Appointment Form: Eli Miller, Airport Grounds, 8 hrs/week, \$13.00/hr, temporary 8 months, effective 8/1/20
- Letters of Commendation: Dispatcher Steven Chase, Detective Sergeant Joshua Hoffman, K-9 Handler/Officer James Ruddock, K-9 Handler/Officer James Ruddock and Officer Michael Sevene
- Thank you Letter to Mrs. Diane Hansen, Trustee of Miss Elaine Cuthbert Trust
- Change Order: Associated Building Wreckers, Inc., Time of Performance: alternate time frame commencing August 17, 2020 and continuing through September 30, 2020
- Contract for Grand Ave Stairway Repair (Millers Falls) to Sciaba Construction Corp in the amount of \$18,200
- Grant agreement for MassDOT Shared Streets and Space Grant of \$35,300 for pedestrian safety improvements between downtown and Unity Park
- Extension #2 for Mass Development FY19 Brownfields Grant for Strathmore Abatement Project to extend grant period to October 31.