

MONTAGUE BOARD OF HEALTH MEETING

Wednesday, April 18, 2018 – 5:30 pm

Montague Town Hall
First Floor Meeting Room
Turners Falls, MA

Meeting Minutes

Present: Al Cummings, Chair, Christopher Boutwell and Michael Nelson

Staff: Gina McNeely, Health Director and Anne Stuart, Health Clerk

Minutes from March 21, 2018:

*Al Cummings **motioned** to accept the minutes from March 21, 2018. Seconded by Christopher Boutwell. **Motion passes.***

Director's Report for March 2018:

Gina McNeely: Updated the Board on some highlights regarding the March 2018 Directors Report:

- 1 Park Villa Drive: Responded to an unfounded complaint regarding secondhand smoke at this location.
- Subway 57 Avenue A: Office walk in regarding a future change of business ownership to Christine Kusmeskus.
- White Buffalo Herbals: Researched herbals in regards to a new vendor for Mutton & Mead 2018.
- Shelter Drill Meeting: Gina was informed that there will be a drill on May 19, 2018.
- Training: Attended training in Pittsfield, MA on understanding canine body language as it relates to owners living in a shelter.

*Michael Nelson **motioned** to accept the March 2018 Director's Report. Seconded by Christopher Boutwell. **Motion passes.***

Health Inspector's Report for March 2018:

Gina McNeely: Updated the Board of some highlights regarding the March 2018 Health Inspector's Report:

- Franklin County Technical High School: annual inspection scheduled and completed.
- Cliff's Smokin' Backyard BBQ: Kelly Phillips came in with temporary food questions regarding the Spring Parade & Mutton & Mead.
- At the request of Mrs. Reed: Kathern inspected 28 ½ Eleventh Street prior to Mrs. Reed renting the apartment again.
- 17 G Street: Ongoing situation at this location regarding maintaining the front porches and egress of the home so that they are in compliance. There is to be a cleared pathway of at least 36 inches at all times.
- 16 Morris Avenue: This property is in receivership with Rich Young. It is currently in the final stages of renovations and will be completed shortly and ready to be put on the market.
- Food Inspections: Annual food inspections are currently being done.

*Michael Nelson **motioned** to accept the March 2018 Health Inspector's Report. Seconded by Christopher Boutwell. **Motion passes.***

Topics Not Anticipated Within the 48 Hours of Posting:

Minutes from February 21, 2018:

Michael Nelson **motioned** to accept the minutes from March 21, 2018. Seconded by Christopher Boutwell. **Motion passes.**

Al Cummings **motioned** to adjourn at 6:02PM. Seconded by, Christopher Boutwell. **Motion passes.**

Meeting adjourned: 6:02 PM

Approved by: _____

Date: _____

List of documents used at this meeting:

February 2018 BOH Minutes

March 2018 BOH Minutes

March 2018 Health Director's Report

March 2018 Health Inspector's Report