

MONTAGUE BOARD OF HEALTH MEETING

Wednesday, November 28, 2018 – 6:30 pm

Rescheduled from November 21, 2018

First Floor Montague Town Hall

Turners Falls, MA

Meeting Minutes

Present: Al Cummings, Chair, Christopher Boutwell and Michael Nelson

Staff: Gina McNeely – Health Director and Anne Stuart – Health Clerk

Meeting being recorded

Al Cummings opened the meeting.

Minutes: October 17, 2018.

Michael Nelson motioned to accept the October 17, 2018 Minutes. Seconded by Christopher Boutwell.

Motion passes.

Minutes: October 29, 2018.

Michael Nelson motioned to accept the October 17, 2018 Minutes. Seconded by Christopher Boutwell.

Motion passes.

Director's Report: October 2018.

October 2018 Highlights:

- Gina McNeely informed the board members that Al Cummings accompanied her on a housing inspection of 97B East Taylor Hill Road regarding mold, moisture issues and overuse of indoor air fresheners. This particular case took an inordinate amount of Gina's time between calls from the occupant and the property owner. Several more hours than usual were spent on this housing case. Many emails and telephone calls from Mike Westort, the property owner and the occupant Stephanie Carey. Stephanie Carey has since left the property and all issues have been addressed as of this meeting.
- While in housing court Gina was informed that going forward the Health Director will have to bring Town Counsel to housing court to manage cases. Gina is going to do some research if this is a new universal rule or judge specific.
- 18 Crescent Street: Gina did an unannounced inspection of right of way sewage sluice. Gina inspected the cover of the sluice box and found Jay Watroba has not, as promised, replaced the wooden cover with a cement one. Gina has called Jay and left him a message twice. Mr. Watroba promised to take care of this in August 2018 and as of this latest inspection on October 25, 2018 Mr. Watroba has not complied and is ignoring Gina's phone calls. Christopher Boutwell suggested that this needs to be filed in Housing Court.
- Various Title 5 plan reviews and inspections.
- Whistle Stop Café had an opening inspection; a week later a surprise inspection was done and Gina and found the café out of compliance and the kitchen very disorganized. Gina sent Dan Hunt, owner a certified letter what is expected from him regarding the operating of a food establishment.

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- North Village Smokehouse also had an opening inspection and Gina was very impressed with the establishment. This restaurant has a full service kitchen with a smokehouse outside.
- 7 Union Street continues to draw a lot of interest but there is a report in the file from Maximillian Environmental regarding the removal of contaminated soils and there is no clear 21 E title so folks seem a bit hesitant regarding the property.

*Michael Nelson **motioned** to accept the October 2018 Director's Report. Seconded by Christopher Boutwell. **Motion passes.***

Health Inspector's Report: October 2018.

- Food inspections led to follow up visits for compliance with CeCe's Restaurant (emergency closure and re-opened) and Shady Glen (food labeling issues and sanitizers).
- 79 Fifth Street occupant called regarding no heat or hot water. Follow up was done with landlord and Berkshire Gas which led to the heat being restored but not in a timely manner
- 22 K Street has mattress and box spring on the tree belt
- 40 Vladish Avenue complained of an odor coming from the yard due to chickens. Upon inspection the yard was found filthy and the property owners were cited. This address has been added to the Barn Inspection list by Anne and Kathy Burek has been made aware of it for annual inspections.
- 188 Millers Falls Road is in the process of being rehabbed by Dale Elwell who has received the orders to correct from the attorney handling the sale. He came in with questions and is hoping to be in the home himself by Christmas time.

Mike Westort, Owner of 97 East Taylor Hill Road

Hearing at the request of Mr. Westort regarding Orders to Correct and Reinspection dated November 7, 2018.

- The hearing was cancelled per Mike Westort

Discussion Town Nurse:

- There was a brief discussion regarding how to get the Town Nurse position filled and funded or if we could do a shared position with Deerfield and Montague with combined office space. Currently Cheryl Volpe, Town Nurse in Greenfield is doing our mandatory reporting through the MAVEN system.

Discussion regarding hiring a new Health Inspector:

- The approved and revised job description will run in the Daily Hampshire Gazette for 1 day on Friday, December 21, 2018.

Review of annual fee schedule which will be effective January 1, 2019:

- The Montague BOH members along with Gina and Anne went line by line through the fee schedule revising when and if needed. See attached revised schedule of changes.

Michael Nelson **motioned** to accept the changes to the Montague Board of Health Fee Schedule as discussed. Seconded by Christopher Boutwell. **Motion passes.**

Michael Nelson **motioned** to adjourn the Montague Board of Health meeting at 6:30 PM. Seconded by Christopher Boutwell. **Motion passes.**

Meeting adjourned: 6:30 PM

Approved by: _____

Date: _____

List of documents used at this meeting:

- October 2018 Minutes
- Director's Report October
- Health Inspector's Report October
- Fee Schedule various Towns
- Fee Schedule Montague