

MONTAGUE BOARD OF HEALTH MEETING

Wednesday, October 16, 2019 – 5:30 pm
Downstairs Meeting Room – Montague Town Hall
Turners Falls, MA

Meeting Minutes

Present: Christopher Boutwell and Michael Nelson (leaves at 6:00 PM)
Staff: Health Director, Daniel Wasiuk and Health Clerk, Anne Stuart

Meeting being recorded.

Michael Nelson opened the meeting at 5:30 PM.

Minutes: September 18, 2019.

Michael Nelson **Motioned** to accept the September 18, 2019 Minutes. Seconded by Christopher Boutwell. **Motion passes.**

Recent Director's Report:

- Daniel informed the members of the Board of Health that inspectional services of nuisance complaints entailing furniture (mattresses, couches, etc.) being left alongside the tree belt and yard areas at Fifth Street, L Street and East Main Street were assisted by Al Cummings. There was also a complaint of a swimming pool in the alley (behind T F Pizza) was also inspected by Al and no violations were noted during his visit.
- A new business (Upper Bend Café) has submitted a Food Service Plan Review Application for the 2019/2020 year. Daniel is in the process of reviewing the Plan and has scheduled a pre-opening inspection for October 29, 2019.
- In terms of the receivership program involving the Western Division Housing Court Civil Actions (38 E Main Street and 132 L Street) are currently under review. The new Assistant Attorney General for Abandoned Housing Initiatives Maja Kazmierczak has been in contact with the BOH office with updates and requests. Most cases have now been closed because of compliance with applicable regulations.

Michael Nelson **Motioned** to accept the recent Director's report. Seconded by Christopher Boutwell. **Motion passes.**

Discussion: Fee Schedule (Variances & Others):

- Discussions continue regarding streamlining and tightening up of the fees and the categories. It was discussed to lower the \$500.00 fee in the categories of Marijuana Dispensary, Marijuana Growers and Retailers to \$250.00
- The BOH will issue a Food Service permit as the Montague BOH is responsible for inspections of the kitchen.
- The removal of the Bakery Permit (\$90) and integrate into Food Establishment
- Bed and Breakfast Permit (\$100) should be removed due to Food Code not requiring B & B operations to hold license from local BOH – unless it has more than 6 guest rooms.
- Remove Mobile Food Vendors – without Annual 1st day, each subsequent day. Treat these as a Temporary Food Service establishment and permit in this way.

The Town of Montague is an Equal Opportunity Employer and Provider

- Annual Mobile Food Vendors permit stays
- Sundries Pre-Packaged Food permit should be removed. Permit is not necessary when only prepackaged foods (non-perishable) are only sold.
- Temporary Food Permit should have the quiz portion removed and a standard \$50.00 cost be instituted up to 14 days. Recommend the permit cost reduction for food service entities located and operating within Montague.
- Remove Variance Hearing (\$50.00) fee.
- Air B & B permit should be removed if no specific BOH regulations have been drafted
- Emergency Repairs and Emergency Plan Review costs of additional (\$100) and (\$200) should be removed. Routine septic plan review and septic construction permit shall apply.
- Trench Permit should be removed. A trench permit is not applicable to the process of percolation testing/deep hole observation sites. Also, trench permit does not apply to installation of septic system components.

Michael Nelson **Motioned** to accept the proposed changes as suggested by Daniel Wasiuk, Director of Public Health. Seconded by Christopher Boutwell. **Motion passes.**

Discussion: Fats, Oils and Grease (FOG):

Daniel handed out a draft of the proposed Fats, Oils and Grease (FOG) regulations that Gina had previously prepped for the department. In Daniel’s annual food inspections he thinks that about a quarter of the establishments have grease traps in place currently. This regulation is up for discussion; Daniel was approached by Kevin Boissonnault, Chief Operator/Pre-Treatment Coordinator and acting Director Bob Trombley about having local establishments install grease traps for back flow prevention into the system. Daniel asked the board members to review these regulations for further discussion at November’s Board of Health meeting. Daniel and Anne also suggested that this would be a nice topic for the Montague Board of Health Highlight section in the Montague Reporter going forward.

• **Discussion: Departmental Policies:**

After some discussion regarding D-box fees/permits it was decided that there would be no permit or fee charge going forward for this. Instead documentation and photos will be submitted to the BOH to ensure compliance.

Christopher Boutwell **Motioned** to adjourn the Montague Board of Health meeting. Seconded by Micheal Nelson. **Motion passes.**

Meeting adjourned: 6:00 PM

Approved by: _____

Date: _____

Documents:

September Minutes

Director’s Report

Fee Schedule

Draft Fats, Oils and Grease Regulations