

MONTAGUE BOARD OF HEALTH MEETING

Wednesday, December 14, 2022 – 7:30 pm

Online Zoom Meeting

Meeting Minutes

Present: Melanie Ames Zamojski, Michael Nelson, Rachel Stoler, Steve Ellis

Melanie Ames Zamojski opened the meeting at 7:30 PM

Temporary Appointment of Health Agent

Michael Nelson reported that there was an emergency evening call last week that highlighted the need for health department coverage during the hours in which Jen Hoffman from Greenfield is unavailable to support the Montague Board of Health. He reached out to former health director Gina McNeely to inquire if she was interested in assisting us during our search for a new director. She was enthusiastic to do so. Gina will be able to work on both emergency and routine inspection work while she is in the interim position, and will supplement the work Jen Hoffman is currently providing. Nelson spoke with Steve on Monday, and Steve followed up with Gina regarding a contract. Steve suggested that should the Board of Health choose to appoint Gina, that the BOH recommend the selectboard appoint her at Grade G10 in alignment with standard procedure for former staff who are now on retirement.

*Michael Nelson **Motioned** to appoint Gina McNeely as the Interim Health Director and recommend the Selectboard appoint her at the Grade G10 at as many hours per week as necessary, up to 35 hours per week, until a new director is hired. Seconded by Melanie Zamojski **Motion passes.**
Nelson -Aye, Zamojski – Aye, Stoler - Aye*

FY24 Budget submission

Melanie submitted the FY24 BOH budget request to Carolyn. The salary line includes a 2.5% COLA for staff and a step increase for Anne. There were also small adjustments up for postage, office supplies, advertising, and travel.

*Michael Nelson **Motioned** to ratify the budget for FY24 that was prepared and submitted by the Chair. Seconded by Rachel Stoler **Motion passes.**
Nelson -Aye, Zamojski – Aye, Stoler - Abstain*

Meeting adjourned: 7:53 PM

*Michael Nelson **Motioned** to adjourn the Board of Health meeting. Seconded by Melanie Zamojski. **Motion passes.**
Zamojski – Aye, Nelson -Aye, Stoler – Aye*

Approved by: _____

Date: _____