

MONTAGUE BOARD OF HEALTH MEETING

Wednesday, December 21, 2022 – 5:00 PM

Town Hall – Second Floor Meeting Room

Meeting Minutes

Present: Melanie Ames Zamojski, Rachel Stoler & Michael Nelson (left at 5:52 PM)

Staff: Town Administrator - Steve Ellis

Other: Jennifer Hoffman – Greenfield Health Director & Interim Acting Health Director for Montague & Gina McNeely- Health Director & Interim Acting Health Director for Montague

Guest: Willie Cosby, Landlord of 15 Park Street

Melanie Ames Zamojski opened the meeting at 5:00 PM

November 16, 2022 Minutes

- The Board of Health members reviewed the minutes.

*Michael Nelson **Motioned** to approve the November 16, 2022 minutes as presented. Seconded by Rachel Stoler. **Motion passes.***

Zamojski – Aye, Nelson – Aye, Stoler - Aye

December 14, 2022 Minutes

- The Board of Health members reviewed the minutes.

*Michael Nelson **Motioned** to approve the December 21, 2022 minutes as presented. Seconded by Rachel Stoler. **Motion passes.***

Zamojski – Aye, Nelson – Aye, Stoler - Aye

Directors Report:

- Jennifer Hoffman gave an overview of the work done by her
 - Housing Inspections
 - 92 Second Street – Tenant gave access to apartment she needs to clean up and landlord will help with the trash and hire an exterminator. Jen will follow up on 12/27
 - 15 Park Street – Previously on November 16 tenant called had no heat due to a broken heating system. Landlord at that time put them in a hotel. December 1 reinspected and there were violations including egress and stairs and railings. Called both the building department and fire department to inform them. The bathroom had glass broken and needs caulking. Electrical in bathroom the outlet trips the switch. She needs access to the basement to help remedy that situation. Jen will return January 3, 2023 at 10:30 AM. There is a property manager that would have to respond within 12 hours.
 - Lake Pleasant Road - Has a tarp on the roof and Jen has him on the list to receive help.
 - 28 11th Street – DPW and Steve called regarding sewage coming out on the street. When a plumber was called the pipe cracked. Jen condemned

the property and the landlord put all 5 individuals up in a hotel. The issues have been resolved.

- Food
 - Food City – Jen returned to Food City after previously closing the bakery and deli and will be doing a follow up.
- Perc Test with Kathie Bridges
 - 2 Fosters Rd
- 1 Hannabrook Lane spoke converting shed into a B & B and wants to have a composting toilet. Jen said a survey would need to be done and conversations continue with Building Inspector, Bill Ketchem.
- Grant
 - Ongoing as Jen and Anne have been working on it.

*Rachel Stoler **Motioned** to approve the Director's report as presented. Seconded by Michael Nelson. **Motion passes.***

Zamojski – Aye, Nelson – Aye, Stoler- Aye

Nurse Report:

- Jen gave the COVID report that Robin is trying to set up a follow up clinic for a 2nd vaccine at Sheffield School. People have been doing PCR tests in addition to the home tests which helps with reporting. The PCR clinics will be closing on the 28 of December. Jen is looking into a cost estimate to see if they can have some other PCR clinics in the various towns soon.
- There had been a cluster event at Ja'Duke after the Christmas play and at the French King event as well.
- FCTS had high levels of flu over the last couple of weeks there is not contact tracing in MAVEN. The school nurses all send a list of flu cases to Jennifer for reporting purposes.
- There is still no medical director at this point to oversee all vaccines for the town. Jennifer followed up with Dr. Lepore and he is still thinking about it. Dr. Lepore is an OBGYN Doctor but has a passion for Mosquito education and outreach. Steve mentioned that the stipend vs. vendor pay which was just recently added to the budget needs to be firmed up with Carolyn. Steve suggests doing it under vendor as it then is not a Town Meeting item. The reimbursement for a Medical Director would be \$1,000

*Rachel Stoler **Motioned** to approve the Nurse Report as presented. Seconded by Michael Nelson **Motion passes.***

Zamojski – Aye, Nelson – Aye, Stoler- Aye

Animal/Barn Inspector Report:

- The Board members wanted to know what animal was quarantined and circumstances, will re look at the November report at the January 18, 2023 meeting.
- N Street – Steve received a complaint from the neighbor and is subject to an order already. The ACO and police department have been notified of this continued situation.

Combined Sewer Overflow Fee Schedule:

- Steve noted that this is not a primary concern for the BOH but there is a role that they should play.
- The Town does have CSO events (40 or so a year) and Steve supplied information including 4 locations where it is metered.

- The Town wants to do a long-term plan and is working with Chelsea Little on one. As a first step there is a quick link on the website to inform folks of CSO events.
- There are lots of regulations that have come into place as of July 2022 that need to be understood and implemented by towns.
- Gina located 3 sign templates for notifications and shared with the group.
- Steve has put a grant in to have signs designed and installed. The locations suggested include: below the dam, the Station 1 location, Cabot Woods, and Poplar Street.
- Michael mentioned the addition of a QR Code as a supplemental way to disseminate information regarding CSO events.
- Steve stated that there is an understanding and an agreement that the professional staff of the BOH will work with the Town Administrator on how best to work together on a notification system through signage and how to best respond to the events that happen in the town.

Fee Schedule:

- Jen has a document regarding fee schedules and will email it to folks for the January meeting.

Updated Health Director:

- Anne has re-posted the job advertisement at many electronic and print locations.

Unanticipated Business:

- It was brought up as a possibility to share a Health Director with the Town of Greenfield and then hire a health agent/inspector. There was interest in having further discussion about this. The grant would make it easier to have a joint Director and use grant money to hire a health agent/inspector if it was not a substitution. Steve’s belief is the town would be better served by its own Health Director for the town.

Zamojski – Aye, Stoler- Aye

Meeting adjourned: 6:12 PM

*Rachel Stoler **Motioned** to adjourn the Board of Health meeting. Seconded by Melanie Ames Zamojski. **Motion passes.***

Zamojski – Aye, and Stoler - Aye

Approved by: _____

Date: _____

Documents:

Minutes

Directors Report

Nurse Report

Animal/Barn Inspector Report

Combined Sewer Overflow Materials

Fee Schedule