

PARKS & RECREATION COMMISSION MEETING MINUTES

Thursday, December 14, 2017

3:30pm

Unity Park Fieldhouse

56 First St.

Turners Falls, MA 01376

**The recording of this meeting was accidentally erased, and the minutes are written through notes.*

Attendance: Dennis Grader, Chairperson, Barb Kuklewicz, Vice Chair, Al Cummings Jr., Secretary, Jon Dobosz, Director of Parks & Recreation

3:30pm Meeting Called to Order

3:31pm Approval of Meeting Minutes from October 23, 2017;

Motion: Made by Barb Kuklewicz to accept the October minutes, seconded by Al Cummings.

Approved: 3 - 0

3:32pm FY17 Departmental Financial Evaluation; Jon Dobosz presented the FY17 Financial Evaluation to the commission. Barb Kuklewicz noted that some of the math was incorrect in Table 1 of the evaluation. Jon noted the discrepancy and will provide a revised copy to the commission at their next meeting.

3:45pm 2017 Water Spray Feature Usage; Jon presented the water usage and total cost of operating the Whale Water Feature at Unity Park over the summer. He noted that there was a lot of water used at the beginning of the season, which is often the case as recalibration of the valves always need to be made. Barb was approached by someone who inquired if the hours could be expanded, but she informed this individual that the operating hours are dictated by cost of operation, which is primarily the use of water.

3:50pm Fiscal Year 2019 Budget Proposal; Jon presented his budgetary proposal for FY19 to the commission. There are no overly significant changes to the Operating Budget. There was a request to level fund expenses, which was implemented. Jon noted that some funding was re-allocated between individual line-items to stay more in-line with departmental goals. For example, some funds were taken from the maintenance of the office copier and moved to Facilities & Grounds. There were also the annual increases in Personal Expenses (Director and Clerk salaries, and P/T Wages Temp). The total FY19 departmental budget is \$130,980. In terms of Capital projects, the department is proposing the funding of the master plan portion of the Montague Center Park Improvement Project (\$7,000).

Motion: Made by Al Cummings to accept the FY19 Parks & Recreation Budget proposal, seconded by Barb Kuklewicz

Approved: 3 - 0

