

PARKS & RECREATION COMMISSION MEETING MINUTES

Thursday, November 15, 2018

3:30 pm

Unity Park Fieldhouse

56 First Street

Turners Falls, MA 01376

Present: Dennis Grader Chairperson, Barbara Kuklewicz, Vice Chairperson, Albert Cummings, Secretary, Jon Dobosz, Director of Parks & Recreation

Absent: Jennifer Peterson

Meeting Being Taped

1. 3:30pm Meeting Called to Order

2. 3:31pm Director’s Annual Evaluation

•Barbara Kuklewicz read aloud the Director of Parks and Recreation Annual Evaluation. Jon’s performance was based on the following criteria: Communication, Managing Personnel, Financial Management, Planning and Organization, and Innovation. The Commission expressed they are very happy with Jon’s job performance.

•Commission was also asked to produce five Priority Objectives for Jon to accomplish during the next 12 months:

1. Check into plans and financing for the garage area of the fieldhouse. Meet with building inspector for recommendations.
2. Continue to attend training and obtain needed certifications.
3. Continue to attend conferences for park and recreation information.
4. Coordinate any additional training for staff; seasonal and year-round staff.
5. Familiarize ADA requirements and plan any needed changes.

3. 4:00pm Parks & Recreation Director’s Business

There were no questions.

4. 4:02pm Adjournment

Motion: Made by Albert Cummings; seconded by Dennis Grader.

Approved: 3-0

X _____ Date _____
Albert Cummings, Secretary

Or _____
Signature

Name & Title: _____

Print: _____

Date: _____