## Planner and Conservation Agent Hiring Committee Meeting Notice

# Montague Town Hall - Annex Conference Room 1 Avenue A, Turners Falls, MA 01376

#### Also Available via Zoom

Online: https://us02web.zoom.us/j/86512927355 or Call In: 646-558-8656

Meeting ID: Meeting ID: <u>865 1292 7355</u> Passcode: <u>803716</u>

## Wednesday, September 28, 2022 at 10:00 am

### **Meeting Agenda**

#### Votes may be taken

- 1. Welcome and Swearing in of Members
- 2. Review of Committee Charge
- 3. Committee Organization / Election of Chair
- 4. Review of Position Description / Requirements
- 5. Review of Hiring Process / Logistics
  - a. Position Advertising
  - b. Interview Format
  - c. Interview and Process Schedule
  - d. Other Related Topics
- 6. Next Meeting Date and Agenda
- 7. Items not anticipated within 48 hours of meeting