



# Public Works Facility Building Committee Meeting Minutes

Montague Town Hall

One Avenue A, Turners Falls, MA 01376

Tuesday, March 26, 2019 @ 5:00 PM

Present: Pam Hanold, Bob Macewicz, Steven Ellis (Town Administrator), Mark Williams, Jay DiPucchio, Tom Bergeron (Highway Supt.), Mark Fairbrother, Jason Burbank, Chris Rice (Building Inspector) Ariel Elan, Neil Joyce (CMS), Roger Hoyt (CMS)

Absent: David Jensen, Ken Morin, Richard Widmer (Alternate), Walter Ramsey (Planner)

1. Approve Meeting Minutes of March 19, 2019 – Motion to accept. Unanimous in approval. Committee Member Elan was not present for this vote.
  2. Review HVAC Options & Expected Costs for DPW Facility – Seaman memo provided to the committee. It was noted that the memo presented options (hybrid) and fossil fuel, and Electric Heat pump. Memo failed to indicate if further input from the committee is required or if additional information would need from him to aid decision, and there was not cost or time implications provided. Read Email response from S. Ellis to HKA.
    - a Hydronic heater seems to be most serviceable / simplest to operate
    - b Supplemented by Make-up air units (accessible) with hot water re-heat
    - c Minisplit in offices makes sense
    - d Generators – suggested concerns of a lack of redundancy among FD, PD and DPW with a common generator, expressed at a prior meeting. Committee confirmed preference to have DPW provide it's own generator, sized to support DPW operations.
    - e Committee confirmed desire to deliver facility with lowest combined operating cost and debt service costs.
  3. Consider Implications of System Costs relative to Building Budget and Features
    - a Insufficient information provided to evaluate / discuss this further.
  4. Finalize Decision Relative to HVAC System Installed in DPW Facility
    - a Decision can not be made in the absence of cost information
  5. Milestone & Schedule – Public Discussions / Site Plan and ZBA Meeting
- The Town of Montague is an equal opportunity provider and employer

- a Site Review with Abutters – March 26, 2019
  - b ZBA Meeting – Subject to favorable review with Abutters mid-April
6. Topics not Anticipated in 48 Hours of Posting –
- a Consideration for adding extended aprons at front of maintenance bays to approx. 30' (one bay vs both bays).
  - b Secondary consideration for tree clearing along cemetery should be given thought. Some very nice mature oak trees were observed, and maintenance of those trees or their removal should be re-considered.
  - c Chris Rice / Bldg Inspector confirmed discussion with HKA regarding the use of two stairs to the mezzanine. Two will be provided.
7. Confirm Future Meetings Schedule
- Information Meeting with Abutters Wednesday, March 27<sup>th</sup> 5:30 PM
- Committee Meeting - Tuesday, April 2 at 5:00 PM