



Public Works Facility Building Committee Meeting Minutes

Montague Public Safety Meeting Room

Tuesday, May 15, 2019 @ 5:45 PM

Present: Ken Morin, Pam Hanold, Bob Macewicz, Mark Fairbrother, Tom Bergeron (Highway Supt.), Neil Joyce (CMS), David Jensen, Jason Burbank, Roger Hoyt (CMS), Chris Rice (Building Inspector), Gregg Yanchenko (HKA), Mark Williams, Ariel Elan

Absent: Richard Widmer (Alternate Member), Steven Ellis (Town Administrator), Walter Ramsey (Town Planner), Jay DiPucchio

1. Approve Meeting Minutes of May 7, 2019 – Motion to accept, with a second. All voted in favor – 6-0. Committee Members Williams or Elan were not present for the vote.
2. ZBA Licensing of Entrance is in progress. Final edits and filing to be completed by Town.
3. Bid Release / Schedule and Milestones:
 - a May 15, 2019 – Bid Documents are made public
 - b May 23, 2019 – Pre-Bid Conference @ Town Hall (10AM)
 - c June 6, 2019 – Filed Sub Bids are due
 - d June 20, 2019 – General Bids are Due
 - e July 1, 2019 – Execute Contracts / Award to Low Bidder
4. Eversource Work Order process initiated with the Town. 3-Phase power is not on Turners Falls Road. Initial plan is to run 3-phase power up Turner’s Falls, and then into the facility. Town needs to provide final details of service size, with exact voltage requirements to be determined. Information from electrical design is required to make next steps in process.
5. Plan Review:
 - Vehicle Maintenance Bays – extend apron to 40’ out across two maintenance doors.
 - Communications – Tower may be necessary (height to be determined). Base station in main office and mechanics bay. Committee suggested if it is not known what is needed, no conduit should be installed. Chief Z is looking into other options which may not require tower mounting. As further investigation is needed, town is taking no action at this time.

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- Greg / HKA Confirmed receipt of information regarding Eversource incentives. Exchange of information is on-going.
- BDA is included as a Unit Price.
- Mezzanine Stair locations were driven by travel distances.
- Roof Vents – confirm shown on plumbing and roofing drawings
- Builder's risk – by Owner or Contractor? (Confirmed post meeting By Owner)
- Jason will follow up with Mechanical designer to confirm if systems are redundant with selection of alternates (i.e. are unit heaters removed if radiant heating is opted).

6. Next Meeting - Wednesday, June 6 at 5:30 PM for review of filed sub bid results

7. Motion to adjourn 7:00 PM.