



Public Works Facility Building Committee Meeting Minutes

Montague Town Hall

One Avenue A, Turners Falls, MA 01376

Tuesday, July 23, 2019 @ 5:00 PM

AGENDA

Votes May Be Taken

Present: Ken Morin, Jay DiPucchio, Pam Hanold, Bob Macewicz, Mark Fairbrother, Tom Bergeron (Highway Supt.), Neil Joyce (CMS), Steven Ellis (Town Administrator), Roger Hoyt (CMS), David Jensen, Jason Burbank, Ariel Elan, Chris Rice

Absent: Richard Widmer (Alternate Member), Walter Ramsey (Town Planner), Mark Williams

1. Executive Session: To discuss strategy with respect to potential litigation where an open meeting may have a detrimental effect on the bargaining or litigation positions of the Committee, pursuant to G.L. c. 30A, Section 21(a)3.

Call to Order – 5:30 PM

2. Approve Meeting Minutes of June 25, 2019 - Motion to Approve as submitted. Second with Unanimous Approval.
3. Testing Company – CMS solicited proposals for construction phase testing services from Allied Testing, Geotechnical Consultants and John Turner Consulting. Proposals received with unit pricing indicated Allied Testing as most economic responder. Town will enter into an agreement with Allied for Construction Testing Services.
4. Construction Update –
 - a Contractor Introductions – Peter Whittaker and Bonnie Whittaker from BW Construction.

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- i. Contract Execution – Executed by Select Board last evening. Copies provided to BW at conclusion of the meeting. NTP to be issued dated August 5. Post meeting – NTP issued August 12, 2019.
- ii. Construction Schedule Review – 90 Days – Provided by BW Construction.
 - a. Clearing, Topsoil removal anticipated in August. Foundations in September.
 - b. Communication regarding trees – review of south line along cemetery. This will be a field coordination meeting with committee representatives, CMS and BWC.
- iii. BWC was requested to be aware of public safety complex adjacent to site, and sensitive to neighbors and cemetery operations.

5. Communications Update – representatives met with Cybercomm. Tower height required for optimal service will drive the cost. Ground topography and trees interfere with RF signal. A discussion was held with representatives of the Montague PD & FD, regarding their use / need for space on the proposed DPW communications tower. PD/FD indicated they were currently in line to partner with other communities in Franklin County and the state on a new radio communication system and related infrastructure. Under this scenario, neither PD nor FD would need space on the DPW tower. Committee Member Jay DiPucchio is involved with the planning of this system and will provide additional information to the committee at a later date. This may steer the committee toward providing a tower to only consider DPW needs. CMS will follow up with price proposals based on multiple options for committee presentation.

- a. Topics not Anticipated in 48 Hours of Posting – Commissioning (Not an Agenda item). Informational overview of Commissioning Process: Optimization / submittal review and processing information, running

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systems post-occupancy. Plmg, Electrical & HVAC sections are commissioning specific.

- b. Options to either issue RFP to third party, or extend services of HVAC consultant. Committee member Jason Burbank offered to act as commissioning agent on behalf of the Town. As this would require a vote of the committee, this issue was tabled, with further consideration at a later meeting as a posted agenda item.

6. Confirm Future Meetings Schedule - Tuesday, August 6 @ 5:30 PM (*POST MEETING – THIS DATE WILL BE POSTPONED. NEW DATE IS TO BE DETERMINED.*)

Motion Adjourned 6:30 PM