

REQUEST FOR TRANSFER FROM THE RESERVE FUND

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the Massachusetts General Laws.

- 1. Amount requested: \$5,915.00
- 2. To be transferred to account number 001-5-145-5800
Account Title Treasurer Capital Outlay
- 3. Present balance in said line-item appropriation: \$0.00

The amount requested will be used for (give specific purpose): The amount requested is for a new copier/printer/scanner for the tax collector's office. The current machine is 7 years old and has not been working properly for some time, but I have been able to troubleshoot it and have had technicians in, but it seems to have reached the end of its cycle. It is very slow, at times it just doesn't print on demand, and does not meet the demands of that office as we constantly need to print reports, customer requests, and re-print many tax bills if the customer has not provided theirs that was sent. We also must print credit card payment receipts and multitudes of documents that need to be kept for audit purposes.

This expenditure is extraordinary and/or unforeseen for the following reasons: This was not put into the budget for FY25 as I believed that we could continue to troubleshoot and have it fixed as needed. That unfortunately has proven to be a problem and the speed of the machine has declined rapidly.


Officer/Department Head

Date: 4/24/24

ACTION OF OVERSIGHT BOARD

Date of Meeting: _____ Number present & voting: _____

Transfer recommended in the amount of \$ _____ Transfer disapproved: _____

Chairperson _____

ACTION OF FINANCE COMMITTEE

Date of Meeting: _____ Number present & voting: _____

Transfer voted in the amount of \$ _____ Transfer disapproved: _____

_____ Chairperson, Finance Committee



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Robert Folz
Phone: (800) 800-0019 ext. 34228
Fax: (603) 683-1061
Email: robert.folz@connection.com

25618717.03

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 4/9/2024
Valid Through: 4/30/2024
Account #: S02514

Customer Contact: Brandon Coy
Email: brandon.coy@suzorit.com

Phone: (978) 894-6152
Fax:

QUOTE PROVIDED TO: AB#: 7846522 TOWN OF MONTAGUE-IT DEPT ACCOUNTS PAYABLE 1 AVENUE A TURNERS FALLS, MA 01376 US (413) 863-4654	SHIP TO: AB#: 7846524 TOWN OF MONTAGUE Wendy Bogusz 1 AVENUE A TURNERS FALLS, MA 01376 US (413) 863-4654
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DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Heavy Weight Ground	241.00 lbs	Net 30	MHEC

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Condition of our MHEC Technology Contract #MC13-F05, Software Contract #MC15-F04 and Multimedia Contract #MC15-B11. Any Order accepted by GovConnection, Inc. for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and condition shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	38338390	7PT01A#BGJ	LaserJet Enterprise Flow MFP M636z HPI Print & Imaging	HPI Print & Imaging	\$ 5,700.00	\$ 5,700.00
2	1	4779533	4779533	Liftgate Service Merrimack Service Handling Fees	Merrimack Service Handling Fees	\$ 80.00	\$ 80.00
Subtotal						\$	5,780.00
Fee						\$	0.00
Shipping and Handling						\$	135.00
Tax							Exempt!
Total						\$	5,915.00

Product Notes for Quote# 25618717.03

Item #	Description	Notes
38338390	LaserJet Enterprise Flow MFP M636z	<p>Product Description (Full): This HP LaserJet MFP with JetIntelligence combines exceptional performance and energy efficiency with professional-quality documents right when you need them-all while protecting your network from attacks with the industry's deepest security.

Dynamic security enabled printer

Certain HP printers are intended to work only with cartridges that have a new or reused HP chip or electronic circuitry. These printers use dynamic security measures to block cartridges using a non-HP chip or electronic circuitry. Periodic firmware updates will maintain the effectiveness of these measures and block cartridges that previously worked. Reused HP chips and electronic circuitry enable the use of reused, remanufactured, and refilled cartridges.

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ORDERING INFORMATION

**GovConnection, Inc. DBA Connection
MHEC**

Technology Contract #: MC13-F05 – Contract Expiration: 30 September 2026

Software Contract #: MC15-F04 – Contract Expiration: 31 August 2024

Multimedia Contract #: MC15-B11 – Contract Expiration: 30 April 2025

Please contact your account manager with questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

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If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract to: SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374