

Retirement Board Meeting
Remote – via Zoom, link below
Tuesday December 21, 2021
9:00 AM

DUE TO COVID-19, this meeting will be held remotely

To attend, use this link: <https://us02web.zoom.us/j/86492622753>

Or Call In: +1 646 558 8656 US (New York)

Find your local number: <https://us02web.zoom.us/u/kecTNUahZW>

Meeting ID: 864 9262 2753

AGENDA

1. Board Chair opens the meeting, announcing that the meeting is being recorded, and roll call is taken.
2. **Minutes:** November 23, 2021 Retirement Board meeting minutes for review and approval.

BOARD MOVE to approve the minutes of the November 23, 2021 Retirement Board meeting.

3. **Contributory Retirement Warrant:** approve December 2021 Warrant #12, dated December 31, 2021, in the amount of \$328,380.17.

BOARD MOVE to approve December 2021 Warrant #12, dated December 31, 2021, in the amount of \$328,380.17.

4. **New Members:** approve new members listed below:

Abigail Pease, GMRSD, Cafeteria Asst., effective 11/15/2021
Scott Martin, GMRSD, Custodian, effective 11/29/2021
Karen Savinski, GMRSD, Administrative Asst., effective 11/29/2021
Cambria Johnson-Brown, GMRSD, Paraprofessional, effective 10/18/2021
Alyssa Lyman, GMRSD, Cafeteria Asst., effective 12/6/2021

BOARD MOVE to approve new members listed above.

5. **Partial Refund:** Faith Rand, GMRSD, partial refund of AS in the amount of \$51.69, due to deductions being withheld at 9%, should be 8% per MTRS.

BOARD MOVE to approve the partial refund of AS for Faith Rand, GMRSD, in the amount of \$51.69, due to deductions being withheld at 9%, should be 8% per MTRS.

- 6. **Notice:** Please see PERAC Memo #32/2021 Cybersecurity and Internal Controls.
- 7. **Notice:** The retirement office has been notified by the Town of Montague that if a proposed new position is added to Town staff, the Town will need the office currently occupied by the Retirement System.
- 8. **Financial Statements:** Board review November 2021 financial statements, containing the following documents, **if available:**

Cash Receipts Report	Bank Statements	Monthly Trial Balance
Cash Disbursement Report	Bank Reconciliation	Y-T-D Trial Balance
Adjustments Report	PRIT Statements	Monthly General Ledger
Supplementary Schedule	PRIT Reconciliation	Y-T-D Budget

Topics not anticipated covered in the 48 hour posting requirement.

Upcoming Meetings: Tuesday, January 25, 2022 at 9 AM via Zoom
 Tuesday, February 22, 2022 at 9 AM via Zoom

Meeting Materials:

December 31, 2021 Warrant #12, with associated documents
 November 23, 2021 Minutes
 November 2021 Financial Reports, if available
 PERAC Memo #32/2021