

**Retirement Board Meeting
Via Zoom – Invite Below
Tuesday December 19, 2023
9:00 AM**

**RETIREMENT MONTAGUE IS INVITING YOU TO A SCHEDULED ZOOM MEETING.
TIME: DEC 19, 2023 09:00 AM EASTERN TIME (US AND CANADA)**

**JOIN ZOOM MEETING
[HTTPS://US02WEB.ZOOM.US/J/82107919064](https://us02web.zoom.us/j/82107919064)**

MEETING ID: 821 0791 9064

**DIAL BY YOUR LOCATION
• +1 646 558 8656 US (NEW YORK)
FIND YOUR LOCAL NUMBER: [HTTPS://US02WEB.ZOOM.US/U/KVF0ZTPVC](https://us02web.zoom.us/u/kvf0ztpvc)**

AGENDA

1. **Minutes:** November 28, 2023 Retirement Board meeting minutes for review and approval.

BOARD MOVE to approve the minutes of the November 28, 2023 Retirement Board meeting.

2. **Contributory Retirement Warrant:** approve December 2023 Warrant #12, dated December 29, 2023 in the amount of \$353,510.38.

BOARD MOVE to approve December 2023 Warrant #12, dated December 29, 2023, in the amount of \$353,510.38

3. **New Members:** approve new member listed below:

Leidy Villafana Abarua, GMRSD, Food Service Asst., effective 10/10/2023
Jenesis Currier, GMRSD, Food Service Asst., effective 11/7/2023
Sara Hanley, GMRSD, Paraprofessional, effective 12/4/2023

BOARD MOVE to approve new member listed above.

4. **AS Refund:** approve annuity savings refund for Amanda Rivera, GMRSD, 8/26/2019 – 9/28/2022 and 10/11/2022 – 12/22/2022, for a total of 3 years, 3 months, 13 days in the amount of \$6,588.33.

BOARD MOVE to approve annuity savings refund for approve annuity savings refund for Amanda Rivera, GMRSD, 8/26/2019 – 9/28/2022 and 10/11/2022 – 12/22/2022, for a total of 3 years, 3 months, 13 days in the amount of \$6,588.33.

5. Refund of overpayment of deductions: Karen Casey-Chretien, TWN, MHA, had 9% retirement deduction withheld from her MHA stipend instead of 8%. Board approve refund of overpayment in the amount of \$3.93.

BOARD MOVE to approve refund of deduction overpayment in the amount of \$3.93 for Karen Casey-Chretien.

6. Refund of overpayment of buy-back: Tamara Covaleno, GMRSD, refund overpayment of buy back of part time service in the amount of \$56.27.

BOARD MOVE to approve refund of overpayment of buy back of part time service in the amount of \$56.27 for Tamara Covaleno, GMRSD.

7. Superannuation Retirement: approve Superannuation retirement, Option C, for John Dempsey, TWN, Police Sergeant, effective 12/31/2023.

BOARD MOVE to approve Superannuation retirement, Option C, for John Dempsey, TWN, Police Sergeant, effective 12/31/2023.

8. 5th Board Member: Board to appoint Marianne Fiske to the 5th Board Member position, for the 3 year term 2/1/2024 – 1/31/2027.

BOARD MOVE to appoint Marianne Fiske to the 5th Board Member position, for the 3 year term 2/1/2024 – 1/31/2027.

9. Electronic Signatures for Board documents: vote to adopt Electronic Signature regulation.

BOARD MOVE to adopt Electronic Signature regulation.

10. Notice of Retiree Death: Rita Belanger, TWN, Option A, date of death 11/27/2023.

11. Notice of Member Death: Robert Wainstein, GMRSD, Paraprofessional, date of hire 9/12/2022, date of death 11/27/2023. A letter and a Beneficiary Application for Return of Accumulated Deductions has been sent to his beneficiary.

12. Financial Statements: Board review October 2023 financial statements, containing the following documents, if available:

Cash Receipts Report	Bank Statements	Monthly Trial Balance
Cash Disbursement Report	Bank Reconciliation	Y-T-D Trial Balance
Adjustments Report	PRIT Statements	Monthly General Ledger
Supplementary Schedule	PRIT Reconciliation	Y-T-D Budget

Topics not anticipated covered in the 48 hour posting requirement.

Upcoming Meetings: **Tuesday, January 30, 2023 at 9 AM via Zoom**
 Tuesday, February 27, 2024 at 9 AM via Zoom

Meeting Materials:
Agenda, December 19, 2023
Minutes, November 28, 2023
December 29, 2023 Warrant, with associated documents
Draft Electronic Signature Regulation
November 2023 Financial Reports