

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, December 09, 2024

AGENDA

Join Zoom Meeting: <https://us02web.zoom.us/j/87860549199>

Meeting ID: 878 6054 9199 Passcode: 313574 Dial into meeting: +1 646 558 8656

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 6:00PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:00 Approve Minutes: Selectboard Meeting November 25 and December 2, 2024
3. 6:00 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
4. 6:02 **Chelsea Little, CWF Superintendent with Sewer Commissioners**
 - Discuss upgrading the CWF Administrative Assistant position to CWF Office Manager position
 - Update on the \$105,641.09 water bill issued 11/01/2024
5. 6.20 **Personnel Board**
 - Announce contract extension and amendment with Police Chief Chris Williams through June 30, 2025.
 - Appoint Andrew Nicoletti, Full Time Dispatcher, NAGE, Grade B, Step 1, \$19.76/hour. Effective 1/5/2025
 - Appoint Jared Sarnie, Library Assistant, NAGE, Grade A, step 1, \$16.76/hour, 6 hours per week, effective 12/10/24
 - Appoint Anne Louise Moore, Substitute Library Assistant, \$15.00/hour, effective 12/10/2024
 - Appoint Merlin Waldron, Substitute Library Assistant, \$15.00/hour, effective 12/10/2024
 - Appoint Rowan Lupinwood, Substitute Library Assistant, \$15.00/hour, effective 12/10/2024
 - Appoint Raymond Sebold, Montague Energy Committee, effective until 6/30/2025
 - Appoint Julie Morse, Tree Advisory Committee, effective until 6/30/2025
6. 6:40 **Maureen Pollock, Planning Director**
 - Review Endorsement of Planning Board approved 5 Villages: One Future Comprehensive Plan.

Montague Selectboard Meeting
December 09, 2024
Page 2

7: 7:00

Assistant Town Administrator's Business

- Authorize Contract of materials with SSI Aeration, Inc. for Clean Water Facility Aeration System Fine Bubble Diffusers. Contract value is \$58,000 to be funded by a Gap III Energy Grant.
- Authorize Change Order #2 with General Contracting Solutions, Inc. for Carnegie Library Basement Rehabilitation. Change order value is \$1,400 to be funded by Library Building Repair/Maintenance account.
- Authorize Contract Amendment with PowerOptions, Inc. to include Building Decarbonization Roadmap at Montague Senior Center. Amendment value is \$3,000 to be funded by legislative earmark for Council on Aging.
- Review of ARPA expenditures, approval of memoranda of understanding for the following accounts with unspent funds
 - 225-5-128-5800-019 – Cultural Council Match FY25 - \$5,289.00
 - 225-5-128-5800-030 – Sheffield Afterschool Program - \$75,000.00
- Other Project Updates

8. 7:15

Town Administrator's Business

- FY26 Budget development status updates
- Discuss plan to review Selectboard and Building Permit fee schedules
- Topics not anticipated in the 48 hour posting

Next Meeting:

- Selectboard, Monday, December 16, 2024 at 6:30 PM via ZOOM.



TOWN OF MONTAGUE MEMO

Clean Water Facility
34 Greenfield Rd,
Montague, MA 01351

To: Selectboard/Personnel Board
From: Chelsey Little
Date: December 5, 2024
RE: CWF Admin Assistant/Office Manager

I propose upgrading the CWF Administrative Assistant role into an Office Manager position, similarly to DPW's Office Manager position. To maintain continuity of operations, it is important to have an Office Manager who can take on important and timely job functions together with the Superintendent. The expansion of this position has been a strategic objective for the Department for some time as administrative and compliance obligations have steadily increased. Currently, I see an opportunity to grow the new admin assistant into the office manager role that the CWF needs

Below is a summary of the added responsibilities and requirements that would increase the level of responsibility for the position:

- Managing residential sewer billing (currently done by the Treasurer's office)
- Procurement assistance, ensuring compliance with applicable state, federal and local laws and regulations.
- Administering contracts with vendors
- Assigning and reviewing work for CWF operators through use of the work order management system
- Assisting the Superintendent with administering the department budget
- Preparing and submitting online reports to EPA/DEP for the Storm Water Pollution Prevention program and Secondary Treatment Bypass events (CSO at the facility.)
- Preparing billing and collections for septage and municipal solids
- Assists Superintendent with managing the EPA Industrial Pretreatment Program requirements
- Managing revenue

Also, to change the minimum qualifications from, "High School diploma or equivalent and 1 to 3 years of related experience; or any equivalent combination of education, training, certification, and experience." To, "Associate degree in business administration, public administration, construction management, or equivalent, and 5 to 7 years of related experience; or any equivalent combination of education, training, certification, and experience."

I look forward to discussing at the December 9th meeting of the Selectboard. Thank you for your time and consideration,

Chelsey Little
CWF Superintendent

**CLEAN WATER FACILITY
ADMINISTRATIVE ASSISTANT**

DEFINITION

Position is responsible for providing administrative and clerical support to the operations of the Clean Water Facility.

ESSENTIAL FUNCTIONS

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Receives all incoming calls and office visitors; responds to inquiries or directs customers to the appropriate department or personnel.
- Acts as backup for updating information in computer as required and generates reports as requested, including monthly lab reports to state and federal agencies.
- Processes sewer bills for industrial users; researches information to properly identify billing addresses and property owners, interprets data, and produces bills and/or warrants.
- Processes payroll for the department and maintains records for employee leave time. Maintains storage of personnel and regulatory records for reporting purposes.
- Processes department bills for payment; submits information to the Accountant's Office for payment; maintains records of expenditures.
- Maintains and updates records of work orders issued to employees; produces and tracks the status of work orders and corrective emergency work orders via computerized maintenance management program.
- Assists supervisors in the maintenance of an adequate inventory of equipment and supplies for the department, orders additional supplies as required.
- Prepares and submits septage monies received after billing.
- Performs clerical duties for department, prepares correspondence, copies documents, maintains and updates files and records, and prepares mailings.
- Performs other related job duties as required.

SUPERVISION RECEIVED

Under general direction, employee plans and prioritizes the work independently, in accordance with standard practices and previous training. Employee is expected to solve most problems of detail or unusual situations by adapting methods or interpreting instructions accordingly. Instructions for new assignments or special projects usually consist of statements of desired objectives, deadlines, and priorities. Technical and policy problems or changes in procedures are discussed with the supervisor.

JUDGMENT AND COMPLEXITY

The work involves numerous standardized practices, procedures, or general instructions that govern the work and requires additional interpretation. Judgment is needed to locate, select, and apply the most pertinent practice, procedure, regulation, or guideline.

NATURE AND PURPOSE OF CONTACTS

Relationships are primarily with co-workers, vendors, and the public, involving frequent explanation, discussion, or interpretation of practices, procedures, regulations, or guidelines in order to render service,

plan or coordinate work efforts, or resolve operating problems. Other regular contacts are with service recipients and employees of outside organizations. More than ordinary courtesy, tact, and diplomacy may be required to resolve complaints, interact with challenging personalities, and/or effectively navigate difficult circumstances.

CONFIDENTIALITY

Employee has access to some confidential and sensitive information in the performance of their duties.

EDUCATION AND EXPERIENCE

High School diploma or equivalent and 1 to 3 years of related experience; or any equivalent combination of education, training, certification, and experience.

KNOWLEDGE, ABILITY, AND SKILLS

Knowledge: Knowledge of relevant Massachusetts General Laws related to essential functions. Knowledge of principles, practices, and methods related to bookkeeping, clerical, reception, and administrative duties. Proficient in using current office technology and software, including Microsoft Office Suite (or similar), as well as cloud and web-based applications.

Abilities: Ability to multi-task and manage conflict. Ability to communicate effectively both orally and in writing. Ability to maintain good public relations and to respond in a courteous and professional manner. Ability to meet deadlines. Ability to work independently.

Skills: Effective communication skills, problem-solving skills, and customer-service skills. Proficient computer program and application skills.

WORK ENVIRONMENT

The majority of work is performed in an office setting.

PHYSICAL, MOTOR, AND VISUAL SKILLS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Skills

Minimal physical demands are required to perform most of the work. The work principally involves sitting, with intermittent periods of stooping, walking, and standing. May be required to lift objects such as files, boxes of papers, office supplies, and office equipment weighing up to 30 pounds.

Motor Skills

Duties require motor skills for activities such as moving objects and using office equipment, including but not limited to telephones, personal computers, handheld technology, and other office equipment.

Visual Skills

Visual demands require routinely reading documents for general understanding and analytical purposes. Frequent computer use.

CLEAN WATER FACILITY OFFICE MANAGER

DEFINITION

Position provides administrative functions for the Clean Water Facility. Responsibilities include providing customer service; prioritizing, scheduling, and assigning work orders to CWF employees; assisting in the administration of department budgets and policies; administering department payroll, accounts payable and accounts receivable; assisting in administering contracts and procurement procedures; administering residential, industrial, septage and municipal solids billing; assisting in the administration of the Industrial Pretreatment Program; and preparing regulatory reports and maintaining records for the department.

ESSENTIAL FUNCTIONS

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Responds to inquiries, requests, or complaints from the public; plans, prioritizes, schedules and assigns tasks to be performed by Department staff through work order system; responds appropriately to emergencies.
- Processes weekly payroll, accounts payable, and accounts receivable.
- Formulates departmental budgets and monitors expenditures. Requests fund transfers when needed and manages revenue.
- Assists Superintendent with managing the Industrial Pretreatment Program requirements
- Administrates CWF vendor contracts.
- Maintains records and prepares reports for CWF.
- Prepares and submits online reports to EPA/DEP for on-site Storm Water Pollution Prevention Control and Secondary Treatment Bypass events.
- Assists in bid processes and procurement procedures; ensures compliance with applicable state, federal and local laws and regulations.
- Performs clerical duties for department, prepares correspondence, copies documents, maintains and updates files and records, and prepares mailings.
- Performs other related job duties as required.

SUPERVISION RECEIVED

Under general direction, employee plans and prioritizes the work independently, in accordance with standard practices and previous training. Employee is expected to solve most problems of detail or unusual situations by adapting methods or interpreting instructions accordingly. Instructions for new assignments or special projects usually consist of statements of desired objectives, deadlines, and priorities. Technical and policy problems or changes in procedures are discussed with the supervisor.

JUDGMENT AND COMPLEXITY

The work involves numerous standardized practices, procedures, or general instructions that govern the work and requires additional interpretation. Judgment is needed to locate, select, and apply the most pertinent practice, procedure, regulation, or guideline.

NATURE AND PURPOSE OF CONTACTS

Relationships are primarily with co-workers, vendors, and the public, involving frequent explanation, discussion, or interpretation of practices, procedures, regulations, or guidelines in order to render service, plan or coordinate work efforts, or resolve operating problems. Other regular contacts are with service recipients and employees of outside organizations. More than ordinary courtesy, tact, and diplomacy may be required to resolve complaints, interact with challenging personalities, and/or effectively navigate difficult circumstances.

CONFIDENTIALITY

Employee has access to some confidential and sensitive information in the performance of their duties.

EDUCATION AND EXPERIENCE

Associate degree in business administration, public administration, construction management, or equivalent, and 5 to 7 years of related experience; or any equivalent combination of education, training, certification, and experience.

KNOWLEDGE, ABILITY, AND SKILLS

Knowledge: Knowledge of relevant Massachusetts General Laws related to essential functions. Knowledge of principles, practices, and methods related to bookkeeping, clerical, reception, and administrative duties. Proficient in using current office technology and software, including Microsoft Office Suite (or similar), as well as cloud and web-based applications.

Abilities: Ability to multi-task and manage conflict. Ability to communicate effectively both orally and in writing. Ability to maintain good public relations and to maintain effective collaborative working relationships with Town departments, department heads, fellow employees, officials, and the general public, and to respond in a courteous and professional manner. Ability to meet deadlines. Ability to work independently. Ability to plan and prioritize department operations. Ability to communicate directions and orders effectively. Ability to continuously adapt to and use new office technology and programs common to the industry.

Skills: Effective communication skills, problem-solving skills, and customer-service skills. Proficient computer program and application skills.

WORK ENVIRONMENT

The majority of work is performed in an office setting.

PHYSICAL, MOTOR, AND VISUAL SKILLS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Skills

Minimal physical demands are required to perform most of the work. The work principally involves sitting, with intermittent periods of stooping, walking, and standing. May be required to lift objects such as files, boxes of papers, office supplies, and office equipment weighing up to 30 pounds.

Motor Skills

Duties require motor skills for activities such as moving objects and using office equipment, including but not limited to telephones, personal computers, handheld technology, and other office equipment. Duties involve assignments requiring application of hand-eye coordination with finger dexterity and motor coordination.

Visual Skills

Visual demands require routinely reading documents, maps, and plans for general understanding and analytical purposes. Frequent computer use.

DRAFT

Turners Falls Water Department
226 Millers Falls Road
Turners Falls, MA 01376-1605
(413) 863-4542

MONTAGUE CLEAN WATER FACILITY
34 GREENFIELD ROAD
MONTAGUE, MA 01351-9522

Invoice #: 158235

Bill Date: 11/01/24

Property Address: OPERATION BUILDING
WTR1 6

Account #: 001129 001257

Water Usage For 04/01/24 - 10/01/24
Present Reading: 20861000
Previous Reading: 0
Gallons Used: 20861000

Previous Balance: 0.00

Amount	105,641.09
Meter Charge	97.00
BACKFLOW TES	145.00
Total Due	105,883.09
Due Date	12/01/24

Pay Online at www.turnersfallswater.com

RECEIVED

661-5-440-

NOV 07 2024

SEND ALL PAYMENTS TO:
TURNERS FALLS WATER DEPT
226 MILLERS FALLS RD
TURNERS FALLS, MA 01376-1605

Return this portion with payment

MONTAGUE CLEAN WATER FACILITY
34 GREENFIELD ROAD
MONTAGUE, MA 01351-9522

Due Date: 12/01/24

Total Due: 105,883.09
Property Address: OPERATION BUILDING
Account #: 001129 001257

Turners Falls Water Department
226 Millers Falls Rd
Turners Falls, MA 01376-1605

MEMORANDUM OF AGREEMENT
between
TOWN OF MONTAGUE
and
CHRISTOPHER WILLIAMS

This Memorandum of Agreement is entered into this 2nd day of December 2024, by and between the Town of Montague (“Town”), by and through its Selectboard, and Christopher Williams, the Town’s Chief of Police.

WHEREAS, the Town and Mr. Williams are parties to an employment agreement with a term that expires on December 3, 2024 (hereinafter “Agreement”), a copy of which is attached hereto and incorporated herein by reference;

WHEREAS, the parties wish to extend the term of their Agreement and amend certain provision thereof;

NOW, THEREFORE, the Town and Chief Williams agree to prospectively modify the parties’ Agreement as follows:

1. Amend Paragraph A of Section 5 (Automobile) to read as follows:
 - A. The Town shall provide a vehicle for use by the Chief and pay for all attendant operating and maintenance expenses and insurance. Said vehicle is to be used by the Chief in connection with the performance of his duties as Chief and he may utilize said vehicle while acting within the scope of his employment with the Town. The Chief agrees to maintain a valid Class D Massachusetts Driver’s License during the term of this Agreement.

In recognition that the Chief is on-call 24 hours per day, personal use is permitted within a seventy-five (75) mile radius of the Town’s borders. Such personal use shall not be considered to be regular compensation for purposes of retirement pursuant to PERAC regulations.
 - B. In the event the Chief’s Town-issued vehicle is not operational, the Town agrees to pay for mileage if the Chief uses his privately-owned vehicle for official business in accordance with the IRS reimbursement rates.

2. Amend Paragraph A of Section 9 (Compensation) to read as follows:

“Commencing on December 3, 2021, the Chief of Police shall be paid at the base rate of \$104,366, in accordance with Step 10 of Grade I (FY23) of the Town Classification Plan and will remain at Step 10 of Grade I through December 2, 2024. Effective December 3, 2024, the Chief of Police shall be paid at a base rate of \$115,764.00.”

3. Amend Paragraph F of Section 9 (Compensation) to read as follows:

“The Chief may buy back up to one week of unused vacation time, to be paid at the rate of his base pay plus 20% (educational incentive), before each anniversary date of this contract (e.g. November 2022, 2023, and 2024). Effective December 3, 2024, the Chief may buy back unused personal leave at the end of each fiscal year at the rate of \$150 for every eight (8) hours of unused personal leave.”

4. Amend Section 13 (Length of Agreement) to read as follows:

- A. The term of this contract shall be for a period commencing on December 3, 2021 and ending June 30, 2025. However, this contract may be extended as provided by its terms.
- B. In the event the Chief of Police intends to resign voluntarily before the natural expiration of any term of employment, then the Chief of Police shall give the Town thirty (30) days written notice in advance, unless the parties otherwise agree in writing.

The remainder of the provisions in the parties' Agreement shall remain unchanged.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals by their duly authorized representatives this 2nd day of December 2024.

CHRISTOPHER WILLIAMS



TOWN OF MONTAGUE
By Its Selectboard



Richard Kuklewicz, Chairman



Matthew Lord, Vice-Chairman



Christopher Boutwell, Clerk

Town of Montague Personnel Status Change Notice New Hires

Employee # _____

Board Authorizing **Appointment**: _____ **Selectboard** Meeting Date 12/9/2024

Authorized Signature: _____

Board Authorizing **Wages**: _____ **Selectboard** Meeting Date 12/9/2024

Authorized Signature: _____

General Information:

Full name of employee: <u>Andrew Nicoletti</u> Department: <u>MPD-Dispatch</u>
Title: <u>911 - Police Dispatcher</u> Effective date of hire: <u>1/5/2025</u>

New Hire:

Permanent: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N If temporary, estimated length of service: _____
Hours per Week: <u>37.69</u> Union: <u>NAGE</u>

Wages:

Union: <u>NAGE</u>
Wages: Grade <u>B</u> Step <u>1</u> Wage Rate: <u>\$19.76</u> (annual/ hourly)
Notes:

Copies to:

_____ Employee	_____ Department	_____ Selectboard
_____ Accountant	_____ Retirement Board	_____ Town Clerk

Jared Sarnie



EDUCATION

University of Massachusetts Amherst — *Bachelor of Arts in Communications, 2021*

EXPERIENCE

Publicity/Marketing Assistant, Interlink Publishing; Northampton, MA — 2023-Present
Interlink Publishing is a Massachusetts-based independent publishing house. As part of the marketing and publicity team, I help manage our social media, assist with various digital administrative tasks, liaise with authors, produce and edit original video content, write press releases, plan in-person events and more.

Barista & Bookseller, Barnes & Noble; Hadley, MA — 2022-2023

As a barista & bookseller, I assisted customers, provided book recommendations, managed shelves and inventory, and made delicious coffee alongside a great team.

Public Oration Instructor, Learning Leaders; Beijing, China (Remote) — 2023

In this role, I led remote instructional courses for elementary to middle-grade students based in Beijing and other urban centers in China. Our courses focused on developing creative writing skills, public speaking ability, and confidence with English as a second language.

Freelance Designer & Illustrator; Amherst, MA — 2021-2023

In this period worked with a number of local businesses, professors, musicians, and writers, producing illustration and design work on a freelance basis.

Notable projects include illustration and cover design for a queer horror short-fiction anthology, published by Apocalypse Party Press; art direction, video editing and website design for an NY-based musician; and the creation my own graphic novella, which will be published by Fieldmouse Press later this year.

Co-Manager & Designer, Campus Design & Copy; Amherst, MA — 2018-2020

Campus Design & Copy is a cooperatively run print shop within UMass. As a co-manger, I shared responsibility in managing the business. As part of the design team, I worked with both students, professors, campus groups and local businesses to create print and digital marketing materials.

COMPUTER SKILLS

DIGITAL MEDIA: Expertise in Adobe Photoshop, InDesign, Illustrator, and the broader Adobe Creative Cloud software suite; video editing experience with Final Cut Pro X and Adobe Premiere; professional illustration experience in Procreate;

OTHER SOFTWARE: Proficiency in Microsoft Office, including Excel; experience with Asana, Microsoft Teams, Slack, Mailchimp, and other workplace tools.

THANK YOU SO MUCH FOR YOUR CONSIDERATION

Town of Montague
Personnel Status Change Notice
New Hires

Employee # _____

Board Authorizing **Appointment**: Selectboard Meeting Date: 12/9/2024

Authorized Signature: _____

Board Authorizing **Wages**: Selectboard Meeting Date: 12/9/2024

Authorized Signature: _____

General Information:

Full name of employee: <u>Jared Sarnie</u> Department: <u> Libraries </u>	
Title: <u> Library Assistant </u>	Effective date of hire: <u> 12/10/2024 </u>

New Hire:

Permanent: <u> Y </u> <u> N </u>	If temporary, estimated length of service: _____
Hours per Week: <u> 6 </u>	Union: <u> NAGE </u>

Wages:

Union: <u> NAGE </u>
Wages: Grade <u> A </u> Step <u> 1 </u> Wage Rate: <u> \$16.76 (annual/ hourly) </u>
Notes:

Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Treasurer	_____ Accountant	_____ Retirement Board
_____ Town Clerk		

Anne L. Moore

Current Employment Status: Retired

Personal Statement & Values: As an educator and librarian, I believe in lifelong learning with access and opportunity for all to engage in growth and self improvement. I believe and am committed to giving back to and participating in my community.

Employment History:

➤ Libraries, University of Massachusetts, Amherst, MA December, 1999-March 2022
August 2008- March 2022 Special Collections Librarian, (Librarian V)
December 1999 – 2008: Coordinator for Interlibrary Loan / Access Services Coordinator

Education:

➤ Archives Management Certificate Program, Simmons College, May 2011
➤ MLIS (ALA accredited) University of Western Ontario, London, Canada; October 1994
➤ MA (History) University of Guelph, Guelph, Canada; October 1993

References:

➤ **Joe Connolly**, Retired, Director Partnership in Worker Education, UMass Amherst
413 658-8832 / Connolly@admin.umass.edu / 419 Pine Street, Amherst, 01002I served on the Board for this campus service for 20 years, serving as co-chair for several years. In that capacity, I worked with Joe.

➤ **Isabel Espinal**, Humanities Research Services Librarian, UMass Amherst Libraries.
413-545-6971 / iespinal@library.umass.edu / Library, UMass Amherst, Amherst, MA 01003
I worked with Isabel for most of my career at UMass. We were both involved in ALA and served together as liaison for WGSS

➤ **Lea Douville**, Director of Programs and Operations, Unitarian Universalist Society of Amherst
413-253-2838 / lea.douville@gmail.com / PO Box 502, Amherst, MA 01004
I have worked with Lea as a member of the Board of the UUSA and more closely as Co-president (2021-2023), as well as a member of several committees within this organization.

➤ **Theresa Walsh**, Environmental Police Officer, State of Massachusetts.
413-579-7618. theresa.walsh.jr@gmail.com

Town of Montague
Personnel Status Change Notice
New Hires

Employee # ___

Board Authorizing **Appointment:** Selectboard Meeting Date: 12/9/2024

Authorized Signature: _____

Board Authorizing **Wages:** Selectboard Meeting Date: 12/9/2024

Authorized Signature: _____

General Information:

Full name of employee: Anne Louise Moore Department: Libraries

Title: Substitute Library Assistant Effective date of hire: 12/10/2024

New Hire:

Permanent: Y N If temporary, estimated length of service: _____

Hours per Week: n/a Union: n/a

Wages:

Union: _____

Wages: Grade _____ Step _____ Wage Rate: _____ \$15.00 (annual/ hourly)

Notes:

Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Treasurer	_____ Accountant	_____ Retirement Board
_____ Town Clerk		

Merlin Waldron

Contact:

Education:

Emerson College
Bachelor of Fine Arts in
Writing, Literature, and
Publishing (Creative
Writing focus)
Graduated Fall 2022

Technical Skills:

Canva; CWMars;
Evergreen; LogicPro; Social
media and outreach; typing,
grammar, formatting;
Wordpress; Word

Personal Skills:

Creativity and problem
solving; communication and
leadership in a group
setting; hands-on training
and teaching approach;
organization; persuasive
writing; public speaking

Personal Values:

Community; accessibility;
growth and learning;
patience

Near-Future Goals:

Short story publications
Conversational in ASL
MLS program

WORK EXPERIENCE

MUSIC PROGRAM COUNSELOR - Fall 2023; Spring & Fall 2024

The Hole in the Wall Gang Camp, Ashford CT

- Engaged kids and adults with various musical instruments, maintaining a supportive environment
- Demonstrated proficient use of sound mixing and recording software, and instruments
- Managed both a busy environment and smaller interactions successfully
- Trained volunteers and staff using software and studio materials
- Provided requested or otherwise appropriate music around camp such as at Stage Night

SUMMER CAMP COUNSELOR - June-August 2024

Hartsbrook Schools, Hadley MA

- Facilitated outdoor, Waldorf-inspired free-play and engaged in individual and group interests
- Taught and guided activities for groups of 4-6 year-olds with patience
- End-of-day check-ins and feedback with parents as needed
- Attended daily staff check-ins to address problems and make changes for staff or with students

SUMMER CAMP COUNSELOR - June-August 2023

The Hole in the Wall Gang Camp, Ashford CT

- Promoted community and a safe space for campers with chronic illnesses to feel empowered
- Exchanged supportive and constructive feedback among co-counselors to mitigate conflict
- Tailored to the needs of different age groups: 7-10, 11-13, and 14-16
- Adhered to a daily and weekly schedule and had knowledge of program areas to assist campers

ASSISTANT EDITOR - March-May 2021

Red Fred Project, Boston MA

- Pitched, brainstormed, and wrote weekly blog and social media posts; co-hosted livestreams
- Interviewed storytellers to promote their books and the mission of Red Fred Project
- Attended bi-weekly check-ins with supervisor and worked otherwise independently
- Helped with other executive tasks as needed

ID DESK STAFF - September 2019-March 2020

Emerson College, Boston MA

- Reissued/reprinted ID cards, use of online ID website
- Maintained a strong awareness of campus ID system and directed students and staff where needed for further support (lost ID, etc.)
- Worked independently and asked for help as necessary

LIBRARY PAGE - March 2017-May 2019

Tilton Library, Deerfield MA

- Initiated YA reading club program; chose books for circulation and pulled books from circulation
- Helped at circulation desk with use of Evergreen and CWMars websites
- Updated and checked library website
- Shelved, organized, provided patron support, and helped with other tasks as needed

VOLUNTEER EXPERIENCE

WEEKEND FAMILY PAL - The Hole in the Wall Gang Camp, Ashford CT - Fall 2023, Spring 2024

- Accompanied one family all around camp; assisted, conversed, and directed as needed

AMBASSADOR - Progeria Research Foundation, Boston MA and Remote - 2014-present

- Spoke at fundraising events and scientific workshops; contributed to social media outreach

CLASSROOM ASSISTANT - Gill Elementary School, Gill MA - December 2018, November 2019

- Led readings and group discussions among second graders

**Town of Montague
Personnel Status Change Notice
New Hires**

Employee # _____

Board Authorizing **Appointment**: Selectboard Meeting Date: 12/9/2024

Authorized Signature: _____

Board Authorizing **Wages**: Selectboard Meeting Date: 12/9/24

Authorized Signature: _____

General Information:

Full name of employee: <u> Merlin Waldron </u>	Department: <u> Libraries </u>
Title: <u> Substitute Library Assistant </u>	Effective date of hire: <u> 12/10/2024 </u>

New Hire:

Permanent: <u> Y </u> <u> N </u>	If temporary, estimated length of service: _____
Hours per Week: <u> N/A </u>	Union: <u> N/A </u>

Wages:

Union: <u> N/A </u>
Wages: Grade _____ Step _____ Wage Rate: <u> \$15.00 (annual/ hourly) </u>
Notes:

Copies to:

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Employee | <input type="checkbox"/> Department | <input type="checkbox"/> Board of Selectmen |
| <input type="checkbox"/> Treasurer | <input type="checkbox"/> Accountant | <input type="checkbox"/> Retirement Board |
| <input type="checkbox"/> Town Clerk | | |

Rowan Lupinwood



Work Experience:

Youth Programs Specialist, Brick House Community Resource Center (2024-present)

Community Action Youth Council Participant (2019-Present)

DIAL/SELF AmeriCorps member serving at The Brick House (2023-2024)

Hotel front desk staff, Hampton Inn Hadley/Amherst (2021-2023)

Professional Developments:

Adult, Child and Infant, Pediatric CPR/AED and First Aid Certified (2022/2024)

Youth Mental Health First Aid (2024)

Narcotics Administration (2020, 2022, 2024)

Skills:

- Customer service
- Microsoft Word
- Front desk reception
- Canva
- Social media
- Program development
- Cash handling
- Food Service

Education:

Associate in Arts specializing in Human Services from Greenfield Community College (2023)

High School Diploma from Turners Falls High School (2021)

References:

Angela Rovatti-Leonard

Youth Services Librarian, Montague Public Libraries

413-863-3214

Hannah Bertrand

Youth Programs Coordinator, The Brick House Community Resource Center

413-432-9522

Lani Ortiz

DIAL/SELF AmeriCorps Community Coordinator

413-834-2061

Dear Caitlin,

My name is Rowan Lupinwood and I am a Youth Programs Specialist at The Brick House Community Resource Center in Turners Falls. I am connected to the Franklin County Resource Network, a community resource email chain, and saw the job posting for a Substitute Library Assistant yesterday. I currently work part time so my schedule allows me to be flexible, especially in a per diem position such as this. I believe I am a good fit because I am organized, reliable, and have a love for libraries. I have a personal collection of books upwards of 500 volumes and they are categorized much like a library.

In high school I volunteered in the school library and helped categorize and sort books. I enjoyed it very much and always looked forward to spending my free period there. As I've gotten older, my appreciation for literature has grown even further, and I've become more aware of the dwindling interest in reading among youth. To combat this, I've donated many YA books from my personal collection to my place of work in an effort to encourage the youth I work with to get excited about reading. As a Youth Programs Specialist I have established connections with many community organizations and volunteers, as well as grant funders who support projects such as our new bookshelf at the Brick House. I think my experience with youth will provide a fresh perspective about youth interests and how to engage them.

I appreciate your time and consideration, I look forward to hearing from you soon.

**Town of Montague
Personnel Status Change Notice
New Hires**

Employee # _____

Board Authorizing **Appointment**: Selectboard Meeting Date: 12/9/2024

Authorized Signature: _____

Board Authorizing **Wages**: Selectboard Meeting Date: 12/9/24

Authorized Signature: _____

General Information:

Full name of employee: <u> Rowan Lupinwood </u>	Department: <u> Libraries </u>
Title: <u> Substitute Library Assistant </u>	Effective date of hire: <u> 12/10/2024 </u>

New Hire:

Permanent: <u> Y </u> <u> N </u>	If temporary, estimated length of service: _____
Hours per Week: <u> N/A </u>	Union: <u> N/A </u>

Wages:

Union: <u> N/A </u>
Wages: Grade _____ Step _____ Wage Rate: <u> \$15.00 (annual/ hourly) </u>
Notes:

Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Treasurer	_____ Accountant	_____ Retirement Board
_____ Town Clerk		

Name: Sebold, Raymond

MONTAGUE APPOINTED OFFICIAL

NAME: Raymond Sebold

DATE: 12/9/2024

COMMITTEE: Energy Committee

TERM: 6 months

TERM EXPIRATION: 6/30/2025

SELECTMEN, TOWN OF MONTAGUE **TERM STARTS:** 12/10/24

Raymond Sebold personally appeared and made oath that he/she would faithfully and impartially perform his/her duty as a member of the Energy Committee according to the foregoing appointment.

Received _____ and entered in the records of the Town of Montague.

MONTAGUE TOWN CLERK

This is to acknowledge that I have received a copy of Chapter 30A, Sections 18 - 25, of the General Laws, the Open Meeting law.

APPOINTED OFFICIAL

***If you choose to resign from your appointed position during your term, you must notify the Town Clerk in writing before such action takes effect.

WendyB-Montague Selectboard

Subject: FW: Re[2]: New member of Energy Committee

>

>----- Original Message -----

>From "Timothy Van Egmond"

>Date 12/3/2024 9:53:26 AM Subject New member of Energy Committee

>

>>Hi Wendy,

>>

>>Thank you for opening our zoom meeting last week. At the meeting, Ray Sebold told us he'd like to join the committee, and we're very glad to welcome him. If he hasn't already, he'll be contacting you about being appointed by the Select Board.

>>

>>Best Wishes,

>>Tim Van Egmond

>>Co-Chair, Montague Energy Committee

I, Raymond Sebold, would like to volunteer for the Montague Energy Committee. I reside at the house I built by myself at 130 Meadow Road. The 1300 sf two story house achieved a HERS rating of 39. It is 100% electric and net zero with only a 4K PV array. With a M.Ed in education I taught for 12 years then went into construction. Working primarily as an independent contractor doing residential construction. I was also a Project Manager of Capital Projects and a specialty hospital in Greenfield, NH (Crotched Mt.) where I managed several institutional scale projects (e.g. wastewater treatment system with 100K gpd capacity and a 12 MBTU wood fired district heating system). I've been well schooled in sustainable building practices from 30 years of attending NESEA's Green Building Conferences.

Thank you for your consideration.

Raymond Sebold
130 Meadow Road
Montague, MA 01351

Name: Morse, Julie

MONTAGUE APPOINTED OFFICIAL

NAME: Julie Morse

DATE: 12/9/2024

COMMITTEE: Tree Advisory Committee

TERM: 6 months

TERM EXPIRATION: 6/30/2025

SELECTMEN, TOWN OF MONTAGUE **TERM STARTS:** 12/10/24

Julie Morse personally appeared and made oath that he/she would faithfully and impartially perform his/her duty as a member of the **Tree Advisory Committee** according to the foregoing appointment.

Received _____ and entered in the records of the **Town of Montague.**

MONTAGUE TOWN CLERK

This is to acknowledge that I have received a copy of Chapter 30A, Sections 18 - 25, of the General Laws, the Open Meeting law.

APPOINTED OFFICIAL

***If you choose to resign from your appointed position during your term, you must notify the Town Clerk in writing before such action takes effect.

Julie Morse
43 X St
Turners Falls, MA 01376
Cel. 415-320-4799
Julie.mmorse@gmail.com

Dear Selectboard,

I'm a local resident who's very interested in supporting the livelihood of Montague's trees by joining the Tree Committee. I would like this letter to serve as my formal request to do so.

Thank you,


A handwritten signature in black ink, appearing to be the name 'Julie', with a long horizontal flourish extending to the right.

Julie

FIVE VILLAGES: ONE FUTURE



2024 Montague Comprehensive Plan

Prepared for the Town of Montague by
the Franklin Regional Council of Governments 

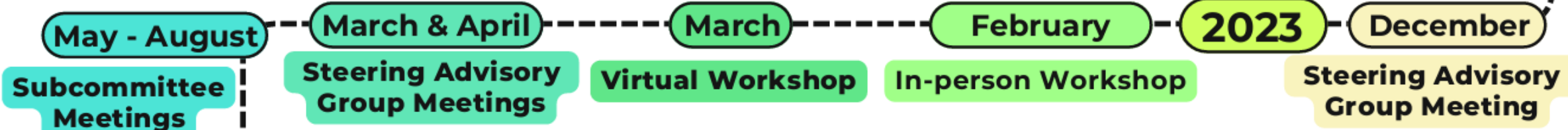
Montague Comprehensive Plan

Presented to:
Montague Selectboard
December 9, 2024

Presented by:
Maureen Pollock, Planner Director

Planning Process

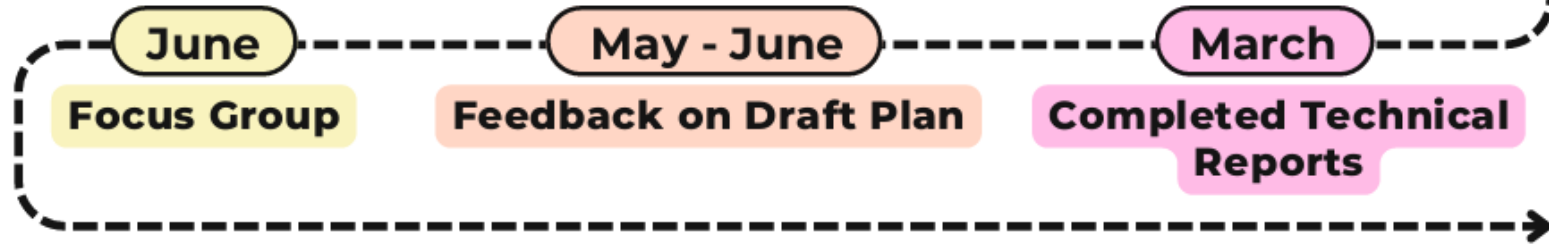
2022



2023



2024



- Met with the following Town Boards & Committees:**
- Planning Board
 - Conservation Commission
 - Board of Health
 - Historic Commission
 - Millers Falls Neighborhood Improvement Association
 - Economic Development and Industrial Corporation (EDIC)

Land Use, Zoning & Open Space

Land Use & Zoning Goal

Encourage climate-resilient development and land management practices that balance the need for jobs, vibrant village centers, and housing choices with the protection of biodiversity, farmland, and forests.

Open Space Goal

Anticipate and plan for the need to balance equitable access to open space with appropriate protection of natural resources for climate resilience; improve greenspace in the villages for safety, functionality, and aesthetics; and provide safe access to the town's rivers and lakes.

Opportunities & Challenges

- **Balancing Open Space and Development**
- **Forest Health and Wildfire Risk**
- **Chronic Flooding and Erosion**
- **River Access**
- **Potential for Development**
- **Government Capacity**
- **Adaptive Reuse of Large Buildings and Properties**

Recommendation Table	
Strategy	
Objective: Protect and Manage Open Space and Waterways for Carbon Storage and Sequestration, Ecosystem Services, and Ecosystem Resilience	
Protect land with conservation and climate resilience value such as priority habitat, large contiguous blocks of forestland, wildlife corridors, floodplain and river corridors, and public drinking water supply watershed lands.	🟢
Review the Solar Energy Installations & Facilities and Battery Energy Storage Facilities provision of the Zoning Bylaw for needed environmental protections, guided by the forthcoming Montague Community Solar Study. Concurrently, identify sites suitable for solar and battery storage.	🟢
Develop a checklist for all departments, boards, and committees to help ensure that the climate-resilience checklist has been integrated into a project to the full extent possible.	🟢
Work with the state, the fire and water districts, and utility landowners to develop climate-smart forest stewardship plans on forestlands.	🟢
Continue to work with state agencies and other landowners to manage the Montague Plains for ecological enhancements and wildfire risk reduction.	🟢
Increase urban forest canopy in areas with hottest temperatures, ensuring equitable distribution of urban tree canopy to Environmental Justice and priority populations.	🟢 🟡
Study the long-term capacity of and ongoing threats to the quality of the Montague Plains aquifer.	🟢
Enhance pollinator habitat throughout town.	🟢
Update the Town's Open Space and Recreation Plan.	🟢
Objective: Improve Flood Resilience and Water Quality	
Continue to revise zoning and subdivision regulations to improve flood resilience and fluvial erosion control.	🟢
Continue to study and implement projects to address erosion in the Sawmill River.	🟢
Consider protecting the resilience of wetlands and their benefits by adopting a local wetlands bylaw.	🟢
Continue to revise zoning, subdivision, and stormwater policy to improve stormwater management.	🟢
Conduct a stormwater study aimed at reducing erosion impacts along the Connecticut and Millers Rivers.	🟢
Plan and implement nature-based stormwater infrastructure improvements on Town-owned land and right-of-ways. Prioritize projects that can have the greatest impact on mitigating flood risk and damage, improving water quality, reducing the heat island effect, and enhancing the community's accessibility to green space for priority populations.	🟢 🟡
Evaluate local regulations that address use, storage, and disposal of hazardous materials for ways to improve water quality protection.	🟢
Ensure that the Conservation Commission, Building Inspector, Planning Board, Board of Health, and other regulatory bodies have and are using in their work the emergency inundation maps for the Turners Falls Dam, Hydro Projects, Northfield Mountain Pumped Storage, and other flood prevention tools and strategies.	🟢
Objective: Guide Needed Development to Suitable Locations	
Change zoning where necessary to allow for adaptive reuse of un-used/under-utilized buildings and properties.	
Continue to revise zoning to allow more mixed-uses in village centers and nearby neighborhoods, increasing walkability to services.	🟢
Conduct a comprehensive analysis of which areas are most suitable for expansion of commercial and industrial land uses.	
Streamline the Town's building and zoning permitting process, including through improvements to the permitting software.	
Objective: Strengthen the Food System and Preserve the Town's Agricultural Heritage	
Support the protection of existing farmland, especially land with prime agricultural soil.	🟢
Examine and update zoning to better support urban agriculture, farmers' markets, and mobile markets, and HIP usage.	🟡
Partner with regional agricultural support groups to work with farmers on strategies to improve soil health, climate adaptation, and build the resilience of local-scale food production and distribution.	🟢
Increase and enhance community gardens and urban farming in village centers.	🟢 🟡
Explore potential food science ventures, including:	🟢
innovation in food production, processing, packing, and distribution driven by climate and nutrition concerns, and changing technology.	

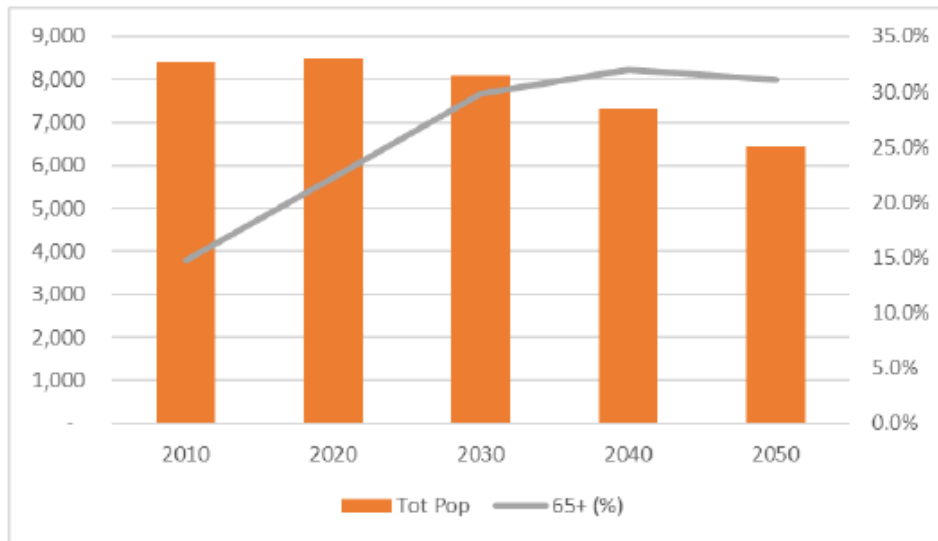
Housing

Goal

Promote a variety of housing types that create and sustain affordable, stable, multi-generational and diverse neighborhoods.

Opportunities & Challenges

- Population Change
- Older Housing Stock
- Passenger Rail
- Adaptation of Homes to Climate Change
- Planning Resources and Public Support



Population Projections for Town of Montague

Recommendation Table

Strategy	
Objective: Encourage Production of a Diversity of Housing Options Suitable for Households with a Range of Income Levels, Ages, and Sizes	
Promote housing development in locations that allow people to walk to amenities and transportation, such as infill development in and around village centers.	🟢
Support the creation of housing suitable to seniors so that older residents can downsize without having to leave town.	
Support the redevelopment of viable sites with a blend of housing types as they become available (e.g. Farren Care in Montague City, former Griswold Mill property in Turners Falls).	
Review zoning regulations to ensure that a variety of housing types are allowed (e.g. townhomes, garden apartments, assisted living facilities, etc.) in zoning districts that have sewer and water infrastructure.	
Review zoning regulations to determine if sections need to be streamlined to make tools such as Open Space Residential Development or Accessory Apartments more easily utilized.	🟢
Review zoning regulations to determine potential ways to increase density in appropriate locations and streamline the ability to create infill housing (e.g. examine dimensional regulations, revised maximum unit caps, and where multifamily housing is allowed).	🟢
Explore new policy tools, such as the transfer of development rights (TDRs), cohousing, or additional Ch. 40R Smart Growth districts, to encourage housing growth.	
Objective: Build the Town's Capacity to Create Needed Housing	
Update the Montague Housing Production Plan to identify specific needs and ways to increase housing diversity and affordability.	🟡
Consider adopting tools that would unlock additional funding for affordable housing planning and development (e.g., Community Preservation Act, local lodging and meals tax).	
Conduct public education to increase awareness of the importance of housing affordability and diversity to Montague's future.	
Objective: Invest in Existing Housing Stock	
Encourage home modification for accessibility and aging in place. For example, continue to work with the Franklin County Regional Housing and Redevelopment Authority (FCRHRA) to use CDBG funds for housing rehabilitation and Home Modification Loans.	🟡
Continue to work with FRCOG and MA Attorney General's Neighborhood Renewal program to identify abandoned and derelict housing and put housing on the path to receivership or new ownership and repair.	
Work with landlords to bring homes up to building and health codes and increase energy efficiency (through coordination with Board of Health/Building Inspectors and connecting them with funding through programs such as FCRHRAs, USDA loans)	🟡

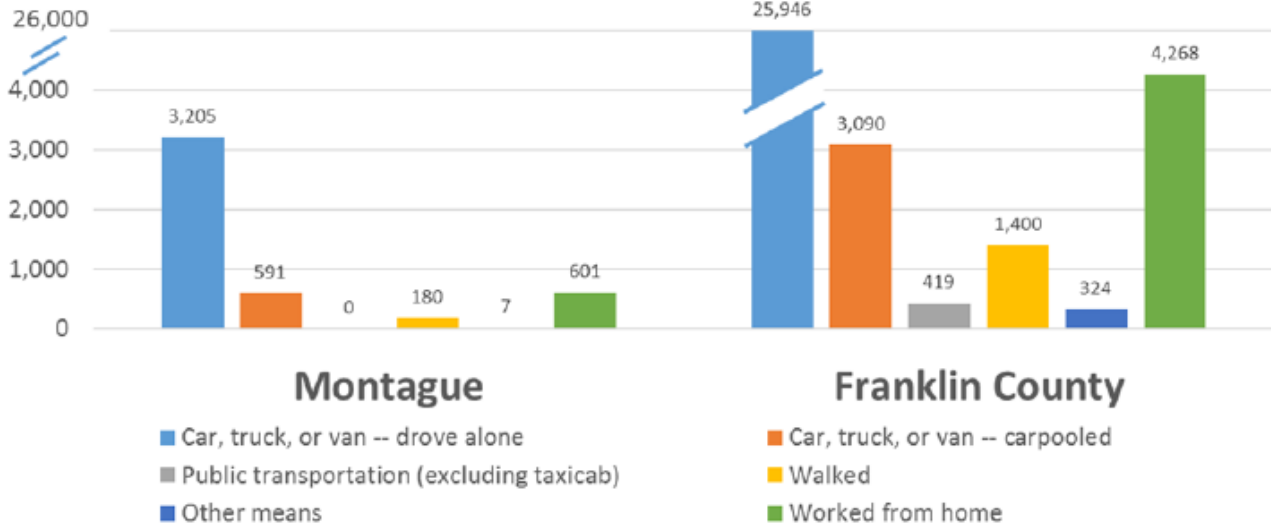
Transportation

Goal

Support a safe, accessible, and climate-resilient transportation network that connects residents to village centers, public amenities, jobs, natural areas, and surrounding communities with multi-modal options.

Opportunities & Challenges

- **Bicycle and Pedestrian Facilities**
- **Passenger Rail and Public Transit**
- **Flooding Vulnerability and Climate Impacts**
- **Increase in Grant Funding**



Commuter transportation modes, Montague and Franklin County

Recommendation Table

Strategy	
Objective: Support Public Transit and Passenger Rail	
Encourage development near existing and planned transit stops and routes.	🟢
Support and participate in FRTA pilot programs to explore how the current transit system can be more effective for a small town in a rural region.	🟡
Support the legislature's efforts to implement East-West Rail with service to Boston and advocate for a rail stop in Millers Falls or Greenfield.	
Objective: Create a More Complete and Resilient Road and Bridge Infrastructure	
Continue to collaborate with MassDOT to improve the safety of state-maintained roads.	
Use an asset management system to proactively plan for infrastructure improvement and continue to assess existing infrastructure (e.g. culvert assessments and pavement management studies).	
Conduct studies to better understand how flooding and other climate-induced stressors can impact infrastructure for more accurate budgeting and planning (e.g. conduct watershed-scale fluvial geomorphic assessments)	🟢
Incorporate climate resilient design standards for stormwater management systems and evaluate ways to use Nature-Based Solutions for stormwater as construction projects occur.	🟢
Objective: Foster an "Accessible Bicycle and Pedestrian First" Environment	
Take a Complete Streets approach to improving safety for bicyclists and pedestrians throughout town.	🟢
Update the Montague Complete Streets Prioritization Plan to identify critical locations for improvements.	🟢
Continue to participate in the Massachusetts Safe Routes to School program to be eligible for infrastructure improvement, public engagement, and equity funding.	🟡
Explore how to improve snow clearing on sidewalks throughout town that is equitable and effective.	🟡
Examine the feasibility of creating a multi-use trail connecting villages.	🟢
Plant public shade trees along sidewalks and near bus stops as protection to pedestrians from extreme heat.	🟢
Determine ways in which the Town can improve access for older adults to transportation services.	

Community Facilities & Services

Goal

Improve and expand community spaces, recreation options, and services to support the needs of residents, while recognizing and embracing the unique nature of Montague's diverse population and village character.

Opportunities & Challenges

- School Enrollment and School Buildings
- Transparency and Coordination for Climate Resilience
- ADA Accessible and Age-Friendly Recreation
- Access to Swimming
- Sewer and Stormwater
- Proposed Bio-solids Composting Facility
- Climate Impacts to Local Government Finances and Demand on Services
- Municipal Building Maintenance, Energy Transition, and Resilience

Recommendation Table

Strategy	
Objective: Plan and offer sustainable and climate-ready community facilities that meet the evolving needs of the community	
Support building retrofit studies and grant-writing support for energy retrofits of Town-owned buildings. Ensure updated studies are done before pursuing major clean energy retrofits.	
Pursue funding to study the feasibility of reconfiguring or redeveloping the elementary schools.	
Plan for re-use of the Hillcrest Elementary School and/or its parcel, if the elementary schools are consolidated.	
Continue to explore the feasibility of an updated or new main branch library in Turners Falls.	
Plan for re-use options for the existing Carnegie Library building if a new main branch library is built on another site.	
Consider the feasibility of creating a community center that could include a senior center, amenities for youth/teens, and swimming.	
Continue to investigate options for publicly accessible outdoor swimming, including a public swimming pool.	 
Retrofit/updates to the Montague Center and Millers Falls Libraries	
Capital planning cost estimates for new projects and retrofits should reflect climate multipliers and use the most recent data and design standards.	
Objective: Provide Access to High-Quality Parks and Trails in Every Village	
Continue to rehabilitate existing parks and playgrounds to be age-friendly, improve safety, and meet ADA standards.	
Develop a public park in Montague City.	
Ensure access to recreational programming and facilities for residents of all income levels, ages, and abilities.	
Provide more options for covered, three-season public outdoor spaces.	
Objective: Increase Village Cohesion and Connectedness	
Consider installing gateway signage with uniform design at the entrances of each of the five villages to highlight village identity while also creating a sense of unity.	
Conduct a trail system study to examine trail connections between villages and between existing trail systems; develop a town-wide public trail system and plan for maintenance.	
Maintain and improve trails within villages.	
Objective: Improve Climate Resilience in the Wastewater and Stormwater Systems	
Map a long-term plan and secure funding for incrementally separating the combined sewer system.	
Advance plans to reduce the Inflow and Infiltration into the wastewater system.	
Develop a long-range plan to modernize the Clean Water Facility.	
Objective: Improve and Increase Community Conservation and Waste Diversion	
Promote and educate residents and businesses about water conservation to reduce demand during times of drought.	
Increase the DPW's waste reduction efforts. Consider expanding recycling center hours and creating a swap shed and providing compost disposal options.	
Support community efforts to raise awareness and foster a culture of repair, reuse, and equipment sharing, building on existing efforts of the Repair Collective, Drawdown Montague, etc.	
Begin budgeting for implementation of a bio-solids composting facility.	
Encourage an increase in community and institutional (e.g. in the public school system) food and yard waste composting.	
Objective: Improve Emergency Preparedness Planning, Communication, and Facilities	
Provide warming and cooling areas for extreme weather events.	 
Update the Town's web page and social media in a coordinated and engaging way to communicate to the public about climate risk.	 
Update website to meet ADA accessibility standards and provide language translations.	 
Improve accessibility to hazard and emergency preparedness information, particularly for priority populations. Use a variety of methods to dispatch emergency information.	 
Implement recommendations from the 2020 Hazard Mitigation Plan and 2018 MVP Plan.	
Objective: Plan for Future Facility Needs in Fiscally Sustainable Manner	
Monitor and upgrade the assets along the Connecticut River to avoid catastrophic failure of the canal, bridge over the canal and river, or canal-side buildings.	
Consider the options for consolidation of special districts to improve and maintain service delivery to town residents (light, water, fire, ambulance)	
Support fiscal sustainability and revenue generation options such as a solar development, new commercial activity, event programming, or cell phone towers at the Turners Falls Municipal Airport	
Pursue opportunities for the sewer enterprise fund to sustain the operations and capital needs of the Clean Water Facility.	
Maintain the Town's 5 Year Capital Improvement Plan and execute that plan in accordance with the Town's Financial Management Policies.	
Explore the feasibility of adopting the Community Preservation Act (CPA) to assist with public park and building improvements as well as historic preservation.	

Economic Development and Cultural & Historic Resources

Economic Development Goal

Maintain and enhance Montague's diverse economic sectors, including its vibrant creative community; encourage sustainable economic development projects that promote a wide variety of entrepreneurship and job opportunities.

Cultural & Historic Resources Goal

Support the arts and cultural resources in a way that draws people to Montague and is accessible to all residents. Promote historic preservation of Montague's historic buildings and areas through restoration, reuse, or commemoration of historical sites.

Opportunities & Challenges

- Workforce and Business Development
- Turners Falls Airport
- Arts & Culture Economy
- Aging Infrastructure
- Manufacturing & Large-Commercial Space
- Historic Preservation
- Eco-Tourism

Recommendation Table

Strategy	
Objective: Focus on opportunities to sustain and expand Montague's industrial and commercial districts.	
As business turnover occurs, work to refill empty manufacturing buildings.	
Work with regional utility companies to ensure that the town has the needed power infrastructure for industrial/commercial expansion and additional renewable energy generation, and that it is resilient to impacts from climate change.	
Review the manufacturing suitability analysis in this plan to assess where further industrial or commercial zoning may be viable and supported by residents.	
Continue to implement the recommendations of the village plans conducted in the last several years.	
Foster the redevelopment potential of the southern end of Avenue A.	
Encourage and support local business development through continued investments in infrastructure (e.g. improve water pressure or work with utilities on upgrades of electric grid).	
Support the economic sustainability of the Turners Falls Municipal Airport.	
Leverage the Turners Falls Municipal Airport for economic development potential through innovative programs.	
Explore using the Turners Falls Municipal Airport for cultural events/programs as a source of revenue.	
Objective: Promote the vitality of villages.	
Support the redevelopment of viable sites with a blend of commercial businesses and housing as they become available (e.g. Farren Care in Montague City, former Griswold Mill property in Turners Falls).	
Explore the feasibility of adopting the Community Preservation Act (CPA) to provide funding for village improvements.	🟢
Create gateway signage and place making elements that provide each village with a clear and unique identity.	
Preserve historic buildings or facades in villages, when feasible.	
Objective: Attract and retain younger residents and families.	
Invest in the improvement of broadband services, affordability, and digital access to help promote telecommuting.	🟡
Follow the recommendations under the Housing Technical Report to provide diverse housing options.	
Elevate the reputation and effectiveness of the Montague schools to secure long-term viability of the community.	
Objective: Attract tourists and non-residents to town through arts, cultural events, historic preservation, and outdoor recreation.	
Continue to organize and promote cultural and tourist events throughout town.	
Continue to develop more public recognition of local Native American history and culture (e.g. such as in Peskeompskut Park).	
As the Town-owned mill buildings in Turners Falls Canal District are demolished, preserve their history through a variety of means.	
Capitalize on outdoor recreation tourism potential.	🟢
Objective: Create a Historic Preservation Plan for Montague.	
Complete or update Massachusetts Historic Commission inventory forms for historic resources as needed.	
Identify additional potential National Historic Districts and individual building nominees.	
Determine the feasibility of becoming a Certified Local Government to enable a flow of conservation funds into the town.	
Create walking or driving tour information to enhance visitor experience and knowledge of local history.	
Objective: Support and promote Montague's economic diversity.	
Develop more centralized business and development promotion through a local business coordinator.	🟢
Create a program to better encourage ground-floor storefront utilization.	🟢

Next Steps

- ✓ Planning Board approved Plan at its September 24, 2024 meeting
- Seek Selectboard Endorsement (12/9/2024)
- Seek Town Meeting Endorsement (2/2025)

Questions or Comments?



Part V:
IMPLEMENTATION

Office of the Selectboard
Town of Montague

1 Avenue A (413) 863-3200 Ext. 107
Turners Falls, MA 01376 FAX: (413) 863-3231

December 9, 2024

Wescor Associates, Inc.
686 South Street
Wrentham, MA 02093
Attn: Shawn Gray

RE: Notice of Award
Town of Montague – Clean Water Facility Fine Bubble Aeration System

Dear Mr. Gray:

This letter shall serve as formal notice that the Town of Montague, acting through its Selectboard, has voted to award the contract for the above referenced purchase to your company, based on your bid in the total amount of \$58,000 (fifty-eight thousand dollars).

After the formal submittal is approved by the Town and its Engineer, a Purchase Order will be issued.

Please indicate your acknowledgement and acceptance of this award notice by signing below and returning this letter. Thank you.

Best regards,

Walter Ramsey
Town Administrator, Chief Procurement Officer
Town of Montague

ACCEPTED:

Shawn Gray – Wescor Associates, Inc.

cc: Chelsey Little, Montague Clean Water Facility
Lisa Muscanell-DePaola, PE, Wright-Pierce

Change order

7B

General Contracting Solutions Inc

529 College Highway
Southwick MA 01077
413-998-3746
Info@gcscontractors.com



PROJECT NAME

Carnegie Library Rehab

PROJECT MANAGER

Christine M Greco

DATE OF SUBMISSION

12/04/2024

Change order #

2

TRANSMITTED TO: Town Of Montague
(NAME/ADDRESS) 1 Avenue A Turners Falls, MA 01376

Change order- (Explanation)	
Staircase - prep, prime and paint ceiling and paneling	\$1,400.00
Total:	\$1,400.00
APPROVAL COMMENTS:	
AUTHORIZED SIGNATURE OF APPROVAL	
	Richard Kuklewicz, Selectboard Chair 12/9/2024

**FIRST AMENDMENT TO THE AGREEMENT
CONTRACT FOR PROFESSIONAL SERVICES
TOWN OF MONTAGUE AND POWEROPTIONS, INC.**

This AMENDMENT, made this 9th day of **December, 2024**, is applicable to a Professional Services Agreement (“Agreement”), dated November 18, 2024 by and between the Town of Montague, acting by and through its Selectboard, and PowerOptions, Inc. Said Agreement is attached as Exhibit 1.

This amendment would expand the scope of the Agreement to include the development of one (1) additional Building Decarbonization Roadmap for the Montague Senior Center, located at 62 Fifth Street, Turners Falls, Massachusetts, with services and support that are consistent with those included for nine (9) other facilities under the existing Agreement.

The cost of this amendment is \$3,000. This fee will be invoiced at the completion of the roadmap, separately from invoices for any services provided in regard to the nine buildings under the current Agreement.

WITNESS OUR HANDS AND SEALS as of the first date written above.

TOWN OF MONTAGUE

POWEROPTIONS, INC.

By its Selectboard Chair,

By its President & CEO

Richard Kuklewicz, Chair



Heather Takle

12 / 9 / 2024

12 / 04 / 2024

Date

Date



Office of the Selectboard Town of Montague

1 Avenue A (413) 863-3200 Ext. 107
Turners Falls, MA 01376 FAX: (413) 863-3231

MEMORANDUM

Date: December 5, 2024
To: Montague Selectboard
Cc: Angelica Desroches, Town Accountant
From: Chris Nolan-Zeller, Assistant Town Administrator
Re: Strategy for Remaining Unallocated ARPA Funds

As you know, there are 32 projects which have been funded thus far using Montague's allocated \$2,454,622 from the American Rescue Plan Act of 2021. As you are also aware, the U.S. Treasury is requiring that all funds be obligated by the end of this month.

After approval of four key Memoranda of Understanding which legally obligate the majority of the Town's remaining ARPA funds not under contract with an external entity, a total of \$1,590.49 is the remaining sum that needs to be allocated to avoid being returned to the Treasury. With this knowledge, the Town Administrator and I have three options to present for recommended allocation of the remaining funds:

- **Alternate #1** – Allocate the remaining \$1,590.00 to the 11th Street Bridge Project, reducing the amount being drawn from the Bid Overrun account for this project to \$11,025.51, rather than the current \$12,616.00, leaving a slightly healthier balance in case of other project overruns.
- **Alternate #2** – Fund Change Order #2 from General Contracting Solutions for the Carnegie Library Basement project in the amount of \$1,400, rather than having this come from the Libraries' Building Repair/Maintenance Budget. Funding this alone would still leave \$190.49 unallocated from ARPA.
- **Alternate #3** – Execute an additional Memorandum of Understanding with the Gill-Montague Regional School District to contribute these remaining funds toward the ongoing installation of a Security Door at Sheffield Elementary between the school building and the District's administrative offices. This project was funded by Town Meeting in 2023, but has not been completed due to the issue of needing a few thousand additional dollars for asbestos remediation in the doorway area.

The Town of Montague is an Equal Opportunity Provider & Employer.

MEMORANDUM OF UNDERSTANDING
by and between
The TOWN OF MONTAGUE
AND
MONTAGUE LOCAL CULTURAL COUNCIL
To provide \$5,289 of funding for
FY2025 Cultural Council Grant Year Additional Funding

This Memorandum of Understanding (hereinafter referred to as "Agreement") is by and between the Town of Montague, Massachusetts (hereinafter referred to as the "Town"), having a usual place of business at 1 Avenue A, Turners Falls MA 01376, and the Montague Local Cultural Council, hereinafter called "MONTAGUE LCC", doing business at 1 Avenue A, Montague MA 01376. This agreement is effective as of December 9, 2024.

Whereas the TOWN proposes to engage the MONTAGUE LCC for the completion of the tasks outlined in Article 2 – Scope of Services.

Now therefore, in consideration of the mutual covenants herein contained the parties agree as follows:

ARTICLE 1 ENGAGEMENT OF THE MONTAGUE LCC

The TOWN hereby engages the MONTAGUE LCC and the MONTAGUE LCC hereby accepts the engagement to perform services in connection with the preparation and completion of the tasks specified in the Scope of Services identified in Article 2.

The TOWN may terminate this Agreement for nonperformance of the services required under this Agreement including the progress of work for such services.

Upon receipt of written notification from the TOWN to the MONTAGUE LCC that the Agreement or any portion thereof is to be terminated, the MONTAGUE LCC shall immediately cease operations on the work stipulated, and assemble all material that has been prepared, developed, furnished or obtained under the terms of the Agreement that may be in the possession or custody of the MONTAGUE LCC and shall transmit the same to the TOWN on or before the fifteenth (15th) day following the receipt of the written notice of termination together with evaluation of the cost of the work performed. The MONTAGUE LCC shall be entitled to complete payment for any satisfactorily completed uncompensated work performed prior to such notice and for the cost of assembling the material to be transmitted to the MONTAGUE LCC.

In the event that there is a disagreement between the MONTAGUE LCC and the Town, the terms of this Agreement for Services shall control.

ARTICLE 2 – SCOPE OF SERVICES OF THE MONTAGUE LCC

MONTAGUE LCC will work to increase the cultural vitality of the Montague five villages by awarding grants to activities that support the cultural health of the area.

TASK I: Accept and review applications submitted by activity organizers who are requesting funding to support their activity.

TASK II: Select grantees who are providing activities that improve the cultural growth of the Montague five villages

TOTAL GRANTEE COST: \$5,289.00

The MONTAGUE LCC shall perform the professional services in accordance with this Agreement.

The MONTAGUE LCC shall receive prior approval from the TOWN for any expenditure not specifically provided for in this Agreement, which is thought to be billable. The MONTAGUE LCC is advised that any work undertaken within the terms and provisions of this Agreement shall be with the full knowledge and consent of TOWN and any work performed without the prior written agreement of the TOWN, shall not be considered as work under this Agreement and payment for such work will not be allowed.

The MONTAGUE LCC shall complete all work as specified in this Article.

ARTICLE 3 – TIME OF PERFORMANCE

The time period covered under this agreement is from Agreement signing through December 31, 2026. This Agreement may not be extended by mutual written consent of the parties due to American Rescue Plan Act (ARPA) requirements that all funding be spent by December 31, 2026.

ARTICLE 4 RESPONSIBILITIES OF THE TOWN

TOWN shall make available to the MONTAGUE LCC copies of all available information pertinent to the project.

ARTICLE 5 PAYMENTS

The MONTAGUE LCC shall compensate the grantees upon selection and through the TOWN’s warrant process.

Payment will be made after the submission of an invoice in accordance with this section and the Scope of Services and typically within one week after receipt of invoice from the MONTAGUE LCC.

The total amount to be paid by the MONTAGUE LCC in this Agreement shall in no event exceed \$5,289.00.

ARTICLE 6 OWNERSHIP OF WORK PRODUCT

All "Work Product" is public information. "Work Product" consists of all reports, notes, plans, creative materials and other information prepared by the MONTAGUE LCC under this Agreement. No material prepared in whole or in part under this Agreement shall be subject to copyright in the United States of America or in any other country. All material produced under the terms of this Agreement is public property and cannot be copyrighted.

ARTICLE 7 SEVERABILITY & APPLICABLE LAW

In the event that any provision of this Agreement shall be deemed invalid, unreasonable, or unenforceable by any court of competent jurisdiction, such provision shall be stricken from the Agreement or modified so as to render it reasonable, and the remaining provisions of this Agreement or the modified provision as provided above, shall continue in full force and effect and be binding upon the parties so long as such remaining or modified provisions reflect the intent of the parties as of the date of this Agreement. Further, should this Agreement omit any statutory or regulatory requirements which would otherwise render this Agreement illegal, then this Agreement shall be deemed amended to the minimum extent necessary to comply with said statutes or regulations.

ARTICLE 8 AMENDMENTS

No amendment to this Agreement shall be effective unless it is in writing, signed by the duly authorized representatives of all parties, and complies with the provisions of this Agreement, and all other regulations and requirements of law.

ARTICLE 9 ASSIGNABILITY

The MONTAGUE LCC shall not assign any interest in this Agreement, and shall not transfer any interest in the same, without prior written consent of the TOWN. No subcontract may be awarded by the MONTAGUE LCC, the purpose of which is to fulfill in whole or in part the services required herein, without said written consent of the TOWN.

ARTICLE 10 - CONFLICT OF INTEREST

No officer, employee, agent, or member of MONTAGUE LCC or the TOWN shall participate in any decision or service relating to this Agreement, which affects the personal interest of such officer, employee, agent, or member of MONTAGUE LCC or the TOWN, whether such interest is direct or indirect. MONTAGUE LCC and

the TOWN shall take all reasonable actions necessary to ensure that their officers, employees, agents, and members of their governing bodies are aware of the requirements, and comply with the provisions of Massachusetts General Laws, Chapter 268A, the so-called Conflict of Interest Law.

ARTICLE 11 NON DISCRIMINATION

The MONTAGUE LCC shall not discriminate against any person because of race, gender, age, color, religion, ancestry, handicap, sexual orientation, sexual identity, gender identity, veteran status, national origin or any other protected class under the law.

ARTICLE 12 INDEMNITY and INSURANCE

The TOWN shall indemnify the MONTAGUE LCC from any and all debts, demands, actions, causes of action, suits, accounts, covenants, contracts agreements, damages and any and all claims, demands and liabilities whatsoever of every name and nature both in law and in equity on account of injury to person or property or loss of life resulting from the MONTAGUE LCC's performance under this agreement but only to the extent and in an amount the MONTAGUE LCC would otherwise be liable pursuant to the Massachusetts Tort Claims Act, M.G.L. c. 258.

MONTAGUE LCC shall indemnify the TOWN from any and all debts, demands, actions, causes of action, suits, accounts, covenants, contracts, agreements, damages and any and all claims, demands and liabilities whatsoever of every name and nature both in law and in equity on account of injury to person or property or loss of life resulting from the MONTAGUE LCC's performance under this agreement but only to the extent and in an amount the MONTAGUE LCC would otherwise be liable pursuant to the Massachusetts Tort Claims Act, M.G.L.c. 258.

By entering into this Agreement the parties have not waived any governmental immunity or limitation of damages which may be extended to them by operation of law.

The MONTAGUE LCC shall provide and maintain throughout the term of this Agreement all insurance for its employees, including health, workers' compensation, and other insurances in compliance with the statutory requirements of the Commonwealth of Massachusetts

ARTICLE 13 FORCE MAJEURE

Neither the MONTAGUE LCC nor the TOWN shall be liable to the other, nor be deemed to be in breach of this Agreement for failure or delay in rendering performance arising out of causes factually beyond its control and without its fault and negligence. Such causes may include, but are not limited to: acts of God or the enemy, wars, fires, floods, epidemics, quarantine restrictions, strikes, unforeseen

freight embargoes, or unusually severe weather. Dates and times of performance shall be extended to the extent of the delays excused by this covenant, provided that the party whose performance is affected notifies the other promptly of the existence and nature of such delay.

ARTICLE 14 GOVERNING LAW

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Massachusetts.

ARTICLE 15 - VIOLATION OF LAW

The MONTAGUE LCC shall strictly observe and comply with all federal, state and local laws and regulations which may govern the work to be performed as herein specified.

ARTICLE 16 - AVAILABILITY OF FUNDS

The compensation provided by this Agreement is subject to the continued availability of *ARPA funding* and appropriations and the continued availability of any other funds anticipated or earmarked for the work hereunder.

ARTICLE 17-- ENTIRE UNDERSTANDING

This Agreement, together with all documents included by reference herein, represents the entire understanding of the parties, and neither party is relying upon any representation not contained herein.

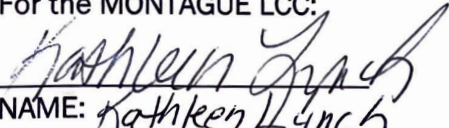
IN WITNESS THEREOF, the parties hereby execute this Agreement as of the dates written below:

For the TOWN OF MONTAGUE:

NAME: Richard Kuklewicz
TITLE : Selectboard Chair

Signature Date

For the MONTAGUE LCC:



NAME: Kathleen Lynch
TITLE: Chair

11/30/24
Signature Date

MEMORANDUM OF UNDERSTANDING
by and between
The TOWN OF MONTAGUE
AND
GILL-MONTAGUE REGIONAL SCHOOL DISTRICT
To provide \$75,000 of funding for
Afterschool Programming at Sheffield Elementary School

This Memorandum of Understanding (hereinafter referred to as "Agreement") is by and between the Town of Montague, Massachusetts (hereinafter referred to as the "Town"), having a usual place of business at 1 Avenue A, Turners Falls MA 01376, and the Gill-Montague Regional School District, hereinafter called "GMRSD", doing business at 35 Crocker Ave, Turners Falls MA 01376. This agreement is effective as of December 9, 2024.

Whereas the TOWN proposes to engage GMRSD for the completion of the tasks outlined in Article 2 – Scope of Services.

Now therefore, in consideration of the mutual covenants herein contained the parties agree as follows:

ARTICLE 1 ENGAGEMENT OF GMRSD

The TOWN hereby engages GMRSD and GMRSD hereby accepts the engagement to perform services in connection with the preparation and completion of the tasks specified in the Scope of Services identified in Article 2.

The TOWN may terminate this Agreement for nonperformance of the services required under this Agreement including the progress of work for such services.

Upon receipt of written notification from the TOWN to GMRSD that the Agreement or any portion thereof is to be terminated, GMRSD shall immediately cease operations on the work stipulated, and assemble all material that has been prepared, developed, furnished or obtained under the terms of the Agreement that may be in the possession or custody of GMRSD and shall transmit the same to the TOWN on or before the fifteenth (15th) day following the receipt of the written notice of termination together with evaluation of the cost of the work performed. GMRSD shall be entitled to complete payment for any satisfactorily completed uncompensated work performed prior to such notice and for the cost of assembling the material to be transmitted to GMRSD.

In the event that there is a disagreement between GMRSD and the Town, the terms of this Agreement for Services shall control.

ARTICLE 2 – SCOPE OF SERVICES of GMRSD

GMRSD will run the after-school program at Sheffield Elementary School.

TOTAL GRANTEE COST: \$75,000.00

GMRSD shall perform the professional services in accordance with this Agreement.

GMRSD shall receive prior approval from the TOWN for any expenditure not specifically provided for in this Agreement, which is thought to be billable. GMRSD is advised that any work undertaken within the terms and provisions of this Agreement shall be with the full knowledge and consent of TOWN and any work performed without the prior written agreement of the TOWN, shall not be considered as work under this Agreement and payment for such work will not be allowed.

GMRSD shall complete all work as specified in this Article.

ARTICLE 3 – TIME OF PERFORMANCE

The time period covered under this agreement is from Agreement signing through December 31, 2026. This Agreement may not be extended by mutual written consent of the parties due to American Rescue Plan Act (ARPA) requirements that all funding be spent by December 31, 2026.

ARTICLE 4 RESPONSIBILITIES OF THE TOWN

TOWN shall make available to GMRSD copies of all available information pertinent to the project.

ARTICLE 5 PAYMENTS

GMRSD shall compensate vendors providing supplies or services necessary for this program. All invoices are subject to confirmation by the Town’s agents that work is being performed consistent with the contract agreement.

Payment will be made after the submission of an invoice by GMRSD to the TOWN in accordance with this section and the Scope of Services and typically within one week after receipt of invoice from GMRSD.

The total amount to be paid by the TOWN in this Agreement shall in no event exceed **\$75,000.00**.

ARTICLE 6 OWNERSHIP OF WORK PRODUCT

All “Work Product” is public information. “Work Product” consists of all reports, notes, plans, creative materials and other information prepared by GMRSD under this Agreement. No material prepared in whole or in part under this Agreement shall be subject to copyright in the United States of America or in any other country. All material

produced under the terms of this Agreement is public property and cannot be copyrighted.

ARTICLE 7 SEVERABILITY & APPLICABLE LAW

In the event that any provision of this Agreement shall be deemed invalid, unreasonable, or unenforceable by any court of competent jurisdiction, such provision shall be stricken from the Agreement or modified so as to render it reasonable, and the remaining provisions of this Agreement or the modified provision as provided above, shall continue in full force and effect and be binding upon the parties so long as such remaining or modified provisions reflect the intent of the parties as of the date of this Agreement. Further, should this Agreement omit any statutory or regulatory requirements which would otherwise render this Agreement illegal, then this Agreement shall be deemed amended to the minimum extent necessary to comply with said statutes or regulations.

ARTICLE 8 AMENDMENTS

No amendment to this Agreement shall be effective unless it is in writing, signed by the duly authorized representatives of all parties, and complies with the provisions of this Agreement, and all other regulations and requirements of law.

ARTICLE 9 ASSIGNABILITY

GMRSD shall not assign any interest in this Agreement, and shall not transfer any interest in the same, without prior written consent of the TOWN. No subcontract may be awarded by GMRSD, the purpose of which is to fulfill in whole or in part the services required herein, without said written consent of the TOWN.

ARTICLE 10 - CONFLICT OF INTEREST

No officer, employee, agent, or member of GMRSD or the TOWN shall participate in any decision or service relating to this Agreement, which affects the personal interest of such officer, employee, agent, or member of GMRSD or the TOWN, whether such interest is direct or indirect. GMRSD and the TOWN shall take all reasonable actions necessary to ensure that their officers, employees, agents, and members of their governing bodies are aware of the requirements, and comply with the provisions of Massachusetts General Laws, Chapter 268A, the so-called Conflict of Interest Law.

ARTICLE 11 NON DISCRIMINATION

GMRSD shall not discriminate against any person because of race, gender, age, color, religion, ancestry, handicap, sexual orientation, sexual identity, gender identity, veteran status, national origin or any other protected class under the law.

ARTICLE 12 INDEMNITY and INSURANCE

The TOWN shall indemnify GMRSD from any and all debts, demands, actions, causes of action, suits, accounts, covenants, contracts agreements, damages and any and all claims, demands and liabilities whatsoever of every name and nature both in law and in equity on account of injury to person or property or loss of life resulting from GMRSD's performance under this agreement but only to the extent and in an amount GMRSD would otherwise be liable pursuant to the Massachusetts Tort Claims Act, M.G.L. c. 258.

GMRSD shall indemnify the TOWN from any and all debts, demands, actions, causes of action, suits, accounts, covenants, contracts, agreements, damages and any and all claims, demands and liabilities whatsoever of every name and nature both in law and in equity on account of injury to person or property or loss of life resulting from GMRSD's performance under this agreement but only to the extent and in an amount GMRSD would otherwise be liable pursuant to the Massachusetts Tort Claims Act, M.G.L.c. 258.

By entering into this Agreement the parties have not waived any governmental immunity or limitation of damages which may be extended to them by operation of law.

ARTICLE 13 FORCE MAJEURE

Neither GMRSD nor the TOWN shall be liable to the other, nor be deemed to be in breach of this Agreement for failure or delay in rendering performance arising out of causes factually beyond its control and without its fault and negligence. Such causes may include, but are not limited to: acts of God or the enemy, wars, fires, floods, epidemics, quarantine restrictions, strikes, unforeseen freight embargoes, or unusually severe weather.

ARTICLE 14 GOVERNING LAW

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Massachusetts.

ARTICLE 15 – VIOLATION OF LAW

GMRSD shall strictly observe and comply with all federal, state and local laws and regulations which may govern the work to be performed as herein specified.

ARTICLE 16 – AVAILABILITY OF FUNDS

The compensation provided by this Agreement is subject to the continued availability of *ARPA funding* and appropriations and the continued availability of any other funds anticipated or earmarked for the work hereunder.

ARTICLE 17- - ENTIRE UNDERSTANDING

This Agreement, together with all documents included by reference herein, represents the entire understanding of the parties, and neither party is relying upon any representation not contained herein.


IN WITNESS THEREOF, the parties hereby execute this Agreement as of the dates written below:

For the TOWN OF MONTAGUE:

NAME: Richard Kuklewicz
TITLE : Selectboard Chair

Signature Date

For GMRSD:



NAME: Brian Beck
TITLE: Superintendent of
Schools



Signature Date

Downtown Turners Falls

Winter Emergency Parking Regulation

NEW Regulation Effective 12/1/2022

- A. The Superintendent of Public Works is authorized to declare a Winter Emergency whereby no overnight parking is allowed on streets in downtown Turners Falls or the Patch neighborhood between the hours of 11:00PM and 6:00AM.
- B. A winter emergency may include snow and/or ice events and can be in effect for multiple days, at the discretion of the Superintendent of Public Works.
- C. The Town of Montague website (www.montague-ma.gov) shall be the official record of the winter emergency status. (But you are encouraged to sign up for code-red alerts from the town)
- D. Vehicles may utilize parking on downtown streets during all other times including during overnight hours, provided a winter emergency is not in effect.**
- E. Public Parking during a Winter Emergency is available at downtown municipal lots. The Department of Public Works is authorized to publicly post, in each parking area, parking restrictions to allow for lot cleanup following a Winter Emergency.
- F. The town wide winter parking ban remains in effect for all areas of Montague outside of the downtown area as shown on the map.
- G. The Montague Police Department is authorized to enforce this regulation.

www.montague-ma.gov

Winter Emergency Status– Code Red Notification Sign-up- Additional Information

