

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, December 16, 2024 AGENDA

Join Zoom Meeting: <https://us02web.zoom.us/j/84537822049>

Meeting ID: 845 3782 2049 Passcode: 556694 Dial into meeting: +1 646 558 8656

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 6:30PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Approve Minutes: Selectboard Meeting December 9, 2024
3. 6:30 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
4. 6:32 **Sam Urkiel, DPW Superintendent**
 - DEP Third-Party Inspection Report, Operations & Maintenance, Transfer Station/Handling Facility
5. 6:40 **Jon Dobosz, Parks & Rec Director, and Al Cummings, Soldiers Memorial Committee**
 - Partnership and planning for the 2025 Rag-Shag Parade
6. 6:50 **Personnel Department**
 - Appoint Thomas Wyman, Alternate Electrical Inspector, effective 12/17/2024 for a term of 6 months. Term expires 6/30/2025
 - Appoint Tim Momaney, Patrol Officer, Grade: Patrol, Step: 1, \$24.59, effective January 5, 2025, pending passing of physical fitness and PAT testing per Mass. Police Academy requirements
 - Appoint Carter Woodward, Patrol Officer, Grade: Patrol, Step: 1, \$24.59, effective January 6, 2025, pending passing of physical fitness and PAT testing per Mass. Police Academy requirements
7. 7:00 **Chris Williams, Police Chief**
 - Approve MOU between Montague PD, Franklin County Sheriff's Office (FCSO) and The New England Police Benevolent Association, Inc. Local 183 in regard to Field Training FCSO Deputies serving as Peace Officers in the Community
8. 7.10 **Wendy Bogusz, Executive Assistant**
 - Approve 2025 Annual Permit Applications and Licenses as set forth in the attached listing
 - Set Winter Special Town Meeting Date (February 12, 2025)

Montague Selectboard Meeting
December 16, 2024
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- 9: 7:20 **Assistant Town Administrator's Business**
- Authorize Notice of Award to National Water Main Cleaning Company for Turners Falls Manhole Rehabilitation – Base Bid plus Alternate A. Contract Value is \$194,850.00 to be funded by Rural/Small Town Development Grant.
 - Authorization to apply for Shared Streets and Spaces grant funding of up to \$250,000 for ADA improvements at 102-112 block of Avenue A
 - Other Project Updates
10. 7:30 **Town Administrator's Business**
- Extend Berkshire Design Group period of performance for the Ave A Streetscape Design Project to March 31,2025
 - Preview of upcoming FY26 budget review process
 - Topics not anticipated in the 48 hour posting
11. 7:40 Executive Session in accordance with G.L. c.30A, §21(a)(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body .15 Power Street, Turners Falls, MA.

Next Meeting:

- Selectboard, Monday, January 6, 2025 at 6:30 PM, 1 Avenue A, Turners Falls and via ZOOM.



**Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management**

Third-Party Inspection Report – 310 CMR 19.018(8)
Operation & Maintenance

II. Third-Party Inspector

Jan Ameen
Third-Party Inspector Name
262075
MassDEP Third-Party Inspector Identification Number
413-772-2438
Telephone Number
117 Main St.
Mailing Address
Greenfield
City/Town

FCSWMD
Company Name
05/09/2025
MassDEP Third-Party Inspector Expiration Date (MM/DD/YYYY)
fcswmd@crocker.com
Email Address
MA
State
01301
ZIP Code

Construction and Demolition Waste (C&D Waste) Processing Facility or C&D Waste Transfer Station Only:
Identify the qualified individual that conducted the observation of incoming waste loads and collection of samples of suspect asbestos-containing materials during the inspection [pursuant to 310 CMR 19.018(6)(f)]. If the entire inspection was conducted by the third-party inspector listed above, then check the box and enter only the Asbestos Inspector Certification Number.

Same as above. Provide Asbestos Certification Number ►

MA Dept. of Labor Standards Asbestos Inspector Certification Number

Asbestos Inspector Name

Company Name

Telephone Number

Email Address

Mailing Address

City/Town

State

ZIP Code

III. Inspection Details

A. FREQUENCY

Indicate the scheduled inspection frequency for this facility as required by 310 CMR 19.018(6)(b), or a more frequent schedule set forth in the Facility Permit/Other Approval:

- Bi-Monthly Quarterly Semi-Annual Annual Biennial
 Other (include permit/approval type and date of issuance):

B. DATE, TIME & PERSONNEL

Inspection Date (MM/DD/YYYY): 10/09/2024

Inspection Start Time: 10:15 AM PM

Facility Representatives in Attendance During Inspection: Dave Withers (attendant)

C. CONDITIONS

Air Temperature: <i>Approximately 55 degrees F.</i>	Wind Direction (direction from which the wind is blowing):									
Weather: <input type="checkbox"/> Clear <input checked="" type="checkbox"/> Partly Cloudy <input type="checkbox"/> Cloudy <input checked="" type="checkbox"/> Dry <input type="checkbox"/> Rain <input type="checkbox"/> Snow	<table border="1"> <tr> <td><input type="checkbox"/> NW</td> <td><input type="checkbox"/> N</td> <td><input type="checkbox"/> NE</td> </tr> <tr> <td><input type="checkbox"/> W</td> <td style="background-color: #cccccc;">Wind</td> <td><input type="checkbox"/> E</td> </tr> <tr> <td><input type="checkbox"/> SW</td> <td><input type="checkbox"/> S</td> <td><input type="checkbox"/> SE</td> </tr> </table>	<input type="checkbox"/> NW	<input type="checkbox"/> N	<input type="checkbox"/> NE	<input type="checkbox"/> W	Wind	<input type="checkbox"/> E	<input type="checkbox"/> SW	<input type="checkbox"/> S	<input type="checkbox"/> SE
<input type="checkbox"/> NW	<input type="checkbox"/> N	<input type="checkbox"/> NE								
<input type="checkbox"/> W	Wind	<input type="checkbox"/> E								
<input type="checkbox"/> SW	<input type="checkbox"/> S	<input type="checkbox"/> SE								
Wind Speed: <input checked="" type="checkbox"/> Calm <input type="checkbox"/> Breeze <input type="checkbox"/> Moderate <input type="checkbox"/> Strong										



**Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management**

Third-Party Inspection Report – 310 CMR 19.018(8)
Operation & Maintenance

IV. Pre-Inspection Preparation

A. FACILITY-SPECIFIC O&M REQUIREMENTS

During each third-party inspection, the third-party inspector shall examine and evaluate the facility's solid waste activities, equipment, operations, practices, procedures, and records relevant to the type of third-party inspection being conducted in order to determine the facility's compliance with all applicable requirements as set forth in 310 CMR 19.018(6)(a)1.

Therefore, pursuant to 310 CMR 19.018(6)(a)1, prior to conducting a third-party facility operation and maintenance inspection, the third-party inspector shall, without limitation, complete all of the following:

- Review and become familiar with the regulations set forth at 310 CMR 19.000 – *Massachusetts Solid Waste Regulations*.
- Identify, review and become familiar with all solid waste permits, plans, approvals, and orders (or other enforcement documents issued to the facility by the Department), and the solid waste requirements applicable to the operation and maintenance of the facility.

Relevant requirements may include, without limitation, specific practices and procedures for the operation, maintenance and monitoring of the facility, waste acceptance/storage limits, and other requirements related to the facility's solid waste activities. Without limitation, these facility-specific requirements may be contained in the Facility Permit, Authorization to Construct, Authorization to Operate, Operation and Maintenance Plan, Closure/Post-Closure Plans and Approvals, Facility Modification Approvals, Beneficial Use Determinations, Administrative Consent Orders, and other determinations, authorizations or enforcement actions issued by the Department.

I, **Jan Ameen**, have identified, reviewed and understand all of the aforementioned requirements that are applicable to this facility and the following are my observations and recommendations related to the facility-specific requirements.


Inspector Initials

B. SOLID WASTE PERMITS, PLANS, APPROVALS & ORDERS

List all relevant solid waste permits, plans, approvals, orders or other enforcement actions issued to the facility by the Department that contain specific practices, procedures and other requirements still in effect for the operation, maintenance and monitoring or closure/post-closure of the facility. Where applicable, provide the plan or issue date for each item. For enforcement actions, include the document number, effective date, and status of implementation by the facility.

Discussion: March 2016 Authorization to Operate; Waste Ban Plan certification form; Transfer Station Operations certification; certification modification for paper compactor; modification for mattress recycling



**Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management**

Third-Party Inspection Report – 310 CMR 19.018(8)
Operation & Maintenance

V. Performance Standards

Examine and evaluate the facility's solid waste activities, equipment, operations, practices, procedures and records relevant to the type of solid waste facility.

Using the tables below, identify all areas evaluated by the inspector during the inspection by checking the box in the first column. Describe all deviations noted during the inspection in the third column. Provide recommendations for corrective action to return to compliance with the applicable performance standard in the fourth column.

Facility Type	Performance Standards
Transfer Station/Handling Facility (Including C&D Facility)	Complete Section A. If C&D Handling/ Processing Facility, then also complete Section B.
Municipal Waste Combustor	Complete Section A.
Active Landfill	Complete Sections C. and F. If active ash landfill, then also complete Section D.
Closed Landfill	Complete Sections E. and F.

A. TRANSFER STATION, HANDLING FACILITY, OR MUNICIPAL WASTE COMBUSTOR (INCLUDING C&D FACILITY)

Evaluated	Performance Standard	Deviation(s)	Comments/Observations and Recommended Corrective Action(s)
<input checked="" type="checkbox"/>	19.205(1) Storm Water Controls.		stormwater drains towards the leaf waste composting area
<input checked="" type="checkbox"/>	19.205(2) Equipment.		
<input checked="" type="checkbox"/>	19.205(3) Weighing Facilities.		All weights are measured on an out-going basis via weight slips.
<input checked="" type="checkbox"/>	19.207(1) General.	Discuss in Section VI.	Discuss in Section VI.
<input checked="" type="checkbox"/>	19.207(2) Supervision of Operation.		
<input checked="" type="checkbox"/>	19.207(3) Access to Facilities.		there is a gate and fence
<input checked="" type="checkbox"/>	19.207(4) Security.		
<input checked="" type="checkbox"/>	19.207(5) Posting of Handling Facility.		all postings are met
<input checked="" type="checkbox"/>	19.207(6) Unloading of Refuse.		
<input checked="" type="checkbox"/>	19.207(7) Special Wastes.		none
<input checked="" type="checkbox"/>	19.207(8) Banned/Restricted Wastes.		waste ban sign is posted;waste ban plan is on site
<input checked="" type="checkbox"/>	19.207(9) Hazardous Waste.		none
<input checked="" type="checkbox"/>	19.207(10) Household Hazardous Waste and Waste Oil Collections.		all requirements are met
<input checked="" type="checkbox"/>	19.207(11) Bulky Waste.		
<input checked="" type="checkbox"/>	19.207(12) Liquid Wastes.		none



**Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management**

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Evaluated	Performance Standard	Deviation(s)	Comments/Observations and Recommended Corrective Action(s)
<input checked="" type="checkbox"/>	19.207(13) Bird Hazards.		none
<input checked="" type="checkbox"/>	19.207(14) Dust Control.		none
<input checked="" type="checkbox"/>	19.207(15) Vector Control.		none
<input checked="" type="checkbox"/>	19.207(16) Control of Wind-blown Litter.		
<input checked="" type="checkbox"/>	19.207(17) Staffing.		
<input checked="" type="checkbox"/>	19.207(18) Employee Facilities.		
<input checked="" type="checkbox"/>	19.207(19) Accident Prevention/Safety.	need bandaids	
<input checked="" type="checkbox"/>	19.207(20) Fire Protection.		
<input checked="" type="checkbox"/>	19.207(21) Recycling Operations.		
<input checked="" type="checkbox"/>	19.207(22) Records for Operational and Plan Execution.		All weights are measured on an out-going basis via weight slips.
<input checked="" type="checkbox"/>	19.207(23) Screening and/or Fencing.		none
<input checked="" type="checkbox"/>	19.207(24) Open Burning.		none
<input checked="" type="checkbox"/>	19.207(25) Inspections.	2023: still need to chip large brush piles	2023 corrective actions taken: fire extinguisher inspected
<input checked="" type="checkbox"/>	19.207(26) End-of-Life Mercury-added Products.		proper signage and labels

B. CONSTRUCTION AND DEMOLITION (C&D) WASTE PROCESSING FACILITY OR C&D WASTE TRANSFER STATION

Evaluated	Performance Standard	Deviation(s)	Comments/Observations and Recommended Corrective Action(s)
<input type="checkbox"/>	19.206(1) Enclosed Operations.		
<input type="checkbox"/>	19.206(2) Storage.		
<input type="checkbox"/>	19.206(3) Contact Water.		
<input type="checkbox"/>	Suspect Asbestos-Containing Material (ACM) Inspection and Management Protocol.		
<input type="checkbox"/>	Sample collection of suspect ACM from incoming loads.	Discuss sample results: ▶ <input type="checkbox"/> Attach analytical reports.	



**Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management**

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VI. Inspection Observations

A. FACILITY CONDITION AND OPERATIONS

Examine and evaluate the facility condition and operations as observed during the inspection, including the following:

- Describe any evidence of the following conditions observed at the time of the inspection:
 - Unpermitted discharges to air, water, land or other natural resources of the Commonwealth; and
 - Dust, odors, litter, and/or other nuisance conditions.
- Document and discuss all deviations from any specific requirements for the facility that are not addressed in the previous section (*Section V. – Performance Standards*), including without limitation, the requirements set forth in the facility's operation and maintenance plan, orders or other enforcement documents, and other solid waste permits, approvals, and authorizations issued to the facility by MassDEP.
- List the types and estimated quantities of all waste and materials stored at the facility at the time of the inspection.
- Provide a narrative that describes the overall status of the general condition, operation and performance of the facility as observed at the time of the inspection.

⇒ Attach photographs taken during the inspection that depict the general condition and operation of the facility. At a minimum, include photographs, as applicable, of the waste unloading (tipping) area, waste storage areas, recyclable material storage and, for transfer stations, the waste reloading activity.

Discussion: There is no evidence of unpermitted discharges or nuisance conditions. Quantities of waste on site during the inspection: trash - none collected on site; bulky waste 120 cubic yards; scrap metal 40 cubic yards; recyclable mixed paper <6 tons (compactor); recyclable mixed containers <3 tons; freon 57; electronics 0 cubic yards; propane tanks 25; tires 150; lamps 1 drum 4', 2 boxes CFLs, 1 8' box; ballasts 1 pail; 200 cubic yards leaves; 400 cubic yards brush; used motor oil; rechargeable batteries, organics dumpster, Salvation Army box, mattress recycling trailer.

B. RECORD REVIEW

Examine and evaluate the facility's record-keeping. Without limitation, document the status of the facility's compliance with, and any deviations from, the record-keeping required by 310 MCR 19.000; the facility's operation and maintenance plan; orders or other enforcement documents issued to the facility; and other solid waste permits, approvals, determinations and authorizations issued to the facility by the Department, including the following:

- Discuss the evaluation of the Facility's "daily log" such as, daily tonnage records.
- List and discuss any special incidents that have occurred since the previous inspection such as exceedances of the facility's permitted waste acceptance limits, nature and outcome of complaints reported to the facility operator (including the identity of the complainant, if known), fires, emergencies, or other disruptions to the routine operation of the facility.

Discussion:



**Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management**

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VII. Summary and Recommendations

Pursuant to 310 CMR 19.018(6)(a)4., where a third-party inspector observes that the operation or maintenance of the facility deviates from the aforementioned applicable requirements, he or she shall document all such deviations and recommend corrective actions for the facility to take to return to compliance.

A. INSPECTION RESULTS

Based on the examinations and evaluations conducted in Sections V. and VI., please summarize the inspection results by checking one of the following determinations:

No deviations from the applicable performance standards or additional requirements listed at 310 CMR 19.018(6) were identified during this inspection.
If no deviations were identified during the inspection, check this box and proceed to Section VII.B.

Deviations from the applicable performance standards or additional requirements listed at 310 CMR 19.018(6) were identified during this inspection and are discussed further in this report.
If deviations were identified during the inspection, check this box and ensure that each deviation and the recommended corrective actions are discussed in the applicable section(s) below.

B. STATUS OF PREVIOUS RECOMMENDATIONS FOR CORRECTIVE ACTION

If a previous inspection report identified deviations with recommendations for corrective action, please describe the action(s) taken since the last inspection to return the facility to compliance with the applicable requirements.

Discussion: 2023 corrective action taken: fire extinguisher inspection. Still needing attention is the extremely large brush pile. It needs to be chipped.

C. RECOMMENDATIONS FOR CORRECTIVE ACTION

Based on the results of this inspection, please list all deviations noted during the inspection and provide recommendations for corrective action to return to compliance with the applicable requirement.

Recommendations: None

D. ADDITIONAL COMMENTS

Comments: The brick and concrete piles need to be actively managed and not just stored on site. The leaves need to be moved off-site or pushed back and turned.

VIII. Additional Information Checklist

Attach the following additional information, as applicable, to complete the inspection report.*

Attach photographs taken during the inspection that depict the general condition and operation of the facility, as required in Section VI.A.

For C&D Waste facilities only, attach the analytical results, as required in Section V.B.

*Note: Pursuant to 310 CMR 19.018(8), MassDEP may request additional information.



Massachusetts Department of Environmental Protection
Bureau of Waste Prevention / Solid Waste Management

Third-Party Inspection Report – 310 CMR 19.018(8)
Operation & Maintenance

Continue to Certification Statement on Next Page ▶

IX. Certification – THIRD-PARTY INSPECTOR

"I attest under the pains and penalty of perjury that:

- 1. I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this certification statement;
2. Based on my inquiry of those persons responsible for obtaining the information, the information contained in this submittal is, to the best of my knowledge, true, accurate and complete;
3. I have been able to conduct the third-party inspection and prepare the third-party inspection report without being influenced by the facility owner or operator and, (if I am a municipal employee) without being influenced by my municipal employer, by any coworker or by any elected or appointed official of the municipality; and
4. I am aware that there are significant penalties, including, but not limited to, possible administrative and civil penalties for submitting false, inaccurate, or incomplete information and possible fines and imprisonment for knowingly submitting false, inaccurate, or incomplete information."

Signature of Third-Party Inspector (Handwritten signature: Jan Ameen)

Jan Ameen
Print Full Name

FCSWMD
Company Name

11/13/2024
Date (MM/DD/YYYY)

X. Certification – FACILITY OWNER/OPERATOR

Does the facility maintain a Financial Assurance Mechanism (FAM) pursuant to 310 CMR 19.051? [] YES [X] NO

If yes: • Enter the amount of the current FAM: \$
• Enter the date of the last revision of the FAM amount, pursuant to 310 CMR 19.051(6):

As a reminder, pursuant to 310 CMR 19.051(6), the estimate of the cost of closure and post-closure maintenance must be revised every year, and every second year shall be submitted to the Department.

"I certify under the penalty of law:

- 1. That I have personally examined and am familiar with the information submitted in this third-party inspection report, including but not limited to the statements above concerning the financial assurance mechanism in place in accordance with any facility permit and 310 CMR 19.051, and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties both civil and criminal for submitting false information including possible fines and imprisonment.
2. That, in the event that this inspection report contains a recommendation for corrective action(s), I have completed and attached to this report a Corrective Action Plan and Schedule*, pursuant to 310 CMR 19.018(8)(c)2."

Signature of Responsible Official

Print Full Name

Title

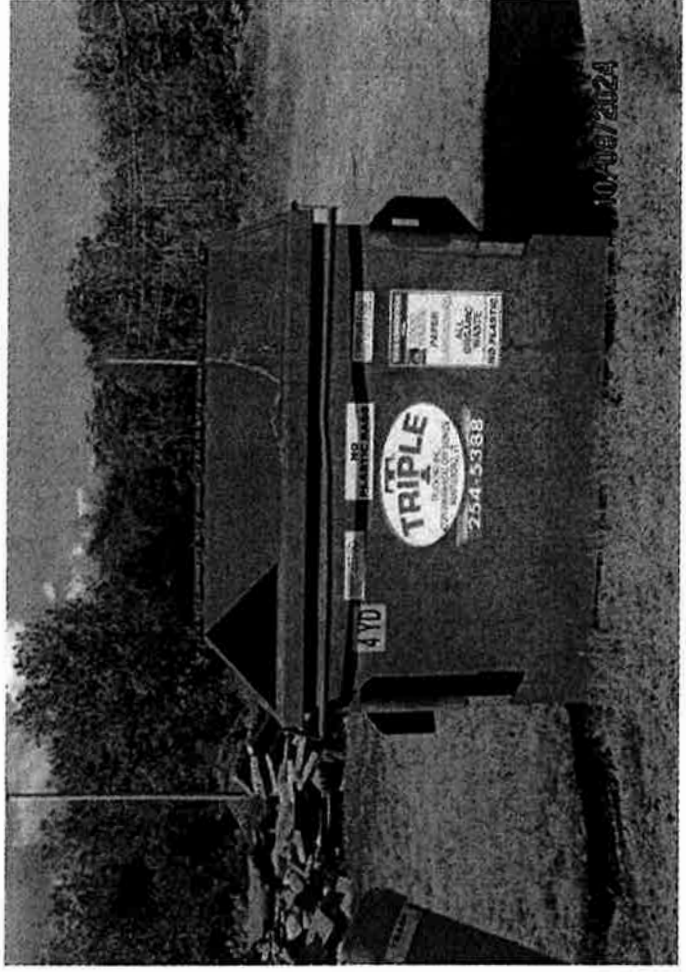
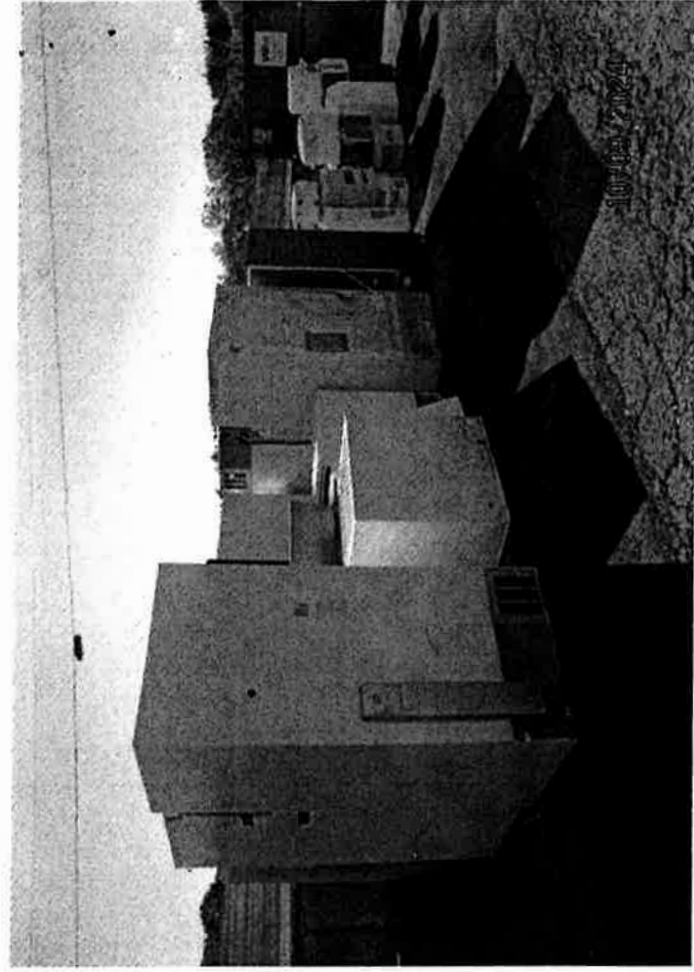
Date (MM/DD/YYYY)

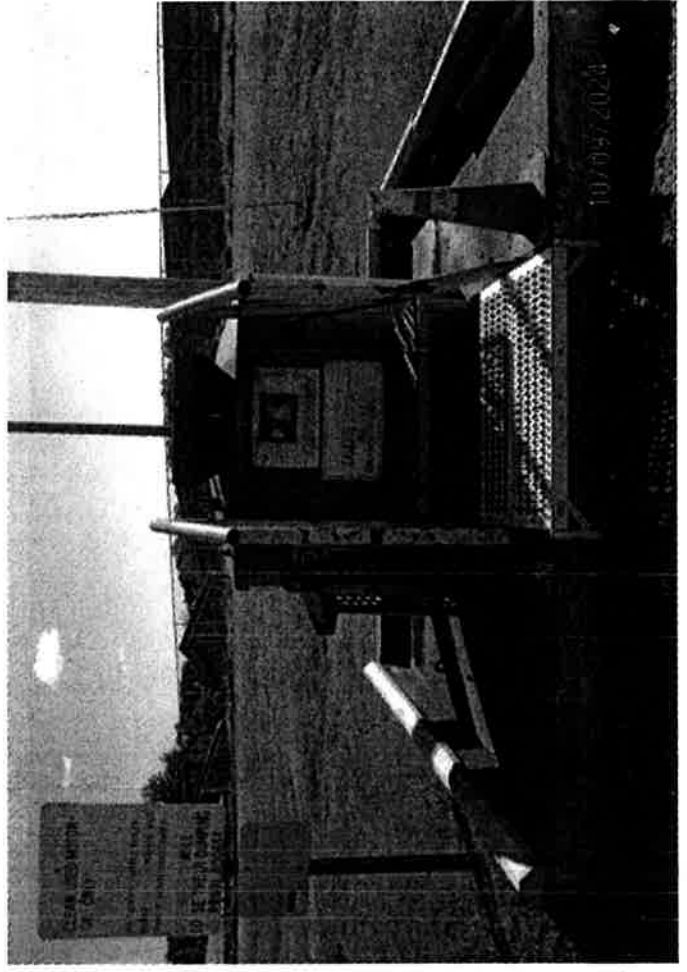
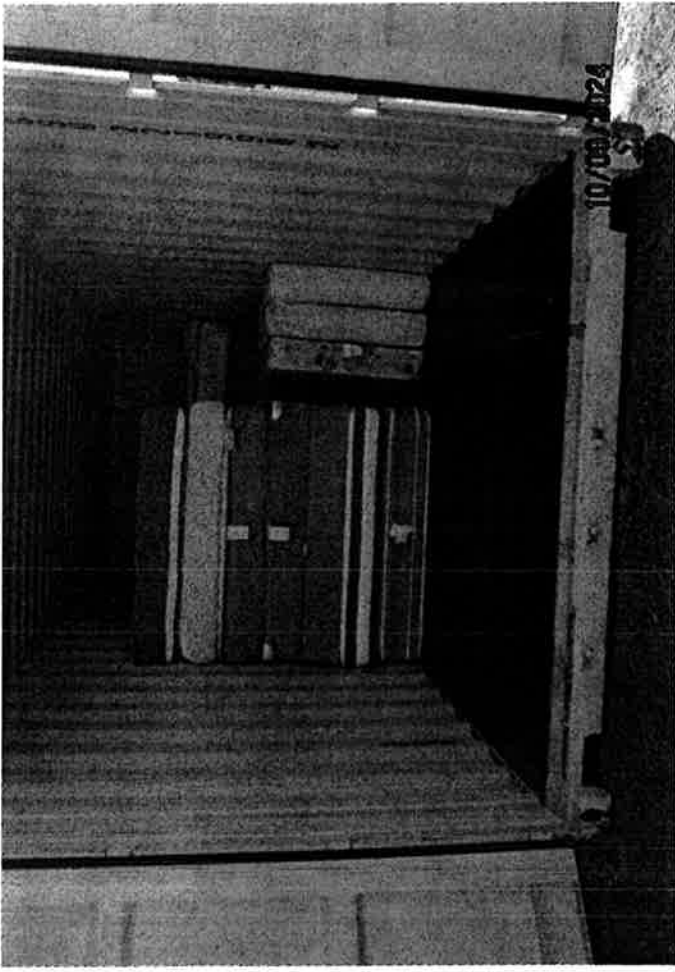
▶ Pursuant to 310 CMR 19.018(8)(c), a copy of each third-party inspection report shall be maintained at the facility in accordance with the requirements of 310 CMR 19.000. The owner and operator shall make third-party inspection reports available to personnel or authorized representatives of the Department for review at the facility upon request.

*Note: The owner or operator may elect to correct deviations identified in the Third-Party Inspection Report in a manner that is different than that recommended by the Third-Party Inspector, so long as the facility is brought back into compliance with applicable requirements.

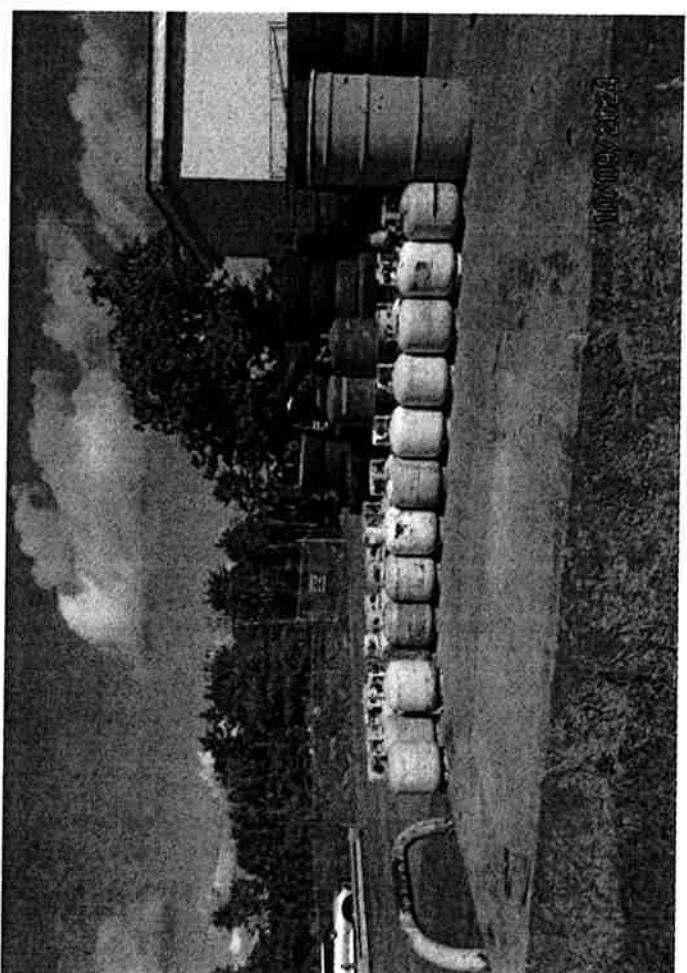
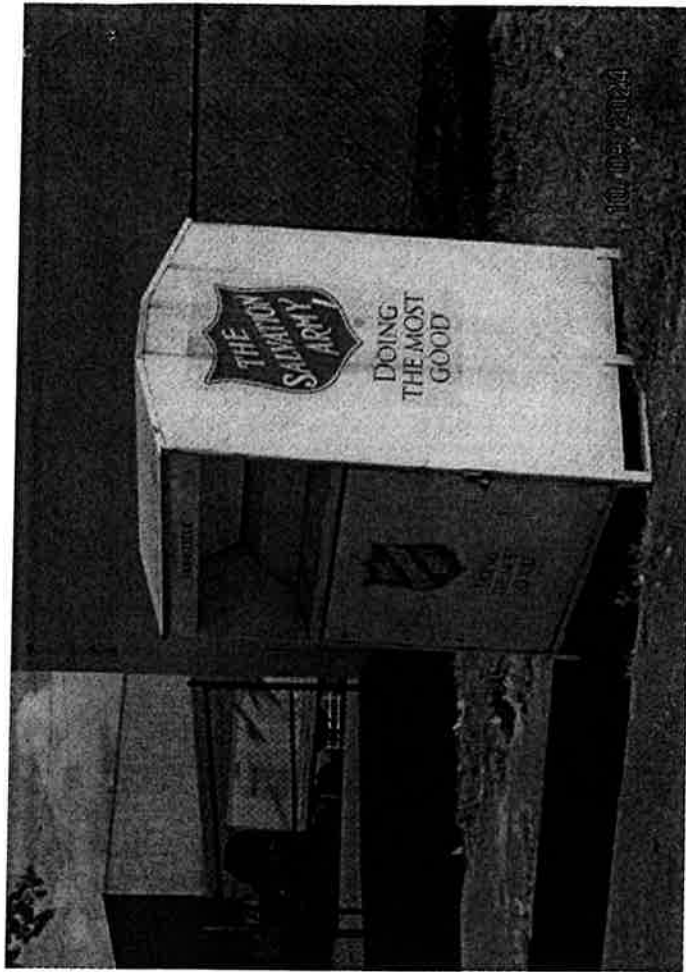
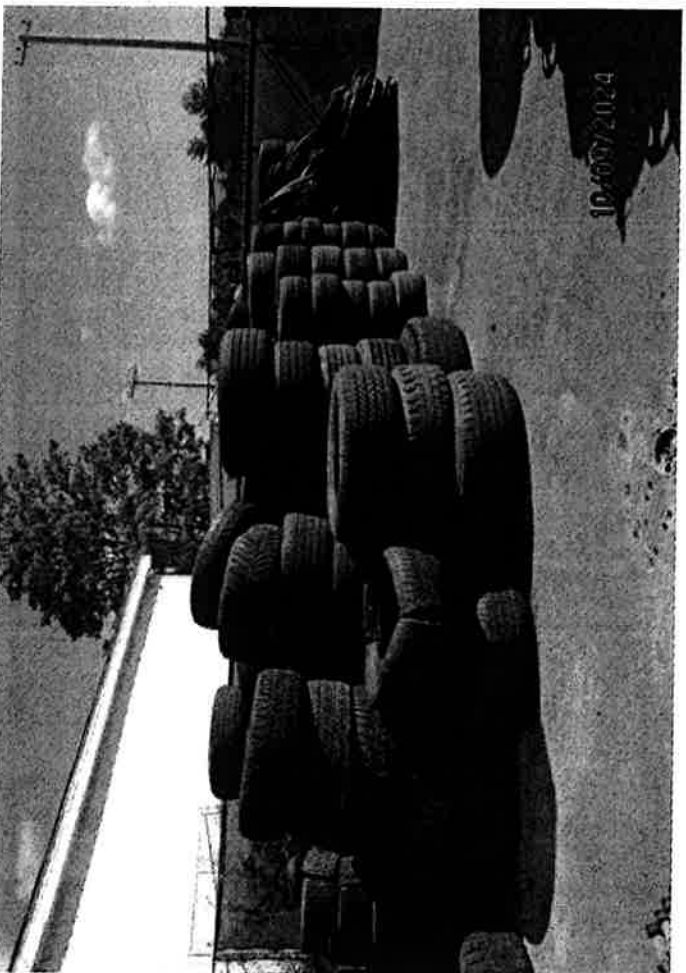
Table with 3 columns: 'Within 30 days of the inspection date:', 'Mail this completed form to the MassDEP Regional Office...', and 'A list of municipalities and MassDEP Regional Offices is available online at: http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html'

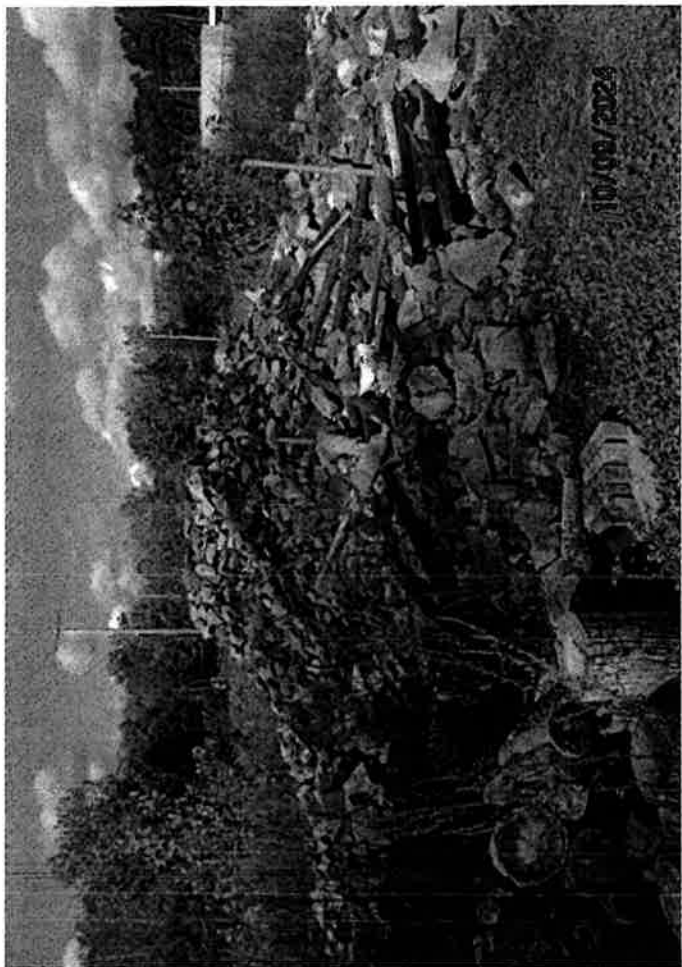
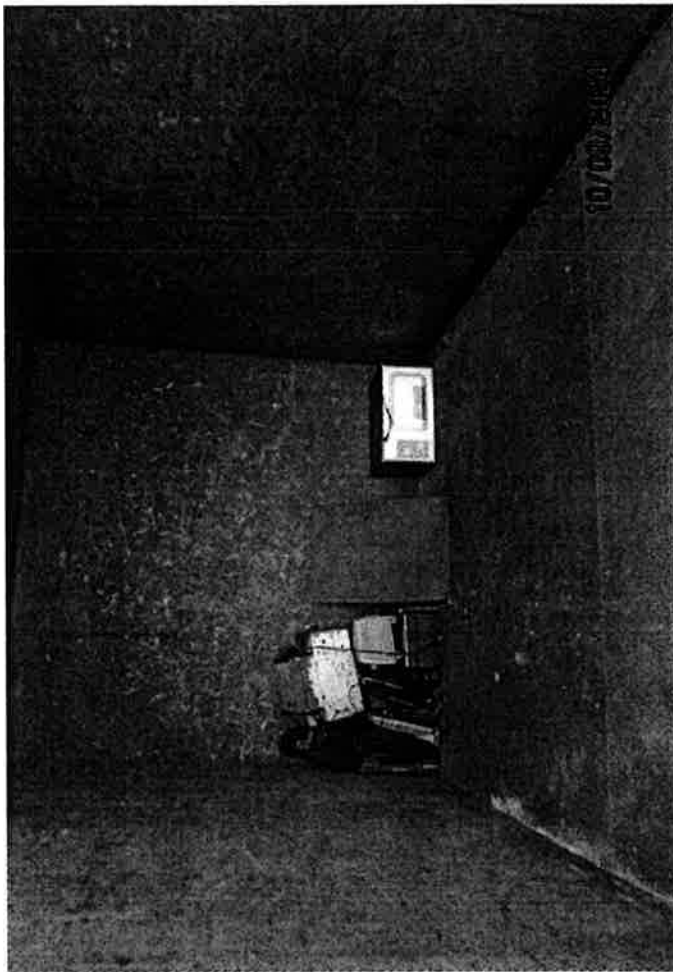
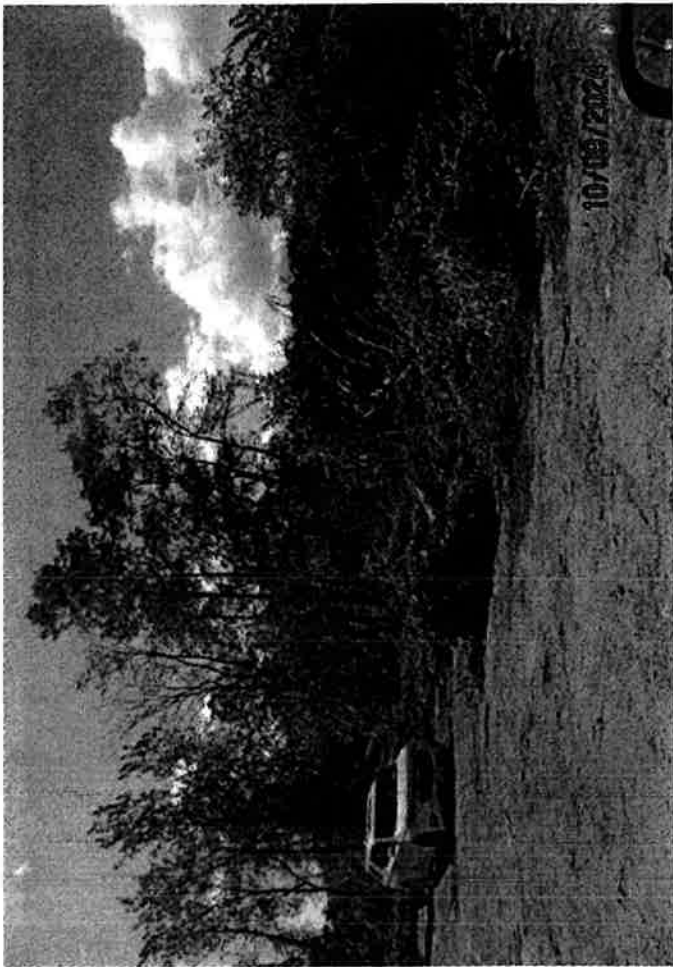
Montague transfer station 10/19/24





Montague transfer Station 10/9/24





Name: WYMAN, THOMAS

MONTAGUE APPOINTED OFFICIAL

NAME: Thomas Wyman

DATE: 12/11/2024

COMMITTEE: Alternate Electrical Inspector

TERM: 6 Months

TERM EXPIRATION: 6/30/2025

SELECTMEN, TOWN OF MONTAGUE **TERM STARTS:** 12/17/24

WYMAN, THOMAS _____ personally appeared and made oath that he/she would faithfully and impartially perform his/her duty as a member of the **Alternate Electrical Inspector** according to the foregoing appointment.

Received _____ and entered in the records of the **Town of Montague.**

MONTAGUE TOWN CLERK

This is to acknowledge that I have received a copy of Chapter 30A, Sections 18 - 25, of the General Laws, the Open Meeting law.

APPOINTED OFFICIAL

***If you choose to resign from your appointed position during your term, you must notify the Town Clerk in writing before such action takes effect.

Town of Montague
Personnel Status Change Notice
New Hires

Employee # _____

Board Authorizing **Appointment:** Selectboard Meeting Date: 12/16/2024

Authorized Signature: _____

Board Authorizing **Wages:** Selectboard Meeting Date: 12/16/2024

Authorized Signature: _____

General Information:

Full name of employee: Tim Momaney Department: POLICE
Title: Patrolman Effective date of hire: January 5, 2025*

New Hire:

Permanent: X Y N If temporary, estimated length of service: _____
Hours per Week: 37.69 Union: NEPBA
Pay: Grade Patrolman Step 1 Wage Rate: \$24.59 (annual/ hourly)
Board Authorizing: Selectboard Date of Meeting: 12/16/2024

Wages:

Union: NEPBA
Wages: Grade Patrolman Step 1 Wage Rate: \$24.59 (annual/ hourly)
Notes:
 *Per completion of Police Academy Requirements

Copies to:

_____ Employee _____ Department _____ Board of Selectmen
_____ Town Clerk _____ Accountant _____ Retirement Board

Town of Montague Personnel Status Change Notice New Hires

Employee # _____

Board Authorizing **Appointment:** Selectboard Meeting Date: 12/16/2024

Authorized Signature: _____

Board Authorizing **Wages:** Selectboard Meeting Date: 12/16/2024

Authorized Signature: _____

General Information:

Full name of employee: <u> Carter Woodward </u>	Department: <u> POLICE </u>
Title: <u> Patrolman </u>	Effective date of hire: <u> January 6, 2025* </u>

New Hire:

Permanent: <u> X </u> Y <u> </u> N If temporary, estimated length of service: _____
Hours per Week: <u> 37.69 </u> Union: <u> NEPBA </u>
Pay: Grade <u> Patrolman </u> Step <u> 1 </u> Wage Rate: <u> \$24.59 (annual/ hourly) </u>
Board Authorizing: <u> Selectboard </u> Date of Meeting: <u> 12/16/2024 </u>

Wages:

Union: <u> NEPBA </u>
Wages: Grade <u> Patrolman </u> Step <u> 1 </u> Wage Rate: <u> \$24.59 (annual/ hourly) </u>
Notes: <u> *Per completion of Police Academy Requirements </u>

Copies to:

_____ Employee	_____ Department	_____ Board of Selectmen
_____ Town Clerk	_____ Accountant	_____ Retirement Board

**Memorandum of Understanding Between Montague Police Department,
Franklin County Sheriff's Office and The New England Police Benevolent
Association, Inc. Local 183**

This Memorandum of Understanding (MOU) is made and entered into this 16th day of December, 2024, by and between Montague Police Department ("MPD"), Franklin County Sheriff's Office ("FCSO") and The New England Police Benevolent Association, Inc. Local 183 ("the Union") (collectively "the Parties").

Whereas, pursuant to law and regulation, FCSO is obligated to provide Field Training to its Deputies serving as Peace Officers in the community; and

Whereas, MPD has developed, maintains, and administers a Field Training Officer Program ("FTO") that provides Field Training to its police officers; and

Whereas, the Parties believe that the public interest will be served by MPD performing Field Training services for FCSO Deputies.

Now, therefore, the Parties hereby agree as follows:

1. As of the date of this MOU, MPD agrees that it will provide Field Training services for FCSO through the MPD FTO Program during fiscal year FY25 (July 1, 2024 through June 30, 2025).
2. MPD agrees to administer the FTO program to FCSO Deputies in accordance with its standard policies, practices, and procedures.
3. MPD agrees to accept into its FTO Program the FCSO Deputies selected and sent to the MPD FTO Program by FCSO.
4. The Parties acknowledge and agree that the services being offered by MPD to FCSO are contractual in nature and attendance in the MPD FTO Program creates no changes with respect to the employment terms, rights, and/or obligations of FCSO Deputies' employment with FCSO nor with respect to the employment terms, rights, and/or obligations of MPD officers' employment with MPD.
5. It is agreed and understood by the Parties that MPD officers engaged in Field Training of FCSO Deputies shall be entitled to an additional 4 hours' straight time for each shift assigned as an FTO.
6. FCSO agrees to reimburse MPD for the additional 4 hours' straight time earned by MPD officers when assigned as FTO for FCSO Deputies in the FTO Program.
7. MPD agrees it will provide invoice(s) to FCSO on a monthly basis showing the number of shifts MPD police officers were assigned as FTOs to FCSO Deputies, the hourly rate of each MPD police officer assigned as an FTO to FCSO Deputies, and the total monetary value of time earned by MPD police officers attributable to FCSO Deputies' participation in the MPD FTO Program.

8. FCSO agrees that it will submit payment of the invoice(s) outlined above to Town of Montague within 45 days' receipt thereof through the Massachusetts Management and Accounting Reporting System ("MMARS").
9. Either party may terminate this MOU by written notice to the other party.
10. The parties may amend, alter or extend this MOU at any time however the contract will at no point exceed a three (3) year agreement. Either party may provide written notice to the other requesting discussions on possible amendments. Each amendment requires the assent of all parties and shall be made in writing.

Agreed to this _____ day of December, 2024

Franklin County Sheriff's Office

Montague Police Department

By: Sheriff Christopher Donelan

By: Christopher Williams, Chief of Police

The New England Police Benevolent
Association, Inc. Local 183

Montague Selectboard

By: President of Local Union No. 183

By: Chair, Richard Kuklewicz

2025 Licenses

Liquor Licenses

Liquor Licenses (NOT RENEWING)

BREWERY/WINERY POURING PERMIT - SEATING UNDER 50 **\$110.00 each**

Element Brewing Company dba Element Brewing Co. LLC	16 Bridge St, Miller Falls
Pioneer Valley Brewery, LLC	151 Third St, Turners Falls
Brick & Feather Brewery, Inc.	78 11 th Street, Turners Falls

CLUB, ALL ALCOHOL **\$725.00 each**

Millers Falls Rod & Gun Club Inc.	201R Turners Falls Rd, Turners Falls
Montague Bpo Elks Lodge 2521	1 Elk Ave, Turners Falls
St. Kazimierz Society dba St. Kazimierz Society	197 Avenue A, Turners Falls
St. Stanislaus B and M Society, Inc.	6 K St, Turners Falls
Turners Falls Rod & Gun Club, Inc.	15 Deep Hole Road, Turners Falls

GENERAL ON PREMISES - Wines & Malt **\$580.00 each**

Sow Loud, LLC dba The Upper Bend	112 Avenue A, Turners Falls
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PACKAGE STORE, ALL ALCOHOL **\$975.00 each**

Bryan Call dba Crestview Liquors	68 Unity St, Turners Falls
Slow Village Ahead dba Montague Village Store	60 Main St, Montague
Purple Meadow Ventures, Inc. dba Connecticut River Liquor & Wine	123 Avenue A, Turners Falls
Om Shiv Shambhu, Inc. dba Carroll's Market	33 East Main St, Millers Falls

PACKAGE STORE, WINES and Malt **\$550.00 each**

Crooked River Corp. dba Food City	250 Avenue A, Turners Falls
Sow Loud, LLC dba Avenue A Market	106 Avenue A, Turners Falls
Crystal Spring Investments, LLC dba Pub General	27 East Main Street, Montague

RESTAURANT, ALL ALCOHOL **\$1,050.00 each**

Crystal Spring Investments, LLC dba Millers Pub	29 East Main St, Millers Falls
Dreamhouse Foods, Inc. dba Dreamhouse	37 Third Street, Turners Falls,
El Nopalito, LLC dba El Nopalito	196 Turners Falls Road, Montague
Hole Pie, Inc., dba Harvey's	166 Avenue A, Turners Falls
Rocket Science, LLC dba The Rendezvous	78 Third St, Turners Falls
Secondhand Smoke, Inc. dba North Village Smokehouse	32 Federal St, Millers Falls
Shea Theater Arts Center	71 Avenue A, Turners Falls
Thomas Memorial Golf & Country Club	30 Country Club Ln, Turners Falls
Between the Uprights, LLC	23 Avenue A, Turners Falls
Pamela Tierney dba Black Cow Burger	125 Avenue A, Turners Falls

RESTAURANT, WINES and MALT **\$580.00 each**

CVB Harvest LLC dba Great Falls Harvest	50 Third St, Turners Falls
Lady Killigrew Café, Inc. dba Lady Killigrew Café, Inc.	444 Greenfield Rd, Montague
Shady Glen, Inc dba Shady Glen	7 Avenue A, Turners Falls,

Miscellaneous Licenses - (with Liquor Licenses)	
AUTOMATIC AMUSEMENT	\$45.00 each device
Millers Pub	29 East Main St, Millers Falls
Rocket Science, LLC dba The Rendezvous	78 Third St, Turners Falls
Millers Falls Rod & Gun Club Inc.	201R Turners Falls Rd, Turners Falls
Montague B.P.O Elks # 2521	1 Elk Ave, Turners Falls
St. Kazimierz Society	197 Avenue A, Turners Falls
St. Stanislaus B and M Society, Inc.	6 K St, Turners Falls
Pioneer Valley Brewery	151 Third Street, Turners Falls
ENTERTAINMENT	\$55.00 each
Great Falls Harvest	50 Third St, Turners Falls
Element Brewing Company	16 Bridge St, Miller Falls
Millers Falls Rod & Gun Club Inc.	201R Turners Falls Rd, Turners Falls
Millers Pub	29 East Main St, Millers Falls
Montague Elks #2521	1 Elk Ave, Turners Falls
Pioneer Valley Brewery, LLC	151 Third Street, Turners Falls
Rocket Science, LLC dba The Rendezvous	78 Third St, Turners Falls
St. Kazimierz Society	197 Avenue A, Turners Falls
Secondhand Smoke, Inc. dba North Village Smokehouse	32 Federal St, Millers Falls
Shea Theater Arts Center, Inc.	71 Avenue A, Turners Falls
St. Stanislaus B and M Society, Inc.	6 K St, Turners Falls
Thomas Memorial Golf & Country Club, Inc.	30 Country Club Ln, Turners Falls
Turners Falls Rod & Gun Club	15 Deep Hole Road, Turners Falls
COMMON VICTUALLER	\$40.00 each
Crystal Spring Investments, LLC dba Millers Pub	29 East Main St, Millers Falls
CVB Harvest LLC dba Great Falls Harvest	50 Third St, Turners Falls
Dreamhouse Foods, Inc. dba Dreamhouse	37 Third St., Turners Falls
EI Nopalito, LLC dba EI Nopalito	196 Turners Falls Rd., Montague
Element Brewing Company	16 Bridge St, Miller Falls
Hole Pie, Inc. dba Harvey's	166 Avenue A, Turners Falls
Lady Killigrew Café, Inc. dba Lady Killigrew Café, Inc.	444 Greenfield Rd, Montague
Millers Falls Rod & Gun Club Inc.	201R Turners Falls Rd, Turners Falls
Montague B.P.O. Elks Lodge 2521	1 Elk Ave, Turners Falls
Rocket Science, LLC dba The Rendezvous	78 Third St, Turners Falls
St. Kazimierz Society dba St. Kazimierz Society	197 Avenue A, Turners Falls
Secondhand Smoke, Inc. dba North Village Smokehouse	32 Federal St, Millers Falls
Shady Glen, Inc dba Shady Glen, Inc.	7 Avenue A, Turners Falls
Sow Loud, LLC dba The Upper Bend	112 Avenue A, Turners Falls
St. Stanislaus B and M Society, Inc.	6 K St, Turners Falls
Thomas Memorial Golf & Country Club - Dining Room	30 Country Club Ln, Turners Falls
Thomas Memorial Golf & Country Club - Clubhouse	30 Country Club Ln, Turners Falls
Turners Falls Rod & Gun Club, Inc.	15 Deep Hole Road, Turners Falls

Miscellaneous Licenses - (Not related to Liquor Licenses)	
LODGING HOUSE	\$40.00 each
F. C. Housing Authority	241 Millers Falls Road, Turners Falls
CLASS II - USED CARS	\$110.00 each
Bob's Auto	303 Avenue A, Turners Falls
Koch's Auto Sales	98 Turners Falls Rd, Turners Falls
Mark's Auto	366 Federal St, Montague
Mark's Auto	484 Federal St, Montague
Rau's Sunoco	531 Turners Falls Rd, Montague
Semaski General Contractor & Equipment Sales	186 Turners Falls Rd, Montague
Zak's Auto Sales and Repair	221 Millers Falls Road, Turners Falls
CLASS III -JUNK	\$110.00 each
Bob's Auto	303 Avenue A, Turners Falls
Rau's Sunoco	531 Turners Falls Rd, Montague
ENTERTAINMENT	\$55.00 each
Montague Book Mill	Greenfield Rd, Montague
COMMON VICTUALLERS	\$40.00 each
Ce Ce's Chinese Restaurant	57 Avenue A, Turners Falls
Country Creemee	52 Avenue A, Turners Falls
Scotty's	66 Unity St, Turners Falls
TF F. L. Roberts dba NEC OPCO I, Inc.	132 Third St, Turners Falls
Subway dba CK Sandwiches	57 Avenue A, Turners Falls
Turners Falls Pizza	119 Avenue A, Turners Falls



Office of the Selectboard Town of Montague

1 Avenue A
Turners Falls, MA 01376

(413) 863-3200 xt. 108
FAX: (413) 863-3231

December 12, 2024

There will be a Special Town Meeting on February 12, 2025 at the Turners Falls High School.

Please be advised Article submissions for this Special Town Meeting will close on Thursday, January 2, 2025 at 9:00 A.M. All requests must be submitted on the appropriate forms obtained from the Selectboard's Office by this deadline, no further articles will be added to the warrant after this dates.

Thank you.

Wendy Bogusz
Executive Assistant

December 9, 2024

Mr. Walter Ramsey
Town of Montague
1 Avenue A
Turner Falls, MA 01376

SUBJECT: Turners Falls Sewer Rehabilitation Bid Review

Dear Walter,

We have completed our review of the bids that were received on December 5, 2024, for the Turner Falls Manhole Rehabilitation project. This letter represents a summary of our findings.

Three bids were received and reviewed. A tabulation of the bids is attached. Per the bidding documents, the basis of award is defined as the lowest responsive and responsible bidder based on the Base Bid and available funding. National Water Main Cleaning Company of Canton, Massachusetts submitted the lowest base bid. The other bidders (Insituform Technologies, LLC and Precision Trenchless, LLC) were approximately 15% and 10% higher than the lowest base bid, which appears to indicate that National Water Main Cleaning Company's lower bid is not unreasonably low to complete the work involved.

We have contacted our engineers internally about past experience with and knowledge of National Water Main Cleaning Company. Two projects being in South Hadley, Massachusetts for the Judd Brook Interceptor Lining and Manhole Rehabilitation and in Somerset, Massachusetts for the Route 6 Pump Station Improvements. The results were positive with National Water Main Cleaning Company being a good and reputable contractor. Based on this review and the review of their project list, National Water Main Cleaning Company has vast experience with similar projects with several projects listed ranging from \$19,715 to \$26-million and appears to be fully capable of performing manhole rehabilitation.

In summary and based on our review, Wright-Pierce finds National Water Main Cleaning Company to be the lowest responsive and responsible bidder. Once the Town has completed your own review and has selected a bidder, Wright-Pierce can help with the development of the Notice of Award for the Town to issue to the selected bidder. If the Town would like to meet and talk with the selected bidder prior to issuing the Notice of Award, please let me know.

Contact me via email at michael.stein@wright-pierce.com with questions or concerns.

12/9/2024

Mr. Walter Ramsey

Page 2 of 2

Sincerely,

WRIGHT-PIERCE

A handwritten signature in blue ink, appearing to read 'Michael A. Stein', with a long horizontal flourish extending to the right.

Michael A. Stein, PE

Senior Project Manager

michael.stein@wright-pierce.com

Attachment

cc: Chris Nolan-Zeller, Town of Montague Assistant Town Administrator

Project Name/No.: Turner Falls Manhole Rehabilitation/ 21875
 Bid Opening: 12/05/2024 10:00 AM
 Location: Montague, MA
 ENG/ PM: Alex DePasquale / Lisa Muscanell
 Engineer's Estimate: \$301,000

Issuing Office: Middletown Office
 169 Main St, 700 Plaza Middlesex
 Middletown, CT 06457

BID QUANTITIES				BIDDER'S NAME					
				Insituform Technologies,		Precision Trenchless, LLC		National Water Main	
Item	Qty.	UNIT		UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID
BASE BID									
1	Manhole - Replace Frame & Cover	3	EA	\$ 3,670.00	\$ 11,010.00	\$ 5,200.00	\$ 15,600.00	\$ 2,500.00	\$ 7,500.00
2	Manhole - Point Repair on Chimney	6	EA	\$ 500.00	\$ 3,000.00	\$ 428.00	\$ 2,568.00	\$ 500.00	\$ 3,000.00
3	Manhole - Interior Chimney Seal	21	EA	\$ 800.00	\$ 16,800.00	\$ 700.00	\$ 14,700.00	\$ 1,000.00	\$ 21,000.00
4	Manhole - Cleaning	11	EA	\$ 300.00	\$ 3,300.00	\$ 500.00	\$ 5,500.00	\$ 100.00	\$ 1,100.00
5	Manhole - Mechanical Root Removal	15	EA	\$ 300.00	\$ 4,500.00	\$ 428.00	\$ 6,420.00	\$ 250.00	\$ 3,750.00
6	Manhole - Repair or Replace Bench and/or Channel	2	EA	\$ 1,700.00	\$ 3,400.00	\$ 1,124.00	\$ 2,248.00	\$ 1,200.00	\$ 2,400.00
7	Manhole - Repair of Pipe Seal	1	EA	\$ 750.00	\$ 750.00	\$ 100.00	\$ 100.00	\$ 500.00	\$ 500.00
8	Manhole - Point Repair on Wall Interior	1	EA	\$ 500.00	\$ 500.00	\$ 428.00	\$ 428.00	\$ 500.00	\$ 500.00
9	Manhole - Grouting	11	EA	\$ 450.00	\$ 4,950.00	\$ 50.00	\$ 550.00	\$ 1,000.00	\$ 11,000.00
10	Manhole - Epoxy or Polyurea Multi-Layer Liner	21	EA	\$ 4,850.00	\$ 101,850.00	\$ 4,122.00	\$ 86,562.00	\$ 3,600.00	\$ 75,600.00
11	Traffic Control	1	LS	\$ 1.00	\$ 1.00	\$ 8,000.00	\$ 8,000.00	\$ 2,500.00	\$ 2,500.00
12	Mobilization and Demobilization (max 5%)	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 6,000.00
13	Police Details	1	Allowance	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL BASE BID AMOUNT ITEMS (1 THROUGH 13)					\$167,061.00		\$159,676.00		\$144,850.00
BID ALTERNATE A									
15	Manhole - Replace	1	EA	\$ 21,000.00	\$ 21,000.00	\$ 65,000.00	\$ 65,000.00	\$ 50,000.00	\$ 50,000.00
TOTAL BID ALTERNATE A					\$ 21,000.00		\$ 65,000.00		\$ 50,000.00
TOTAL BASE BID PLUS BID ALTERNATE A					\$188,061.00		\$224,676.00		\$194,850.00

The OWNER shall select the low responsive and responsible bidder based on the Base Bid and available funding.

TOWN OF MONTAGUE

And

BERKSHIRE DESIGN GROUP, INC.

AVENUE A STREETScape PHASE 4 CONSTRUCTION PROJECT

CONTRACT

ADDENDUM #1

THIS ADDENDUM made this 1st day of December, 2024, by and between the TOWN of MONTAGUE hereinafter referred to as the "Grant recipient", and BERKSHIRE DESIGN GROUP, INC. hereinafter referred to as the "Contractor".

WITNESSETH THAT: The "Grant Recipient" and the "Contractor" intend to amend their agreement dated the 4th day of March, 2024, in the following manner:

ARTICLE 6 TIME OF PERFORMANCE

The TOWN of MONTAGUE and the General Contractor, BERKSHIRE DESIGN GROUP, INC., mutually agree to amend **Article 6.1.** of their contract to extend the time of completion to **March 31, 2025**, to complete the entirety of the project.

All other terms of this AGREEMENT shall remain in effect unless expressly stated and agreed upon in writing by all parties.

IN WITNESS WHEREOF, the "Grant Recipient" has executed this Agreement as of the day and year first above written.

TOWN OF MONTAGUE

BERKSHIRE DESIGN GROUP, INC.



Richard Kuklewicz, Selectboard – Chair

Carlos Nieto-Mattei, RLA