

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, January 14, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, and Town Administrator Steven Ellis. Kuklewicz makes introduction and announces meeting is being taped.

Approve Minutes of December 10, 17, 27, 2018 and January 7, 2019

Nelson makes the motion to approve the Minutes of December 10, 17, 27, 2018 and January 7, 2019. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Chris Rice, Inspector of Buildings

Discussion of proposed Permit Fee Changes

- Rice explains that he recently reviewed the Permit Fees and states that some of them will be changing (i.e., the base fee, electrical and plumbing permits for a new single-family house, and demolition permits).
- There was a typo regarding the Construction Without Permit fee under Building Permit Fees (Item 15), which will be corrected to "Fee Doubled."
- A General Guidelines page will be added.
- Kuklewicz states he feels the adjustments are appropriate.
- The new fees will take effect at the beginning of the Fiscal Year.

Report from Boston Chimney & Tower on Ground Based Exterior Inspection of Chimney at 30 Canal Street, Turners

Rice reports that Boston Chimney & Tower inspected the chimney at 30 Canal Street and feels comfortable that the chimney is not in bad shape. He states that there is very little change from its condition eight years ago.

Eileen Seymour, Treasurer/Collector

Execute contract with Vadar Systems for Tax Software Services until June 30, 2022; \$28,924 (FY19), \$6,184 (FY 2020 & 2021)

Nelson makes the motion to approve the contract with Vadar Systems for Tax Software Services in the amount of \$28,924 for Fiscal Year 2019 and \$6,184 for Fiscal Year 2020 and 2021, and that contract goes through June 30, 2022. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Chris Williams, Police Chief

Execute Contract with Integrity Testing, LLC for Sergeant Civil Service Assessment Center, \$5,200 (3-5 candidates) \$6,800 (6-10 candidates)

Nelson makes the motion to approve the contract with Integrity Testing, LLC for the Sergeant Civil Service Assessment Center in the amount of \$5,200 for 3-5 candidates and \$6,800 for 6-10 candidates. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Bruce FCRHRA

Execute Budget Amendment for \$7,100 to be transferred to the Strathmore Mill Demolition and Abatement Design Project, and Execute Letter to Mark Southard, DHCD requesting transfer

Nelson makes the motion to approve the Budget Amendment for \$7,100 to be transferred to the Strathmore Mill Demolition and Abatement Design Project, and to authorize the Chair to send a letter to Mark Southard and the Department of Housing and Community Development regarding this transfer. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute Contract between Town and Tighe & Bond, Inc., Strathmore Demolition Design Project, Addendum #1 - Time Extension and Supplemental Structural Design Strathmore Mill Demolition \$8,000

Nelson makes the motion to authorize the Chair to sign the Amendment for the Contract with Tighe & Bond regarding the Strathmore Mill Demolition Project in the amount of \$8,000. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, January 14, 2019**

Appoint Kristi Bodin and Richard Widmer to the Cable Advisory Committee until June 30, 2019

Nelson makes the motion to appoint Kristi Bodin and Richard Widmer to the Cable Advisory Committee until June 30, 2019. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Monte Belmonte, Shea Theater Arts Center

Use of Public Property; Close Avenue A between 2nd and 3rd Street on 1/26/19 between 5:45 PM to 7:45 PM for Movie Premier of "The Man Who Killed Hitler and Then the Bigfoot."

Nelson makes the motion to close down Avenue A between 2nd and 3rd Streets on Saturday, January 26, 2019 beginning at 4:30 PM and lasting to approximately 8:30 PM in regards to the Movie Premier of "The Man Who Killed Hitler and Then the Bigfoot." Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Other/Update on Green Room Bathrooms

Belmonte states that getting students from Franklin County Technical School to do the plumbing work on the bathrooms proved to be too much of a project for them to take on. A plumber from Northfield will be doing the project instead.

Owen Wormser, Planter Coordinator

Update on 2018 Planter Season

- Wormser reads aloud a letter of gratitude to all the individuals who supported the planter project.
- 200 new bulbs and 200 new perennials were planted.
- The remaining few planters that needed significant attention were cleaned up and are receiving care again.
- Other planters that were already in decent shape were spruced up.
- Next season the focus will be getting more plants, getting more plants and bulbs into planters, and continuing to push to bring in more volunteers and more publicity.
- Wormser reads aloud a list of the businesses that donated money, as well as a list of the individuals who donated time, money, and expertise into the project.

Public Works Facility Building Project

Execute Agreement for architectural/design services with Helene - Karl Architects of Groton, MA

Nelson makes the motion to execute the Town's Agreement for design and architectural services for the Montague Public Works Facility with Helene - Karl Architects of Groton, MA; said contract valued at \$669,860, with set aside budget of \$13,000 for reimbursable expenses and anticipated subcontracts for geotechnical testing and energy modeling of up to \$8,500 and \$10,000 respectively contingent on need; said execution of this Agreement is contingent on approval of the final form of the Agreement by Town Counsel and provision of required insurance. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator Business

Update on Mystic Pinball On Premise, Beer and Wine License

The Senate and the House of Representatives have granted the Town of Montague an additional license for the sale of wines and malt beverages to be drunk on the premises at Mystic Pinball.

Information update re: MassDOT plans for Protective Screening Installation on the French King Bridge

- We were notified as abutters by MassDOT of their plans for protective screening on the French King Bridge between Gill and Erving.
- *Nelson makes the motion to authorize the Town Administrator to send a letter of thanks to Peter Cavicchi, Mass DOT Interim District Highway Director, thanking him for informing us of the proposed project and giving our support of that improvement.*

Journal article published re: TF Drain & Siphon Project

The New England Water Environment Association Journal features an article on the Main Drain and Siphon Rehabilitation Project that the Town completed two years ago. The article was submitted by Ryan Graham, one of the principal engineers of CDM Smith. Mr. Graham is willing to come and share a presentation of the project.

Topics not anticipated in 48 hour posting

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, January 14, 2019**

None

Nelson makes the motion to adjourn the meeting at 7:58 PM. Boutwell seconded, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Documents and Exhibits:

- Permit Fee Changes
- Report from Boston Chimney & Tower on Ground Based Exterior Inspection of Chimney at 30 Canal Street, Turners
- Contract with Vadar Systems for Tax Software Services until June 30, 2022; \$28,924 (FY19), \$6,184 (FY 2020 & 2021)
- Contract with Integrity Testing, LLC for Sergeant Civil Service Assessment Center, \$5,200 (3-5 candidates) \$6,800 (6 – 10 candidates)
- Budget Amendment for \$7,100 to be transferred to the Strathmore Mill Demolition and Abatement Design Project
- Letter to Mark Southard, DHCD requesting transfer
- Contract between Town and Tighe & Bond, Inc, Strathmore Demolition Design Project, Addendum #1 – Time Extension and Supplemental Structural Design Strathmore Mill Demolition \$8,000

- Appointment: Kristi Bodin and Richard Widmer to the Cable Advisory Committee until June 30, 2019
- Theater Arts Center, Use of Public Property; Close Avenue A between 2nd and 3rd Street on 1/26/19 between 5:45 PM to 7:45 PM for Movie Premier of “The Man Who Killed Hitler and Then the Bigfoot”
- Public Works Facility Building Project, Agreement for architectural/design services with Helene – Karl Architects of Groton, MA
- Information update re: massDOT plans for Protective Screening Installation on the French King Bridge
- Journal article published re TF Drain & Siphon Project