

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, March 11, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Kuklewicz makes introduction and announces meeting is being taped.

Approve Minutes of March 4, 2019 if available

Nelson makes the motion to approve the Minutes of March 4, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

- Detmold states he supports Gina McNeely's suggestion to reinstitute hours for a public health nurse. He expresses concerns regarding epidemics and diseases (i.e., influenza, Lyme disease, addiction and recovery, and diseases brought about climate change).
- Detmold also suggests having members of the Historic Commission and the Finance Committee look into the Community Preservation Act. Kuklewicz asks Ramsey to give an update on this topic at a future meeting.

Donna Francis, Chair, Agricultural Commission

Great Falls Farmers Market updates and solicitation for new market coordinator

Francis states she is ready to retire and hand her position to someone else, and gives an update on the Farmers Market:

- Work has been increasing. Electronic equipment is required to run EBT cards.
- The market runs 6 months out of the year, every week from 2:00 to 6:00 PM.
- The contract with Bank of America has ended, and so new equipment for the EBT needs to be acquired.
- Work during the off-season includes administering the SNAP program, dealing with the equipment and bank accounts, keeping up with the Facebook page and the website, advertising/promoting and attracting vendors, getting music acts, and planning special event days.
- There are five people potentially interested in the coordinator position.

Discussion:

- Francis suggests that the coordinator position should be a paid position with a stipend of \$2,500/year.
- Kuklewicz suggests increasing the booth fees. Francis responds that we would have less vendors.
- Kuklewicz: Why should we pay \$2,500/year for a Farmers Market if the folks that are benefiting from selling their wares aren't willing to help sustain the cost of the Farmers Market?
- Francis states that the Farmers Market provides a lot of service for downtown.
- Ramsey states that we are in a transition phase and wants to the public to know about it. We may need to look at the possibility of a business wanting to sponsor the stipend. We may also want to look at different days/times and other ways to increase the amount of vendors and number of customers that show up.
- In response to Nelson's request for statistics, Francis states that there are 30 to 50 regular people who regularly attend, sometimes up to 100.

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- Detmold suggests changing the location of the Farmers Market (maybe Sixth Street). He is happy to work with Francis during the transition.

**Suzanne LoManto, RiverCulture Coordinator
RiverCulture Midyear report**

LoManto went over the Midyear report, reviewing FY2019 sponsorship, income, grant awards, in-kind partnerships, etc.

Resignation of Hillary Emerson-Lay from the RiverCulture Steering Committee

Nelson makes the motion to accept the resignation of Hillary Emerson-Lay from the RiverCulture Steering Committee. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Appoint Lucinda Kidder to RiverCulture Steering Committee until June 30, 2019

Nelson makes the motion to appoint Lucinda Kidder to the RiverCulture Steering Committee until June 30, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Walter Ramsey, Town Planner

Execute Recreational Trails Grant agreements with Mass DCR for Millers Falls River Access at Newton Street

Nelson makes the motion to authorize the Chair to sign the Recreational Trails Grant agreements with Mass Department of Conservation and Recreation in regards to the Millers Falls River Access at Newton Street. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Award contract for Engineering Services for Complete Streets Grant Projects to BL Companies, Inc., in the amount of \$31,136

Nelson makes the motion to approve and to authorize the Chair to sign the contract for Engineering Services for the Complete Streets Grant Projects to BL Companies, Inc., in the amount of \$31,136. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Authorize submission of FY20 Green Communities Grant Application: \$58,847 for lighting upgrades at Public Safety, Parks and Recreation, and Sheffield Administration Building

Kuklewicz wants to see electrical permits taken out for the project. In addition, he wonders if anyone has looked at replacing the fixtures with new fixtures that have warranties.

Elan suggests having World Energy take a look at this project.

Nelson makes the motion to authorize the Town Planner to submit an FY20 Green Communities Grant Application for lighting upgrades at Public Safety, Parks and Recreation, and Sheffield Administration Building. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Chris Mason, Chair, Montague Energy Committee

Voting on New Energy Efficiency Codes for the IECC (the International Energy Conservation Code)

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Mason: There is an opportunity this year for cities and towns to have a say on the next version of the energy efficiency portion of our next building codes. Mass General Law says that Massachusetts will follow the International Energy Conservation Code one year after it is adopted by the ICC. Work on the 2021 code is starting, and the voting on proposals for that code are happening this year. There is a large motion, both in Massachusetts and nationally, to aim for higher efficiency building codes again. Many organizations are working on bringing information to municipalities to get them more involved. Each city or town can have multiple government members (individuals or groups). Small towns like Montague would get four votes. It costs \$135 to become a government member. The deadline for registering to be a government member is March 29; the government member has until mid-September to pick three more voting members.

Discussion:

- Mason suggests the Selectboard, the Montague Energy Committee, and the Town of Montague as government members.
- Kuklewicz: I would like to get a little more information. It would've been easier if I was presented with an example of something we might be asked to vote on.
- Mason will send a link for a webinar to be on a future agenda.

Executive Assistant Business

Dedication of Annual Report

Nelson makes the motion to dedicate the Annual Report to Frank Abbondanzio and Patricia Pruitt. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Air Traffic

Bogusz reports that we received an email from Bryan Camden stating that the Turners Falls Airport will experience higher than normal traffic between 6 and 9 PM on Wednesday, March 14. The FAA is performing surveys of runway approaches to assist the airport in recertification for nighttime commercial usage.

Town Administrator Business

Execute agreement for design and supervision of Shea Theater & Town Hall Annex Roof Projects with Northeast Roofing Consultants, LLC, \$11,150

Nelson makes the motion to execute the agreement for design and supervision of Shea Theater & Town Hall Annex Roof Projects with Northeast Roofing Consultants, LLC in the amount of \$11,15, with the funds to come from the Community Development Unallocated Account. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Firstlight Memo regarding Realignment and Relicensing

Ellis states that Firstlight wants to reassure the public that it has no intention of selling their asset. The letter will be included in the Minutes package. Ellis has requested additional information from Firstlight.

Notice of Completion of MCPPO Training Requirements

Ellis reports that he has completed the MCPPO Training Requirements and is now in the position to apply to be a certified public purchasing official.

Topics not anticipated in 48 hour posting

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None

Anticipated Executive Session in accordance with G.L. c. 30A, §21(a)(7), to comply with, or act under the authority of any general law; specifically to review draft minutes from Executive Sessions conducted on dates set forth in the attached listing; votes may be taken

Kuklewicz states that holding this discussion in open session would be detrimental to the Town's position.

Nelson makes the motion to go into Executive Session in accordance with G.L. c. 30A, §21(a)(7), to comply with, or act under the authority of any general law; specifically to review draft minutes from Executive Sessions conducted on dates set forth in the attached listing, at 8:21 PM; votes may be taken. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

The regularly schedule Selectmen's Meeting will be held on Monday, March 18, 2019 at the Montague Town Hall, 1 Avenue A, Turners Falls, MA

Documents and Exhibits:

- Suzanne LoManto, RiverCulture Midyear report
- Resignation of Hillary Emerson-Lay from the RiverCulture Steering Committee
- Appoint Lucinda Kidder to RiverCulture Steering Committee until June 30, 2019
- Execute Recreational Trails Grant agreements with Mass DCR for Millers Falls River Access at Newton Street
- Contract for Engineering Services for Complete Streets Grant Projects to BL Companies, Inc. in the amount of \$31,136
- FY20 Green Communities Grant Application: \$58,847 for lighting upgrades at Public Safety, Parks and Recreation, and Sheffield Administration Buildings
- Voting on New Energy Efficiency Codes for the IECC (the International Energy Conservation Code)
- agreement for design and supervision of Shea Theater & Town Hall Annex Roof Projects with Northeast Roofing Consultants, LLC, \$11,150
- FirstLight Memo regarding Realignment and Relicensing
- Notice of Completion of MCPPO Training Requirements