

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, August 19, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, and Town Administrator Steven Ellis. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectboard Minutes of July 22 and August 5, 2019

- *Nelson makes the motion to approve the Minutes of July 22, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve the Minutes of August 5, 2019 with the mentioned caveat. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Kevin Boissonault, WPCF Chief Operator

Execute WPCF Wastewater Discharge Permit for LightLife Foods, 1 Lightlife Way, Turners Falls

Nelson makes the motion to authorize the Chair to sign the WPCF Wastewater Discharge Permit for LightLife Foods. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board/Bob McDonald, WPCF Superintendent

• **Staff Changes**

McDonald states he has made the following staff change: Instead of having a Chief Operator, there will be a Lead Operator, a Lab/Industrial Pretreatment Coordinator, and a Lead Mechanic. This will create better fluency as far as coordination and communication.

• **Approve new job description for Lab/Industrial Pretreatment Coordinator (PIPC)**

A formal approval of the new job description is postponed until the change has gone through Town Meeting.

• **Other/Retirement of Tina Tyler**

Nelson suggested drafting a letter of gratitude to present to Tina Tyler, who is retiring at the end of the month after 30 years of service.

FY20 Sewer Rate Hearing

- Kuklewicz read aloud the proposed FY20 Sewer Rates.
- *Boutwell makes the motion to accept the FY20 Sewer Rates. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

Chris Williams, Police Chief

• **Transfer Request of Reserve Officer Michael Williams to Greenfield**

Nelson makes the motion to approve the Transfer Request of Reserve Officer Michael Williams to Greenfield, effective today. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

• **Execute Agreement with Franklin County Sheriff's Office for Regional Dog Control Services, 7/1/19 through 6/30/20; \$800**

Nelson makes the motion to execute the Agreement with Franklin County Sheriff's Office for Regional Dog Control Services, 7/1/19 through 6/30/20 for \$800. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board/Linda Hickman, Library Director

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Appoint Jeri Moran, Library Sub, \$13/hr, effective 8/20/19

Nelson makes the motion to appoint Jeri Moran, Library Sub, \$13/hr, effective 8/20/19. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Shea STAC

Shea Theater Façade Update

- The Shea Theater Board has brought to our attention their plan to install a foam cornice at the interface of the building's front roof. Ellis has spoken with both the Town Planner and the Preservation Architect and there are no concerns regarding preservation restrictions. Ellis would like our roof expert, Northeast Roof Consultants, to take a look at the project.
- *Nelson makes the motion to authorize the Shea Theater to move forward with their façade improvements that they are requesting. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Personnel Board

Execute FY20-22 Collective Bargaining Agreement with NAGE employee union

Nelson makes the motion to execute the FY20-22 Collective Bargaining Agreement with NAGE employee union. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Dean Garvin, MCTV

Request to place 36"H x 24"W Wood A Frame sign on sidewalk in front of 34 Second Street, 10:00 AM - 4:00 PM M-F for 1 year

Nelson makes the motion to approve the placement of a 36"H x 24"W Wood A Frame sign on the sidewalk in front of 34 Second Street, 10:00 AM - 4:00 PM M-F through the end of June 2020; any fee will be waived. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

DPW Project Update

According to Ellis, work on the DPW Project began last week. The site has been cleared. The Committee went through and evaluated some of the trees on the boundary of the cemetery to make sure those trees will remain in place. We are waiting on a final construction schedule. The expected completion date is June 7, 2020.

Town Administrator's Business

Set Special Town Meeting Date, Wednesday, October 2, 2019

The Special Town Meeting will take place on Wednesday, October 2, 2019 at Turners Falls High School at 6:30 PM.

Topics not anticipated in 48 hour posting

No Left Turn Sign. Ellis reports that Mass DOT will be implementing a "No Left Turn" from Mountain Road over the bridge starting tomorrow.

Grant Award. The Town of Montague has been awarded an FY 2019 Community Development Fund Grant of \$612,065.00 from the Massachusetts Community Development Block Grant Program Fund.

Nelson makes the motion to adjourn the meeting. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Documents and Exhibits:

- WPCF Wastewater Discharge Permit for LightLife Foods, 1 Lightlife Way, Turners Falls
- Approve new job description for Lab/Industrial Pretreatment Coordinator (LIPC)

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- Transfer Request of Reserve Officer Michael Williams To Greenfield
- Agreement with Franklin County Sheriff's Office for Regional Dog Control Services, 7/1/19 through 6/30/20; \$800
- Appoint Jeri Moran, Library Sub, \$13/hr, effective 8/20/19
- Execute FY20-22 Collective Bargaining Agreement with NAGE employee union
- MCTV
- Request to place 36"H x 24"W Wood A Frame sign on sidewalk in front of MCTV 34 Second Street, 10:00 AM – 4:00 PM, M-F for 1 year