

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 9, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz. Selectman Mike Nelson joined the meeting at 7:09 PM. Kuklewicz makes introduction and announces meeting is being taped.

Approve Selectboard Minutes of August 5 and 19, 2019

Boutwell makes the motion to approve the Selectboard Minutes of August 5 and 19, 2019. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Pole Location Hearing

Install new joint pole 76/3M on south side of Turnpike Road 80' east of existing pole SO69/23M and 160' west of existing pole 76/3. For new interconnection for customer solar site located at 131 Turnpike Road (a.k.a. Kearsarge-Maple Leaf Energy)

Boutwell makes the motion to install a new joint pole 76/3M on south side of Turnpike Road 80' east of existing pole SO69/23M and 160' west of existing pole 76/3. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Bruce Hunter, FCRHRA

Authorization to Disburse No. 4; Payment Requisition #4: Rutter's Park Improvements - Phase One Project to Aqua-Turf Irrigation, LLC, \$39,153.80

Boutwell makes the motion to authorize Disbursement No. 4; Payment Requisition #4: Rutter's Park Improvements - Phase One Project to Aqua-Turf Irrigation, LLC in the amount of \$39,153.80 coming from CDBG funds. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Change Order #2, Rutter's Park Improvements - Phase One Project, Aqua-Turf Irrigation, LLC, \$4590.00

Boutwell makes the motion to authorize Change Order #2, Rutter's Park Improvements - Phase One Project, Aqua-Turf Irrigation, LLC, \$4,590.00. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Execute Contract for Electricity Purchasing

Nelson makes the motion to authorize the Chair to sign the master electric energy sales agreement between the Town of Montague and ENGIE Resources, LLC for a 37-month term at the rate of \$0.09315/KWh. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

John Zellmann, Turners Falls Fire Chief

Execute AMR Service Contract

Nelson makes the motion to approve the modified AMR Service Contract. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Sewer Commissioners and Bob McDonald, WPCF Superintendent

Execute WPCF Wastewater Discharge Permit: Great Falls Aquaculture

Nelson makes the motion to execute the WPCF Wastewater Discharge Permit: Great Falls Aquaculture. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 9, 2019**

Millers Falls I & I Study Findings

Ellis explains that the Millers Falls I & I Study identified eight areas where there are structural deficiencies in the PVC piping, which is leading to significant infiltration. We are overwhelming the Erving Treatment Plant, and there is an economic consequence for Montague as we have already reached our total contractual limit for flow to that plant. The study findings showed things that are entirely correctible. Because there is potential harm to the environment and the public, we have requested a waiver from normal bid procedures, which will allow us to circulate the bid to three firms that customarily do the work. We expect bid-ready specs by the end of September.

Execute Contract for Engineering Design and Construction Oversight with Wright-Pierce, Inc.

Nelson makes the motion to execute the Contract for Engineering Design and Construction oversight with Wright-Pierce in the amount of \$25,000 for the purpose of design phase for the Millers Falls I & I Project, with the expected sewer user retained earnings as appropriated by Town Meeting hopefully in the future. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Hear Report re: Feasibility of WPCF Solar Project

Ellis and McDonald feel that at this time, it would be most appropriate to re-program the grant funding to other energy-conservation measures that might improve the operation of the plant and that would provide more certainty. McDonald would like to switch the focus from the solar array to the fine air diffuser project.

WPCF Superintendent Exit/Transition Plan

Discussion:

- Kuklewicz asks who will be spearheading the new project.
- McDonald states that he is working on an exit plan that lists the things that need to be followed through on.
- Ellis states that he and the Chief Operator will be having ongoing discussions about capital projects.
- Ellis states that as we talk about the Transition Plan, we clearly are going to need some additional capacity to support us.

Hiring/Replacement Process for WPCF Superintendent

Discussion:

- McDonald's last day is Thursday.
- Ellis states that there are a limited number of people who have the licensure to become superintendents.
- We will need support on an interim basis to make sure that the staff all have an experienced independent arbiter.
- Because we are working on a number of regulatory issues, we need to be certain we have the technical expertise available.
- Ellis: Our goal is to try to move quickly to a place where we are ready for a hiring process.
- Ellis will ask the Sewer Commission to appoint a hiring committee.
- McDonald states that we have to show EPA that we are moving forward; we cannot become stagnant after he leaves.

Request Commitment to use Funds Available to the Town through our Republic Services Contract to provide support for Recycling and/or Trash Disposal During FY20, 21, 22 up to \$1,000 each per year

Cider Days (contingent on location of Salon and Related events in Montague)

- A little over 4,000 people are expected.

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 9, 2019**

- The first salon is already sold out.
- There are tie-in events with other businesses downtown.
- This is a very recycling-heavy event.

Great Falls Festival

- The event costs \$20,000 to \$25,000 to put on.
- There is a lot of support from local businesses and sponsors.
- Recycling is all set, but they are looking for one dumpster.

Discussion:

- Ellis: There is likely to be money left over.
- Boutwell suggests taking care of these two events first, then seeing if there's anything left.
- Kuklewicz feels fine supporting it this year, but would like to see what happens in the future.

Kuklewicz makes the motion to use available funds from Republic Services to provide recycling for Cider Days and trash removal via roll-off container to the Great Falls Festival; after the two events, we will see if there is any balance and we'll look at that for this year, and then we'll review it on a year-by-year basis. Seconded by Boutwell, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain

Town Meeting Warrant - To consider articles for inclusion on the Special Town Meeting and review draft warrant attached hereto and to make recommendations on all items in warrant

- Kuklewicz reviews the Articles.
- Ellis gives some background information on several of the Articles.
- The Selectboard is in favor of all 17 Articles.

Personnel Board

Appoint Charles Bado, Alternate Building Inspector \$35.00/hr, effective 9/10/19

Nelson makes the motion to appoint Charles Bado, Alternate Building Inspector \$35.00/hr, effective 9/10/19. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Appoint Tina Sulda, WPCF Administrative Assistant, 10 hours/week \$19.86/hr, effective 9/3/19

Nelson makes the motion to appoint Tina Sulda, WPCF Administrative Assistant, 10 hours/week \$19.86/hr, effective 9/3/19. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Resignations:

- Addie Rose Holland, Conservation Commission, Term Ending 6/30/20
- David Tallpine White, Battlefield Grant Committee, Term Ending 6/30/22
- Janel Nockleby, Historical Commission, Term Ending 6/30/22

Nelson makes the motion to accept these resignations, with regret. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

New Appointments:

- Laurie Reid, Conservation Commission, Term Ending 6/30/20
- Addie Rose Holland, Conservation Commission - Alternate, Term Ending 6/30/20
- Walter Ramsey, FRCOG Planning Board - Selectboard Rep., Term Ending 6/30/20
- Elizabeth Santana Kiser, Battlefield Grant Committee, Term Ending 6/30/20
- Roger Longtoe Sheehan, Battlefield Grant Committee, Term Ending 6/30/20
- Rich Holshuh, Battlefield Grant Commission, Term Ending 6/30/20

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 9, 2019**

- Chris Clawson, Historical Commission, Term Ending 6/30/22
Nelson makes the motion to accept the new appointments as the Chair just read. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator's Business

Accept 253 Millers Falls Road Drainage Easement

Nelson makes the motion to accept the 253 Millers Falls Road Drainage Easement. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Execute contract for Green Communities Competitive Grant Program, \$52,536.00

Nelson makes the motion to authorize the Chair to sign the contract for Green Communities Competitive Grant Program, \$52,536.00. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

FRCOG Procurement Contract for Bidding Complete Streets Construction Projects

Nelson makes the motion to approve the signing of the FRCOG Procurement Contract for Bidding Complete Streets Construction Projects. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Capital Project Updates

- There was a delay in the start of the Shea Theater project because a power line still needs to be moved.
- The Millers Falls Library project of reducing the moisture in the basement is complete, but there is some other work identified that needs to be attended to.

Ja'Duke Theater Opening Celebration Event, September 13th

Ja'Duke Theater will have a ribbon-cutting ceremony at 6 PM on September 13, followed by a show at 7 PM.

Change Order #1, Millers Falls Library Improvements Project, Adams & Ruxton Construction Co. \$2,400.00

Nelson makes the motion to authorize the request for the Change Order #1, Millers Falls Library Improvements Project, Adams & Ruxton Construction Co. in the amount of \$2,400.00. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Regional School Study Committee Application Reminder

The Moderator is accepting applications for people interested in participating in the Regional School Planning Committee.

Topics not anticipated in 48 hour posting

None

Executive Session pursuant to G.L. c. 30A, Section 21(a)(3) to discuss litigation and strategy relating to the litigation known as Town of Montague, et al., Housing Court Civil Action No. 19H79 CV000322, if the Chair declares that an open meeting may have a detrimental effect on the litigation position of the Town

- The Chair declares that an open meeting may have a detrimental effect on the litigation position of the Town.

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 9, 2019**

- *Nelson makes the motion to enter Executive Session pursuant to G.L. c. 30A, Section 21(a)(3) to discuss litigation and strategy relating to the litigation known as Town of Montague, et al., Housing Court Civil Action No. 19H79 CV000322. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

OTHER:

The next regularly scheduled Selectmen's Meeting will be held on **MONDAY, September 16, 2019** at the Montague Town Hall, 1 Avenue A, Turners Falls, MA

Documents and Exhibits:

- Pole Location Hearing to Install new joint pole 76/3M on south side of Turnpike Road 80' east of existing pole SO69/23M and 160' west of existing pole 76/3. For new interconnection for customer solar site located at 131 Turnpike Road (a.k.a. Kearsarge-Maple Leaf Energy)
- Authorization to Disburse No. 4; Payment Requisition #4: Rutter's Park Improvements – Phase One Project to Aqua-Turf Irrigation, L.L.C, \$39,153.80
- Change Order #2, Rutter's Park Improvements – Phase One Project, Aqua-Turf Irrigation, LLC, \$4,590.00
- Contract for Electricity Purchasing
- AMR Service Contract
- WPCF Wastewater Discharge Permit: Great Falls Aquaculture
- Millers Falls I & I Study Findings
- Contract for Engineering Design and Construction Oversight with Wright – Pierce, Inc.
- Report re: Feasibility of WPCF Solar Project
- Request Commitment to use Funds Available to the Town through our Republic Services Contract to provide support for Recycling and/or Trash Disposal During FY20, 21, 22 up to \$1,000 each per year
 - Cider Days (contingent on location of Salon and Related events in Montague)
 - Great Falls Festival
- Town Meeting Warrant – To consider articles for inclusion on the Special Town Meeting and review draft warrant attached hereto and to make recommendations on all items in warrant

Appointments:

- Appoint Charles Bado, Alternate Building Inspector \$35.00/hr, effective 9/10/19
- Appoint Tina Sulda, WPCF Admin Assistant, 10 hours/week \$19.86/hr, effective 9/3/19

Resignations:

- Addie Rose Holland, Conservation Commission, Term Ending 6/30/20
- David Tallpine White, Battlefield Grant Committee, Term Ending 6/30/22
- Janel Nockleby, Historical Commission, Term Ending 6/30/22
- New Appointments:
 - Laurie Reid, Conservation Commission, Term Ending 6/30/20
 - Addie Rose Holland, Conservation Commission-Alternate, Term Ending 6/30/20
 - Walter Ramsey, FRCOG Planning Board – Selectboard Rep., Term Ending 6/30/20
 - Elizabeth Santana Kiser, Battlefield Grant Committee, Term Ending 6/30/20
 - Roger Longtoe Sheehan, Battlefield Grant Committee, Term Ending 6/30/20
 - Rich Holshuh, Battlefield Grant Committee, Term Ending 6/30/20
 - Chris Clawson, Historical Commission, Term Ending 6/30/22
- 253 Millers Falls Road Drainage Easement
- Contract for Green Communities Competitive Grant Program, \$52,536.00

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, September 9, 2019**

- FRCOG Procurement Contract for Bidding Complete Streets Construction Projects
- Ja'Duke Theater Opening Celebration Event, September 13th
- Change Order #1, Millers Falls Library Improvements Project, Adams & Ruxton Construction Co. \$2,400.00