

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, October 28, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz.

Call to Order: Chair announces that the meeting is being recorded by MCTV (if applicable) and asks if anyone else is recording the meeting

Approve Selectboard Minutes of October 21, 2019

Nelson makes the motion to approve the Selectboard Minutes of October 21, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Personnel Board

- **Appoint Tracy Hall, Dispatcher, Grade B, Step 4, \$18.61/hr., 37.69/hrs., NAGE, effective 11/10/19**
Nelson makes the motion to appoint Tracy Hall, Dispatcher, Grade B, Step 4, \$18.61/hr., 37.69/hrs., NAGE, effective 11/10/19. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Anne E. H. Stuart, Board of Health Administrative Assistant, Grade B, Step 7, \$20.06/hr., 35/hrs. (increase of 17.5 hours to full time in BOH), Union: NAGE, effective 10/29/19**
Kuklewicz makes the motion to increase the hours for Anne Stuart from 17.5 to 35 hours per week, Grade B, Step 7 at a rate of \$20.06/hr. Seconded by Boutwell, approved. Kuklewicz - Aye, Boutwell - Aye, Nelson - Abstain
- **Suzanne LoManto, Cultural Coordinator/Planning Clerk, Grade B, Step 7, \$20.06/hr., 35/hrs. (increase of 10 hours to full time) until 6/30/20, Union: NAGE, effective 10/29/19**
Nelson makes the motion to increase the hours for Suzanne LoManto by 10 hours per week, Grade B, Step 7, at a rate of \$20.06/hr. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Cameron Wood, Airport Grounds/Maintenance, \$12.25/hr., 10-12 hours bi-weekly, effective 10/23/19**
Nelson makes the motion to appoint Cameron Wood, Airport Grounds/Maintenance, \$12.25/hr., 10-12 hours bi-weekly, effective 10/23/19. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Walter Ramsey, Town Planner

- **MEDIC 38 Avenue A Development Proposal Update**
The winning proposal accepted by the EDIC is by a local businessman who is constructing a new building in which he will move his medical practice and rent out commercial storefronts and office and residential space.
- **2019 Winter Overnight Parking Plan**
Ramsey provides a map which extends the current parking plan to include a portion of 9th Street to K and L Street. Criteria would be similar to last year: \$25 per permit, which can be obtained at Town Hall and the Police Station. Landlords can obtain a permit on behalf of their resident.
- **Electric Vehicle Charging Station Plan and Eversource Agreements**
Nelson makes the motion to execute the Electrical Vehicle Charging Station Host Agreement with Eversource. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Bryan Camden, Airport Manager

Airport Updates

- Activity has had a 14% growth over last year; commercial activity accounts for over 30%.

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- Passenger count = 62; average expenditure per person is \$22.
- Based aircraft has gone up to 41.
- New hanger is almost complete.
- Revenue is well over \$1,800 more than expected.
- Received grants worth over \$328,359.43 thus far. This will offset the electricity costs for the 25 kW solar car port, as well as help with costs of vegetation removal and general clean-up.
- A big project this winter is the installation of solar taxiway lights.
- If all goes well we will be close to zero taxation funding next year.

Annabel Levine, Great Falls Apple Corps.

Request to plant a "food forest" on the slope next to Montague Town Hall

- Levine, Rachel Labrie, and Andrew Mangold summarize their proposal:
 - Food forest would be edible landscaping that people could come and pick from.
 - There would be no cost to the Town.
 - Harvest days would be organized and food would be distributed.
- Kuklewicz expressed concern about long-term maintenance, as well as aesthetics.
- Ellis states that the Tree Warden and maintenance crew are planning on putting a tree or trees in that location next year. There are also some safety concerns as there is a really active driveway at the top of edge of the garden. Levine suggests a border.
- Kuklewicz is open to the concept, but would like to see a planting plan.
- Nelson suggests getting a Google map and laying out how they envision it.
- Boutwell expresses concern about how heavy rains would affect the soil.
- Mangold states that safety would be considered in determining which specimens are selected for planting. There may be other sites in which plants would be more appropriate.
- Kuklewicz suggests that they talk with the Town Planner, the DPW Superintendent, members of the Tree Committee, and other folks in Town; then come back to the Board with a detailed plan.

DPW Facility Building Committee

Consideration of addition of Fueling Station to DPW Facility Building Project, \$450,000

Nelson makes the motion to authorize the DPW Facility Building Committee to proceed with bidding for a new Gas and Diesel Fuel Station at the DPW Facility, as well as the decommissioning and removal of the existing fuel station at the transfer station, in an amount of up to \$450,000. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator's Business

- **Execute Contract and Scope of Services with Mass Cultural Council that covers the transfer of FY2020 Local Cultural Funds from the Mass. Cultural Council for the Montague Cultural Council**

Nelson makes the motion to authorize the Chair to sign the Contract and Scope of Services with Mass Cultural Council that covers the transfer of FY2020 Local Cultural Funds from the Mass. Cultural Council for the Montague Cultural Council. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Authorize Kevin Boissonnault, WPCF Interim Supt, to sign and submit EPA DMR reports**
Nelson makes the motion to designate Kevin Boissonnault, WPCF Interim Superintendent, as the Town's signatory authority for the purpose of DMRs. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Review and consider action plan in response to bid results for the Millers Falls Collection System Repair Project**
The low bid we received was \$130,430.00. We only had one bidder. Ellis is working with Wright-Pierce to redraw the bid specifications. Re-bidding will be an expedited process.
- **Topics not anticipated in 48 hour posting**
None

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Executive Session under G.I. c. 30A, s. 21(a)(2) to conduct negotiations with Town Administrator, Steve Ellis, votes may be taken

- The Chair deems that holding the discussion in open session would be detrimental to the Town's position.
- *Nelson makes the motion to enter into Executive Session under G.I. c. 30A, s. 21(a)(2) to conduct negotiations with Town Administrator, Steve Ellis, votes may be taken. We will come out of Executive Session only to adjourn the regular meeting. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz – Aye*

Documents and Exhibits:

Appointment forms:

- Tracy Hall, Dispatcher, Grade B, Step 4, \$18.61/hr., 37.69/hrs., NAGE, effective 11/10/19
- Anne E. H. Stuart, Board of Health Administrative Assistant, Grade B, Step 7, \$20.06/hr., 35/hrs. (increase of 17.5 hours to full time in BOH), Union: NAGE, effective 10/29/19
- Suzanne LoManto, Cultural Coordinator/Planning Clerk, Grade C, Step 4, \$20.04/hr., 35/hrs. (increase of 10 hours to full time) until 6/30/20, Union: NAGE, effective 10/29/19
- Cameron Wood, Airport Grounds/Maintenance, \$12.25/hr., 10 – 12 hours bi-weekly, effective 10/23/19
- MEDIC 38 Avenue A Development Proposal Update
- 2019 Winter Overnight Parking Plan
- Electric Vehicle Charging Station Plan and Eversource Agreements
- Annabel Levine, Great Falls Apple Corps.: Request to plant a “food forest” on the slope next to Montague Town Hall
- Consideration of addition of Fueling Station to DPW Facility Building Project, \$450,000
- Execute Contract and Scope of Services with Mass Cultural Council that covers the transfer of FY2020 Local Cultural Council Funds from the Mass. Cultural Council for the Montague Cultural Council
- Authorize Kevin Boissonnault, WPCF Interim Supt, to sign and access EPA Permits
- Review and consider action plan in response to bid results for the Millers Falls Collection System Repair Project