

**SELECTBOARD MEETING AGENDA
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, NOVEMBER 18, 2019**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell and Michael Nelson, and Executive Assistant Wendy Bogusz. Absent: Richard Kuklewicz and Steven Ellis

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

Call to Order: Vice Chair announces that the meeting is being recorded by MCTV (if applicable) and asks if anyone else is recording the meeting

Approve Selectboard Minutes of November 4, 2019

Boutwell makes the motion to approve the Selectboard Minutes of November 4, 2019 as presented. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Nelson - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

Children from Montague Catholic Ministries presented the Board with hand-made gifts and cards thanking them for their support for their program.

Brian McHugh, FC Regional Housing & Redevelopment Authority

- **Execute contract between the Town and HRA to administer the FY19 Community Development Block Grant (CDBG)**

Boutwell makes the motion to authorize Michael Nelson as Vice Chair to sign the contract between the Town and HRA to administer the FY19 Community Development Block Grant (CDBG). Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

- **Execute contracts between the Town and 4 Social Service Agencies for programs funded through the FY19 CDBG**

Boutwell makes the motion to authorize Michael Nelson as Vice Chair to sign the contracts between the Town and the 4 Social Service Agencies: Lifepath, Inc., The Brick House Community Resource Center, Inc., The Western Massachusetts Training Consortium and the Brick House Community Resource Center, Inc., each in the amount of \$20,000. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

- **Vote to accept a proposal from and award a contract to Berkshire Design Group, Inc. for bidding and construction administration for the Spinner Park Restoration, \$11,000**

Boutwell makes the motion to accept the proposal from and authorize Michael Nelson as Vice Chair to sign the contract with Berkshire Design Group, Inc for bidding and construction administration for the Spinner Park Restoration in the amount of \$11,000. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

Bryan Camden, Airport Manager

Request to provide services to charity; use of Airport truck with donated trailer to pick up wreaths for “Wreaths across America”

Boutwell makes the motion to approve use of the Airport truck with donated trailer to pick up wreaths for Wreaths across America; Nelson is not overly thrilled about this, but he will support the request. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

Walter Ramsey, Town Planner

- **Complete Streets Project update and engineering contract amendment for rebidding services with BL Companies, \$7,400**

Boutwell makes the motion to approve the engineering contract amendment for rebidding services with BL Companies in the amount of \$7,400. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

- **Execute contract with Mass Cultural Council for Human Error Publishing event, \$500**

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Boutwell makes the motion to execute the contract with Mass Cultural Council for Human Error Publishing event, \$500. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson – Aye

Execute Grant Agreement with the MA Office of Housing and Economic Development

- Formal announcement of this grant will be made on December 17th at 9:30 AM.
- *Boutwell makes the motion to execute the Grant Agreement with the MA Office of Housing and Economic Development in the amount of \$2,163,000. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye*

Execute Grant Agreement with the MA Executive Office for Administration & Finance for repairs to the Unity Park Fieldhouse Roof, \$25,000

Boutwell makes the motion to execute the Grant Agreement with the MA Executive Office for Administration & Finance for repairs to the Unity Park Fieldhouse Roof, \$25,000. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

Execute Notice of Award to Diversified Infrastructure Services, Inc., for Millers Falls Collection System Rehabilitation, \$75,046.30 (base bid)

Boutwell makes the motion to Execute Notice of Award to Diversified Infrastructure Services, Inc., for Millers Falls Collection System Rehabilitation, \$75,046.30 (base bid); Alt 1: \$924.00 and Alt 2: \$1800. Seconded by Nelson, approved unanimously. Boutwell – Aye, Nelson - Aye

Jeff Singleton, FRTA Representative

Upcoming FRTA Advisory Board Meeting (Maintenance Facility Building Project, GMTA Lease and Rt 23)

Singleton reviews the agenda for Thursday's FRTA meeting:

- Regarding the Maintenance Facility Project and the GMTA Lease, Greenfield is not ready to move out of there due to the lack of funding. We have agreed to extend the lease under certain conditions (i.e., we are not responsible for the maintenance). Tina says that the FRTA can't accept that extension.
- Route 23 has been expanded down to Amherst via Sunderland on a pilot basis. Tina would like to hold public hearings on whether to make that permanent.
- There's a Senior Free Day on Tuesdays to encourage seniors to use the fixed routes more.
- Regarding getting contract assistance from the State, we had to sign an MOU which sets certain targets for ridership and customer satisfaction.
- A yearly audit judges how many miles of service we have.
- A Clerk will be elected.
- Demand Response (that transits mostly elderly and handicapped people)
- Transit Advisory Committee meets the week before.

Boutwell makes the motion to adjourn the meeting at 7:35 PM. Seconded by Nelson, approved unanimously. Boutwell - Aye, Nelson - Aye

Documents and exhibits:

- Contract between the Town and HRA to administer the FY19 Community Development Block Grant (CDBG)
- Contracts between the Town and 4 Social Service Agencies for programs funded through the FY19 CDBG
- Proposal from Berkshire Design Group, Inc. for bidding and construction administration for the Spinner Park Restoration, \$11,000
- Request to provide services to charity; use of Airport truck with donated trailer to pick up wreaths for "Wreaths across America"
- Complete Streets Project update and engineering contract amendment for rebidding services with BL Companies, \$7,400
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- Grant Agreement with the MA Executive Office for Administration & Finance for repairs to the Unity Park Fieldhouse Roof, \$25,000
- Notice of Award to Diversified Infrastructure Services, Inc., for Millers Falls Collection System Rehabilitation, \$75,046.30 (base bid)
- FRTA Advisory Board Meeting (Maintenance Facility Building Project, GMTA Lease and Rt 23)