

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, December 16, 2019**

Meeting was opened at 6:30 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz.

Call to Order: Vice Chair announces that the meeting is being recorded by MCTV and asks if anyone else is recording the meeting

Approve Selectboard Minutes of December 9, 2019

Nelson makes the motion to approve the Selectboard Minutes of December 9, 2019. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Tom Bergeron, DPW Superintendent

- **Execute Mass. DEP 3rd Party Transfer Station Inspection Report and Corrective Action Form**
Nelson makes the motion to authorize the Chair to sign the Mass. DEP 3rd Party Transfer Station Inspection Report and Corrective Action Form and send it to the appropriate parties. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Execute Mass. DEP 3rd Party Closed Landfill Inspection Report**
Nelson makes the motion to authorize the Chair to sign the Mass. DEP 3rd Party Closed Landfill Inspection Report and send it to the appropriate parties. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board

Appoint Aliya J. Cole, 911 Police Dispatcher, NAGE Grade B, Step 2, \$17.72/hr. 37.69 hrs/wk, effective 1/5/20
Nelson makes the motion to appoint Aliya J. Cole, 911 Police Dispatcher, NAGE Grade B, Step 2, \$17.72/hr. 37.69 hrs/wk, effective 1/5/20. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Eileen Seymour, Treasurer/Tax Collector

Discuss Upcoming Bond Issue

Seymour reports that with this bond, we are going to be doing \$6 million more for the DPW garage; refinancing two USDA loans, which will be getting us about a 15% savings (\$1.6 million); and refinancing the public safety complex (almost \$2 ½ million - this will not reduce the term, but will reduce the payments).

Kevin Boissonnaut, WPCF Chief Operator

1st half FY2020 Sewer Abatements

- *Nelson makes the motion to abate 84 Montague Street down to the amount of \$471.57. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to abate 46 High Street down to \$328.67. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to abate 140 3rd Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 28 Randall Wood Drive. Seconded by Boutwell, unapproved. Nelson - Abstain, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 16 Hatchery Road to \$395.00. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to abate 13 Chestnut Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 23 O St. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 9 Pinewood Circle. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, December 16, 2019**

- *Nelson makes the motion to abate 400 Avenue A to the minimum of \$395.00. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to abate 34-36 3rd Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 133 Federal Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 17 Randall Wood Drive. Seconded by Boutwell, unapproved. Nelson - Abstain, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 11 Wentworth Ave. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 58 Oakman Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 28 Unity Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*
- *Nelson makes the motion to abate 108 J Street. Seconded by Boutwell, unanimously unapproved. Nelson - Nay, Boutwell - Nay, Kuklewicz - Nay*

FY2020 Community Development Block Grant Program Public Informational Meeting

- Ellis reads aloud the notice for the FY2020 Community Development Block Grant Program Public Informational Meeting.
- McHugh summarizes the eligibility requirements for the grant.
- McHugh gives the option of putting out another RFP for the final slot of another social services program.
- Kuklewicz suggests putting in for a second RFP, but hold on the final decision. He feels we should reopen the process.
- Nelson feels that the ones who applied for the first round should automatically be accepted.
- Diane Ellis reports that we have a large community of English learners that could benefit from the grant.
- *Nelson makes the motion to authorize a second round of RFP for social services for the FY2020 CDBG application to be received by 1/8/20, with a specific niche of English language learning social service agencies. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- McHugh will be back on January 13 and 27.
- McHugh would like to include a few housing rehab projects in this grant which would be beneficial to the Town.
- Ramsey reports that the Planning Department is recommending two infrastructure projects for the upcoming grant round. Among the projects proposed are the Streetscape Project on the east side of Avenue A between 3rd St. and 2nd St.; additional lighting from 7th Street to Food City on Avenue A, as well as on 2nd Street; and a design for renovation of the Hillcrest Elementary School playground.
- The informational meeting is closed at 7:45 PM.

**Brian McHugh, Franklin County Regional Housing & Redevelopment Authority
Rutter's Park Change Orders**

- **GZA Environmental - Extension of Time of Performance 12/31/19 - 6/30/20**
Nelson makes the motion to authorize the Change Order to GZA Environmental - Extension of Time of Performance 12/31/19 - 6/30/20. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Aqua Turf Irrigation - Extension of Time of Performance 12/31/19 - 6/30/20**
Nelson makes the motion to authorize the Change Order to Aqua Turf Irrigation - Extension of Time of Performance 12/31/19 - 6/30/20. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

**Walter Ramsey, Town Planner
Operational Expenses**

- Ramsey reviews the purchase order and operating expenses for the downtown electrical vehicle charging stations.

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, December 16, 2019**

- *Nelson makes the motion to support the Reserve Fund Transfer of \$11,562.00 to establish a fund to make the EV chargers operational; and pending receipt of the appropriation, to authorize the Chair to sign documents to purchase two Chargepoint dual chargers from Voltrek, with three years of network service fees and the optional five-year extended warranty. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Executive Assistant Report

To approve Annual Permit Applications and Licenses as set forth in the attached documents

- *Nelson makes the motion to authorize and sign off on a Brewery/Winery Pouring Permit for Brick & Feather Brewery, Inc., Element Brewing Company dba Element Brewing Co., LLC, and Wild Child Cellars dba Wild Child Cellars, LLC, all in the amount of \$110 each. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve an All Alcohol Club License to Milers Falls Rod & Gun Club Inc., Montague Bpo Elks Lodge 2521, Saint Kazimierz Society dba St. Kazimierz Society, St. Stanislaus B and M Society, Inc., and Turners Falls Rod & Gun Club, Inc., all in the amount of \$175 each. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve a General On Premises License in the amount of \$580 to Mystic Pinball, LLC. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve an All Alcohol Package Store License in the amount of \$975 each to Gregory F and Margaret M Call dba Crestview Liquors, Ling Ling Corp. dba Montague Village Store, Purple Meadow Ventures, Inc. dba Connecticut River Liquor & Wine, and Sahirat, LLC dba Carrolls Market. Seconded by Kuklewicz, approved. Nelson - Aye, Kuklewicz - Aye, Boutwell - Abstain*
- *Nelson makes the motion to approve a Beer and Wine Package Store License in the amount of \$550 to Crooked River Corp. dba Food City. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve an All Alcohol Restaurant License in the amount of \$1,050 each to the following entities: Arthur Binaco & Merchant dba Five Eyed Fox, Between the Uprights, LLC dba Between the Uprights at 2nd St., Bread & Water, LLC dba The Alvah Stone, Crystal Spring Investments, LLC dba Millers Pub, Hubies Tavern, Inc. dba Hubies Tavern and Restaurant, Pamela Tierney dba Black Cow Burger, Riff's, Inc. dba Riff's, North, Rocket Science, LLC dba The Rendezvous, Second Smoke, Inc. dba North Village Smokehouse, and Thomas Memorial Golf & Country Club dba Thomas Memorial Golf & Country Club. Seconded by Kuklewicz, approved. Nelson - Aye, Kuklewicz - Aye, Boutwell - Abstain*
- *Nelson makes the motion to approve a Beer & Wine License in the amount of \$580 each to the following businesses: Argy Pizza, Inc. dba Turners Falls Pizza, CVB Harvest, LLC dba Great Falls Harvest, Lady Killigrew Café, Inc. dba Lady Killigrew Café, Inc., Shady Glen, Inc., and Shea Theater Arts Center, Inc. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve an Automatic Amusement License in the amount of \$45 per device to the following entities: Between the Uprights, LLC dba Between the Uprights at 2nd St., Crystal Spring Investments, LLC dba Millers Pub, Hubies Tavern, Inc. dba Hubies Tavern and Restaurant, Millers Falls Rod & Gun Club, Inc., Montague Bpo Elks Lodge 2521, Mystic Pinball, LLC, Saint Kazimierz Society dba St. Kazimierz Society, Shea Theater Arts Center, Inc., and St. Stanislaus B and M Society, Inc. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve a Class II - Used Car License in the amount of \$110 each to the following entities: Bob's Auto, Koch's Auto Sales, Mark's Auto, Mark's Auto at 484 Federal Street, Montague Garage, Rau's Sunoco, Semaski General Contractor, and Zak's Auto Sales and Repair. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson mentions that we received a note from Bob's Auto regarding ongoing efforts to improve the property.*
- *Nelson makes the motion to approve a Class III - Junk License in the amount of \$110 each to Bob's Auto and Rau's Sunoco. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve a Common Victualler License in the amount of \$40 each to the following businesses: Argy Pizza, Inc. dba Turners Falls Pizza House, Arthur Binaco & Merchant dba Five Eyed Fox, Between the Uprights, LLC dba Between the Uprights at 2nd St., Bread & Water, LLC dba The Alvah Stone, c/o TF F. L. Roberts dba NEC COPCO I, Inc., Ce Ce's Chinese Restaurant, Country Creemee, Crooked River*

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, December 16, 2019**

Corp. dba Food City, Crystal Spring Investments, LLC dba Millers Pub, CVB Harvest, LLC dba Great Falls Harvest, Hubies Tavern, Inc. dba Hubies Tavern and Restaurant, Lady Killigrew Café, Inc. dba Lady Killigrew Café, Inc., Millers Falls Rod & Gun Club Inc., Montague Bpo Elks Lodge 2521, Pamela Tierney dba Black Cow Burger, Riff's, Inc. dba Riff's, North, Rocket Science, LLC dba The Rendezvous, Sahirat, LCC dba Carrolls Market, Saint Kazimierz Society dba St. Kazimierz Society, Scotty's, Secondhand Smoke, Inc. dba North Village Smokehouse, Shady Glen, Inc., St. Stanislaus B and M Society, Inc., Subway dba CK Sandwiches, Tasty Treats Baking Co., Inc. dba 2nd Street Baking Company, Thomas Memorial Golf & Country Club dba Thomas Memorial Golf & Country Club, Thomas Memorial Golf & Country Club dba Thomas Memorial Golf & Country Club, and Turners Falls Rod & Gun Club, Inc. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- *Nelson makes the motion to approve an Entertainment License in the amount of \$55 each to the following businesses: Arthur Binaco & Merchant dba Five Eyed Fox, Between the Uprights, LLC dba Between the Uprights at 2nd St., Bread & Water, LLC dba The Alvah Stone, Crystal Spring Investments, LLC dba Millers Pub, CVB Harvest, LLC dba Great Falls Harvest, Element Brewing Company dba Element Brewing Co., LCC, Hubies Tavern, Inc. dba Hubies Tavern and Restaurant, Millers Falls Rod & Gun Club, Inc., Montague Book Mill, Montague Bpo Elks Lodge 2521, Pamela Tierney dba Black Cow Burger, Riff's, Inc. dba Riff's, North, Rocket Science, LLC dba The Rendezvous, Saint Kazimierz Society dba St. Kazimierz Society, Secondhand Smoke, Inc. dba North Village Smokehouse, Shea Theater Arts Center, Inc., St. Stanislaus B and M Society, Inc., Thomas Memorial Golf & Country Club dba Thomas Memorial Golf & Country Club, and Turners Falls Rod & Gun Club, Inc. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve a Lodging House license in the amount of \$40 to F. C. Housing Authority. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Town Administrator's Report

- **Notice of MassWorks Infrastructure Grant Award for the Canal District Gateway Improvement Project**
Ellis states that the weather will not cancel or postpone the 2019 MassWorks Infrastructure Program Grant announcement, which will be held at the Southworth Mill at 9:30 AM tomorrow morning.
- **Springfield Materials Recycling Facility: FY21 - 25 Contract for Consideration**
Nelson makes the motion to sign the five-year agreement by and between the Town, the MA Department of Environmental Protection, and WM Recycle America, LLC for the processing and disposal of recyclable materials. Further, the Selectboard instructs the Town Administrator to delay in submitting the signed agreement until such time as the FCSWMD advises that it is appropriate and advantageous to submit it to the State for execution. The Town Administrator will confer with the Board Chair in the event that FCSWMD identifies a feasible and more cost efficient means to meeting the Town's recycling needs prior to the January 30, 2020 contract submission deadline. If such an alternative solution is identified and clearly feasible to implement, the Town Administrator may, with agreement of the Chair or his designee, decline to submit the signed agreement for execution, and will notify the Montague Selectboard of this decision. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **MA Legislature Enacts FY19 Closeout Budget**
Ellis reports that there was a significant surplus in the FY19 State budget. The Legislature enacted a closeout budget and included \$20 million in additional appropriation for Chapter 90 funds. We will rely on the School District to analyze how changes in additional monies will impact their budget.
- **Personnel Policy Project Update**
The Collins Center spoke with DLS and received an extension on the updated personnel policy. We will be able to work on the policy over the first quarter of 2020.
- **Topics not anticipated in 48 hour posting**
None

Anticipated Executive Session in accordance with G.L. c. 30A, §21(a)(2) to conduct negotiations with Eric Meals, votes may be taken

- The Chair deems that holding such discussion in open session would be detrimental to the Town's position.

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, December 16, 2019**

- *Nelson makes the motion to go into Executive Session at 8:20 PM in accordance with G.L. c. 30A, §21(a)(2) to conduct negotiations with Eric Meals, votes may be taken. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Return to open session at 8:35 PM

Personnel Board

Appoint Eric Meals, WPCF Superintendent, Non-Union, Grade H, Step 6, \$84,688, effective 1/19/19

Nelson makes the motion to appoint Eric Meals, WPCF Superintendent, Non-Union, Grade H, Step 6, \$84,688, effective 1/19/19, and to sign the appropriate contract. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Nelson makes the motion to adjourn the regular meeting at 8:37 PM. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Documents and Exhibits:

- Selectboard Minutes of November December 9, 2019
- Mass. DEP 3rd Party Transfer Station Inspection Report and Corrective Action Form
- Mass. DEP 3rd Party Closed Landfill Inspection Report
- Appointment Form: Aliya J. Cole, 911 Police Dispatcher, NAGE Grade B, Step 2, \$17.72/hr. 37.69 hrs/wk, effective 1/5/20
- 1st half FY2020 Sewer Abatements
- FY2020 Community Development Block Grant Program Public Informational Meeting material
- Rutter's Park Change Orders
 - GZA Environmental - Extension of Time of Performance 12/31/19 – 6/30/20
 - Aqua Turf Irrigation - Extension of Time of Performance 12/31/19 – 6/30/20
- Downtown Electric Vehicle Charging Stations: Purchase Order and Operational Expenses
- Annual Permit Applications and Licenses as set forth in the attached documents
- Notice of MassWorks Infrastructure Grant Award for the Canal District Gateway Improvement Project
- Springfield Materials Recycling Facility: FY21 – 25 Contract for Consideration
- MA State Legislature Enacts FY19 Closeout Budget
- Appointment Eric Meals, WPCF Superintendent, Non-Union, Grade H, Step 6, \$84,688, effective 1/19/19