

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, February 3, 2020**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, and Town Administrator Steven Ellis.

Meeting Being Taped

Votes May Be Taken

Call to Order: Chair announces that the meeting is being recorded by MCTV and asks if anyone else is recording the meeting

Approve Selectboard Minutes of January 27, 2020 if available

Postponed until next week

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

Singleton reminds everyone about the meeting regarding the General Pierce Bridge (see Town Administrator's Report).

Personnel Board

Appoint Timothy Little WPCF Lead Operator, UE Grade E, Step 7, \$25.50/hour, effective 2/3/20

Nelson makes the motion to appoint Timothy Little WPCF Lead Operator, UE Grade E, Step 7, \$25.50/hour, effective 2/3/20. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

FY2020 Montague CDBG Grant Application Public Hearing, Community Development Block Grant Program

- Nelson reads aloud the notice for the public hearing regarding the FY2020 Montague CDBG Grant Application.
- McHugh gives a summary of the FY2018 CDBG Program Status (Housing Rehabilitation Program, the four Social Service Programs, and the Rutter's Park Construction Project); as well as an update of the FY2019 CDBG Program Status (four Social Service Programs and the Spinner Reconstruction Project).
- McHugh gives a summary of the FY2020 CDBG Application Process, including the Funding Source, Proposed Activities (Housing Rehabilitation, Infrastructure Construction Activity, Social Service Programs, Hillcrest Neighborhood Playground Design, Grant Management and Project Oversight), and Application Schedule.
- Ramsey reviews the sidewalk and planter improvements project for the Avenue A Streetscape Phase 3.
- The audience is invited to express comments and concerns. Topics discussed include maintenance of rubberized playground equipment and the possibility of using the existing design for future playgrounds.
- *Nelson makes the motion to have Franklin County Regional Housing prepare and submit the CDBG Grant in collaboration with the Town Administrator and Town Planner. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Jon Dobosz, Parks & Recreation Director

- **Use of Peskeompskut Park - Entertainment Event, June 26, July 17, August 14, 2020 (Rain date: August 21, 2020, 4:30 PM to 10:30 PM)**
Nelson makes the motion to approve the request for the Use of Peskeompskut Park - Entertainment Event, June 26, July 17, August 14, 2020 (Rain date: August 21, 2020, 4:30 PM to 10:30 PM); the Chief has signed off on it and insurance is through RiverCulture. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Use of Public Property: Soap Box Races, First Street, September 19, 2020; 7:00 AM to 6:00 PM, (Rain Date: September 20, 2020)**
Nelson makes the motion to approve the Use of Public Property: Soap Box Races, First Street, September 19, 2020; 7:00 AM to 6:00 PM, (Rain Date: September 20, 2020), for approximately 50 racers and up to 2,000 spectators; Chief Williams has signed off on it and insurance is covered through the Town. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Personnel Board

- **Appoint James Deery, Acting Staff Sergeant, NEPBA Grade SS, Step 3, \$35.85/hour, effective 2/9/2020**

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Nelson makes the motion to appoint James Deery, Acting Staff Sergeant, NEPBA Grade SS, Step 3, \$35.85/hour, effective 2/9/2020. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Adopt Police Lieutenant Job Description**

Nelson makes the motion to adopt the Police Lieutenant Job Description. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Adopt Police IT Administrator Job Description and Position**

Nelson makes the motion to adopt the Police IT Administrator Job Description and Position. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute contract with Christopher Bonnet, Police Lieutenant; approve Christopher Bonnet, Lieutenant change of hourly work week from 37.69 to 40 hours per week, effective 2/3/2020; and appoint Christopher Bonnet, Police "IT" Administrator, \$3,000, effective 3/5/2020 pending appropriation of funds at the 3/5/2020 Special Town Meeting**

Nelson makes the motion to execute the contract that has been provided with Lieutenant Christopher Bonnet, which allows an hourly work week of 40 hours per week, effective 2/3/2020; and to further appoint him as the Police "IT" Administrator in the amount of \$3,000, effective 3/5/2020 pending the appropriation of funds at the 3/5/2020 Special Town Meeting. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Cassandra Holden, Laudable Productions

Entertainment Permit: "Barbes in the Woods" Festival at 27 Center St., Montague Center on August 8, 2020, 1:00 PM to 11:00 PM

Nelson makes the motion to approve the Entertainment Permit: "Barbes in the Woods" Festival at 27 Center St., Montague Center on August 8, 2020, 1:00 PM to 11:00 PM for up to 3,000 people. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator's Report

- **Unity Park Field House Roof Bid**

Ellis announces that now that we have the funding in place, the bid for the repair of the Unity Park Field House Roof will be going out this week. Interested contractors can find the information in the central register and specifications can be downloaded from a website (contact Ellis for more information). There will be a bidders conference on February 11, and hopefully the Selectboard can be given a contract to consider by the first week of March.

- **General Pierce Bridge 75% Design Hearing February 4th, 6:00 PM at Shea Theater**

There will be a meeting regarding the General Pierce Bridge 75% Design Hearing February 4th, 6:00 PM at the Shea Theater.

- **Special Town Meeting Reminder, March 5th, 6:30 PM at TFHS**

Ellis reminds everybody about the Special Town Meeting Reminder on March 5 at 6:30 PM at TFHS. There is one item that was not previously discussed regarding a vendor's unpaid \$800 bill from WPCF.

- **Topics not anticipated in 48 hour posting**

None

OTHER:

- 2nd Half sewer usage billing will be mailed on February 10, 2020 and will be due March 12, 2020

Nelson makes the motion to adjourn. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Documents and Exhibits:

- Appointment: Timothy Little, WPCF Lead Operator, UE Grade E, Step 7, \$25.50/hour, Effective 2/3/20
- FY2020 Montague CDBG Grant Application Public Hearing, Community Development Block Grant Program
- Use of Peskeompskut Park – Entertainment Event, June 26, July 17, August 14, 2020 (Rain date: August 21, 2020), 4:30 PM to 10:30 PM

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- Appointment: James Deery, Acting Staff Sergeant, NEPBA Grade SS, Step 3, \$35.85/hour, Effective 2/9/2020
- Police Lieutenant Job Description
- Police IT Administrator Job Description and Position
- Contract with Christopher Bonnett. Police Lieutenant
- Christopher Bonnett, Lieutenant change of hourly work week from 37.69 to 40 hours per week, effective 2/3/2020
- Appointment Christopher Bonnett, Police "IT" Administrator, \$3,000, effective 3/5/2020 pending appropriation of funds at the 3/5/2020 Special Town Meeting
- Entertainment Permit: "Barbes in the Woods" Festival at 27 Center St., Montague Center on August 8, 2020, 1:00 PM to 11:00 PM
- Unity Park Field House Roof Bid
- General Pierce Bridge 75% Design Hearing February 4th, 6:00 PM at Shea Theater