

**JOINT SELECTBOARD, and BOARD OF HEALTH
MEETING NOTICE**

Due to COVID-19 Public Participation will be by:

Join Zoom Meeting: <https://zoom.us/j/95596965048>

Meeting ID: 955 9696 5048 Password: 122977

Dial into meeting: +1 646 558 8656 or +1 312 626 6799 or +1 301 715 8592

Monday, November 2, 2020

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 6:30 PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
2. 6:30 Board of Health Chair opens the meeting, roll call taken
3. 6:31 Approve Minutes:
 - Joint Selectboard and Board of Health, October 19 and 26, 2020
4. 6:32 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment
5. 6:35 Personnel Board
 - Request from Melinda Georgeson, Millers Falls branch library assistant for a 6 month personal leave of absence from November 2020 to May 2021 at ther
6. 6:40 Walter Ramsey, Town Planner
 - Authorize submittal of FY20 Green Communities Annual Report to Department of Energy Resources
7. 6:45 COVID-19 Updates and Action Items
 - Execute Coronavirus Relief Act – Municipal Program Sub-grantee Agreement
 - Gill-Montague Regional School District, up to \$175,000
 - Turners Falls Fire and Water District, \$7,268
 - Review of any Updated State Guidance or Orders
8. 7:00 Update on status of Lake Pleasant Bridge of Names
9. 7:10 Consideration of 2021 Liquor, Food, Entertainment and Auto Amusement License Fees
10. 7:20 Police Advisory Group Updates
11. 7:30 Town Administrators Report
 - Remote Participation for Town Meeting

Upcoming Meetings:

- Selectboard Meeting, **MONDAY, November 9, 2020, 6:30 PM** via Zoom

MELINDA GEORGESON
74 FEDERAL STREET
MILLERS FALLS, MA 01349

(413) 441-3111

October 23, 2020

Linda Hickman, Director
Montague Public Libraries
201 Avenue A
Turners Falls, MA 01376

Dear Linda,

I would like to take a temporary leave of absence from the library assistant post at Millers Falls library for personal reasons. If possible, this leave would be for 6 months from on or near November 1, 2020 until on or near May 1, 2021.

I am flexible and can return earlier if staffing needs arise.

I will be staying in Millers Falls during this leave. Please call if you need me.

Sincerely,


Melinda Georgeson



MONTAGUE PLANNING & CONSERVATION

ONE AVENUE A • TURNERS FALLS, MA 01376 •
PHONE: 413-863-3200 EXT 207 - FAX: 413-863-3222

Green Communities FY 20 Annual Report Executive Summary

Montague was one of the first Green Communities designated in the State in 2010. The program has brought in over \$450,000 funding for 18 different energy efficiency projects in 8 municipal buildings. The annual report, which is compulsory for participation in the Green Communities program, monitors the 5 criteria of participation in the Green Community Program. The findings are summarized below:

Criteria 1: Provide as-of right siting for renewable/alternative energy generation, research & development, or manufacturing facilities.

Montague has as-of right siting for renewable energy research and development in the industrial district. Renewable energy research and development is allowed by right in the Historic-Industrial District. In February Town Zoning Bylaws were updated to increase the as-of right size threshold from 10,000 square feet to 20,000 square feet in the Industrial District and to remove the maximum by-right size in the Historic-Industrial District.

Criteria 2: Adopt an expedited application and permit process for as-of-right energy facilities.

Montague has two Chapter 34D expedited permitting sites that would allow energy facilities by right: Strathmore Mill and Sandy Lane Landfill. A 6MW solar facility was completed at Sandy Lane in FY18. Also, 5 MW solar facility was constructed off Lake Pleasant Road where the zoning allows large scale solar. At least 5MW of solar are under construction. Montague has more MW of solar than any other community in Franklin County (over 14 MW completed and in queue), and most of western MA.

Criteria 3: Establish an energy use baseline and develop a plan to reduce energy use by twenty percent within 5 years

In FY20 the Town tracked a 30% reduction from baseline levels. Building use decreased in every facility over the last year. This is significantly due to reduced facility usage for the COVID emergency that started in late March through the end of the Fiscal Year. Virtually all public buildings were closed during that time period, but reductions can also be attributed to electricity reduction work at Sheffield School, and the Parks and Rec fieldhouse. Less vehicle fuel was used as well, but this can be attributed in part to a mild winter. The three largest energy consuming buildings are Sheffield School (5,687 MMBtu), Water Pollution Control Facility (4076 MMBtu), and Hillcrest School (1,324 MMBtu).

In FY20 The town used a FY19 Green Community Grant to upgrade lighting and lighting controls at Sheffield Admin, Parks and Rec Field House, and the Public Safety Complex.

The three largest energy consuming buildings are Sheffield School (5,879 MMBtu), Water Pollution Control Facility (3,931 MMBtu), and Hillcrest School (3,785 MMBtu). Lighting Efficiency work is proposed at the Sheffield School for FY20.

Criteria 4: Purchase only fuel-efficient vehicles

Since the Town adopted a fuel-efficient vehicle purchasing policy in 2010, the town has replaced 4 (non-exempt) vehicles with fuel efficient vehicles. Note : The majority of Montague's fleet is exempt. No non-exempt vehicles were replaced in FY20. The Police Department has budget approval to purchase a new hybrid police cruiser in FY21.

Criteria 5: Set requirements to minimize life-cycle costs for new construction

Montague adopted the Stretch Code on 1/1/2011. It is still in effect.

Respectfully Submitted,

Walter Ramsey
Town Planner/ Green Communities Coordinator

7A

**Coronavirus Relief Act – Municipal Program
Sub-grantee Agreement**

TOWN OF MONTAGUE
and
GILL-MONTAGUE REGIONAL SCHOOL DISTRICT

This Agreement is made this 2nd day of November, 2020, by and between the Town of Montague, 1 Avenue A, Turners Falls, MA 01376 (hereinafter the MUNICIPALITY) and the Gill-Montague Regional School District, 35 Crocker Ave, Turners Falls, MA 01376 (hereinafter the DISTRICT).

Whereas, on May 14, 2020, the Commonwealth of Massachusetts announced the CARES Act Coronavirus Relief Fund – Municipal Program (CvRF-MP) to provide up to approximately \$502 million for municipalities to address unanticipated costs incurred as a result of the public health emergency caused by COVID-19, and

Whereas, the MUNICIPALITY has access to CvRF-MP funds for such unanticipated costs, and authority to make further grants to political subdivisions (eg. regional school districts), and

Whereas, the MUNICIPALITY and the DISTRICT have each incurred eligible, unanticipated costs and desire to utilize a portion of the MUNICIPALITY'S remaining allocation of CvRF-MP funds to reimburse the DISTRICT for such expenses, and

Whereas, the Executive Office of Administration and Finance (A&F) guidance issued September 30, 2020 requires that municipalities that make such grants shall "provide funds as a reimbursement for incurred expenses, collect a certification ... that commits the recipient to compliance with all aspects of CvRF-MP, and retain all documentation related to the reimbursement in anticipation of future federal audits."

Now, therefore the parties hereto agree as follows:

1. **Reimbursement of Incurred Expenses:** The MUNICIPALITY hereby agrees to reimburse the DISTRICT for eligible incurred expenses subject to the DISTRICT certifying compliance in the form incorporated herein as Attachment "A".
2. **Nature and Scope of Reimbursement:** The DISTRICT shall provide evidence of incurred expenses within the period of eligibility and request reimbursement from the MUNICIPALITY in writing. The estimated scope of reimbursement is \$175,000 based upon the following costs incurred or projected to be incurred between March 1, 2020 and December 30, 2020:
 - Approximately \$175,000 for HVAC enhancements and Air Purification to meet current ventilation standards for occupancy and in-person learning in district operated schools within the Town of Montague.

This scope of reimbursement may be amended by mutual agreement. See also DISTRICT submittal to Montague Selectboard September 28, 2020 meeting, incorporated herein as Attachment "B".

3. **Disbursements:** Upon receipt of a request for disbursement for incurred costs submitted with the certification form in Attachment "A", the MUNICIPALITY shall review for compliance and upon approval issue payment to the DISTRICT within 21 days; provided that the Town is at that time in receipt of CARES Act funds in response to its Round 2 application.

4. **Reporting:** The DISTRICT shall submit to the MUNICIPALITY written reports or documentation on the status and nature of the expenditures described above, or at other times as required by an information request or reporting requirement from state or federal authorities.
5. **Period of Performance:** Eligible and unanticipated expenses as defined herein must have been unbudgeted (as of March 27, 2020), incurred on or after March 1, 2020, and completed no later than December 30, 2020.
6. **Retention of Records:** The DISTRICT shall maintain records relating to its expenses and reimbursement under this Agreement for a period of seven (7) years from the date of expiration of this Agreement, or if such records become the subject of audit findings, they shall be retained until such findings have been resolved, whichever is later.

The DISTRICT shall make all records related to its activities under this Agreement, available at all reasonable times for inspection, review, and audit by the MUNICIPALITY, A&F or authorized representatives of the Inspector General of the United States or of the Commonwealth, the Auditor of the Commonwealth, or the U.S. General Accounting Office.

7. **Termination:** Unless lawfully extended in writing by both parties this Agreement shall terminate on December 30, 2020.
8. **Non-Discrimination:** The DISTRICT shall not discriminate against any person because of race, color, religious creed, national origin, gender, age, ancestry, handicap, veteran's status, gender identity, or sexual orientation or any other protected categories under the law.
9. **Procurement Standards:** The DISTRICT shall comply with all applicable procedures and guidelines with respect to standards governing procurement, and any applicable provisions of Commonwealth laws and regulations relative thereto, including Chapter 30, section 39M; Chapter 149, section 44A through 44J; Chapter 484 of the Acts of 1984; and Chapter 30B. The DISTRICT shall maintain records sufficient to detail the process of procurement.
10. **Availability of Funds:** All compensation provided by this Agreement is subject to the continued availability of funds for the CvRF-MP program, and to the continued eligibility of the Commonwealth and the MUNICIPALITY to receive such funds.
11. **Indemnification:** The DISTRICT shall indemnify, defend and hold the MUNICIPALITY harmless from and against any and all claims, demand, liabilities, actions, causes of actions, cost and expenses caused by or arising out of any and all activities of the DISTRICT related to this contract including but not limited to breach of this Agreement, the negligence or misconduct of the DISTRICT, or the DISTRICT's agents or employees.

To the extent permitted by law, the MUNICIPALITY shall indemnify, defend and hold the DISTRICT harmless from and against any and all claims, demand, liabilities, actions, causes of actions, cost and expenses caused by or arising out of any and all activities of the MUNICIPALITY related to this contract including but not limited to breach of this Agreement, the negligence or misconduct of the MUNICIPALITY, or the MUNICIPALITY's agents or employees.

12. **Entire Understanding:** This Agreement, together with the attachments hereto, represents the entire understanding of the parties, and neither party is relying upon any representation not

contained herein.

13. Severability: If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

14. Jurisdiction: This Contract shall be interpreted by the laws of the Commonwealth of Massachusetts.

15. Attachments: The following are attached and are an integral part of this Agreement:

- Attachment "A" - Certification of Compliance
- Attachment "B" - GMRSD CARES Act Request, September 28, 2020

IN WITNESS THEREOF, the MUNICIPALITY and the DISTRICT have executed this Agreement as of the date first written above.

TOWN OF MONTAGUE

**GILL-MONTAGUE REGIONAL
SCHOOL DISTRICT**

BY: _____
Richard Kuklewicz, Selectboard Chair

BY: _____
Brian Beck, Superintendent

CERTIFIED AS TO AVAILABILITY OF FUNDS:

BY: _____
Carolyn Olsen, Town Accountant

Source: CARES Act Coronavirus Relief Fund- Municipal Program

Attachment "A"
Certification of Compliance

I, Brian Beck, am the Superintendent and chief executive officer of the Gill-Montague Regional School District (the DISTRICT), and I certify that:

1. I have the authority on behalf of the DISTRICT to request payment from the Town of Montague under this Agreement. At this time, I am requesting reimbursement in the amount of **\$175,000** for eligible and unanticipated costs from March 1, 2020 to December 30, 2020 in connection with section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) ("section 601").
2. I understand that the Town will rely on this certification as a material representation in making a payment to the DISTRICT.
3. As required by federal law, the DISTRICT's use of the funds provided as payment in response to this request have been used only to cover those costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the DISTRICT; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. I will report quarterly or as requested on incurred expenses in a form as may be prescribed by the Secretary of Administration and Finance, and will cooperate with the Executive Office for Administration and Finance or Town of Montague in creating and retaining appropriate documentation to demonstrate that the use of funds met the requirements of section 601.
5. I will coordinate with the Town of Montague and/or Executive Office for Administration and Finance in optimizing federal funds from section 601 and other potentially available federal sources including application for FEMA reimbursement when available.

To the extent actual expenditures are less than the amount requested per item 1 above, I agree to return the balance of unspent funds to the Town of Montague. If the United States Department of the Treasury recoups funds from the Commonwealth based on a determination they were used by the DISTRICT in a manner not in compliance with section 601, I agree that the Commonwealth or Town of Montague may seek to recover funds from the DISTRICT.

GILL-MONTAGUE REGIONAL SCHOOL DISTRICT

BY: _____
Brian Beck, Its Superintendent

Date: _____

Attachment "B"

GMRSD CARES Act Request - September 28, 2020

(Based on Jamrog Recommendations)

High School

1. 2 out of the 3 gym RTU's are not running; the one that is running is not bringing in the fresh air. These require further evaluation/troubleshooting to determine what issues are.

COST: \$1,600

2. RTU-4 (Auditorium) is operational but not bringing in any fresh air; further evaluation/troubleshooting is needed. **COST: \$850**

3. HRV-5 (Music) exhibits a defective fresh air linkage assembly; this will need to be repaired for proper fresh air. Note: the recovery wheel is currently operating but is in poor condition and should be replaced. **COST \$23,550**

4. HRV-4: The recovery wheel is currently not operating and needs a new belt. Note: installing a new belt should allow for start-up; be advised the wheel is in poor condition and should be replaced. **COST \$23,550**

5. HRV-3 (Library): unit needs to be serviced; pre-filters are plugged. **COST: \$400**

6. Exhaust fans need attention. Several motor need to be increased in size and fan speeds need to be adjusted; this will help achieve increased air change rates. **COST \$8,810**

7. Multiple classroom units are not bringing in any fresh air; further evaluation is needed to determine if the issue are related to the controls or is mechanical. **COST: \$3,520**

8. Install exhaust system for the spaces currently without. **COST: PENDING**

9. RTU-1: is not operating and requires further evaluation.

SNE TO PROGRAM (BMS CAPITAL PROJECT)

TOTAL EST REPAIRS AT MIDDLE/HIGH SCHOOL \$62,280

High School Air Purifiers

A. 40 rooms of 700 square feet or larger x \$759 each = \$30,360

B. 17 rooms between 500 and 700 square feet x \$549 each = \$9,333

C. 12 rooms between 200 and 500 square feet x \$160 = \$1,920

COST MIDDLE/HIGH SCHOOL AIR PURIFIERS \$41,613

Sheffield

1. Correct issue with outside air dampers in the classrooms to bring in a minimum percentage of outside air. Troubleshoot and minor repairs (adjust cost if materials needed) **COST: \$2,700**
2. Repair exhaust fans to bring up speed in order to achieve increased air changes/hour in the classrooms. **COST: \$5,600**

TOTAL EST REPAIRS AT SHEFFIELD \$8,300

Sheffield Air Purifiers

- A. 24 rooms of 700 square feet or larger x \$759 each = \$18,216
- B. 2 rooms between 200 and 500 square feet x \$160 = \$320

COST SHEFFIELD AIR PURIFIERS \$18,536

Hillcrest

1. Add ventilation to Offices in front of school. **COST \$15,950**
2. Add ventilation to three stage rooms and MPR **COST: \$9,790 ****
3. Increase the exhaust fan motor size to achieve the goal of 2 minimum air changes per hour.

COST \$5,250

TOTAL EST REPAIRS AT HILLCREST \$30,990

Hillcrest Air Purifiers

- A. 16 rooms of 700 sq ft or larger x \$759 each = \$12,144
- B. 3 room between 200 and 500 sq feet x \$160 = \$480
- C. 7 rooms less than 200 sq feet x \$99 = \$693

COST HILLCREST AIR PURIFIERS \$13,317

Gill

1. Replace the 4 (four) defective zone valves. **COST: \$2,900**
2. Increase the exhaust fan motors speed, which will turn increase the air changes per hour.

COST: \$5,250

3. Further evaluation is needed to determine if the café exhaust is tied into the kitchen exhaust.

COST: \$850

4. Install ventilation in the guidance, admin & nurse rooms. **COST \$11,900**

TOTAL EST REPAIRS AT GILL \$20,900

Gill Air Purifiers

- A. 10 rooms of 700 sq ft or larger x \$759 each = \$7,590
- B. 1 room between 500 and 700 square feet x \$549 each = \$549
- C. 2 room between 200 and 500 sq feet x \$160 = \$320
- D. 2 rooms less than 200 sq feet x \$99 = \$198

COST GILL AIR PURIFIERS \$8,657

**Coronavirus Relief Act – Municipal Program
Sub-grantee Agreement**

TOWN OF MONTAGUE
and
TURNERS FALLS FIRE AND WATER DISTRICT

This Agreement is made this 2nd day of November, 2020, by and between the Town of Montague, 1 Avenue A, Turners Falls, MA 01376 (hereinafter the MUNICIPALITY) and the TURNERS FALLS FIRE AND WATER DISTRICT, 180 Turnpike Road, Turners Falls, MA 01376 (hereinafter the DISTRICT).

Whereas, on May 14, 2020, the Commonwealth of Massachusetts announced the CARES Act Coronavirus Relief Fund – Municipal Program (CvRF-MP) to provide up to approximately \$502 million for municipalities to address unanticipated costs incurred as a result of the public health emergency caused by COVID-19, and

Whereas, the MUNICIPALITY has access to CvRF-MP funds for such unanticipated costs, and authority to make further grants to political subdivisions (eg. local fire and water, or school, districts), and

Whereas, the MUNICIPALITY and the DISTRICT have each incurred eligible, unanticipated costs and desire to utilize a portion of the MUNICIPALITY'S remaining allocation of CvRF-MP funds to reimburse the DISTRICT for such expenses, and

Whereas, the Executive Office of Administration and Finance (A&F) guidance issued September 30, 2020 requires that municipalities that make such grants shall "provide funds as a reimbursement for incurred expenses, collect a certification ... that commits the recipient to compliance with all aspects of CvRF-MP, and retain all documentation related to the reimbursement in anticipation of future federal audits."

Now, therefore the parties hereto agree as follows:

1. **Reimbursement of Incurred Expenses:** The MUNICIPALITY hereby agrees to reimburse the DISTRICT for eligible incurred expenses subject to the DISTRICT certifying compliance in the form incorporated herein as Attachment "A".
2. **Nature and Scope of Reimbursement:** The DISTRICT shall provide evidence of incurred expenses within the period of eligibility and request reimbursement from the MUNICIPALITY in writing. The estimated scope of reimbursement is \$7,268 based upon the following costs incurred or projected to be incurred between March 1, 2020 and December 30, 2020:
 - \$7,268 for staff costs incurred in order to backfill public safety staff positions as required due to COVID-19 related quarantine orders between 3/29/2020 and 6/30/2020.

This scope of reimbursement may be amended by mutual agreement. See also DISTRICT submittal to Montague Selectboard for consideration and approval at its October 26, 2020 meeting, incorporated herein as Attachment "B".

3. **Disbursements:** Upon receipt of a request for disbursement for incurred costs submitted with the certification form in Attachment "A", the MUNICIPALITY shall review for compliance and upon approval issue payment to the DISTRICT within 21 days; provided that the Town is at that time in receipt of CARES Act funds in response to its Round 2 application.

4. **Reporting:** The DISTRICT shall submit to the MUNICIPALITY written reports or documentation on the status and nature of the expenditures described above, or at other times as required by an information request or reporting requirement from state or federal authorities.
5. **Period of Performance:** Eligible and unanticipated expenses as defined herein must have been unbudgeted (as of March 27, 2020), incurred on or after March 1, 2020, and completed no later than December 30, 2020.
6. **Retention of Records:** The DISTRICT shall maintain records relating to its expenses and reimbursement under this Agreement for a period of seven (7) years from the date of expiration of this Agreement, or if such records become the subject of audit findings, they shall be retained until such findings have been resolved, whichever is later.

The DISTRICT shall make all records related to its activities under this Agreement, available at all reasonable times for inspection, review, and audit by the MUNICIPALITY, A&F or authorized representatives of the Inspector General of the United States or of the Commonwealth, the Auditor of the Commonwealth, or the U.S. General Accounting Office.

7. **Termination:** Unless lawfully extended in writing by both parties this Agreement shall terminate on December 30, 2020.
8. **Non-Discrimination:** The DISTRICT shall not discriminate against any person because of race, color, religious creed, national origin, gender, age, ancestry, handicap, veteran's status, gender identity, or sexual orientation or any other protected categories under the law.
9. **Procurement Standards:** The DISTRICT shall comply with all applicable procedures and guidelines with respect to standards governing procurement, and any applicable provisions of Commonwealth laws and regulations relative thereto, including Chapter 30, section 39M; Chapter 149, section 44A through 44J; Chapter 484 of the Acts of 1984; and Chapter 30B. The DISTRICT shall maintain records sufficient to detail the process of procurement.
10. **Availability of Funds:** All compensation provided by this Agreement is subject to the continued availability of funds for the CvRF-MP program, and to the continued eligibility of the Commonwealth and the MUNICIPALITY to receive such funds.
11. **Indemnification:** The DISTRICT shall indemnify, defend and hold the MUNICIPALITY harmless from and against any and all claims, demand, liabilities, actions, causes of actions, cost and expenses caused by or arising out of any and all activities of the DISTRICT related to this contract including but not limited to breach of this Agreement, the negligence or misconduct of the DISTRICT, or the DISTRICT's agents or employees.

To the extent permitted by law, the MUNICIPALITY shall indemnify, defend and hold the DISTRICT harmless from and against any and all claims, demand, liabilities, actions, causes of actions, cost and expenses caused by or arising out of any and all activities of the MUNICIPALITY related to this contract including but not limited to breach of this Agreement, the negligence or misconduct of the MUNICIPALITY, or the MUNICIPALITY's agents or employees.

12. **Entire Understanding:** This Agreement, together with the attachments hereto, represents the entire understanding of the parties, and neither party is relying upon any representation not

contained herein.

13. Severability: If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

14. Jurisdiction: This Contract shall be interpreted by the laws of the Commonwealth of Massachusetts.

15. Attachments: The following are attached and are an integral part of this Agreement:

Attachment "A"	- Certification of Compliance
Attachment "B"	- Turners Falls Fire and Water District CARES Act Project Request, dated October 19, 2020, 2020

IN WITNESS THEREOF, the MUNICIPALITY and the DISTRICT have executed this Agreement as of the date first written above.

TOWN OF MONTAGUE

TURNERS FALLS FIRE AND WATER DISTRICT

BY: _____
Richard Kuklewicz, Selectboard Chair

BY: _____
David Zamojski, Prudential Committee Chair

CERTIFIED AS TO AVAILABILITY OF FUNDS:

BY: _____
Carolyn Olsen, Town Accountant

Source: CARES Act Coronavirus Relief Fund- Municipal Program

Attachment "A"
Certification of Compliance

I, David Zamojski, am the Chairman and chief executive officer of the Turners Falls Fire and Water District (the DISTRICT), and I certify that:

1. I have the authority on behalf of the DISTRICT to request payment from the Town of Montague under this Agreement. At this time, I am requesting reimbursement in the amount of **\$7,268** for eligible and unanticipated costs from March 1, 2020 to December 30, 2020 in connection with section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) ("section 601").
2. I understand that the Town will rely on this certification as a material representation in making a payment to the DISTRICT.
3. As required by federal law, the DISTRICT's use of the funds provided as payment in response to this request have been used only to cover those costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the DISTRICT; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. I will report quarterly or as requested on incurred expenses in a form as may be prescribed by the Secretary of Administration and Finance, and will cooperate with the Executive Office for Administration and Finance or Town of Montague in creating and retaining appropriate documentation to demonstrate that the use of funds met the requirements of section 601.
5. I will coordinate with the Town of Montague and/or Executive Office for Administration and Finance in optimizing federal funds from section 601 and other potentially available federal sources including application for FEMA reimbursement when available.

To the extent actual expenditures are less than the amount requested per item 1 above, I agree to return the balance of unspent funds to the Town of Montague. If the United States Department of the Treasury recoups funds from the Commonwealth based on a determination they were used by the DISTRICT in a manner not in compliance with section 601, I agree that the Commonwealth or Town of Montague may seek to recover funds from the DISTRICT.

TURNERS FALLS FIRE AND WATER DISTRICT

BY: _____
David Zamojski, its Prudential Committee Chair

Date: _____

Attachment "B"
(Next Page)

CARES Act Project Request

Project Name: Fire Department personnel coverage

Department: Turners Falls Fire Department

Budget Request: \$7,267.58

Date Submitted: 10/19/2020

Date Approved:

Steven Ellis

Digital Signature of Steven Ellis
DN: cn=Steven Ellis, o=Town of Microquak,
email=steven.ellis@microquak.org, ou=CA,
c=US, #1.3.6.1.4.1.311.1.15


Department Head Signature


Town Administrator Signature

Description of the Project

In general, it is best to organize the purchase of technology, durable items or building improvements that are similar or for a common purpose into a "project." Such as "sanitizing equipment" or "<<department name>> telecommuting capacity."

Please describe exactly what is being purchased and/or done.

Backfill coverage for those firefighters and EMS personnel that would have been on duty, but were out because of quarantine from 3/29/20 to 6/30/20.

Justification of Project

To be eligible, a project must be necessary and clearly responsive to the COVID-19 public health emergency. Take your time and develop a thoughtful rationale for the project as an eligible CARES expense, describing the problem it is intended to solve and the expected benefits. The expense must not have been budgeted for prior to commencement of the Emergency on March 12, 2020. If in doubt about a proposed project, please speak with the Town Administrator.

Adequate fire and EMS personnel are necessary during COVID situation, especially since we run an ambulance service.

Expense Details

List anticipated projected expense (best estimate, round up). An Excel Worksheet or other account of expense may be attached. Expected expense types would include staffing, equipment, supplies, materials, contracted services, etc.

See attached excel worksheet

Funds for all projects must be spent by December 30, 2020

Version 08.27.20

	Count	License		Full Cost Total	License Fee		50% Total	License Fee		75% Total	
		Cost			50% reduced			75% reduced			
Alcohol Licenses											
RESTAURANT, ALL ALCOHOL	10	\$	1,050	\$	10,500	\$	525.00	\$	5,250.00	\$	2,625.00
RESTAURANT, BEER & WINE	4	\$	580	\$	2,320	\$	290.00	\$	1,160.00	\$	580.00
CLUB, ALL ALCOHOL	5	\$	725	\$	3,625	\$	362.50	\$	1,812.50	\$	906.25
BREWERY/WINERY POURING PERMIT	3	\$	110	\$	330	\$	55.00	\$	165.00	\$	82.50
GENERAL ON PREMISES	2	\$	580	\$	1,160	\$	290.00	\$	580.00	\$	290.00
PACKAGE STORE, ALL ALCOHOL	4	\$	975	\$	3,900	\$	487.50	\$	1,950.00	\$	975.00
PACKAGE STORE, BEER & WINE	1	\$	550	\$	550	\$	275.00	\$	275.00	\$	137.50
Liquor License Revenue			\$	\$	22,385			\$	11,193	\$	5,596.25
Food, Entertainment & Auto Amuse Licenses											
COMMON VICTUALLER	27	\$	40.00	\$	1,080.00	\$	20.00	\$	540.00	\$	270.00
ENTERTAINMENT	19	\$	55.00	\$	1,045.00	\$	27.50	\$	522.50	\$	261.25
AUTOMATIC AMUSEMENT*	40	\$	45.00	\$	1,805.00	\$	22.50	\$	902.50	\$	451.25
Food, Entertainment & Auto Amuse Licenses		Total	\$	\$	3,930.00			\$	1,965.00	\$	982.50
Total Revenues			\$	\$	26,315.00			\$	13,157.50	\$	6,578.75

Automatic Amusement Breakdown:

		100%	50%	75%
Between the Uprights, LLC	4	\$ 45.00	\$ 90.0	\$ 45.00
Crystal Spring Investments, LLC dba Millers Pub	5	\$ 45.00	\$ 112.5	\$ 56.25
Hubbies Tavern Inc.	2	\$ 45.00	\$ 45.0	\$ 22.50
Millers Falls Rod & Gun Club Inc.	4	\$ 45.00	\$ 90.0	\$ 45.00
Montague Bpo Elks Lodge 2521	3	\$ 45.00	\$ 67.5	\$ 33.75
Mystic Pinball, LLC**	11	\$ 45.00	\$ 250.0	\$ 125.00
Saint Kazimierz Society	5	\$ 45.00	\$ 112.5	\$ 56.25
Shea Theater Arts Center, Inc.	1	\$ 45.00	\$ 22.5	\$ 11.25
St. Stanislaus B and M Society, Inc.	5	\$ 45.00	\$ 112.5	\$ 56.25

*Total breakdown is done (29*45+500) etc.

**Selectboard reduced Mystic Pinball's fee to \$500 flat fee. They had 22 devices, charged for 11 (closest figure could get computer to \$500)