

SELECTBOARD AND BOARD OF HEALTH MEETING
Due to COVID-19 Public Participation is by Zoom
November 16, 2020

Remote Zoom Meeting was opened at 6:30 PM in the Upstairs Meeting Room. Present were Selectpersons Rich Kuklewicz, Michael Nelson, and Chris Boutwell, Town Administrator Steve Ellis, Executive Assistant Wendy Bogusz, and Board of Health Chair Al Cummings.

Link to Zoom meeting: <https://vimeo.com/480292582>

Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken.

Board of Health Chair opens the meeting, roll call taken.

Approve Minutes:

Joint Selectboard and Board of Health, November 9, 2020

- *Boutwell makes the motion to approve the minutes of the Joint Selectboard and Board of Health, November 9, 2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to approve the minutes of the Joint Selectboard and Board of Health, November 9, 2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye*

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

None

COVID-19 Updates and Action Items

- **Review of any Updated State Guidance or Orders**
 - No one is allowed on the street after 9:30 PM until 5:00 AM, unless they are working (stay-at-home advisory)
 - Restaurant in-person dining must cease at 9:30 PM, although take-out may be delivered
 - Liquor stores and other businesses listed must close by 9:30 PM
 - Face coverings must be worn outdoors all the time (our existing practices in Town buildings meet all of the requirements of the State orders)
 - Indoor gatherings in private residences are limited to 10 people
 - Outdoor gatherings are limited to 25 people
 - The limit for public spaces and other events remains the same
 - All gatherings must disperse by 9:30; everyone must be off the streets by 10 PM
 - There will be a \$500 fee per person over the limit (Montague prefers to respond with education)
- **Board of Health Update: Signage and Communication**
 - Cummings reports that he and Anne Stuart went to Millers Falls, Turners Falls, and Montague Center to put up signage and communication regarding masks. They will do Montague and Lake Pleasant once they get more signs.
 - In response to a question by Kuklewicz, Cummings states that he still sees residents walking around without masks.

Boutwell makes the motion to adjourn the Board of Health. Seconded by Cummings, approved. Boutwell - Aye, Cummings - Aye
(Nelson had left the temporarily)

Review Final Draft of the Collins Center Assessment of Montague Human Resources Procedures and Policies

- Ellis summarizes the Collins Center's primary recommendations in their final draft.
- Kuklewicz shares that he feels we owe it to our employees to have a more cohesive and organized system. This needs to be discussed with Finance to determine what we want to do.
- Ellis would like us to move forward with creating a comprehensive set of policies.

Town Administrator's Report

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- **MIIA Insurance Participation in FY22 - FY23: Authorize the Town Administrator to sign agreement to continue Montague's participation in the MIIA Property, Liability and Workers Compensation programs in FY22 and FY23**

Boutwell makes the motion to authorize the Town Administrator to sign the MIIA Insurance Participation in FY22 - FY23 agreement to continue Montague's participation in the MIIA Property, Liability and Workers Compensation programs in FY22 and FY23. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

- **Execute an agreement with MA DEP for an \$8,400 Sustainable Materials Recovery Program Recycling Dividends Program Grant**

Boutwell makes the motion to authorize the Selectboard Chair to sign the agreement with MA DEP for an \$8,400 Sustainable Materials Recovery Program Recycling Dividends Program Grant. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

- **Execute Agreement for Library Buildings Assessment with PCA360, LLC in the sum of \$9,000**

Boutwell makes the motion to execute the Agreement for Library Buildings Assessment with PCA360, LLC in the sum of \$9,000. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye

- **Topics not anticipated in 48 hour posting/Appreciation for Town Clerk's Office**

Ellis expresses personal appreciation for Deb Bourbeau and rest of the Town Clerk's Office, which ran a tremendous election process given the complex conditions. The Selectboard members also publicly thank and acknowledge them.

Boutwell makes the motion to adjourn the meeting at 7:13 PM. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye