

## SELECTBOARD AND BOARD OF HEALTH MEETING

### Due to COVID-19 Public Participation is by Zoom

November 30, 2020

Remote Zoom Meeting was opened at 6:30 PM in the Upstairs Meeting Room. Present were Selectpersons Rich Kuklewicz, Michael Nelson, and Chris Boutwell, Town Administrator Steve Ellis, Executive Assistant Wendy Bogusz, Board of Health Chair Al Cummings, Director of Public Health Daniel Wasiuk, Fire Chief John Zellman, Treasurer/Collector Eileen Seymour, and Town Planner Walter Ramsey.

Recording Link: <https://vimeo.com/485799533>

Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken.

Board of Health Chair opens the meeting, roll call taken.

#### **Approve Minutes: Joint Selectboard and Board of Health, November 16, 2020**

- *Boutwell makes the motion to approve the minutes of the Joint Selectboard and Board of Health, November 16, 2020 as presented. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to approve the minutes of the Joint Selectboard and Board of Health, November 16, 2020 as presented. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye*

#### **Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment**

None

#### **COVID-19 Updates and Action Items**

- **Review of any Updated State Guidance or Orders**
  - The only two states that are exempt from the travel order are Hawaii and Massachusetts. All other states are considered high-risk states.
  - From November 15 through 21 of this year, we had 11 positive cases in Montague. From November 22 to 28, we had 7 cases. From October 1 through November 30, there have been 29 cases. From March 1 to November 28, there have been 58 total positive cases.
  - In response to a question by Singleton, Wasiuk explains that visitors traveling into Massachusetts are required to fill out travel forms, quarantine for 14 days, or prove that they have had a negative COVID test result within 72 hours.
- **Increase of hours (not on agenda)**
  - Wasiuk has the discretion to increase the Town Nurse's hours if necessary.
  - Ellis states that we have money to continue additional services through Cares Act funding.
  - There may be a discussion with the Selectboard next week about a Reserve Fund transfer in case increasing hours is necessary after 12-30-20.
- **Preparation for Vaccinations: Emergency Dispensing Site Planning**
  - Zellman reports that there will be mass inoculations. A plan for a drive-through dispensing site will be set up and implemented.
  - The room in the Town Hall annex that is being redeveloped will be a site for in-person vaccinations.
  - Ellis states that the airport is being considered as the location for the dispensing site.
  - Nelson states that the high school is being considered as a location for in-person vaccinations.

*Boutwell makes the motion to adjourn the Board of Health meeting. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Cummings - Aye*

#### **Notice of Bridge Closure (Tom Bergeron)**

##### **Notice received regarding Mass DOT closure of 6th Street "Bailey Bridge"**

- According to Mass DOT, the Bailey Bridge has to be closed down due to insufficient structure. Some of the stringers on the plates were bent.
- The contractor would need to get under the bridge to repair it. Bergeron is waiting for a phone call from the State to determine whether it is possible to do this.
- We may need to ask First Light to drop the canal for a few hours so the repairs can be done.
- The bridge was not meant to be up for 30 years; it was supposed to be temporary.

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- Discussion ensued about preventative maintenance for the Town bridges and finding a balance that would not use up the Chapter 90 funds.

#### Personnel Board

- **Treasurer/Collector's Request (Eileen Seymour)**  
**Appoint Tina Sulda to position of Financial Assistant. NAGE, Grade B, Step 8 (\$20.75/hr). Increase in hours to 35 hours/week. Effective 12/14/2020**
  - *Boutwell makes the motion to appoint Tina Sulda to the position of Financial Assistant. NAGE, Grade B, Step 8 (\$20.75/hr), increase in hours to 35 hours/week, effective 12/14/2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
  - Ellis will send a citation to Cheryl Clark, expressing the Selectboard's appreciation for her hard work throughout the years.
- **Town Administrator's Request (Steven Ellis)**  
**Execute FY20-22 Collective Bargaining Agreement with United Electrical, Radio, and Machine Workers of America, Local 274**  
*Boutwell makes the motion to ratify the FY20-22 Collective Bargaining Agreement with United Electrical, Radio, and Machine Workers of America, Local 274 as presented, from July 1, 2019 through June 30th, 2022. Seconded by Nelson, approved. Boutwell - Aye, Nelson - Abstain, Kuklewicz - Aye*

#### **Burn Dump Capping: Corrective Action Design Plan (Walter Ramsey)**

#### **Approve submissions of SW-45 Application to MA DEP for a modified Corrective Action Design plan for the former Montague Burn Dump**

*Boutwell makes the motion to authorize the Chair to sign the submissions of SW-45 Application to MA DEP for a modified Corrective Action Design plan for the former Montague Burn Dump.*

#### **Town Administrator's Report**

- **MIIA Grant Award Notice**  
Ellis reports that the Town has received an MIIA Grant for \$5,500. This money will help fund new chainsaw kits, ladders/stepstools, and safety equipment.
- **Update on Virtual Town Meeting Readiness Assessment**  
Ellis reports that we are working to put ourselves in a position to have a virtual Special Town Meeting this winter. As part of the a readiness assessment process, surveys were sent out. Ellis reviews the 16 responses we have received thus far.

#### **Topics Not Anticipated**

- **Parking Ban Delay**  
The parking ban is going into effect at midnight. Upon suggestion by Nelson, the Selectboard agrees to hold off the parking ban until there is a plow-able snowstorm.
- **Police Advisory Group Survey**  
Nelson reminds everyone that the Community Engagement Survey for the Police Advisory Group is still active. It can be accessed through the Town website.

#### **Release of executive session minutes from July 20, 2020 and August 10, 2020 meetings. Review of minutes in executive session pursuant to G.L. c. 30a, §21(a)(7) so as to comply with the requirements of G.L. c. 30A, §22, and possible open session vote to publicly release minutes**

- *Boutwell makes the motion to approve the minutes of the July 20, 2020 executive session. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to approve the minutes of the August 10, 2020 executive session as revised. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to release to the public the minutes of the executive sessions from July 20, 2020 and August 10, 2020. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

*Boutwell makes the motion to adjourn the meeting at 7:55 PM. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*