

**SELECTMEN'S MEETING
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, January 27, 2020**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons Chris Boutwell, Michael Nelson, and Rich Kuklewicz, Town Administrator Steven Ellis, and Executive Assistant Wendy Bogusz.

Meeting Being Taped

Votes May Be Taken

Call to Order: Chair announces that the meeting is being recorded by MCTV (if applicable) and asks if anyone else is recording the meeting

Approve Selectboard Minutes of January 13, 2020

Nelson makes the motion to approve the Selectboard Minutes of January 13, 2020. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the Board of Selectmen will strictly adhere to time allotted for public comment

None

Personnel Board

- **Appoint Shawna Williams, Permanent Intermittent Reserve Police Officer, 8 - 24 hours/week, \$17.00/hr, effective 1/28/2020**
Nelson makes the motion to appoint Shawna Williams, Permanent Intermittent Reserve Police Officer, 8 - 24 hours/week, \$17.00/hr, effective 1/28/2020. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Kate Dempsey Martineau, Library Substitute, hours vary per week, \$13.99/hr, effective 2/3/2020**
Nelson makes the motion to appoint Kate Dempsey Martineau, Library Substitute, hours vary per week, \$13.99/hr, effective 1/28/2020. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye
- **Appoint Steve Ellis as Chief Procurement Officer until 12/31/22**
Nelson makes the motion to appoint Steve Ellis as Chief Procurement Officer until 12/31/22 and authorize the Chair to sign the document. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Debra Bourbeau, Town Clerk

- **Execute March 3, 2020 Presidential Primary Election Warrant, attached hereto**
 - Kuklewicz reads aloud the Warrant for Presidential Primaries
 - *Nelson makes the motion to execute the March 3, 2020 Presidential Primary Election Warrant. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- **Nomination Papers, Dog Licenses, Census Papers and Absentee Ballots**
 - 1) The voter registration deadline for the presidential primary is February 12.
 - 2) Absentee ballots are available at the Town Clerk's Office as well as online.
 - 3) The Town Election is on Monday, May 18. There are openings for several positions; anyone who wants to run for one of these positions must take out nomination papers and get the required signatures from registered voters. The deadline to get nomination papers is March 26.
 - 4) The deadline for Dog Licenses renewals is May 31.
 - 5) The Town Census was mailed out on January 17. Bourbeau asks that residents please look them over, sign them, and get them back to her.

FY2020 CDBG application discussion on planter options for the proposed Streetscape Improvements Project in front of the Shea Theater and Northeast Foundation for Children

- Ramsey reviews alternatives that the landscape architect came up with to reduce the cost of the planters in front of the Shea Theater and Northeast Foundation for Children. The final recommendation is to use 12-inch wide stock grant curbing. The cost savings would be about \$148,000, which is a 34% reduction.
- Nelson commends Ramsey for his hard work and for coming up with an alternate plan that is more sustainable for our community.
- Ellis states that the CIC met and unanimously approved this plan.

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- According to McHugh, this would free up either a 3- or 4-unit housing rehab unit. The Town can apply for \$737,000.

Bryan Camden, Airport Manager

Execute MassDOT grants as follows:

1. ASMP-2020-0B5-26 Purchase and Install Solar LED Taxiway Lighting \$92,500.00
2. ASMP-2020-0B5-25 Purchase 72" Propane Zero Turn Mower \$13,709.43
3. ASMP-2020-0B5-28 Construct Solar Array \$120,000.00
4. ASMP-2020-0B5-27 Remove Vegetation in Runway 34 Approach \$92,150.00

Nelson makes the motion to execute and to authorize the Chair to sign the MassDOT grants as follows:

1. ASMP-2020-0B5-26 Purchase and Install Solar LED Taxiway Lighting \$92,500.00
2. ASMP-2020-0B5-25 Purchase 72" Propane Zero Turn Mower \$13,709.43
3. ASMP-2020-0B5-28 Construct Solar Array \$120,000.00
4. ASMP-2020-0B5-27 Remove Vegetation in Runway 34 Approach \$92,150.00

Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Meeting Warrant - To review draft warrant, attached hereto, and to make recommendations on all items in warrant; votes may be taken

The Board reviews the draft of the Town Meeting Warrant and Ellis gives updated information on each Article.

Executive Assistant's Report

Execute ABCC 2020 Seasonal Population Increase Estimation Form

Nelson makes the motion to execute the ABCC 2020 Seasonal Population Increase Estimation Form. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

Town Administrator's Report

- **Request to transfer \$2,000 from 225-5-184-5200-000 Community Development Discretionary Unallocated to 225-5-184-5240-000 CD Shea Theater**

Nelson makes the motion to authorize the Chair to sign the transfer of \$2,000 from 225-5-184-5200-000 Community Development Discretionary Unallocated to 225-5-184-5240-000 CD Shea Theater. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute Agreement between FRCOG and Town of Montague for Field House Improvement Procurement, \$800.00**

Nelson makes the motion to execute the Agreement between FRCOG and Town of Montague for Field House Improvement Procurement, \$800.00. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute Agreement between FRCOG and Town of Montague for Complete Streets Construction Procurement, \$800.00**

Nelson makes the motion to execute the Agreement between FRCOG and Town of Montague for Complete Streets Construction Procurement, \$800.00. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute Agreement with Christopher Sawyer-Laucanno, Ph.D. to develop bid specifications and provide construction supervision on the Unity Park Fieldhouse Roof Replacement, \$3,000**

Nelson makes the motion to execute and to authorize the Chair to sign the Agreement with Christopher Sawyer-Laucanno, Ph.D. to develop bid specifications and provide construction supervision on the Unity Park Fieldhouse Roof Replacement, \$3,000. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Execute DEP 5-Year Renewal Transfer Station Certification of Operations**

Nelson makes the motion to authorize the Chair to sign the DEP 5-Year Renewal Transfer Station Certification of Operations. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye

- **Update on Intersection Improvements at Route 63 and North Leverett Road**

Ellis reads aloud a letter from MassDOT stating that the Highway Divisions Project Review Committee has approved an intersection improvement project on Route 63 and North Leverett Road.

- **Discussion of DPW Site Tour**

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The Board and representatives of the media went on a tour of the DPW site. Kuklewicz thanks the Building Committee, Ken Morin and Steve Ellis for their involvement.

- **Topics not anticipated in 48 hour posting**
None

Anticipated Executive Session in accordance with G.L. c. 30A, §21(a)(2) to conduct negotiations with Christopher Bonnett, Police Lieutenant; votes may be taken

- The Chair declares that holding such discussion in open session would be detrimental to the Town's position.
- *Nelson makes the motion to enter Executive Session in accordance with G.L. c. 30A, §21(a)(2) to conduct negotiations with Christopher Bonnett, Police Lieutenant; votes may be taken. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

The next regularly scheduled Selectmen's Meeting will be held on **MONDAY, February 3, 2020** at the Montague Town Hall, 1 Avenue A, Turners Falls, MA