

SELECTBOARD AND BOARD OF HEALTH MEETING

Due to COVID-19 Public Participation is by Zoom

June 28, 2021

Remote Zoom Meeting was opened at 6:30 PM. Present were Selectpersons Rich Kuklewicz, Chris Boutwell, and Michael Nelson (joined at 6:48), Town Administrator Steve Ellis, Executive Assistant Wendy Bogusz, Police Chief Chris Williams, Town Clerk Deb Bourbeau, RiverCulture Director Suzanne LoManto, WPCF Superintendent Chelsey Little, and FCRHRA Director of Community Development Brian McHugh.

Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken.

Reorganization of the Board

Election of Chair, Vice Chair and Clerk

Boutwell makes the motion to have the organization of the Board remain as is. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Approve Minutes: Joint Selectboard and Board of Health Meeting: June 14, 2021

Boutwell makes the motion that the Selectboard approve the minutes of the Joint Selectboard and Board of Health Meeting of June 14, 2021. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Public Comment Period: Individuals will be limited to two (2) minutes each and the meeting will strictly adhere to time allotted for public comment

None

Liquor License Hearing, St. Kazimierz Society, 197 Avenue A, Turners Falls

Request alteration of premises to their All-Alcoholic Beverage Liquor License (Club), St. Kazimierz Society will now lease 36,000 sq. ft. from building owner 108 Properties, LLC. The licensed premise will consist of the First floor - main bar, kitchen, porch on the front of the building, restrooms and cellar for storage with three entrances/exits

Boutwell makes the motion to approve the request for alteration of premises to St. Kazimierz's All-Alcoholic Beverage Liquor License (Club); St. Kazimierz Society will now lease 36,000 sq. ft. from building owner 108 Properties, LLC. The licensed premise will consist of the First floor - main bar, kitchen, porch on the front of the building, restrooms and cellar for storage with three entrances/exits. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

Aimee Francaes, Belly of the Beast, Northampton

Request 1 Day Beer & Wine License at Montague Retreat Center, 177 Ripley Road, Montague on July 23, 2021 from 4:00 PM to 11:00 PM

Boutwell makes the motion to approve the request for a 1 Day Beer & Wine License at Montague Retreat Center, 177 Ripley Road, Montague on July 23, 2021 from 4:00 PM to 11:00 PM. Seconded by Kuklewicz, unanimously approved. Boutwell - Aye, Kuklewicz - Aye

COVID-19 Updates and Action Items

- **Montague case counts**
Ellis reports that we have had 0 cases in Montague over the course of the last two weeks, and we have no active cases at this time.
- **Continuation of Municipal Relief Provisions**
 - Ellis states that individual public bodies within the Town can at their discretion continue to make the decision to hold any of their meetings through remote means. Hybrid meetings are also allowed.
 - The ability of cities and towns to approve requests for expansion of outdoor dining service is extended until April 1, 2022.
 - We have the option to continue until December 15 to hold a remote representative Town Meeting.

Deb Bourbeau, Town Clerk

Special Election

- The Special Election will be held on Tuesday, September 21.
- Bourbeau suggests shortening the election hours as it is a one-race election. Selectboard suggests noon to 7 pm.
- Everybody still has the availability to vote by mail.
- Nomination papers will be available at the Town Clerk's Office tomorrow. They must be returned by August 4.

SELECTBOARD AND BOARD OF HEALTH MEETING
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- Anybody that would like to run as a Democrat through the caucus has that availability also.
- Ellis expresses concern that the noon to 7 p.m. may not be convenient for some residents.
- Ariel Elan states that any change should be well-publicized.
- *Boutwell makes the motion to hold the Special Election on Tuesday, September 21 from 12:00 PM to 7:00 PM. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye*

Personnel Board

Appoint Shawna Williams, Permanent Patrol Officer, NEPBA, Grade: Patrol, Step 1, 37.69 hours, effective 6/28/21

Boutwell makes the motion to appoint Shawna Williams, Permanent Patrol Officer, NEPBA, Grade: Patrol, Step 1, 37.69 hours, effective 6/28/21. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

Chris Williams, Chief of Police

Review of new/revised police policies

- Williams summarizes the new revised police policies (Social Media, Information Technology, Corrective Action and Discipline, Internal Affairs).
- *Boutwell makes the motion to accept the new/revised police policies regarding Social Media No. 120, Information Technology No. 2.14, Corrective Action and Discipline No. 2.11, and Internal Affairs No. 2.10 as discussed by Chief Williams. Seconded by Kuklewicz,, unanimously approved. Boutwell - Aye, Kuklewicz - Aye, Nelson -Abstain*

Suzanne LoManto, RiverCulture Director

- **Request permission for downtown businesses to set up sales and/or 10 x 10 "pop up" style tents on Avenue A, Third Street and Second Street between the months of July and August, Pocumtuck Homeland Festival, August 7 to August 9, 2021**

Boutwell makes the motion to grant permission for downtown businesses to set up sales and/or 10 x 10 "pop up" style tents on Avenue A., Third Street and Second Street between the months of July and August, Pocumtuck Homeland Festival, August 7 to August 9, 2021. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

- **Request to close First Street from top of hill (by Maple St) and at the corners of L Street**

Boutwell makes the motion to approve the request to close First Street from top of hill (by Maple St) and at the corners of L Street. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

- **Entertainment Permit/Execute Agreement with Northfield Mountain LCC/FirstLight MA Hydro for use of property along the river for Pocumtuck Homeland Festival, 8/6/21 to 8/9/21**

Boutwell makes the motion to execute the Agreement with Northfield Mountain LCC/FirstLight MA Hydro for use of property along the river for Pocumtuck Homeland Festival, 8/6/21 to 8/9/21. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

Walter Ramsey, Town Planner

- **Execute Order of Taking for three temporary easements for the Canal District Gateway Enhancement Project Affecting 44 and 36 Canal Road**

Boutwell makes the motion to execute the Order of Taking for three temporary easements for the Canal District Gateway Enhancement Project Affecting 44 and 36 Canal Road. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

- **Closure of 125' section of alley between 151 Third Street and Unity Park ballfield through December 1, 2021**

Boutwell makes the motion to authorize the closure of 125' section of alley between 151 Third Street and Unity Park ballfield through December 1, 2021. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

- **Review amendments to Town Hall Raingarden design**

Boutwell makes the motion to scale the size of the Raingarden basin down by 50%. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

SELECTBOARD AND BOARD OF HEALTH MEETING
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FRTA Bus Maintenance Facility Land Acquisition

Execute Purchase & Sale Agreement and Deed for the Sale of 5.052 acres off Sandy Lane (Map 21, Lot 149) to Franklin Regional Transit Authority for Purchase price of \$125,000

- *Boutwell makes the motion to execute the Purchase & Sale Agreement and Deed for the Sale of 5.052 acres off Sandy Lane (Map 21, Lot 149) to Franklin Regional Transit Authority for Purchase price of \$125,000. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to execute the Covenant between the Franklin Regional Transit Authority and the Town of Montague relative to the Franklin Regional Transit Authority's purchase of the previously referenced 5.052-acre parcel guaranteeing continued access to the west solar array area consistent with the Town's lease agreement with Kiersage Solar LLC. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*

Chelsey Little, WPCF Superintendent

Execute Agreement with Wright-Pierce for On-Call Engineering Services

- *Boutwell makes the motion to execute the Agreement with Wright-Pierce for On-Call Engineering Services. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye*
- *Boutwell makes the motion to authorize the Chair to sign the Agreement with Wright-Pierce. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye*

Brian McHugh

- **FY19 CDBG Grant Extension to 9/30/21 (extensions are only given in three month increments)**
Boutwell makes the motion to authorize the Chair to sign and affirm the signature for the FY19 CDBG Grant Extension to 9/30/21 (extensions are only given in three month increments). Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye
- **Spinner Park Contract Extensions from 6/30/21 to 8/30/21**
 - **Sciaba Construction**
 - **Berkshire Design Group**
 - *McHugh states he changed the dates as he wanted a little extra time to close out in case of delays, although he states that the project should be done by the end of July.*
 - *Boutwell makes the motion to authorize the Chair to sign the contract extensions from June 30 to August 30, 2021 for Sciaba Construction and Berkshire Design Group as explained by Brian McHugh.*
- **Authorization to Disburse \$55,743.80 to Sciaba Construction for the Spinner Park Restoration Project**
Boutwell makes the motion to disburse \$55,743.80 to Sciaba Construction for the Spinner Park Restoration Project. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye
- **Authorization to Disburse \$550.00 to Berkshire Design Group for the Spinner Park Restoration Project**
Boutwell makes the motion to disburse \$550.00 to Berkshire Design Group for the Spinner Park Restoration Project. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye
- **Amend FY20 CDBG to add \$29,234.97 in Program Income to grant activity 4C (Housing Rehabilitation)**
Boutwell makes the motion to amend FY20 CDBG to add \$29,234.97 in Program Income to grant activity 4C (Housing Rehabilitation). Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye
- **Execute \$26,400 contract between Town of Montague and Berkshire Design Group for the Avenue A Phase 3 Streetscape Improvements Project funded through the F720 CDBG**
Boutwell makes the motion to execute the \$26,400 contract between Town of Montague and Berkshire Design Group for the Avenue A Phase 3 Streetscape Improvements Project funded through the F720 CDBG. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson -Aye, Kuklewicz - Aye

To approve annual appointments as set forth in the attached list

- *Nelson makes the motion to approve the following folks to one-year appointments through June 30, 2022: ADA Coordinator Steve Ellis; Alternate Building Inspector Charles Bado and David Jensen; Assistant Town Clerk Kathern Pierce; Auction Permit Agent Wendy Bogusz and Debra Bourbeau; Battlefield Grant Advisory Committee David Brule, Joe Graveline, Rich Holshuh, Roger Longtoe Sheehan, John Nove, Elizabeth Santa Kiser, Marilynn Tomb, and Bettina Washington; Cable Advisory Committee Jason Burbank and Rich Widmer. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

SELECTBOARD AND BOARD OF HEALTH MEETING

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June 28, 2021

- *Nelson makes the motion to appoint Rich Kuklewicz to the Cable Advisory Committee through June 30, 2022. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Abstain*
- *Nelson makes the motion to approve the following folks to one-year appointments through June 30, 2022: Cemetery Commission, Annabel Levine, Judith Lorei, and Jeri Moran; Conservation Commission - Associate Member Tobias Carter; Constable Wendy Bogusz and Christopher Williams' Council on Aging Debra Bourbeau, Barbara Kuklewicz, Larry Parker, and Roberta Potter; DPW Superintendent Tom Bergeron; Emergency Manager John Zellmann; Energy Committee Jason Burbank, Ariel Elan, Pamela Hanold, Chris Mason, Sarah (Sally) Pick, and Timothy Van Egmond. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Christopher Boutwell, Sr. to the F. C. Solid Waste Management District 2 through June 30, 2022. Seconded by Kuklewicz, approved. Nelson - Aye, Kuklewicz - Aye, Boutwell - Abstain*
- *Nelson makes the motion to appoint Michael Nelson to the F. C. Solid Waste Management District 2 through June 30, 2022. Seconded by Boutwell, approved. Nelson - Abstain, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve the following folks to one-year appointments through June 30, 2022: Forest Warden Richard Sawin, Jr.; Forest Warden - Deputy John Zellman; Franklin County Regional Council of Governments Steve Ellis. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Rich Kuklewicz to the Franklin County Regional Council of Governments through June 30, 2022. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Abstain*
- *Nelson makes the motion to approve the following folks to one-year appointments through June 30, 2022: Franklin County Regional Council of Governments - Planning Board Representative Elizabeth Irving, and FRTA Advisory Board Jeffrey Singleton. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Rich Kuklewicz to the FRTA Advisory Board through June 30, 2022. Seconded by Boutwell, approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Abstain*
- *Nelson makes the motion to approve the following folks to one-year appointments through June 30, 2022: Gas & Plumbing Inspector John Letourneau; Gas & Plumbing Inspector - Alternate Timothy Harnett; Library Director Linda Hickman; Parks & Recreation Director Jonathan Dobosz; Planning and Conservation Agent Walter Ramsey; Planning Board - Associate Member Matt Lord; Public Works Facility Building Committee Jason Burbank, Jay DiPucchio, Ariel Elan, Mark Fairbrother, Pamela Hanold, David Jensen, Robert Macewicz, Ken Morin, Richard Widmer, and Mark Williams; Regional Emergency Planning Committee John Zellman; Six Town Regionalization Committee Michael Naughton and Marlyn Reynolds; Tax Title Custodian Eileen Seymour; Tree Advisory Committee David Detmold, Charles Walker Korby, Annabel Levine, Sean Mahoney, Tom Sullivan, Rafael Vega, and Jeffrey Warren-Pukis; Veteran's Burial Agent Christopher Demers, Veteran's Director Timothy Niejadlik; Veteran's Graves Officer John T. Murphy; Wells Trust Ron Sicard; Wiring Inspector Wayne Shaw; Wiring Inspector - Alternate Todd Weed and Thomas W. Wyman; and Zoning Board of Appeals - Alternate David Jensen. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to approve the following folks to three-year appointments through June 30, 2024: Airport Commission Joseph Mazeski; Conservation Commission Justin T. Fermann; Economic Development & Industrial Corporation John Furbish; Historical Commission Suzanne LoManto; Planning Board Frederic Bowman and Elizabeth Irving; and Registrar of Voters Elizabeth Irving. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Nelson makes the motion to appoint Richard Ruth for a five-year appointment to the Zoning Board of Appeals until June 30, 2026. Seconded by Boutwell, unanimously approved. Nelson - Aye, Boutwell - Aye, Kuklewicz - Aye*

Town Administrator's Report

- **Execute Information Technology Services Contract with Suzor IT, Athol, MA, \$32,550**
Boutwell makes the motion to execute Information Technology Services Contract with Suzor IT, Athol, MA, \$32,550. Seconded by Nelson, unanimously approved. Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye
- **Topics not anticipated in 48 hour posting/Recycling**
Ellis reports that we had a positive rate for the value of the commodities (recyclables) that were delivered to the Springfield Materials Recycling Facility in May, and we are hopeful that we will see a trend that the Town will be rewarded financially.

SELECTBOARD AND BOARD OF HEALTH MEETING
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June 28, 2021

Other

- **Poles**
With regard to duplicate poles around Town, Boutwell states he has not seen much work done by the phone company or Verizon.
- **DPW Building Facility Committee**
In response to a question by Kuklewicz, Ellis states that at the last meeting in April, the committee decided not to disband until all the issues are resolved.
- **Meetings**
The Selectboard decides to continue with hybrid meetings for now.

Upcoming Meetings:

Selectboard Meeting, **MONDAY, July 12, 2021, 6:30 PM** via Zoom

*Boutwell makes the motion to adjourn the meeting at 8:11 PM. Seconded by Nelson, unanimously approved.
Boutwell - Aye, Nelson - Aye, Kuklewicz - Aye*