

**MONTAGUE SELECTBOARD
MONTAGUE FINANCE COMMITTEE
MONTAGUE BOARD OF HEALTH MEETING**

Remote Meeting via ZOOM

1 Avenue A, Turners Falls, MA 01376

Monday, January 31, 2022

Zoom Meeting Link: <https://us02web.zoom.us/j/82360856911>

Meeting ID: 823 6085 6911 **Password:** 425880 **Dial in Option:** (646) 558-8656

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

1. 5:30 PM Open Meeting:
 - Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken
 - Finance Committee Chair opens the meeting, roll call taken

2. 5:31 Gill Montague Regional School District Budget Presentation

3. 6:30 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

4. 6:33 Approve minutes of January 24 and 25, 2022 if available

5. 6:35 Board of Health Chair opens the meeting, if quorum present, roll call taken

6. 6:35 COVID-19 Updates
 - Review of COVID case counts and trends
 - Update on Town Test Kit distribution

7. 6:55 Caitlin Kelley, Library Director
 - Event Application: Use of Peskeompskut Park, Library Summer Kick-off Party, June 18, 2022 (rain date: 6/19/22), 2:30 PM to 8:00 PM
 - Request to accept Borrowing Policy Update and Justification for Eliminating Overdue Fines at the Montague Public Libraries

8. 7:05 Chelsey Little, WPCF Superintendent
 - Sewer Use Abatement Requests – FY22 First Half Billing Cycle

9. 7:15 Sally Pick and Bob Reuter, Energy Committee
 - Request to endorse the Massachusetts Act achieving a green future with infrastructure & workforce investments known as the Green Future Act, House bill 3292

10. 7:25 Execute FY22 Local Cultural Council Allocation Contract

**MONTAGUE SELECTBOARD
MONTAGUE FINANCE COMMITTEE
MONTAGUE BOARD OF HEALTH MEETING
VIA ZOOM
Monday, January 31, 2022**

11. 7:35 Cannabis Impact Fee Funded Programs and Services
- Presentation of Strengthening Families Program
 - Community-based Substance Abuse Prevention Program Grant RFQ
 - Award program grant to the Brick Hose for two iterations of the Strengthening Families program
 - Execute contract with the Brick House for \$40,390
12. 7:45 Town Administrator's Business
- Town Moderator Request to Hold March 3 Special Town Meeting Remotely via Zoom
 - Other Town Meeting Updates
 - Release of Deed of Trust held by U.S. Dept. of Commerce, Economic Development Administration (DEA) re: 85 Avenue A (Colle Building)
 - General Pierce Bridge Update
 - Topics not anticipated in the 48 hour posting

Other

- Anticipated Next Meeting: Monday, February 7, 2022 at 5:30 PM via ZOOM

Due to State Aid numbers being released on January 26, 2022, the budget and presentation material is being updated by GMRSD and will be posted once it is available

7A



Board of Selectmen Town of Montague

1 Avenue A (413) 863-3200 xt. 108
Turners Falls, MA 01376 FAX: (413) 863-3231

Event Application for use of PESKEOMPSKUT PARK and MONTAGUE CENTER TOWN COMMON

Name of applicant Caitlin Kelley

Name of business/group sponsoring proposed event if applicable: Montague Public Libraries

If applicable, number of years your organization has been running this event in Montague? _____

Address 201 Avenue A, Turners Falls, MA 01376

Contact phone 413-863-3214 Contact email librarydirector@montague-ma.org

FID _____

Dates of proposed event 6/18/2022 ^{rain date} 6/19/22 Location: Peske Park

Hours 3:30 - 7:30 PM Set Up: 2:30 PM Clean Up: until 8:00 PM

Approximate number of people expected to attend 100

What provisions will be made regarding clean up of site? Library staff and volunteers will ensure the site is cleaned

Will the proposed event be:

- Musical
- Theatrical
- Exhibitions
- Amusements
- Wedding
- Other _____

Fully & specifically describe content of the proposed exhibition, show and/or amusements:

The Libraries' Summer Kick-off Party will consist of a number of family + community-friendly activities to celebrate the season. Includes: parachute play for kids, paint-sip activity, face painting, book sales, free food, and live music. Local non-profits will table + provide information abt. their services.

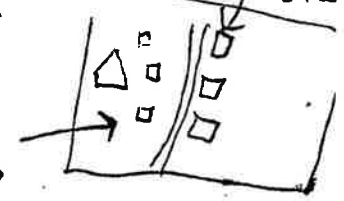
Fully & specifically describe the premises upon which the proposed event is to take place.

In Peskeamogon Park, including use of lee board shell.
Participants encouraged to bring their own blankets for sitting

Use back of form or attach a map of the premises indicating parking area(s), entertainment area(s), vendor area(s), location & number of toilets, location & number of garbage receptacles, garbage storage area, camping area(s), and location of first aid/medical stations.

tables for local non-profit / book sale

family activities



Will vendors be selling:

- merchandise
- food/beverage
- alcohol
- other services _____

Fully & specifically describe the extent to which the event and/or premises would affect public safety, health, or order. If serving alcohol, indicate separate serving area, approved server i.e. TIPS trained. (separate license required to serve alcohol)

N/A

Describe the appropriate level and nature of security and/or traffic control that would be needed and what provisions have been made.

N/A

What provisions will be made regarding first aid and emergency medical care?

I will carry a cell phone + first aid kit

Are you also applying to place signs within Montague to advertise or give directions to your event? (See the Montague Building Inspector)

If so, at which locations?

Maybe -> not sure yet

Attach a copy of your insurance policy or liability binder indicating a minimum policy of \$1Million Individual/\$3Million Group.

N/A -> town department

I attest that to my knowledge the information provided in this application is accurate and not misleading.

Signature of applicant

[Handwritten Signature]

Date 12/17/21

License fees:

Monday – Saturday = \$25.00 per day

Sunday = \$50.00

BOARD OF SELECTMEN – Approval

POLICE CHIEF - Approval / Comments

Date: _____

Date: _____

BOARD OF HEALTH – Approval / Comments

Date: _____

Signature of applicant *[Handwritten Signature]*

Date 12/17/21

License fees:
Monday – Saturday = \$25.00 per day
Sunday = \$50.00

BOARD OF SELECTMEN – Approval

Date: _____

POLICE CHIEF Approval / Comments
[Handwritten Signature]

Date: 1-25-22

BOARD OF HEALTH – Approval / Comments

Date: _____

Programming Outline

Today's Date: 12/16/21

Name of organizer:

Caitlin Kelley

Program Title:

Summer Kick-Off at Peske Park

Program Description (A few sentences describing the event and why the public should come):

Join us at Peske Park on June 18th for a day of family fun, live music, and time spent amongst neighbors!

3:30-4:00: Parachute Play Time for littles

4:00-5:00: Paint-A-Pot craft for all ages---go home with everything you need to grow sunflowers!

4:00-5:00: Face painting

5:00-7:00: Food (free food of some sort)

5:30-6:00: Dance performance by local kiddos (need to reach out to Ja'Duke)

6:15-7:15: Performance by Rosie Porter and the Neon Moons

From 3:30 to 6:30 local organizations and businesses will table and the Friends of the Montague Libraries will run a used book sale.

Bring a picnic blanket and stay all afternoon!

Program Date: 6/18/2022

Attendance Goal Number: 100

Do you want online registration? No

Registration limit: N/A

Age group of intended audience: Mark X by all that apply

Adult x
Seniors x
Teen x
Children: 3-5 x
Children: 6-12 x
Families x
All ages x

Who is your intended audience (i.e. job-seekers, parents, seniors)? The whole community

Performer/Presenter Information:

Name: Rosie Porter and the Neon Moons

Contact information:

<https://rosieportermusic.com/>

Will you need volunteers?

A combination of volunteers and staff.
For food: 3-4 depending on what the food sitch is
For book sale: 3-4?
Face painter: 1-2
Set-up/break down: 2

How do you want to advertise this event? Mark X beside all that apply

Facebook posts x
Library website carousel x
Posting flyers in the library x
Posting flyers in the community x
Press release x

Will you need a special set-up for this event? TBD

<!--[if lte mso 15 || CheckWebRef]-->

Caitlin Kelley - Montague Library Director has shared a OneDrive for Business file with you. To view it, click the link below.

 [Borrowing Policy 2021.docx](#)

<!--[endif]-->

Good morning Steve and Wendy,

I've attached the library's new borrowing policy, which was approved by the Trustees on 1/24. The policy eliminates overdue fines, but still charges for materials that are lost or damaged. Of the 149 libraries that participate in the Central and Western Massachusetts borrowing consortium (C/WMars), 99 have eliminated overdue fines. I think it's time the Montague Libraries adopt this popular position as well.

The Trustees initially agreed to eliminate fines in the fall of 2020. Their decision was informed, in part, by staff member Kathleen Lacey's research into the subject, which shows that the benefits of eliminating fines largely outweigh the revenue lost. Her findings are below followed by links to the articles she used for reference:

- * Library fines are NOT an effective way of getting patrons to return items on time. Multiple studies have shown that patrons will return items sooner and visit the library more frequently if the "fine barrier" is removed.*
- * The library itself does financially benefit from charging fines, as fees accrue to the Town.*
- * Patrons would still be charged for lost and damaged items requiring replacement.*
- * We are in the minority of CWMars/Massachusetts/US towns still charging fines, as many places have now done away with them.*
- * Eliminating fines during the pandemic resulted in many positive comments of gratitude from our patrons. I'm sure most, if not all of them would enthusiastically embrace it becoming a permanent feature.*

The benefits of removing fines are many:

- * It is good PR, and helps to improve relationships within the community.*
- * Fines are a barrier to access. As the mission of the library is to provide access, fines can stand in the way of that access for many patrons.*
- * Particularly of benefit to lower income patrons and children who may not borrow materials for fear of accruing fines.*

**Libraries that have eliminated fines have seen an increase in library usage.*

** Without fines, items are often returned sooner, resulting in shorter hold times and more circulations.*

** There is a real myth of "infinitely accruing late fees". In reality, the fines do not generally accrue to a large amount, but patrons stay away because they don't know this.*

Links to associated articles are below:

[Five Unexpected Benefits of Eliminating Library Fines](#)

[Are Library Late Fees a Barrier to Equity?](#)

[Overdue Fines: Advantages, Disadvantages, and How Eliminating Them Can Benefit Public Libraries](#)

[Removing Barriers to Access: Eliminating Library Fines and Fees on Children's Materials](#)

[LONG OVERDUE: Eliminating Fines on Overdue Materials to Improve Access to San Francisco Public Library](#)

Articles:

- <https://www.nytimes.com/2020/02/23/us/no-library-fines.html>
- <https://chicago.suntimes.com/2020/11/11/21561316/chicago-public-library-overdue-fines-eliminated-books-readers-returned>
- <https://www.npr.org/2019/11/30/781374759/we-wanted-our-patrons-back-public-libraries-scrap-late-fines-to-alleviate-inequ>
- <https://americanlibrariesmagazine.org/2018/06/01/library-fines-overdue-discussion/>

MA Articles:

- <https://www.wbur.org/news/2019/04/18/arlington-rollins-library-no-late-fees>
- <https://www.cambridgema.gov/news/detail.aspx?path=/sitecore/content/home/cpl/aboutus/newsandannouncements/2020/08/finefreepilot>
- <https://www.bostonherald.com/2019/10/28/walshs-fine-free-move-a-winner/>

For the majority of the pandemic, in accordance with C/WMars, the Montague Public Libraries did not charge overdue fines at all. It does not appear as though this lost revenue was sorely missed. The fines collected in the three years prior to the pandemic's onset averaged \$3,800.00 or less than 1% of the Montague Public Libraries' budget. Eliminating fines will not be a financial strain on the Town of Montague and will likely reap many benefits for those facing the most barriers in our community.

Please let me know if you have any questions!

Caitlin

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WendyB-Montague Selectboard

From: WPCF Superintendent
Sent: Wednesday, January 26, 2022 3:41 PM
To: WendyB-Montague Selectboard
Cc: WPCF Clerk
Subject: Agenda Item- Sewer Use Abatements
Attachments: Abatements_Cover_Sheet_FY2022_FirstHalf.pdf

Wendy,

Can you please add the following to the next Selectboard Meeting:

Sewer Use Abatement Requests-FY22 First Half Billing Cycle

I anticipate this taking less than 10 minutes.

Thanks!
Chelsey

Sewer Abatements FY2022 First Half Billing Period

#	Location	Reason for Request	Superintendent Recommendation	Updated Info (for Treasurer)	Notes (\$15.19/1000gallon)
1	8 Bulkeley St Turners Falls	Irrigation in summer	DO NOT ABATE	N/A	Winter readings used for billing
2	21 Bernardo Dr Montague	Both flat rate and metered rate on bill	ABATE \$420.22	Remove flat rate from next bill, only bill for usage of 7,000	Billing error, new metered user
3	15 North Taylor Hill Rd Montague	Billing input error/data entry	ABATE \$318.99	Update usage to 74,000 for next bill	Billing/data entry error 95,000 was incorrectly used
4	32 Turners Falls Rd Turners Falls	Summer usage lower than winter usage, new house purchase	DO NOT ABATE 1ST HALF	Update usage to 6,000 for next bill	First half cannot abate, update can be made to second half before bill comes out
5	123 Ave A Turners Falls	After leaking toilet fixed in FY2021 bill, second half needs abatement (lower usage)	REQUEST DOR for ABATEMENT	N/A	Request received after time limit, needs DOR approval. Usage lower after leaking toilet was fixed in FY2021 Abatement amount= \$931.84
6	14 Morris Ave Turners Falls	Toilet leak, inflated winter reading	DO NOT ABATE 1ST HALF	Update usage to 29,000 for next bill	First half cannot abate, update can be made to second half before bill comes out Three year average used = 29,000
7	58&62 L St Turners Falls	Outside spigot leak repaired, water did not enter sewer	ABATE \$1,417.73	Update usage to 61,000 for next bill	Three year average used = 61,000
8	55 Randal Wood Dr Montague	Incorrect data? Higher than normal usage	DO NOT ABATE	N/A	No known leaks or work done, no basis for abatement
9	7 Park St Turners Falls	Toilet leak, inflated winter reading	DO NOT ABATE 1ST HALF	Update usage to 29,000 for next bill	Summer usage is less based on inflated winter toilet leak. Three year average used = 29,000
10	54 Randal Wood Dr Montague	Water used for irrigation? Higher than normal usage	DO NOT ABATE	N/A	No known leaks or work done, no basis for abatement

Property sales - not abated, it is the responsibility of the seller/buyer to obtain utility information and determine an equitable solution with respect to payment obligations to the town prior to closing.

Toilet leaks - not abated, water that goes through plumbing devices and reaches the sewer is billed because it is conveyed by the sanitary sewer and treated at the WPCF



WendyB-Montague Selectboard

From: Sally Pick MEC <SJPMEC@crocker.com>
Sent: Wednesday, January 5, 2022 5:42 PM
To: WendyB-Montague Selectboard
Cc: Bob Rueter
Subject: Getting on BOS Agenda 1/31/22?
Attachments: MEC Letter to Selectbd-Request Endorse H.3292.pdf; H.3292-Town of Montague-Support.docx

Hi Wendy,

I hope you had a good holiday week.

The energy committee would like to be placed on the selectboard's agenda on Monday, Jan. 31st, if possible. I and a new member, Bob Reuter, would be asking the selectboard to endorse the Massachusetts *Act achieving a green future with infrastructure & workforce investments*, known as the *Green Future Act*, House bill 3292.

Attached is a letter to the select board that the energy committee approved.

If the selectboard approves this endorsement, also attached is a draft letter to be put on Town letterhead, from the selectboard to the TUE committee, expressing the Town's endorsement of the bill. The letter should be emailed to the following staff for the MA Joint Committee on Telecommunications, Utilities, & Energy:

- magdalena.garncarz@mahouse.gov
- dina.nathanson@masenate.gov

If you have any questions, please let me know. I'll look forward to hearing if we'll be able to get onto the Jan. 31st agenda.

Thanks and good wishes for 2022,

Sally
Co-Chair, Montague Energy Committee

MONTAGUE ENERGY COMMITTEE

January 5, 2022

Montague Energy Committee
1 Avenue A
Turners Falls, MA 01376

Dear Montague Selectboard,

The Montague Energy Committee strongly recommends that the Selectboard endorse the passage of the *Green Future Act*, H.3292, during the 192nd Massachusetts General Court.

The bill takes the goals set out in the recently passed Next Generation Roadmap (S.9), and Governor Baker's 2030 Clean Energy & Climate Plan and provides the funding mechanisms necessary to realize these essential structural changes.

Funding provisions in this bill will further the town's efforts as a Green Community to reduce our greenhouse gas emissions and result in long-term budgetary savings, along with other benefits. The Green Future Act addresses this on multiple fronts:

- Local aid for cities & towns for green infrastructure & to mitigate climate change impacts.
- Green Workforce Development to support training & development of a green workforce, including support for displaced fossil fuel workers & families.
- Fees on fossil fuel imports, projected to be \$700 million/year through 2030.
- Green Bonding Program as part of the capital budget to invest in green infrastructure, estimated at \$500 million/year.
- Green Infrastructure Fund, investing in electrifying transport, increasing renewable energy and consumer heating efficiency rebates.
- Green Household Dividends to lower income households to offset short-term utility cost increases.
- Creates green jobs in Massachusetts.
- Invests in green infrastructure in Environmental Justice neighborhoods, which have borne the brunt of dirty fossil fuel infrastructure.
- Cuts local air pollution and reduces greenhouse gas emissions to bring us to net zero by 2050.

Call to Action: We are asking the Selectboard to endorse this legislation and to ask the Joint Committee on Telecommunications, Utilities & Energy to favorably vote it out of committee for a full vote by the legislature. This endorsement is meaningful because it shows our town's support for this crucial legislation.

The bill must come out of committee by February 15th. Please provide this endorsement no later than February 8th, 2022.

Respectfully Submitted,
Montague Energy Committee
Tim Van Egmond & Sally Pick, Co-Chairs
Co-Chairs, Town of Montague Energy Committee

This letter was endorsed by the Montague Energy Committee on December 28, 2021.



Selectboard
Town of Montague
1 Avenue A
Turners Falls, MA 01376

(413) 863-3200 xt. 108
FAX: (413) 863-3231

February 1, 2022

The Honorable Senator Mike Barrett & Representative Gerald Roy
Chairs, Joint Committee on Telecommunications, Utilities & Energy
24 Beacon Street
Boston, MA 02133

As submitted by email to magdalena.garncarz@mahouse.gov & dina.nathanson@masenate.gov

RE: H.3292—Town of Montague—Support

Dear TUE Chair, Senator Barrett and Chair, Representative Roy, and members of the committee:

The Montague Selectboard endorses the passage of an **Act achieving a green future with infrastructure and workforce investments** (known as the *Green Future Act*), H.3292, during the 192nd Massachusetts General Court, and requests that the Joint Committee on Telecommunications, Utilities & Energy favorably vote H.3292 out of committee for a full vote by the legislature.

Respectfully Submitted,

TOWN OF MONTAGUE

Richard J. Kuklewicz, Chair
Selectboard



January 26, 2022

Town of Montague
Town Hall 1 Avenue A
Montague MA 01376

Dear Richard Kuklewicz:

Thank you for your participation in the Mass Cultural Council's Local Cultural Council Program. Communities like Montague play a vital role in ensuring people across the Commonwealth have access to culture in their community.

Thanks to vigorous advocacy from our communities, the Legislature once again showed strong, bipartisan support for the Mass Cultural Council in the FY22 state budget. This allows us to continue to support local cultural councils across the Commonwealth.

Enclosed you will find the contract and scope of services for the Montague Cultural Council's FY22 allocation of \$7,200.00. Please review these documents carefully and return the required paperwork to Tom Luongo, Fiscal Information and Compliance Officer, by February 11, 2022. For questions about the contract, please contact Tom at 617-858-2708 or thomas.luongo@art.state.ma.us.

Culture is ultimately about you. You play an integral role in creating and supporting a cultural life in Massachusetts that is vital, accessible, and thriving. Thank you for all that you do to elevate our rich cultural life in Massachusetts.

Nina Fialkow
Chair

Michael J. Bobbitt
Executive Director

Contract Instructions

State Comptroller regulations require State Agencies to have a signed contract and signature authorization form on file for all transfers of funds from state to local accounts unless the agency is statutorily released from this mandate, which the Mass Cultural Council is not.

Instructions for completing the contract package:

1. **Standard Contract:** Print and sign the enclosed contract. We need the original copy with the "wet" signature. We cannot accept copies or scanned documents.
2. **The scope of services:** Defines how the funds are to be expended following Mass Cultural Council regulations, it is an attachment to the standard contract.
3. **Contractor Authorized Signatory Listing:** Download the form, complete it, print it and sign it. We need the original copy with the "wet" signature. We cannot accept copies or scanned documents. **You are not required to have it notarized - the second page of the document is optional.** https://www.macomptroller.org/wp-content/uploads/form_contractor-authorized-signatory-listing.pdf

All three documents should be returned via mail to me by February 11, 2022. Please mail to:
Mass Cultural Council
c/o Tom Luongo
10 Saint James Ave., 3rd Fl.
Boston, MA 02116

I will not be able to transfer the Local Cultural Council allocation until I have a completed contract package. If you or any of your staff have any questions, please feel free to contact me at 617/858-2708 or by email at thomas.luongo@art.state.ma.us.

Thank you very much,

Tom Luongo
Fiscal Information and Compliance Officer
617-858-2708
thomas.luongo@art.state.ma.us

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.mass.gov/lists/ctr-forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: Town of Montague Montague Cultural Council (and d/b/a):	COMMONWEALTH DEPARTMENT NAME: Massachusetts Cultural Council MMARS Department Code: ART
------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------

Legal Address: (W-9, W-4): Town Hall 1 Avenue A Montague MA 01376	Business Mailing Address: 10 Saint James Ave., 3 rd Fl.
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Contract Manager: Richard Kuklewicz	Phone: 413-863-3200 x108	Billing Address (if different):
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E-Mail: selectscity@montague-ma.gov	Fax:	Contract Manager: Tom Luongo	Phone: 617-858-2708
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Contractor Vendor Code: VC6000191893	E-Mail: thomas.luongo@art.state.ma.us
---------------------------------------------	----------------------------------------------

Vendor Code Address ID (e.g. "AD001"): AD001	MMARS Doc ID(s):
-----------------------------------------------------	-------------------------

(Note: The Address ID must be set up for EFT payments.)	RFRR/Procurement or Other ID Number: FY22-LC-LCC-1113
---------------------------------------------------------	--------------------------------------------------------------

<p style="text-align: center;"><input checked="" type="checkbox"/> NEW CONTRACT</p> <p>PROCUREMENT OR EXCEPTION TYPE: (Check one option only)</p> <p><input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department)</p> <p><input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget)</p> <p><input checked="" type="checkbox"/> Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation)</p> <p><input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget)</p> <p><input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget)</p> <p><input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)</p>	<p style="text-align: center;"><input type="checkbox"/> CONTRACT AMENDMENT</p> <p>Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____.</p> <p>Enter Amendment Amount: \$ _____ (or "no change")</p> <p>AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.)</p> <p><input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget)</p> <p><input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget)</p> <p><input type="checkbox"/> Contract Employee (Attach any updates to scope or budget)</p> <p><input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)</p>
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The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): Commonwealth Terms and Conditions Commonwealth Terms and Conditions For Human and Social Services Commonwealth IT Terms and Conditions

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.

Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)

Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or *new* total if Contract is being amended). **\$7,200.00**

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: agree to standard 45 day cycle statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)

Local Cultural Council Allocation for the Montague Cultural Council

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.

2. may be incurred as _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.

3. were incurred as of July 01, 2021, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of June 30, 2022, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

<p>AUTHORIZING SIGNATURE FOR THE CONTRACTOR:</p> <p>X: _____ Date: _____</p> <p style="text-align: center;">(Signature and Date Must Be Handwritten At Time of Signature)</p> <p>Print Name: _____</p> <p>Print Title: _____</p>	<p>AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:</p> <p>X: _____ Date: _____</p> <p style="text-align: center;">(Signature and Date Must Be Handwritten At Time of Signature)</p> <p>Print Name: <u>David T. Slatery</u></p> <p>Print Title: <u>Deputy Director</u></p>
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Scope of Services

The allocated amount or maximum obligation for the contracted city or town will be deposited in the local account for the local or regional cultural council, provided that the city or town:

- Maintain a revolving account for the local or regional cultural council as required by Massachusetts General Law, Chapter 10, Section 58
- Report on said fund annually by completing the Massachusetts Cultural Council's Local Cultural Council Account Form

The local or regional cultural council will expend the funds following the procedures outlined in the Local Cultural Council Program Guidelines.

Contract Package Checklist

Please include this completed checklist as the cover letter of your contract package to ensure the package is complete and that payment can be made as quickly as possible.

Check off each following items to indicate they are in your completed package before mailing it to Mass Cultural Council:

- This Checklist:** Have you double check all the items on the list?
- Standard Contract Form:** Is it signed and dated? Does it have the "wet" signature? Does it include the attached scope of services page?
- Contractor Authorized Signatory Listing:** Is it signed and dated? Does it have the "wet" signature?

YOUR INITIALS: _____

12A

January 27, 2022

Hon. Richard Kuklewicz and
Members of the Select Board
Montague Town Hall
One Avenue A
Turners Falls, MA 01376

Re: March 3, 2022 Special Town Meeting – Request for Remote Participation

Dear Members of the Selectboard:

Having determined that it is not possible to safely assemble the Town Meeting Members and interested members of the public in a common location for the conduct of the Special Town Meeting scheduled for March 3, 2022, to the extent permitted by law, I request that the Select Board call said Special Town Meeting to be held via remote participation, including, but not limited to, by means of a video or telephone conferencing platform. I have conferred with Steve Ellis, local ADA Coordinator, to confirm federal Americans with Disabilities Act compliance for such remote participation Meeting.

The Meetings will be conducted using the Zoom webinar platform. I certify that: (A) I have tested the video or telephone conferencing platform; and (B) the platform satisfactorily enables the Town Meeting to be conducted in substantially the same manner as if the Meeting occurred in person at a physical location and in accordance with the following operational and functional requirements:

- (i) the moderator, town meeting members, town officials and any other interested members of the public to identify and hear the moderator and each town meeting member who attends and participates in the remotely-held town meeting, as well as any other individuals who participate in the remotely-held town meeting;
- (ii) the ability to determine whether a quorum is present;
- (iii) a town meeting member, town official or other individual to request recognition by the moderator without prior authorization; provided, however, that to the extent technologically feasible, the request is visible or audible to the public in real time and upon review of the recording of the town meeting proceedings, preserved according to subsection (h);
- (iv) the moderator to determine when a town meeting member wishes to be recognized to speak, make a motion, raise a point of order or object to a request for unanimous consent;
- (v) the moderator to recognize a town meeting member, town official or other individual to speak and to enable that person to speak;
- (vi) the ability to conduct a roll call vote;
- (vii) any interested members of the public to access the meeting remotely for purposes of witnessing the deliberations and actions taken at the town meeting; and
- (viii) the town meeting to be recorded.

I look forward to your favorable response to this request in the interest of protecting public health and safety.

Sincerely,

Christopher Collins
Town Moderator

12c

RELEASE OF AGREEMENT AND MORTGAGE AND COVENANT OF USE

Pursuant to 13 C.F.R. § 314.10, the U.S. Department of Commerce, Economic Development Administration (EDA) hereby releases the Deed of Trust made by the Town of Montague (Recipient) dated June 3, 2004 and recorded at Book 4613, Page 113 in the records of the Town of Montague, Massachusetts covering all or a portion of the property legally described in Exhibit A (the Property), attached and made a part of this release (Release).

The Deed of Trust secured the use of property acquired or improved with funds from EDA Award Number 01-01-07424 for the renovation of the Colle Building (Award), unless a different use was approved by EDA. As established in the Award documents, the Useful Life of the property acquired or improved with Award funds was 15 years. EDA has determined that the Useful Life has elapsed and that Recipient has made a good faith effort to fulfill all terms and conditions of the Award.

In consideration of the foregoing release, and as required by 13 C.F.R. § 314.10, Recipient, for itself and its successors, agrees that the Property is and shall henceforth be subject to and encumbered by the following two covenants and restrictions, to wit:

- I. At no time shall the Property be used in violation of the nondiscrimination requirements set forth at 13 C.F.R. § 302.20, and
- II. At no time shall the Property be used for inherently religious activity prohibited by applicable federal law.

It is stipulated and agreed that the terms of this Covenant constitute a reasonable restraint on alienation, control, and possession of or title to the Property, given the federal interest expressed herein.

This Covenant shall run with the land and shall bind Recipient and its successors in title in and to the Property.

The receipt and adequacy of consideration is hereby acknowledged by the EDA and the Recipient.

The Regional Director of the Philadelphia Regional Office has the authority to execute this instrument on behalf of the EDA and to release the Property from the Agreement.

ECONOMIC DEVELOPMENT ADMINISTRATION
UNITED STATES DEPARTMENT OF COMMERCE

By: Linda Cruz-Carnall

Linda Cruz-Carnall

Regional Director, Philadelphia Regional Office

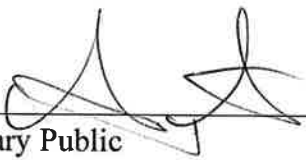
COMMONWEALTH OF PENNSYLVANIA)

) ss.

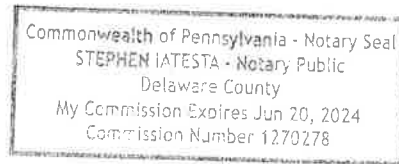
COUNTY OF PHILADELPHIA)

On this 19th day of January, 2022, before me, the undersigned, a notary public for the Commonwealth of Pennsylvania, personally appeared Linda Cruz-Carnall, known to me to be the Regional Director for the Philadelphia Regional Office of the Economic Development Administration, and acknowledged that she executed this instrument on behalf of the Economic Development Administration.

In witness whereof, I have hereunto set my hand and affixed my notarial seal on the day and year written above.



Notary Public



STRENGTHENING *Families* PROGRAM

FOR PARENTS AND YOUTH 10-14



Strengthening Families Program: For Parents and Youth 10-14

A parent, youth, and family skills-building curriculum designed to:

- Strengthen parenting skills
- Build family strengths
- Prevent teen substance abuse and other behavior problems

Strengthening Families Program: For Parents and Youth 10-14

Recognized by the following agencies:

- Office of Juvenile Justice and Delinquency Prevention
- Substance Abuse in Mental Health Services Administration
- Center for Substance Abuse Prevention
- 4-H Program of Distinction
- National Institute on Drug Abuse
- US Department of Education

Awards:

- Annie E. Casey Foundation
Family Strengthening Award



Blueprints Certified:
Meeting the highest standards of
evidence through independent review
by the nation's top scientists.

Features of the Program

- Prepares families for the transition to the teen years
- Parents and youth learn together
- Videos portray parent-child interaction
- User friendly materials
- Fun, interactive projects and activities
- Used cross-culturally
- Rigorously evaluated

Program Format

- Developed for parents and youth 10-14
- Designed for 7-10 families
- Seven two-hour sessions with graduation
- Four Booster Sessions may be held 3-12 months later



Session Format

- First Hour
 - Parent Group
 - Youth Group
- Second Hour
 - Parents and youth together in family session
- Facilitators
 - 1 for parent sessions
 - 2 for youth sessions
 - All 3 facilitate the family session



Program Activities

- Short lectures
- Videos
- Discussions
- Skills practice
- Learning games
- Family projects



What are Risk Factors?

Risk factors are any circumstances that may increase the likelihood of youth engaging in risky behaviors

- Exposure to multiple risk factors has cumulative effects
- There are different risk factors for different age groups
- It is desirable for prevention to occur before the first onset of the risky behavior

What are Protective Factors?

Protective factors are any circumstances that promote healthy youth behaviors and decrease the chance that youth will engage in risky behaviors

- **Individual characteristics:** temperament, dispositions, and skills may cushion the effects of adversity or stress.
- **Attributes of the child's environment:** such as social support, parental warmth, appropriate discipline, adult monitoring and supervision, and bonding to family or other positive role models may also function as protective factors.

Parental Risk and Protective Factors Addressed by SFP 10-14

Risk Factors

- Demanding and rejecting behavior
- Poor child management
- Harsh and inappropriate discipline
- Poor communication of family rules

Protective Factors

- Positive parent-child affect
- Supportive family involvement
- Age-appropriate expectations
- Appropriate parental monitoring
- Clear expectations regarding substance use

Youth Risk and Protective Factors Addressed by SFP 10-14

Risk Factors

- Aggressive or withdrawn behavior
- Negative peer influence
- Poor school performance
- Lack of prosocial goals
- Poor relationship with parents

Protective Factors

- Positive future orientation
- Peer pressure resistance skills
- Prosocial peer relationships
- Positive management of emotions
- Empathy with parents



Topics of **Parent** Sessions

- Love and limits
- Supporting youth's dreams and goals
- Need for house rules and using "I" statements
- Point charts to encourage good behavior
- Building a positive relationship
- Making consequences fit the behavior
- Listening to youth
- Meeting basic needs – belonging, enjoyment, power, independence
- Protecting against ATOD in youth
- Monitoring youth – Who, What, When, Where
- Getting help and finding resources

Topics of **Youth** Sessions

- Round of compliments
- Goals and dreams – Treasure Map
- What's easy and hard about being a youth/parent
- Why parents are stressed
- Understanding stress
- Rules and consequences for breaking rules
- How drugs and alcohol can get you in trouble
- Peer pressure resistance skills
 - Ask questions, name the problem, tell what could happen, suggest another route, start on your way, tell them to join you, saying your friend's name and "listen to me," stay cool and calm
- Good and bad qualities of friends
- Peer panel

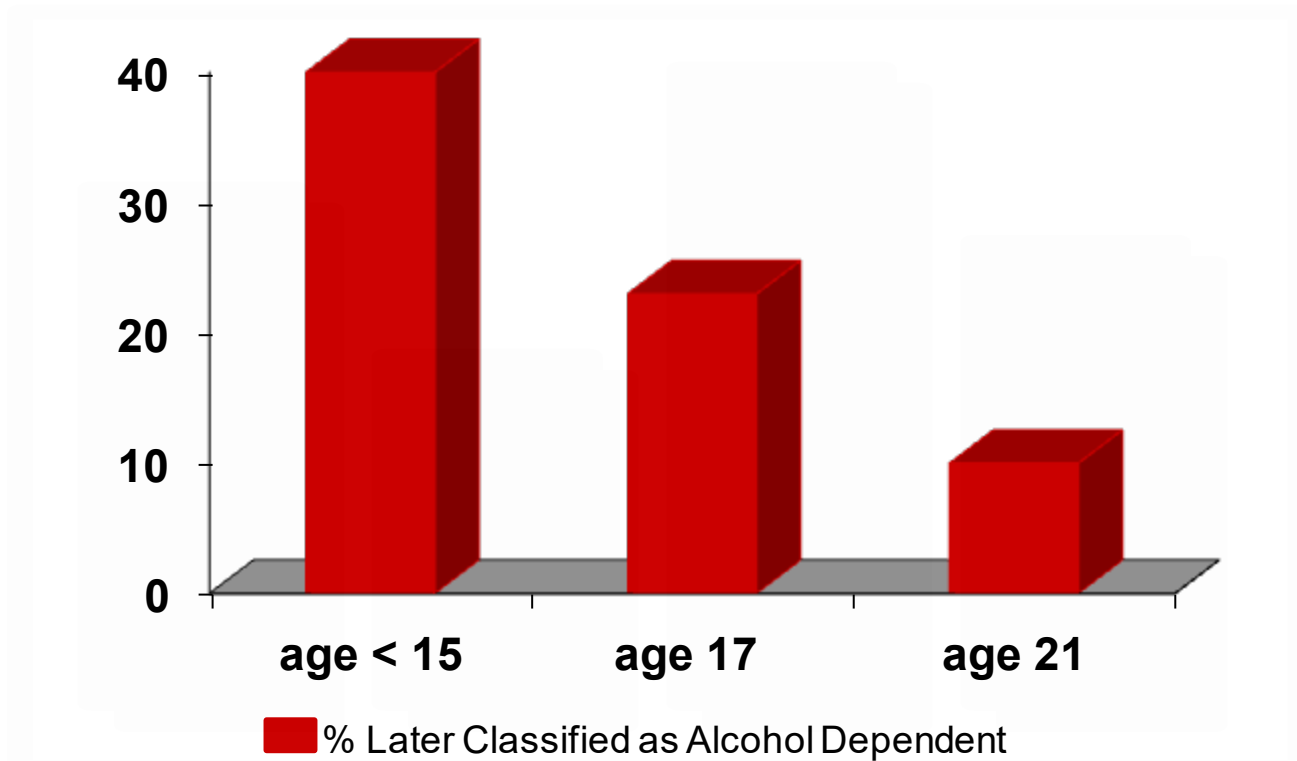
Topics of **Family** Sessions

- Learning more about family members
- Family tree / family strengths
- Family meetings
- Family values / family shield
- Joint problem solving
- Reaching goals game
- Parents share dreams & expectations with youth
- Graduation celebration

**PUBLISHED RESULTS
FROM LONGITUDINAL
SCIENTIFIC EVALUATION**

1993 - CURRENT

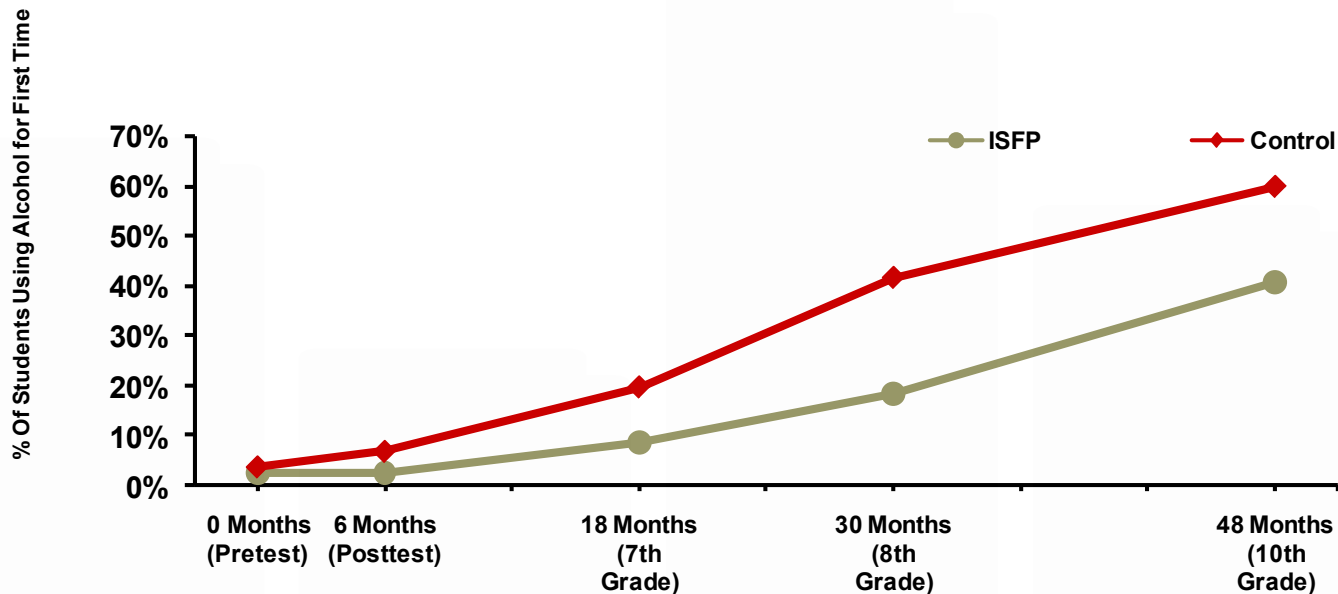
Age of First Use Predicts Alcoholism



National Institutes of Health, News Release, January 1998. www.niaaa.nih.gov

Lifetime Alcohol Use without Parental Permission

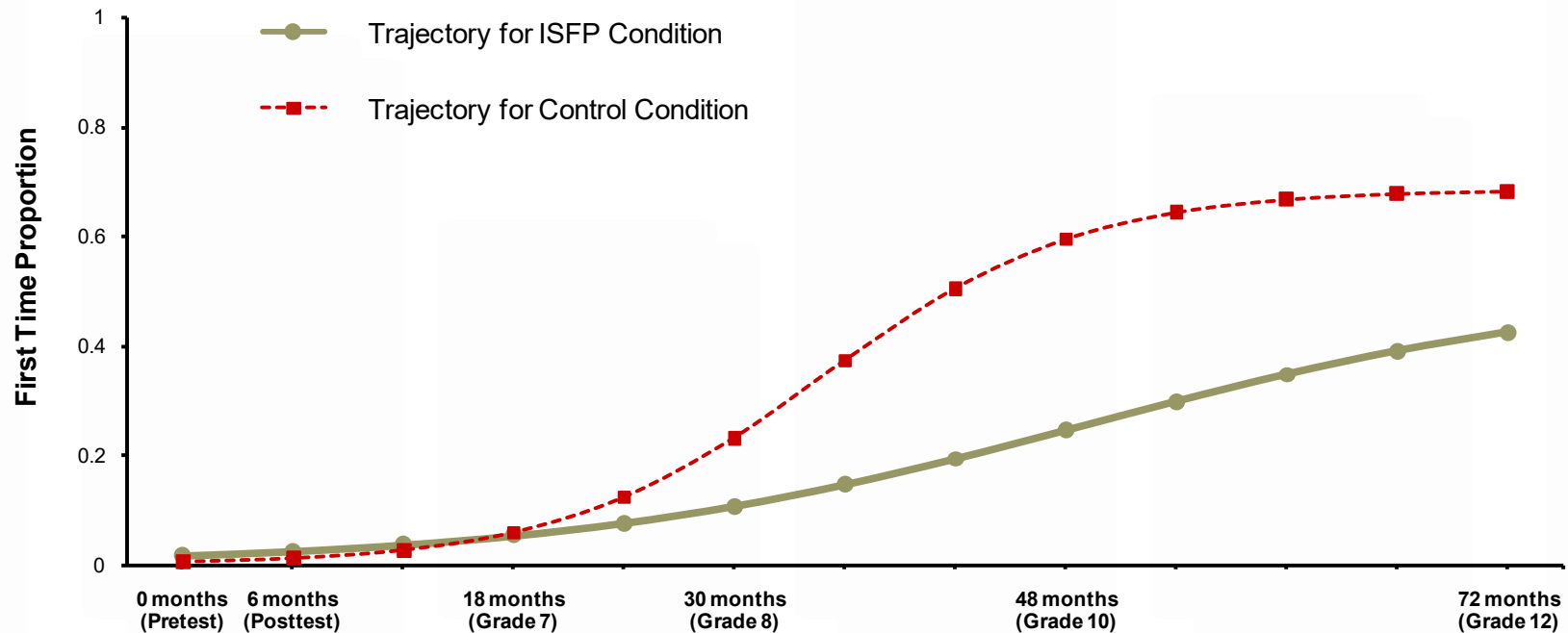
Lifetime alcohol use without parental permission, 6th grade baseline through 10th grade follow-up of students receiving SFP 10-14 and control group students



At the 10th grade, SFP 10-14 students exhibited a 32% relative reduction in alcohol use compared to control group students ($p < .01$).

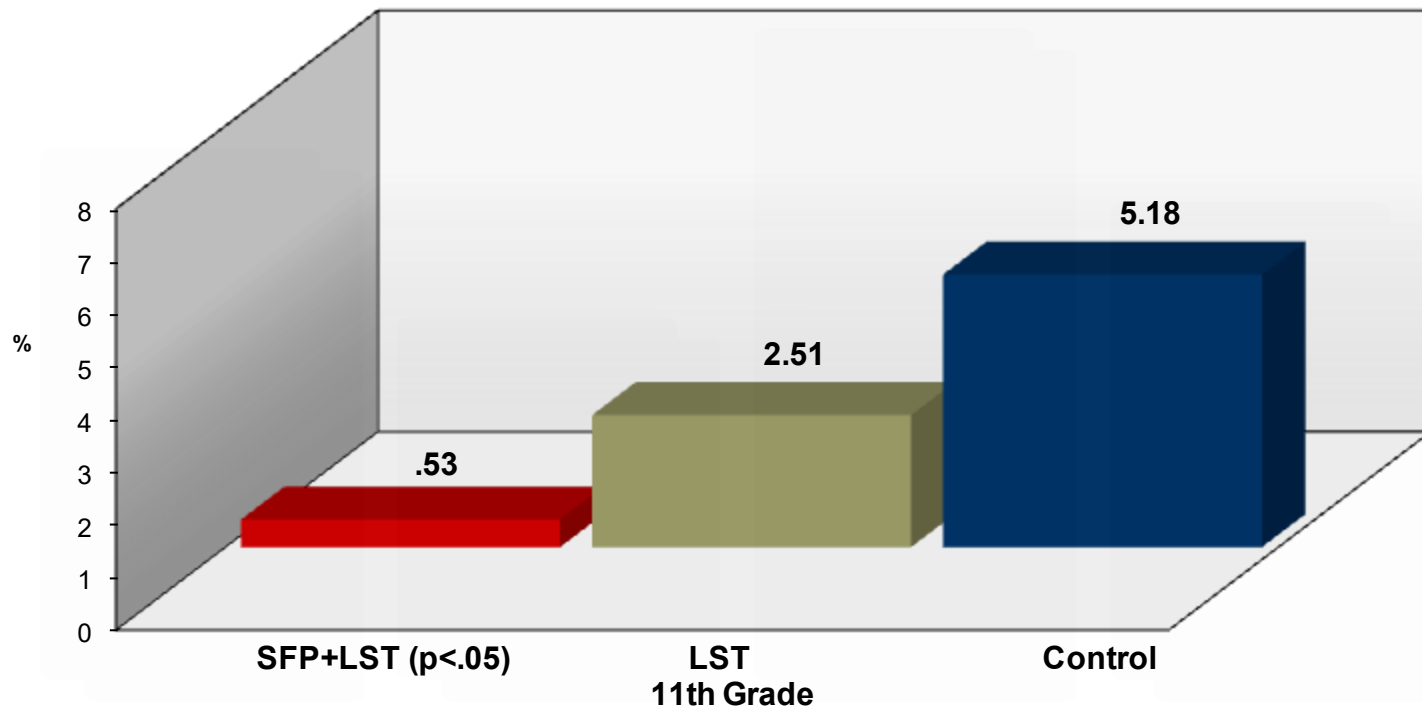
Lifetime Drunkenness by Condition

Lifetime Drunkenness Through 6 Years Past Baseline:
Logistic Growth Curve



Source: Spoth, Redmond, Shin, & Azevedo (2004). Brief family intervention effects on adolescent substance initiation: School-level curvilinear growth curve analyses six years following baseline. *Journal of Consulting and Clinical Psychology*, 72, 535-542.

Meth Initiation Results at 4½ Years Past Baseline



Source: Spoth, R., Clair, S., Shin, C., & Redmond, C. (2006). Long-term effects of universal preventive interventions on methamphetamine use among adolescents. *Archives of Pediatrics and Adolescent Medicine*, 160, 876-882.

Program Effects on Other Substances

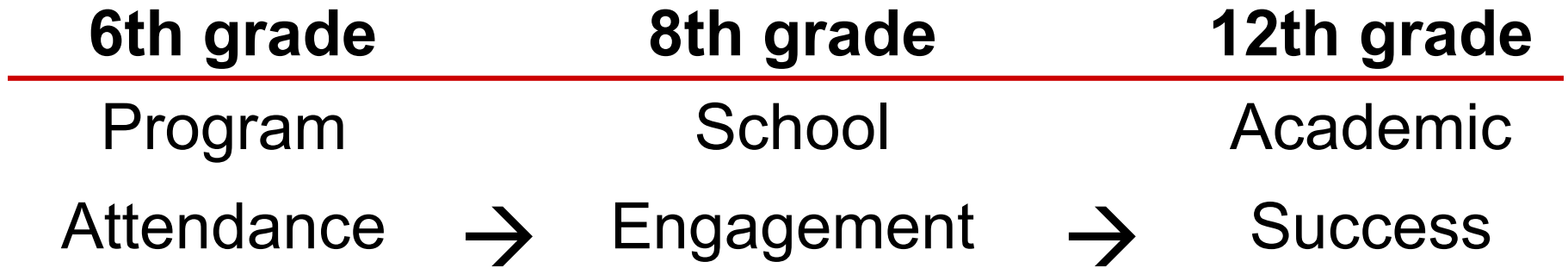
Average age at given prevalence levels

	Prevalence Rate	Age	
		Control	ISFP
Lifetime Alcohol Use w/o Parent Permission	40%	14.4	17.0*
Lifetime Drunkenness	35%	15.3	17.5*
Lifetime Cigarette Use	30%	15.7	17.9*
Lifetime Marijuana Use	10%	15.5	17.8

*p < .05 for test of group difference in time from baseline to point at which initiation levels reach the stated levels - approximately half of 12th grade levels - in control group.

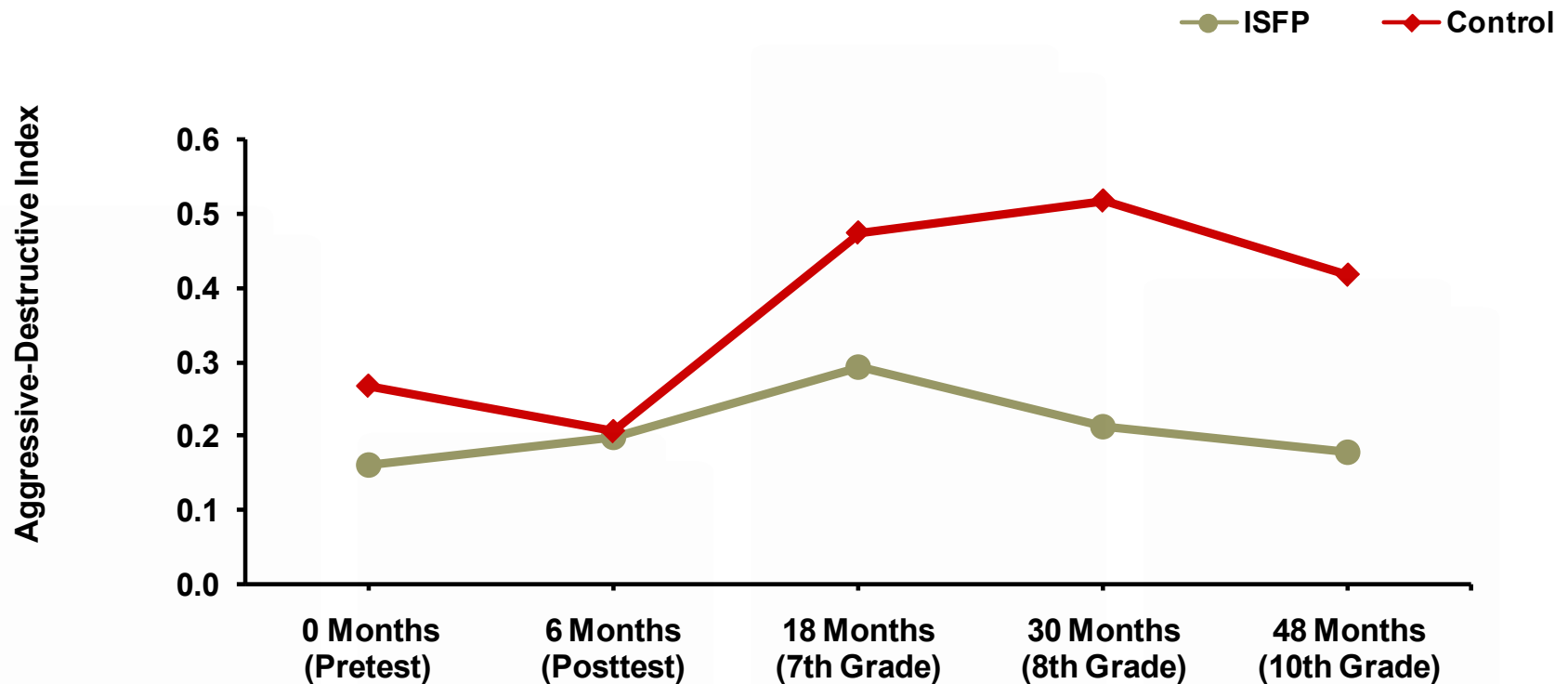
Source: Spoth, Redmond, Shin, & Azevedo (2004). Brief family intervention effects on adolescent substance initiation: School-level curvilinear growth curve analyses six years following baseline. *Journal of Consulting and Clinical Psychology*, 72, 535-542.

Increased School Achievement

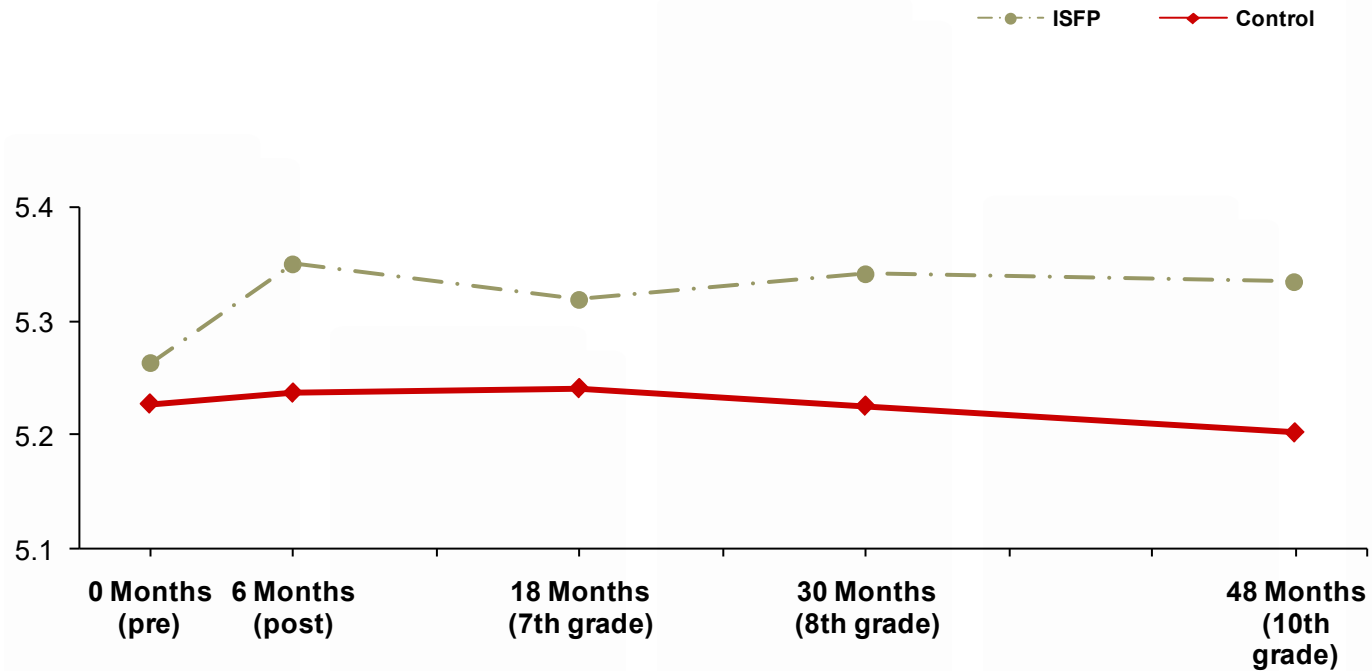


Spoth, R., Randall, G. K., & Shin, C. (2008). Experimental support for a model of partnership-based family intervention effects on long-term academic success, *School Psychology Quarterly*, 23(1), 70-89.

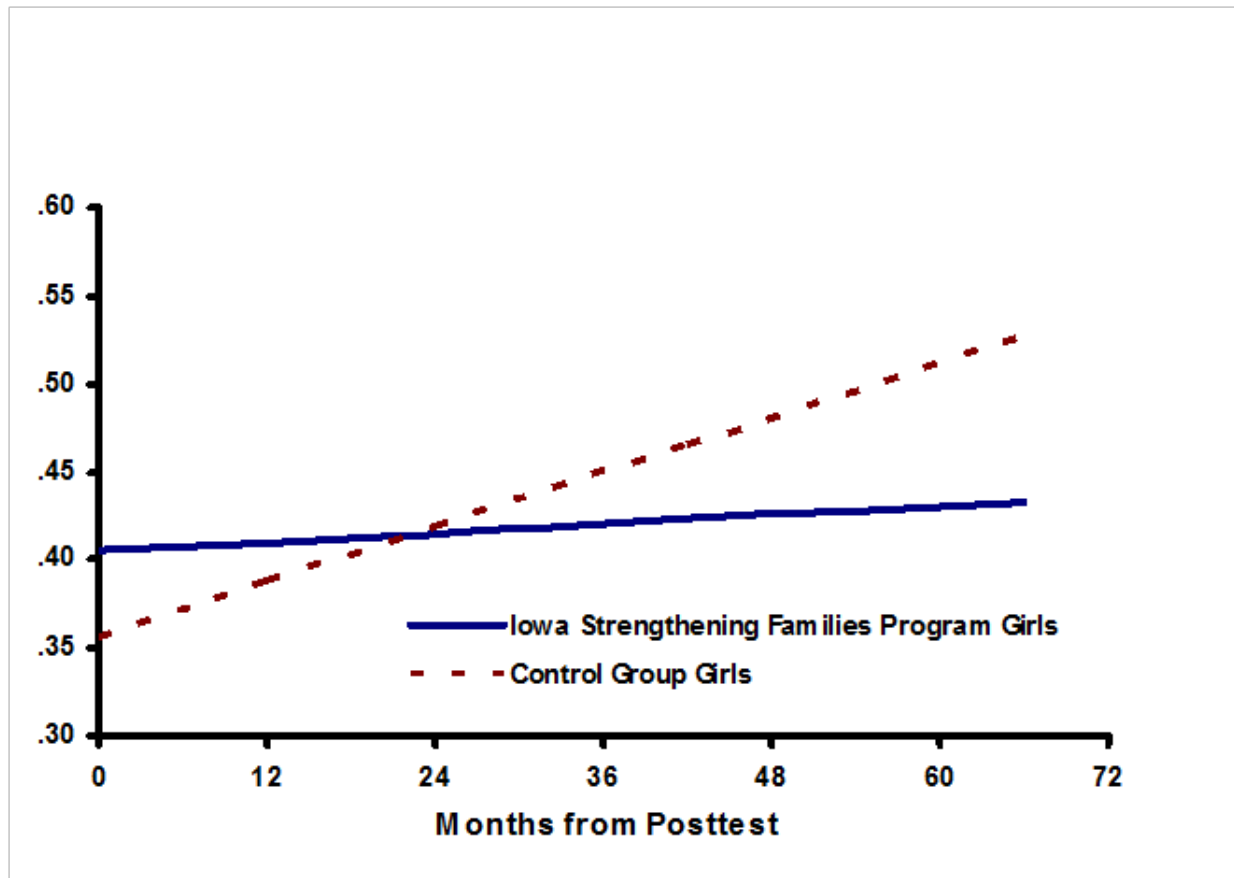
Changes in Aggressive Behavior



Positive Discipline by Parents



Symptoms of Depression and Anxiety Among Girls



Randomized, Controlled Trials (RCTs) Testing Long-term Effects of Universal Preventive Interventions – Overview

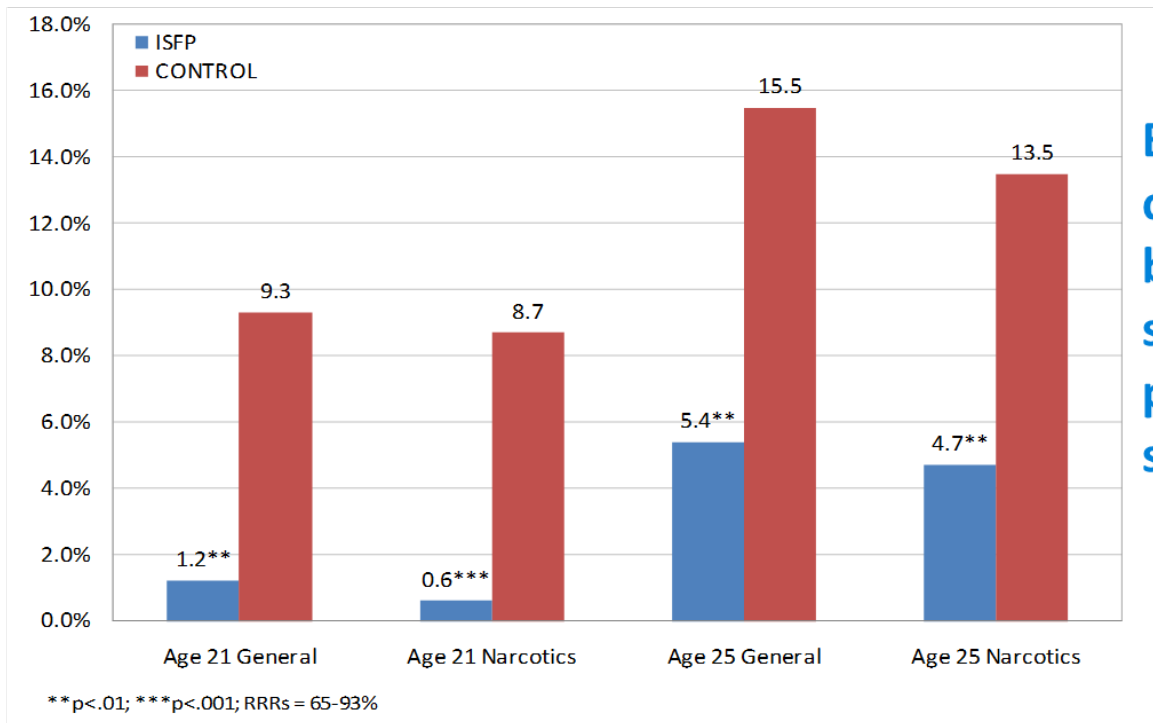
- Three longitudinal RCTs (data collected up to 14 years past baseline)
- School districts assigned to study conditions
- Universal interventions tested
 - Iowa Strengthening Families (ISFP)
 - Preparing for the Drug Free Years (PDFY)
 - Like Skills Training (LST)
 - Strengthening Families Program: For Parents and Youth 10-14 (SFP 10-14), plus LST
 - SFP 10-14 plus evidence-based school program (PROSPER)
- Examined question of whether comparable or greater benefit for higher-risk youth (risk-related moderation)

Source: Spoth, R. & Trudeau, L. (May 2016). Three RCTs evaluating universal preventive interventions: Longitudinal effects on prescription drug misuse and cost effectiveness. Symposium for American Psychiatric Association Annual Meeting, Atlanta, GA.

Study 1: Longitudinal Results

Project Family Young Adult Outcomes

Lifetime Prescription Drug Misuse (ISFP)



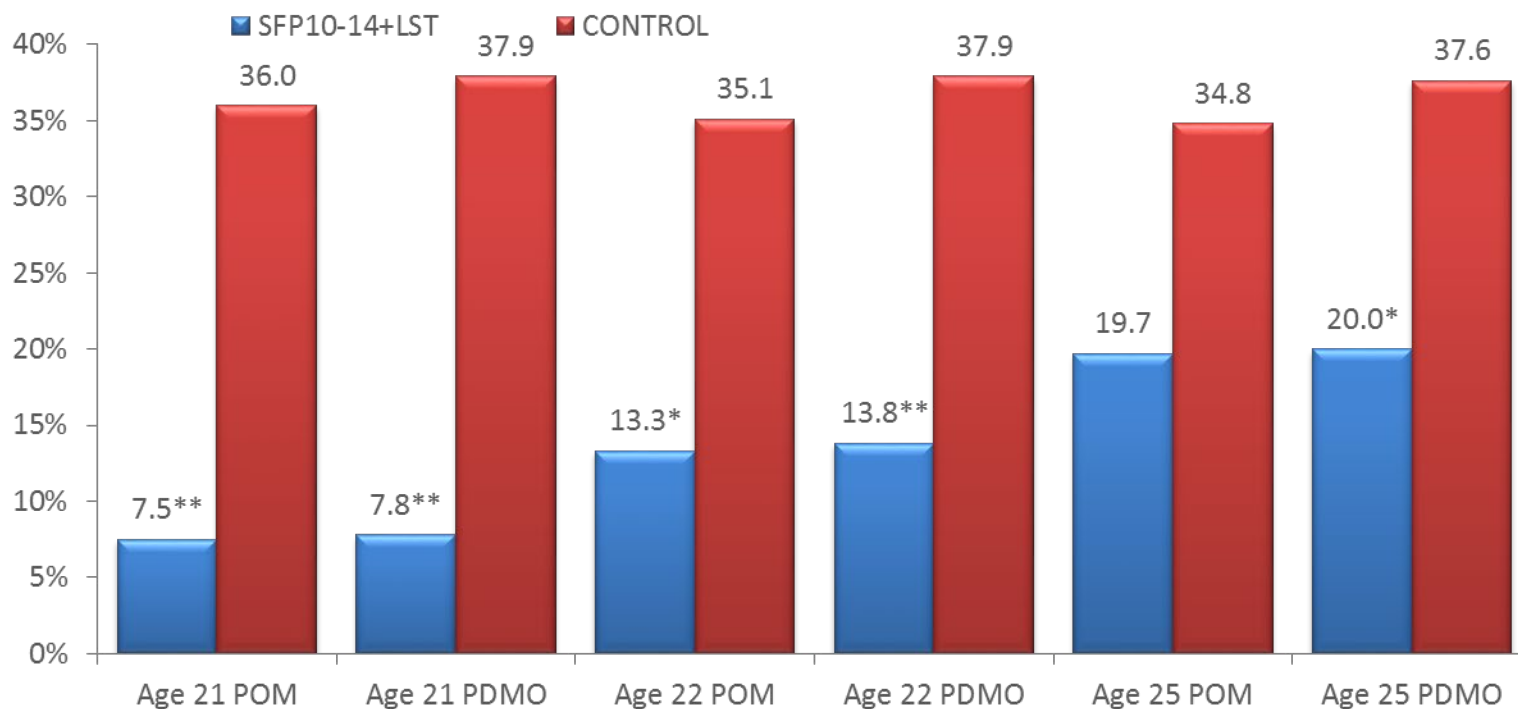
Both PDM outcomes at both time points statistically and practically significant.

Sources: Spoth, Trudeau, Shin, et al. (2013). Longitudinal effects of universal preventive intervention on prescription drug misuse: Three RCTs with late adolescents and young adults. *American Journal of Public Health*, 103, 665-672. Also see Spoth, Trudeau, Shin & Redmond (2008). Long-term effects of universal preventive interventions on prescription drug misuse. *Addiction*, 103(7), 1160-1168. Notes: General=Misuse of narcotics or CNS depressants or stimulants.

Study 2: Longitudinal Results

CaFaY Young Adult Outcomes

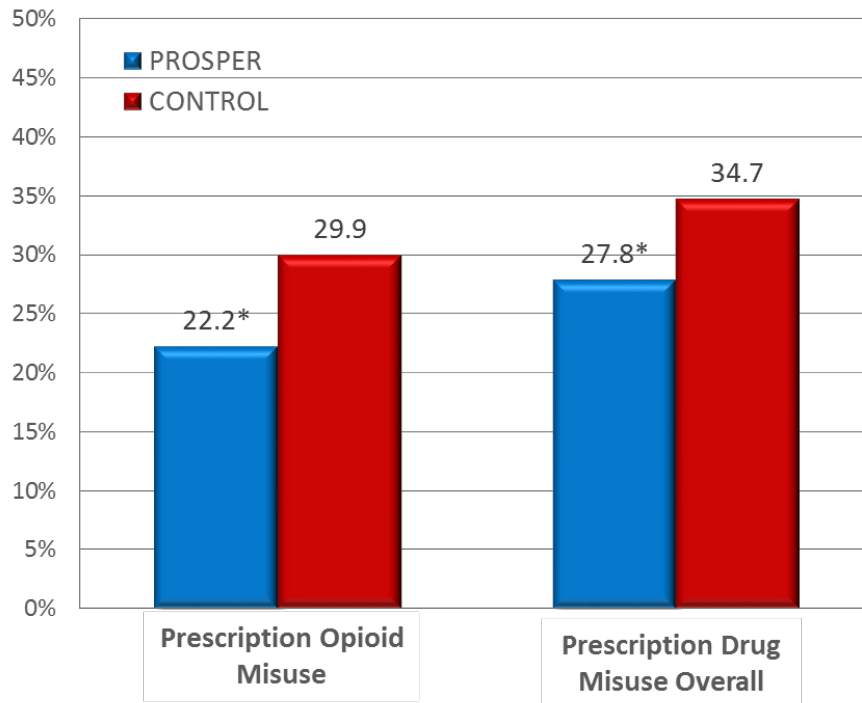
Stronger Outcomes for Higher-Risk Subsample (SFP 10-14 + LST)



Source: Spoth, Trudeau, Shin, Ralston, Redmond, Greenberg, & Feinberg (2013). Longitudinal effects of universal preventive intervention on prescription drug misuse: Three RCTs with late adolescents and young adults. *American Journal of Public Health*, 103(4), 665-672.

Study 3: Longitudinal Results

PROSPER Long-term Impact on Young Adult Lifetime Misuse



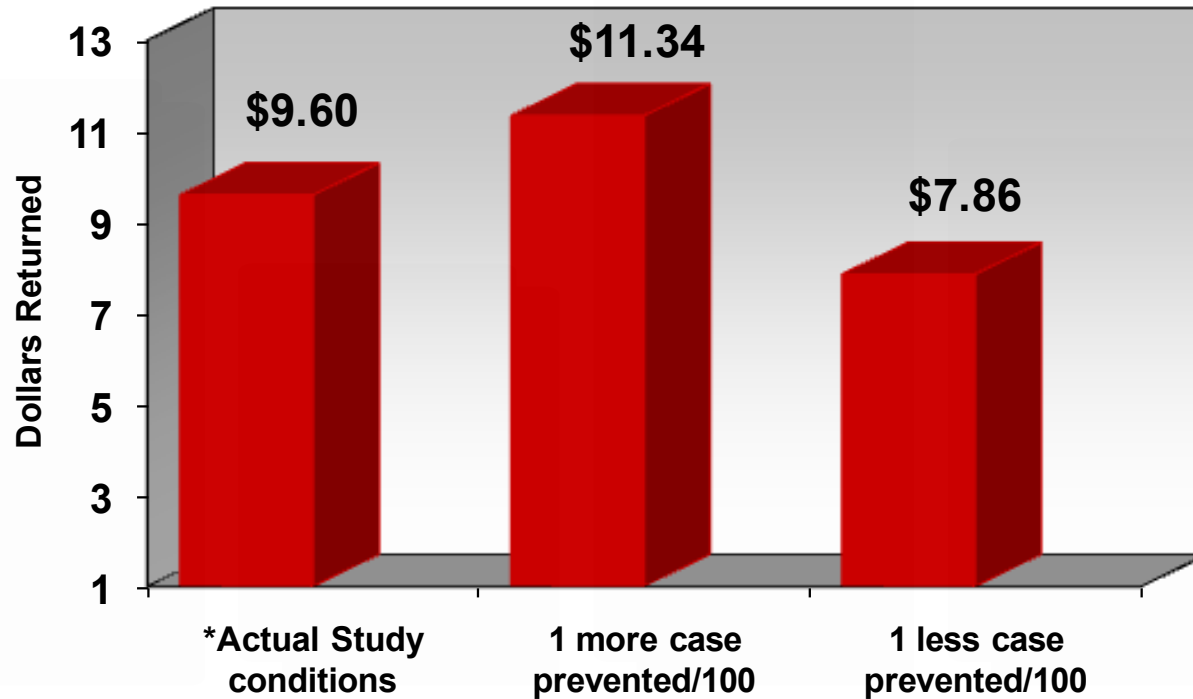
PROSPER vs. control differences are practically significant: For every 100 misusers in non-PROSPER communities, there would be about 20-26 fewer in PROSPER communities.

Note: * $p < .05$, RRRs=20-26%

Source: Spoth, R., et al. Long-term effects of the PROSPER delivery system for universal prevention: Emerging adult substance misuse and associated risk behavior outcomes. Manuscript in final preparation.

Benefit-Cost Analysis

Partnership-Based Strengthening Families Program:
Benefit-Cost Ratios Under Different Assumptions



Source: Spoth, Gyll, & Day (2002). Universal family-focused interventions in alcohol-use disorder prevention: Cost-effectiveness and cost-benefit analyses of two interventions. *Journal of Studies on Alcohol*, 63, 219-228.

Landmark International Analysis of Family Programs

- Designed to identify effective programs
- Reviewed 6,000 Studies of Programs Designed to Prevent Alcohol Misuse in Young People
- Funded by the World Health Organization
- Conducted by Foxcroft and colleagues, Oxford Brookes University, Oxford, England
- Used strict criteria following the approach of the International Cochrane Collaboration, Drugs and Alcohol Review Group

Conclusion from World Health Organization Sponsored Review

“Disappointing results from school-based programmes have encouraged interest in family interventions. The one with the best track record is the US Strengthening Families Programme: 10-14, an approach now being tried in Britain.”

- David Foxcroft, Oxford Brookes University
(Cochrane Collaboration Systematic Review, 2002)
Foxcroft, Ireland, Lister-Sharp, Lowe and Breen

Parents say...

“The most valuable thing I learned”

- *“to listen to my child and their feelings”*
- *“not criticize my child personally when I’m angry”*
- *“to set rules and consequences and still show love”*
- *“reminded to show love and listen with respect to my child”*

Parent Testimonials

- Since there was a court order for my son to do this, we both felt it would be a waste of time. We both were wrong. Not only has it shown me ways to deal with the troubled time we as parents face raising our children, he also learned to handle the stresses of being a teenager and peer pressure. We have shared the things that we have learned with others in our family, that did not attend the program. I have to say that things are going much better for us all.
- It is a great tool in helping families stay strong and work together in tough times. It also helps to make those great times even greater. Please know that this program is going to help many families, that might not have the resources to find it on their own.
- This is the first time since my son was born that my husband and I have been on the same page.

Youth say...

“The most valuable thing I learned...”

- “to deal with peer pressure”
- “that my parents have stress too”
- “how to talk to mom and dad”
- “how to solve problems”
- “to do things together more”
- “consequences when I get in trouble”
- “my parents love me”

One facilitator's testimonial

“As a facilitator, I am sold on the program. I am thankful for every family who has participated and hope that they find the tools, skills, and strategies we have shared helpful. I am grateful to the community leaders and extension personnel who have supported and promoted the program. Single parents, traditional families, grandparents, and blended families all share common needs, goals, and challenges.”

- Diane Lair, Winterset, Iowa

Another facilitator's testimonial

I'll tell you this, PROSPER and SFP:10-14 are a big part of my family's lives. I did the program personally with each of my boys and the three of us are team members! It has taught us all so much.....making time for quality family time and family meetings to respect each others time and scheduling is needed nowadays with teenage boys! I'm sure the peer pressure steps helped them because they have a great group of friends! We love it! Thanks for the opportunities!

- Cori Wright, Scranton, PA



“I learned that it’s easier to talk it out than fight and yell.”



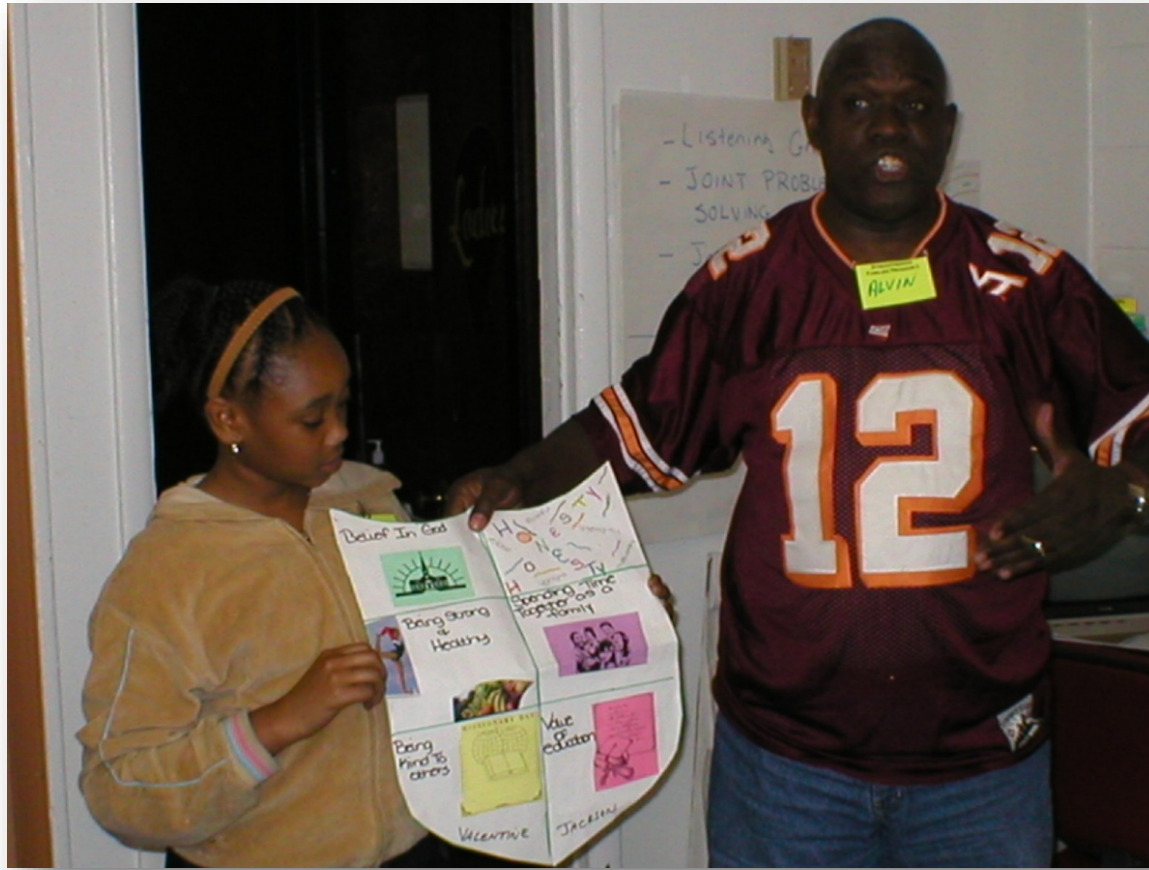
Family tree activity (adapted tribal strengths canoe for Co-Salish tribes) helps parents and youth come together and see themselves as family

- Photo by Washington State University Extension



Parents: *“I appreciated the family meeting; point system and ensuing negotiations with youth.”*

- Photo by Washington State University Extension



Families talked about their family values. Families then made a shield representing their family values.

Newport News, Virginia



Youth and parents learned to reach their goals

Newport News, Virginia



Families had fun together with the knot game.

Hampton, Iowa



During the family session, parents & youth worked on their communication & problem solving skills.

Newport News, Virginia



Parents: *“We learned to show love and appreciate each other”*

Hampton, Iowa



“I learned what a fantastic child I have.”

Strengthening Families Program: For Parents and Youth 10-14

Visit us on the web:

www.extension.iastate.edu/sfp10-14/

Iowa State University Extension and Outreach does not discriminate on the basis of age, disability, ethnicity, gender identity, genetic information, marital status, national origin, pregnancy, race, religion, sex, sexual orientation, socioeconomic status, or status as a U.S. veteran. Direct inquiries to Ross Wilburn, 515-294-1482, wilburn@iastate.edu.

APPLICATION

Instructions: Please answer each question *clearly* and *succinctly*. Please include the question above your answer. You may use this as a template for entering your responses.

1. Name of Partner Agency submitting application: Brick House Community Resource Center & The Recover Project
2. Legal name of Fiscal Agent for Partner Agency submitting application (if different):
3. Partner Agency Contact # 1 (name, email, phone): Kwamane Harris, Kharris@brickhousecrc.org 413-800-2039 Abbi Cushing, acushing@wmtcinfo.org 413-774-5489, ext 101
4. Partner Agency Contact # 2 (name, email, phone):
5. Does your agency have at least three years' experience working with Montague parents and families? Please briefly describe the length of time and nature of your work with Montague parents and families.

The Parent and Family Program has been in existence since the Brick House was established about 30 years ago. Our current staff is a little newer; they have been with the Brick House for almost 3 years and almost 2 years but expanded on the previous work that had been done. Both Sandra Ramos and Stacey Langknecht arrived having previous experience working with Montague families. Daniela Jurado, our Americorp Member, is in the middle of her second year with us and has done a great job of developing relationships with our local families.

6. Does your agency have a program location in Montague? If so, please state/briefly describe location. If not, please attach a signed agreement for a location for your proposed parent education program in Montague.

Yes, we are located downtown. We can provide all program and services in downtown Turners Falls.

7. Please demonstrate your agency's ability to successfully recruit parents and families to workshops, events, and groups by briefly describing two or three recent groups, programs, workshops, or events and providing attendance information. If possible,

When Stacey Langknecht joined the agency in March of 2020, the pandemic immediately changed everything and she saw the need for parents and guardians to support each other. She began a parent group to give them a (virtual) space in which to discuss the challenges of living and parenting with a pandemic going on. We had 2 or 3 people per week; many were still getting used to meeting on Zoom. Later, we offered a monthly parent group on Zoom discussing topics of interest to parents and guardians, also averaging about two attendees per session.

Last fall, we began a weekly drop-in coffee hour in-person to offer a safe space where community members can gather to get to know each other and build community connections. We had coffee, tea and refreshments available, and it has been successful so far, with a range of 3-6 people coming in each week. In December we made the difficult decision to bring the group online because of the rapidly rising Covid numbers, and unfortunately attendance dropped a little – it's clear that people prefer to meet in person.

Our participants are a mix of English and Spanish speaking people. Most of those who speak Spanish have immigrated from Central and South American countries. While we don't ask about our participants' incomes, we know that many of them are lower income because we have helped them apply for and be eligible for income-based services.

8. **Please state what evidence-based parent education program for youth substance use prevention you have selected, and briefly describe how it meets the definition of "evidence-based" as described above. Do you plan to implement the program with fidelity to the model (and if you plan to make adaptations, what will those be)? How many participants do you intend to serve?**

We plan to offer the Strengthening Families Program for Parents and Youth ages 10-14 (<https://www.extension.iastate.edu/sfp10-14/>). This program focuses on protective parenting to increase positive communication within families and decrease conflict, leading to lower levels of substance use in addition to other benefits. The SFP 10-14 program incorporates a combination of videos and hands-on activities to teach the skills needed for parenting young teens effectively and involves the teens themselves in separate activities. It is evidence-based, meaning that it has been scientifically tested to produce positive outcomes for reducing the rates of substance use among the

participating youth in addition to improving relationships within the family, leading to improved family management.

To quote from their website:

“SFP 10-14 Results

- Youth attending the program had significantly lower rates of alcohol, tobacco and marijuana use compared to control youth.
- The differences between program and control youth actually increased over time, indicating that skills learned and strong parent-child relationships continue to have greater and greater influence.
- Youth attending the program had significantly fewer conduct problems in school than youth in the control group.
- Parents showed gains in specific parenting skills including setting appropriate limits and building a positive relationship with their youth.
- Parents showed an increase in positive feelings towards their child.
- Parents show gains on general child management including setting rules and following through with consequences.
- Parents increase skills in general child management such as effectively monitoring youth and having appropriate and consistent discipline.”

We plan to serve between 7-10 families for each 7-week session and to follow the Strengthening Families 10-14 model as is.

In addition to the strengthen families program. The Youth programs at the Brick House will further serve the youth by offering an additional referral support with the evidence-based prevention program called PreVenture, a mental health and early intervention program for youth. The program was developed at the University of Montreal and used around the world. The program is designed to help at risk youth learn useful coping skills, set long term goals, and channel their personality towards achieving their goals. We plan to train our Youth Programs Director on this evidence based program to offer additional program support to the Gill Montague Regional School District who has also adopted this training. The Youth Programs Director will refer youth to this program within the school district and offer additional support to youth by reinforcing the foundations of the evidence based program.

9. Please list all staff and volunteers that have been trained in this program and provide the dates that they were trained. If they were trained more than 3 years ago please provide the dates that they have facilitated the program most recently.

All of the Brick House Parent and Family Program staff were trained to facilitate the Strengthening Families 10-14 Program in the spring of 2021: Stacey Langknecht, Parent and Family Program Director, Sandra Ramos, Parent and Family Program Coordinator, and Daniela Jurado, Americorp Member serving the Brick House, now in her second year. In addition, we are planning to collaborate with the Recover Project, a peer-to-peer recovery program in Greenfield. Their director, Abbi Cushing, was trained to facilitate Strengthening Families two and a half years ago and offered to facilitate with us as well as help recruit Montague families (they cover all of Franklin County) and let us use the Strengthening Families materials that they have. We will need a minimum of three facilitators for the program in addition to childcare providers for the children younger than age 10. We plan to use a combination of our Youth Program staff and others we know in the community who have experience with childcare. All facilitators and childcare providers will be CORI-checked if that hasn't been done recently

10. Is your agency able to comply with evaluation protocols, including sharing attendance information and evaluation forms? If you have restrictions or limitations, please describe.

Yes, we can comply with evaluation protocols, including sharing attendance information, and evaluation forms.

Please include your answers to these questions along with the **REQUIRED MATERIALS** listed above, in the order listed above on page 5.

Town of Montague Community Based Prevention Programming Budget

Program Name: Brick House Community Resource Center

Personnel	Amount
Director of Parent and Families	\$7,200.00
Parent and Families Coordinator	\$8,600.00
Facilitator (14 weeks) 5 hrs a week @\$20	\$1400.00
Facilitator (14 weeks) 5 hrs. a week @\$20	\$1400.00
Total Personnel	18,600.00
Payroll Taxes @ 12%	2,232.00
Fringe Benefits @10%	\$1,860.00
Total Personnel	22,692.00

Program Materials

Food	\$3350.00
Child Care Staff x2 (15/Hr. x 3 Hrs.)	\$1,260.00
Supplies (Paper products, Toys)	\$400.00
Weekly Incentives (\$50 per family for 10 families/14 sessions)	\$7,000.00
Youth Program Substance Abuse Prevention Supplemental Program	\$900
Outreach and Recruitment	\$300
Total Program Materials	13,210.00

Total Budget	35,902.00
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Admin @12.5%

	4,488.00
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TOTAL BUDGET

	40,390.00
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