

MONTAGUE SELECTBOARD MEETING
VIA ZOOM
Monday, September 26, 2022

AGENDA

Join Zoom Meeting <https://us02web.zoom.us/j/82319388261>

Meeting ID: 823 1938 8261 Password: 699112 Dial into meeting: +1 646 558 8656

Topics may start earlier than specified, unless there is a hearing scheduled
Meeting Being Taped **Votes May Be Taken**

1. 6:30 PM Selectboard Chair opens the meeting, including announcing that the meeting is being recorded and roll call taken

2. 6:30 Approve minutes of September 12 and 19, 2022 (if available)

3. 6:31 Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

4. 6:33 One Day Liquor License (Beer & Wine)
 - Cindy Bayer, Rustic Romance, 26 E. Main St., Millers Falls, Sip n' Shop, 11/18/22, 4:00 PM to 8:00 PM

5. 6:50 Kyle Cogswell, Newt Guilbault Community League Baseball
 - Request to add batting cages at the Newt Guilbault Community Baseball fields, 27 Montague Street, Turners Falls

6. 7:00 Personnel Board - Appointments
 - Planner and Conservation Agent Hiring Committee
 - Erin McLean
 - Health Director Hiring Committee
 - Michael Nelson, BOH; Cheryl Volpe, Town Nurse; Anne Stuart, Health Clerk; Bill Ketchen, Building Inspector; Tom Bergeron, DPW Superintendent; John Zellmann, Emergency Management Director; Nick Licata, Community Member, Selectboard Member representative
 - Cultural Council
 - Maggie Martin, 3 year term, until June 30, 2025
 - James Mussoni, 3 year term, until June 30, 2025
 - Rescind appointment of Anne Harding (only allowed 2 consecutive appointments)

7. 7:10 Brian McHugh, FCRHRA
 - Authorize Payment #2 to Berkshire Design Group in the amount of \$4,283.20 for Bidding Services on FY21 MONT CDBG Avenue A Streetscape Phase III Continuation Project
 - Avenue A Streetscape Update

8. 7:20 October 13, 2022 Special Town Meeting Warrant
 - To review draft warrant, to make recommendations on all items in the warrant and to approve and execute draft warrant, attached hereto

Montague Selectboard Agenda
VIA ZOOM
Monday, September 26, 2022
Page 2

9. 7:40

Town Administrator's Business

- Legislative Earmarks
 - Execute Agreement with MA Executive Office of Administration and Finance for \$100,000 for upgrades to the Montague Clean Water Facility
 - Execute agreement with MA Executive Office of Administration and Finance for \$50,000 for municipal building roof improvements
- Topics not anticipated in the 48 hour posting

OTHER:

Next Meeting: Selectboard, Monday, October 3, 2022 at 6:30 PM via ZOOM

**SPECIAL TOWN MEETING
TOWN OF MONTAGUE
COMMONWEALTH OF MASSACHUSETTS
OCTOBER 13, 2022**

Franklin, ss.

To either of the Constables of the Town of Montague in the County of Franklin:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Montague qualified to vote in Town affairs to meet in the Turners Falls High School Theater, 222 Turnpike Road, Montague on Thursday, October 13, 2022, at 6:30 P.M. and to act on the following articles and any motions which may be presented.

ARTICLE 1. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$37,940, or any other amount, for the purpose of funding the implementation of a collective bargaining agreement with the New England Police Benevolent Association for Fiscal Year 2023, with increases to be paid retroactively to July 1, 2022, or to pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 2: To see if the Town will vote to amend the Classification Plan to add the position of DPW Lead Operator at Grade E or pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$19,732, or any other amount, for the purpose of funding the implementation of a collective bargaining agreement with the United Electrical, Radio and Machine Workers of America, Local 274 for Fiscal Year 2023, with increases to be paid retroactively to July 1, 2022, or to pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 4. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$34,834, or any other amount, for the purpose of funding the implementation of a collective bargaining agreement with the National Association of Government Employees for Fiscal Year 2023, with increases to be paid retroactively to July 1, 2022, or to pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 5. To see if the Town will vote to amend the vote taken pursuant to Article 7 of the May 7, 2022 Annual Town Meeting by increasing the annual salary of the Treasurer/Tax Collector to \$75,009

and increasing the annual salary of the Town Clerk to \$78,423, or to pass any vote or votes in relation thereto.

**SCHEDULE I
Elected Officials**

<u>TITLE</u>	FY23 CURRENT	FY23 REQUESTED
TREASURER/COLLECTOR	72,824*	75,009**
*Grade G -old Step 9		
**Grade G – new Step 8		
TOWN CLERK	76,139***	78,423****
***Grade G – old Step 11		
****Grade G - new Step 10		

(Selectboard Request)

ARTICLE 6. To see if the Town will vote to amend the vote taken pursuant to Article 8 of the May 7, 2022 Annual Town Meeting by changing the wage ranges for the following Non-Union employees as shown, or to pass any vote or votes in relation thereto.

**SCHEDULE II
Appointed Officials**

	<u>Grade</u>	<u>Current FY2023</u>		<u>Requested FY2023</u>	
		Start	End	Start	End
<u>SALARIED</u>					
TOWN ADMINISTRATOR	J	95,616	117,673	98,484	121,203
ASSISTANT TOWN ADM	I	86,924	106,976	89,532	110,185
TOWN ACCOUNTANT	G	62,170	76,139	64,035	78,423
CHIEF OF POLICE	I	86,924	106,976	89,532	110,185
DPW SUPERINTENDENT	H	79,000	97,250	81,393	100,168
DIRECTOR OF HEALTH	G	62,170	76,139	64,035	78,423
LIBRARY DIRECTOR	G	62,170	76,139	64,035	78,423
MCWF SUPERINTENDENT	H	79,000	97,250	81,393	100,168
<u>HOURLY</u>					
EXECUTIVE ASSISTANT	E	23.11	28.44	23.80	29.29
POLICE LIEUTENANT	G+8.5%	37.85	41.99	38.98	43.25
POLICE CUSTODIAN	A	15.49	19.06	15.95	19.63

Informational Only: Fiscal Year 2023 budgeted wages

TOWN ADMINISTRATOR	121,203	DPW SUPERINTENDENT	100,168
ASSISTANT TOWN ADM	89,532	DIRECTOR OF HEALTH	73,538
TOWN ACCOUNTANT	78,423	LIBRARY DIRECTOR	76,510

Informational Only: Fiscal Year 2023 budgeted wages

CHIEF OF POLICE*	128,996	MCWF SUPERINTENDENT	92,089
POLICE LIEUTENANT	43.25	POLICE CUSTODIAN	18.78
EXECUTIVE ASSISTANT	29.29		

*includes add'l 20% educational incentive pay for Police Chief

(Selectboard Request)

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$22,318, or any other amount, for the purpose of funding a Wage Adjustment for the pay schedule for elected officials shown on Schedule I for Fiscal Year 2023 as set forth under Article 4 of this warrant and non-union employees shown on Schedule II for Fiscal Year 2023 as set forth under Article 5 of this Warrant, with increases to be paid retroactively to July 1, 2022, or to pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 8. To see if the Town will vote to reduce the FY2023 MEDIC Budget by \$3,077, or any other amount, (the pro-rated amount of the unused MEDIC stipend) or pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$22,100, or any other amount, for the purpose of increasing the FY2023 budgets for the following departments to accommodate expected increases in electricity costs, or pass any vote or votes in relation thereto.

190 Public Building Utilities	18,000
610 Libraries	4,000
693 Memorials	100

(Selectboard Request)

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$4,432, or any other amount, for the purpose of increasing the Sealer of Weights FY2023 budget, or pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$3,684, or any other amount, for the purpose of paying prior year bills of the Clean Water Facility operating budget, or pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$12,500, or any other amount, for the purpose of purchasing and installing cable related equipment for MCTV and anything incidental or related thereto, or pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$56,000, or any other amount, for the purpose of designing, constructing, and installing improvements to floors in the Hillcrest Elementary School and any related improvements, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(GMRSD Request)

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$22,000, or any other amount, for the purpose of designing and constructing the replacement of the Colle Building roof and any related improvements, including any and all incidental and related costs, or pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$12,000, or any other amount, for the purpose of funding professional engineering services associated with the closure of the Burn Dump Landfill on Sandy Lane and anything incidental or related thereto, or pass any vote or votes in relation thereto.

(Town Planner Request)

ARTICLE 16. To see if the Town will vote to establish a special purpose Opioid Settlement Stabilization Fund in accordance with MGL Chapter 40 Section 5B and further to see if the Town will vote to accept the provisions of the fourth paragraph of MGL Chapter 40 Section 5B and pursuant to such acceptance to dedicate all or a percentage, which may not be less than 25 percent, of the opioid settlement revenues to said Opioid Settlement Stabilization Fund, effective for the fiscal year beginning July 1, 2023, or to pass any vote or votes in relation thereto.

(Selectboard Request)

ARTICLE 17. To see if the Town will vote to amend Section 6 of Article II of the Town of Montague General Bylaws, relating to the Capital Improvements Committee, with the deletions as shown in ~~strikeout~~ and additions shown **bold** below or pass any vote or votes in relation thereto.

Section 6: Capital Improvements Committee: There shall be a Capital Improvements Committee consisting of ~~one member appointed by and from the Planning Board, and four additional~~ **five** members to be appointed by the Moderator, with powers and duties to include (a) to conduct an annual review of the capital improvements program of the Town as well as proposals for the construction of municipal buildings and acquisition of property, (b) to make recommendations to the Town Meeting regarding the above, and (c) to prepare an annual report. **The terms of the existing members of the Capital Improvements Committee shall terminate on June 30, 2023 and the Moderator shall appoint five individuals to fill those positions for staggered terms beginning on July 1, 2023 as follows: two members for initial three year terms, two members for initial two year terms, and one member for an initial one year term; with all subsequent terms to be three years in length.**

(Capital Improvements Committee Request)

Given under our hands this 26th day of September in the Year of Our Lord Two Thousand and Twenty-Two.

Richard Kuklewicz, Chairman
Selectboard, Town of Montague

Matthew Lord

Christopher M. Boutwell, Sr.

Franklin, ss Montague, MA September , 2022

Pursuant to the within warrant, I have warned the Inhabitants of the Town of Montague by posting attested copies of the same in a conspicuous place in each of the Post Offices, Libraries, and the Town Hall of the Town of Montague at least fourteen days before said meeting as within directed.

Constable of Montague