

**MONTAGUE SELECTBOARD MEETING  
VIA ZOOM  
Monday, September 26, 2022 at 6:30 PM**

Meeting was opened at 6:30 PM. Present were Selectboard members Rich Kuklewicz, Chris Boutwell, and Matt Lord; Town Administrator Steve Ellis; Executive Assistant Wendy Bogusz; FCRHRA Director of Community Development Brian McHugh; and Police Chief Chris Williams.

Selectboard Chair opens the meeting, including announcing that the meeting is being recorded, and roll call taken.

**Approve Minutes of September 12 and 19, 2022**

- *Boutwell makes the motion to approve the minutes of September 12, 2022 as presented. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*
- Approval of Minutes of September 19, 2022 is postponed until modifications are made.

**Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment**

None

**One Day Liquor License (Beer & Wine)**

**Cindy Bayer, Rustic Romance, 26 E. Main St., Millers Falls, Sip n' Shop, 11/18/22, 4:00 PM to 8:00 pm**

*Boutwell makes the motion to approve the request for a One Day Liquor License (Beer & Wine) for Rustic Romance, 26 E. Main St., Millers Falls, Sip n' Shop, 11/18/22, 4:00 PM to 8:00 PM. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

**Kyle Cogswell, Newt Guilbault Community League Baseball**

**Request to add batting cages at the Newt Guilbault Community Baseball fields, 27 Montague Street, Turners Falls**

*Boutwell makes the motion to approve the request to add batting cages at the Newt Guilbault Community Baseball fields, 27 Montague Street, Turners Falls. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

**Personnel Board - Appointments**

• **Planner and Conservation Agent Hiring Committee**

○ **Erin McLean**

*Boutwell makes the motion to appoint Erin Mclean to the Planner and Conservation Agent Hiring Committee. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

• **Health Director Hiring Committee**

○ **Michael Nelson, BOH; Cheryl Volpe, Town Nurse; Anne Stuart, Health Clerk; Bill Ketchen, Building Inspector; Tom Bergeron, DPW Superintendent; John Zellmann, Emergency Management Director; Nick Licata, Community Member; Selectboard Member Representative**

- The DPW Superintendent is removed from the list.

- Chris Boutwell agrees to be the Selectboard Member Representative.

- *Lord makes the motion to appoint Michael Nelson, BOH; Cheryl Volpe, Town Nurse;*

*Anne Stuart, Health Clerk; Bill Ketchen, Building Inspector; John Zellmann, Emergency Management Director; Nick Licata, Community Member; and Chris Boutwell, Selectboard Representative to the Health Director Hiring Committee. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*

- Bogusz will update the list for the Selectboard to sign.

• **Cultural Council**

○ **Maggie Martin, 3 year term, until June 30, 2025**

*Boutwell makes the motion to appoint Maggie Martin to the Cultural Council for a 3-year term effective September 9, 2022 until June 30, 2025. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

○ **James Mussoni, 3 year term, until June 30, 2025**

*Boutwell makes the motion to appoint James Mussoni to the Cultural Council for a 3-year term effective September 9, 2022 until June 30, 2025. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

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- **Rescind appointment of Anne Harding (only allowed 2 consecutive appointments)**  
*Boutwell makes the motion to rescind the appointment of Anne Harding to the Cultural Council. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

**Brian McHugh, FCRHRA**

- **Authorize Payment #2 to Berkshire Design Group in the amount of \$4,283.20 for Bidding Services on FY21 MONT CDBG Avenue A Streetscape Phase III Continuation Project**  
*Boutwell makes the motion to authorize Payment #2 to Berkshire Design Group in the amount of \$4,283.20 for Bidding Services on FY21 MONT CDBG Avenue A Streetscape Phase III Continuation Project. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*
- **Avenue A Streetscape Update**
  - Bids were due last Wednesday. Five bids came in. Base bids came in between \$316,500 and \$487,000. The lowest bidder was JL Construction, and the second lowest was from HM Nunes.
  - If we add in an alternate price of \$4,800 for doing a section in front of the Shady Glen, Nunes' bid would be \$322,990 and JL Construction's would be \$325,500.
  - The project will likely begin in the spring.
  - *Boutwell makes the motion to have Berkshire Design do the due diligence for the low bidder of Nunes Construction on the Streetscape extension; the low bid includes the alternate inclusion for the project. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

**Discussion and possible vote concerning violation of an order to restrain: Jason Pike**

- On September 22, there was a report of a jogger being bitten by the Pikes' dog, Titan. The dog had been tethered in the back yard, but it broke its restraints when it saw the jogger. A juvenile managed to call the dog off and secure it. The dog is now in the Town's possession.
- *Lord makes the motion to order the dog, Titan, to remain impounded by the Animal Control Officer until further notice; the Board will have a hearing on Tuesday, October 4 at 5:30 p.m. to determine whether a violation has occurred, and if so what remedy can be imposed which may include an order that the dog be euthanized. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*

**October 13, 2022 Special Town Meeting Warrant**

**To review draft warrant, to make recommendations on all items in the warrant, and to approve and execute draft warrant, attached hereto**

- Lord reads aloud each Article into the record.
- *Lord makes the motion to place Article 1 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 2 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 3 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 4 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 5 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 6 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 7 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 8 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*

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- *Lord makes the motion to place Article 9 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 10 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 11 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 12 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 13 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 14 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 15 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 16 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to place Article 17 on the warrant and recommend passage thereof. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*

### Town Administrator's Business

- **Legislative Earmarks**
  - **Execute Agreement with MA Executive Office of Administration and Finance for \$100,000 for upgrades to the Montague Clean Water Facility**  
*Boutwell makes the motion to execute the Agreement with MA Executive Office of Administration and Finance for \$100,000 for upgrades to the Montague Clean Water Facility, and to authorize the Chair to sign it. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*
  - **Execute Agreement with MA Executive Office of Administration and Finance for \$50,000 for municipal building roof improvements**  
*Boutwell makes the motion to execute the Agreement with MA Executive Office of Administration and Finance for \$50,000 for municipal building roof improvements, and to authorize the Chair to sign it. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*
- **Topics not anticipated in the 48 hours posting**  
None

### OTHER:

**Next Meeting:** Selectboard, Monday, October 3, 2022 at 6:30 PM in-person and via ZOOM  
**Dog Hearing** is scheduled for Tuesday, October 4, 2022 at 5:30 PM

*Boutwell makes the motion to adjourn the meeting. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*