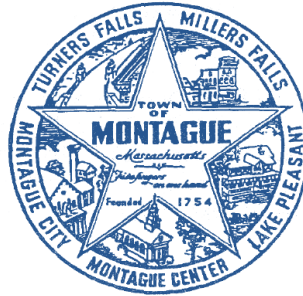


Town of Montague



Montague Town Hall and Other Facilities
Re-open to the Public Effective June 25, 2020



Guiding Considerations for Re-opening

Montague is restoring Town buildings, programs and services to as close to full operation as possible

It is being done in a manner that:

- Greatly reduces the risk of COVID-19 transmission/infection
- Respects State and Montague Board of Health orders
- Is responsive to evolving public health guidance
- Recognizes that all programs cannot be on the same schedule
- Shows respect for our employees and the public



Foundational Safety Standards

Re-Opening of Town Buildings will reflect mandatory safety standards established by the State of MA

This includes protocols in four domains

- Social Distancing
- Hygiene Protocols
- Cleaning and Disinfecting
- Staffing and Operations

[Further information regarding these standards can be accessed at:
https://www.mass.gov/info-details/reopening-mandatory-safety-standards-for-workplaces](https://www.mass.gov/info-details/reopening-mandatory-safety-standards-for-workplaces)



Re-Opening Town Hall: Critical Things to Know

- Town Hall is open to the public starting Thursday, June 25th
- Public hours are from 10:30-12:30 and 3:30-5:30 daily
- There is a limit of 1 visitor per department at a time
- Appointments are strongly recommended. Call ahead!
- Walk-ins accommodated wherever possible
- We cannot accept cash payments, please plan accordingly
- Front vestibule is still open for quick mail/document drop-off
- We still encourage use of phone, email for routine matters

We are very excited to be able to welcome you back!



Town Hall Public Entry Requirements

Public Safety Requires Certain Conditions be met before Entry

- We have instituted a one-way walking traffic flow
 - Visitors must enter through lower (back) parking lot doors
 - Exit through Avenue A front vestibule, except in instances of limited mobility
- Visitors must wear a proper face covering – no exceptions
- Visitors must answer screening questions and comply with a temperature check to determine entry is allowable
- Visitors must use town-provided hand sanitizer as they enter

Note : a limited quantity of masks may be available for public use



Re-Opening of Other Town Facilities

Other Town offices will also re-open on June 25th or are providing curbside or outreach service. Call ahead for schedule and details.

- Montague Police, WPCF, and Airport offices, as well as the Parks and Recreation Department's Unity Park Fieldhouse open June 25
- Montague DPW: Outside drop off and meetings available
- Libraries: Curbside pick-up and delivery only until further notice
- Senior Center (COA): Outreach service only until further notice
- Additional Notes
 - Montague playgrounds are open
 - Parks and Recreation Day Camps will not be open this summer



Final Notes

- Elements of the Town's Re-opening Plan May Evolve Over Time, we always encourage you to call ahead in the weeks ahead
- Please continue to conduct your business through remote means wherever possible
- Never take a chance - If you don't feel well, don't try to visit
- Please understand that we don't enjoy any of these conditions, but they are a responsibility we must bear to protect us all

For a full list of departments and contact information, please visit <https://www.montague.net>. Our main phone # is 413-863-3200